

Minutes of the Syracuse Planning Commission Work Session, June 2, 2015

Minutes of the Syracuse City Planning Commission Work Session held on June 2, 2015, at 6:00 p.m., in the Conference Room, 1979 West 1900 South, Syracuse City, Davis County, Utah.

Present:

Commission Members:	TJ Jensen, Chairman Ralph Vaughan, Vice-Chairman Commissioner Rackham Commissioner McCuiston
City Employees:	Noah Steele, Interim Director of Community Development Department Jenny Schow, Planner Jackie Manning, Admin Professional
City Council:	NA
Excused:	Commissioner Moultrie Commissioner Day
Visitors:	NA

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1. **Department Business:**

Planner Schow stated they wrapped up the park survey and the results are being tallied by JUB Company. Planner Schow stated Noah Steele is the Interim Director for the Community Development Department. She stated the application process for the Community Development Director is closed and applicants are currently being interviewed.

Planner Schow stated she hasn't received an official application for next agenda, so it might be a good opportunity for Work Session. Planner Schow stated there are a few seats open on the Planning Commission and she is not sure who has chosen to re-apply. Chairman Jensen verified Curt McCuiston and Dale Rackham both had terms ending in July. Interim Director Steele stated they are reviewing applications for the new Planning Commissioners. Chairman Jensen thanked Commissioner Rackham and Commissioner McCuiston for their time and service.

Director Steele stated they received a site plan application for Jer's Auto who will be on the Architectural Review Committee Meeting. He didn't want to rush the application. Director Steele stated he has approximately 4 other site plans that are in discussion.

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2. **Commissioner Reports:**

Chairman Jensen inquired about a training regarding walk friendly design, in Kaysville on Thursday [June 4, 2015] and asked if it was something the commissioners should attend if they have time. Director Steele stated if the Planning Commissioners wish to attend any training it may be beneficial to them. Director Steele stated on June 18, 2015 there is a "Road Respect" at Jensen Nature Park. It's about creating awareness for bikes and avoiding accidents. It will begin at 5 pm and they will have a little carnival. The information is on the City Facebook page.

Chairman Jensen stated he attended the Davis County Active Transportation last week. It is on Thursday at noon. Their meetings will be every third Thursday. The focus of the meeting was sales tax law the State Legislature recently passed. They asked the committee to report back to the Davis County Commissioners about their suggestions regarding the various percentages. He stated for every hundred dollars 25 cents will be added to the sales tax. He stated of the 25 cents, 5 goes to the county, 10 cents goes to municipality collecting the sales tax, and 10 goes to UTA (Utah Transit Authority). He stated the county ran their numbers based on the current sales tax levels, and the funds must go to active transportation project (i.e. trails, bike paths etc.). He discussed the various ways to use the funds on trails.

Chairman Jensen stated on September 8, 2015 at the Ogden Eccles Concert Center is the Active Transportation Summit, which is free. Chairman Jensen discussed Black Island Farms. He stated the farm is on the market. He advised the commissioners to envision how they want that land developed if purchased.

Commissioner Rackham stated the General Plan Subcommittee has been in communication via email and they want to present their findings at the next meeting. Commissioner Rackham stated their last meeting will be the upcoming Thursday [June 4, 2015].

Commissioner Vaughan commented on the center turn lane recently installed on 2000 West. It is a great improvement to the safety and traffic flow in the street. Commissioner Vaughan inquired about the food trucks at RC Willey. He stated it appears to be a big venue and stated it was a licensing opportunity. Director Steele stated he spoke to Debbie Rainford, the business licensing clerk, and each food truck has their business license for the appropriate cities. They have been monitoring them, and if they continue to meet regularly they will have them follow the correct venues to make it official.

Chairman Jensen inquired about the Farmers Market. Director Steele confirmed, July 8, 2015 is the first day of Farmers Market and it will be every Wednesday until September 30, 2015.

Chairman Jensen stated they need to have a residential noise ordinance. He stated there are many situations that a noise ordinance would help mitigate excessive noise. Commissioner Rackham asked them to include something about boats regarding the noise ordinance.

Commissioner Vaughan stated lighting and signs should be addressed and reviewed as well. Director Steele stated lighting is checked within the subdivision ordinance. Commissioner Vaughan discussed the illegal signs within the city. Director Steele discussed ordinance enforcement issue.

Chairman Jensen stated he would not mind seeing a white board outside Noah's office tracking progress of pending Planning Commission items. Chairman Jensen stated City Council passed the Accessory Structure ordinance with a few minor changes. He invited Director Steele to comment. Director Steele stated he was given direction to bring the accessory structure back for a public hearing. The City Council was specifically concerned about corner lot requirements and the swimming pool fencing requirements. He stated for corner lots, if they are accessing the road from a driveway, like a corner garage, then they have to be set-back 20 feet; otherwise they will be limited by the height. He stated the swimming pool height has been changed from 6 feet to 4 feet. There are additional provisions to regulate temporary plastic pools, so people don't leave them out and cause a potential drowning hazard. He stated the International Building Code for fencing heights for swimming pools and the limit is 4 foot standard. He felt most people would build a 6 foot fence due to insurance purposes.

Chairman Jensen reminded the commissioners that if any were running for City Council they would need to put their applications in this week.

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3. **Upcoming Agenda Items:**

- * Conditional Use Permit – Tabled Discussion Duane and Darcie Koski
- * Potentially 4 site plans
- * Jer's Auto.
- * Subcommittee review and update for work session

4. **Discussion Items:**

These items were not discussed, due to insufficient time.

a. Title X Code Amendments: Metal buildings in Industrial Zone.

b. Title X Code Amendments pertaining to the Land Use Matrix.

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5. **Adjourn.**