



Public Works Department  
3061 South 2400 West, Syracuse UT 84075  
Tel: 801-614-9625; Fax: 801-779-9907; Email klukes@syracuseut.com

PERMIT NO.

EXCAVATION PERMIT APPLICATION AND AGREEMENT

**NOTES:** FURNISH MAP OR SKETCH SHOWING LOCATION OF EXCAVATION, PARTICULARLY AS IT RELATES TO CENTER LINE OF ROAD, AND MEASUREMENTS IF UNABLE TO LIST ON THIS APPLICATION. **SUBMIT COMPACTION-TEST RESULTS, PRIOR TO COMPLETION DATE, IF ROAD CUT/BORE IS 30 SQUARE INCHES OR LARGER**

**IMPORTANT:** MUST SCHEDULE INSPECTION, BY CALLING 801-614-9625, AT LEAST 24 HRS PRIOR TO BACKFILLING, IF TYING INTO CITY UTILITY LINE

NAME OF APPLICANT: \_\_\_\_\_ CONTACT NAME: \_\_\_\_\_  
ADDRESS OF APPLICANT: \_\_\_\_\_ TELEPHONE NO.: \_\_\_\_\_  
EMAIL ADDRESS: \_\_\_\_\_ FAX NO. \_\_\_\_\_  
JOB LOCATION: \_\_\_\_\_ **COMPANY JOB NO.** \_\_\_\_\_  
START DATE: \_\_\_\_\_ BACKFILL DATE: \_\_\_\_\_ COMPLETION DATE: \_\_\_\_\_

PURPOSE OF EXCAVATION: \_\_\_\_\_

TYPE OF UTILITY:(CIRCLE ALL THAT APPLY) Sewer, Water, Storm Drain, Irrigation, Phone/Power/Gas/Cable, Other.

EXCAVATION LOCATION: \_\_\_\_\_ Park Strip, \_\_\_\_\_ Sidewalk, \_\_\_\_\_ Curb, \_\_\_\_\_ Road, \_\_\_\_\_ PUE

DIMENSIONS OF PERPENDICULAR ROAD CUT: Length \_\_\_\_\_, Width \_\_\_\_\_, Depth \_\_\_\_\_

DIMENSIONS OF PARALLEL ROAD CUT: Length \_\_\_\_\_, Width \_\_\_\_\_, Depth \_\_\_\_\_

DIMENSIONS OF BORE PITS: Length \_\_\_\_\_, Width \_\_\_\_\_, Length \_\_\_\_\_, Width \_\_\_\_\_

Pot-Holes in asphalt must be repaired using the keyhole method with the original core, 6" minimum. Must be flowable filled and replaced using Utilibond or equivalent.

HOW WILL EXCAVATION IMPACT TRAFFIC ON STREET, SIDEWALK, OR OTHER PUBLIC RIGHT-OF-WAY?: \_\_\_\_\_

WHAT STEPS WILL BE TAKEN TO MAINTAIN TRAFFIC/PEDESTRIAN SAFETY? \_\_\_\_\_

All traffic-control signage shall be in accordance with the Manual on Uniform Traffic Control Devices (MUTCD).

APPLICANT SHALL CONSULT ALL UTILITY COMPANIES OPERATING IN AREA BEFORE MAKING ANY EXCAVATION. IN GRANTING PERMITS, SYRACUSE CITY MAKES NO REPRESENTATION AS TO LOCATIONS OF UTILITY FACILITIES IN EXCAVATION AREAS OR THE EFFECTS OF PERMITTED EXCAVATIONS ON SAID UTILITIES.

APPLICANT SHALL BECOME PERMITTEE UPON APPROVAL OF THIS APPLICATION

IN CONSIDERATION FOR GRANTING AN EXCAVATION PERMIT BY SYRACUSE CITY, APPLICANT HEREBY PROMISES TO:

- 1) PERFORM THE APPLICABLE EXCAVATION IN A WORKMANLIKE MANNER AND IN CONFORMITY WITH TITLE IV CHAPTER 1 OF SYRACUSE CITY ORDINANCES,
- 2) HOLD SYRACUSE CITY, ITS OFFICERS, EMPLOYEES, OR AGENTS HARMLESS FROM ANY AND ALL COSTS, DAMAGES, AND LIABILITIES THAT MAY ACCRUE, OR BE CLAIMED TO ACCRUE, AND ALL COSTS, DAMAGES, AND LIABILITIES THAT MAY ACCRUE, OR BE CLAIMED TO ACCRUE, BY REASON OF ANY WORK PERFORMED UNDER A PERMIT ISSUED PURSUANT TO THIS APPLICATION,
- 3) NOTIFY POLICE AND FIRE DEPARTMENTS BEFORE EXCAVATING, AND
- 4) RESTORE EXCAVATION AREA TO CITY STANDARDS UPON COMPLETION OF JOB.

Excavator Company \_\_\_\_\_ Excavator Phone No: \_\_\_\_\_

Excavator Contact Name	Liability Insurance Co. (\$1,000,000)	Signature of Applicant
State License Number	Bonding Company (\$1,000)	Date

**OFFICIAL CITY USE ONLY**

APPROVED BY: \_\_\_\_\_ DATE: \_\_\_\_\_ INSPECTION BY: \_\_\_\_\_ DATE: \_\_\_\_\_

Administrative Fee: \$47.00 Repair Fee \$ \_\_\_\_\_ Re-inspect Fee \$ \_\_\_\_\_ Fine \$ \_\_\_\_\_ Waived \_\_\_\_\_

TOTAL FEE \$ \_\_\_\_\_ Invoice # \_\_\_\_\_ FEE PAID: \_\_\_\_\_ By: Check # \_\_\_\_\_

Visa/MasterCard Confirmation # \_\_\_\_\_ Receipt No.: \_\_\_\_\_

Comments or additional requirements imposed \_\_\_\_\_ 4/25/17

**EXCAVATIONS.** It is unlawful for anyone, except City personnel or those duly authorized by permit, to excavate in any public right-of-way or to remove any pavement or other materials forming any street or improvement thereof without first obtaining a permit therefor from City. Prior to issuance of a permit, City requires a bond issued by a licensed surety company of the State of Utah or a cashier's check made out in favor of Syracuse City in an amount sufficient to guarantee restoration of public infrastructure to its original condition. Anyone making such excavations must hold a valid license from the State of Utah and maintain adequate public liability insurance. No such excavation or obstruction to any public right-of-way shall be made without notifying City in advance of the time when it is proposed to begin. It is unlawful for anyone to close any public right-of-way or prevent the flow of traffic thereon without first obtaining permission therefor from City. All backfill exceeding 30 square inches shall meet standard specifications and all materials used shall be properly tamped or settled, with sufficient water to assure proper compaction, and tested, with compaction reports submitted to City. It is unlawful for anyone, having made an excavation in any street, whether under a permit or otherwise, to fail, neglect, or refuse to restore it, within 5 days of notice by City, to its normal condition. It is unlawful for anyone, by or for whom any excavation is made in a public street or for any purpose, to fail to properly protect the work zone area, that encloses such excavation, together with dirt, gravel, or other material thrown therefrom, and maintain said protection during the entire duration of excavation. Visible flasher lights shall be fixed to parts of the barricade and so kept from beginning of twilight through the whole of every night during the time such excavation exists.

**General Requirements.** Each Permittee, or excavator for Permittee, shall:

- (A) Haul away and discard all materials from each excavation, less than 50' long 20' wide, and refill it with new crushed road base, compacted to 96% and made ready for asphalt-finished surface and patched to a thickness that matches existing conditions, or to a minimum of 4" of asphalt.
- (B) Make proper provisions for protecting the public, such as guards, barricades, lights, signals, and all other appurtenances necessary to safeguard lives and property of users of such roadways, sidewalks, and other facilities before any approved excavation begins, and at all times during excavation.
- (C) Be responsible for all liability or personal injury resulting from neglect and indemnify City against all claims, demands, costs, damages, attorney fees, or other expenses of any kind occasioned by such neglect, and, upon request of City, produce evidence of insurance adequate to cover these types of claims.
- (D) Be responsible for restoring all public rights-of-way and private improvements, including sidewalks, curbs and gutters, driveways, ditches, and other landscaping, to their original condition, whether public or private, in a manner conforming to current City specifications.
- (E) Keep excavations to a minimum, regardless of age or condition of pavement, and, wherever possible, locate excavations so that one "common" patch can cover as many excavations as possible on any project.
- (F) Restore roads to passable and safe conditions within 16 hours of commencing excavation, with all remaining repairs and restorations taking place within 10 calendar days from date of first excavation, including removal of all debris generated from excavation. If, within the 10 days or other time period authorized by City Engineer, excavator fails to repair excavation as required, City may place claim on the excavation bond to cover expenses to complete said work. Costs of repair shall include administrative expenses. Permittee, or excavator for Permittee, shall be responsible for trench maintenance for one year after date of City inspection and approval. If repair is necessary within this initial timeframe, Permittee shall cause repairs to be made to the satisfaction of City Engineer, or City may place claim on the excavation bond to cover expenses to complete such work.
- (G) Limit trench length, left at grade but unpaved, to a maximum of 1000'. No excavation shall continue until after restoration of first 1000' of trench with proper asphalt surface that is inspected and accepted by City.
- (H) Insert flowable fill into all excavations 12" or less in width prior to application of an asphalt-finished surface.
- (I) Compact all backfilled excavations, when refilled, to 96% and submit tests to City confirming said compaction.
- (J) Never leave bore pits, adjacent or which may be hazardous to traffic, open or unshielded overnight. Shielding shall conform to the Manual on Uniform Traffic Control Devices in cases of large pits or extensive bores and jack operations. Contractors shall complete small bores under two-lane roadways in one continuous operation.
- (K) Utilize common trenching in all subdivisions, unless otherwise approved or exempted by City Engineer.
- (L) Bore all utility excavations whenever possible

**TEMPORARY RESTORATION.** Excavator shall temporarily restore any impacted public right-of-way to a condition approved by City Engineer within 7 days after completion of work for which City issued the permit. City Engineer may waive the temporary restoration requirement upon a determination that there is not a significant risk of settlement.

**PERMANENT RESTORATION.** Excavator shall complete permanent repairs of a temporary restoration within one year of finishing the work for an issued permit. If excavator fails to do so within this timeframe and in a manner approved by City Engineer, City may restore it and bill Permittee for expenses incurred. Permittee, or excavator for Permittee, shall insure all permanent repairs via bonding at time of permit application. Upon failure to complete applicable permanent restoration and after receiving notice, City shall place claim to said bond for reimbursement of incurred expenses. Permittee may, at time of issuance, contract with City for completion of permanent restoration.

**RESTORATION OF ASPHALT CUTS.** For any asphalt surface 3 years old or less, excavator shall provide new asphalt for length of cut and width of all lanes affected by construction or other activity. For any asphalt surface with 30% or more of any lane width affected by construction or other activity, excavator shall provide new asphalt for length of cut and width of all lanes affected. For all other asphalt surfaces, excavator shall provide new asphalt for length and width of affected area. City Engineer may require roto-milling of surface prior to street receiving new asphalt.

**EXCAVATION THROUGH INTERSECTION REQUIRES DRY LINES.** Every person seeking a permit to excavate in or through an intersection shall place conduit in the open trench for purposes of allowing placement of future utilities without disruption to surface of the right-of-way.

**RESTORATION OF PUBLIC PROPERTY.** Permittee, or excavator for Permittee, shall:

- (A) Cause the restoration of any public-way surface, at their own expense, to its original condition and replace any removed or damaged pavement with same type and depth of adjoining pavement, but no less than 4", including gravel base material of no less than 11". All restorations shall conform to engineering regulations and design standards and specifications promulgated by City and accomplished within the time limits set forth herein, unless granted additional time in writing by Department. In the event of any conflict between City's standards and specifications and the Ordinance, the standards and specifications shall apply.
- (B) Be responsible for any necessary repairs of temporary restorations of applicable public rights-of-way until permanent restorations are complete and for any necessary repairs of permanent restorations until repaving or reconstruction of applicable public rights-of-way, or for 5 years after completion of a permanent restoration, whichever occurs first, unless Permittee contracted with City for permanent restoration. If Permittee fails or neglects to complete or cause their excavator to complete any necessary repairs of filled temporary restorations within 3 calendar days, or a permanent restoration within 30 calendar days, of being notified to do so by City, City may complete repairs and bill Permittee for expenses incurred.
- (C) Request, if they so choose, that the City restore the surface to its original condition. City Engineer shall determine a fee for such resurfacing in accordance with reasonable costs for the applicable type of excavation and charge Permittee. Payment for said excavation shall be made to City prior to release or expiration of bond whichever occurs sooner.