

Minutes of the Syracuse Planning Commission Regular Meeting, March 3, 2015

Minutes of the Regular Meeting of the Syracuse City Planning Commission held on March 3, 2015, at 6:00 p.m., in the Council Chambers, 1979 West 1900 South, Syracuse City, Davis County, Utah.

Present:

Commission Members: TJ Jensen, Chairman
Ralph Vaughan, Vice-Chairman
Curt McCuiston
Dale Rackham
Trevor Hatch
Troy Moultrie
Greg Day

City Employees: Noah Steele, Planner
Jackie Manning, Admin Professional
Terry Palmer, Mayor

City Council: Mike Bailey

Excused: Jenny Schow, Planner

Visitors: Gary Pratt Brittney Chamberlain Chris Chamberlain
Ray Zaugg Ethan Hanson Brackton Hoffman
Colby Larsen Jake Davies Troop 331

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1. **Meeting Called to Order:**

Commissioner Vaughan gave an invocation. The Pledge of Allegiance was led by Troop 331, Brackton Hoffman. MOTION TO ADOPT THE PLANNING COMMISSION AGENDA FOR MARCH 3, 2015 MEETING, BY COMMISSIONER DAY. THE MOTION WAS SECONDED BY COMMISSIONER MOULTRIE. ALL WERE IN FAVOR, WITH NO OPPOSED; THE MOTION CARRIED.

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2. **Meeting Minutes:**

February 3, 2015 Regular Meeting

Commissioner Rackham clarified he was excused for the February 3rd meeting.

February 3, 2015 Work Session

February 17, 2015 Regular Meeting

Commissioner Rackham requested a change regarding the Meeting Called to Order section. Change innovation to invocation.

February 17, 2015 Work Session

MOTION TO APPROVE REGULAR AND WORK SESSION MEETING MINUTES FOR THE FEBRUARY 3, 2015 AND FEBRUARY 17, 2015 PLANNING COMMISSION MEETINGS, AS AMENDED, BY COMMISSIONER VAUGHAN. THE MOTION WAS SECONDED BY COMMISSIONER RACKHAM. ALL WERE IN FAVOR, WITH NO OPPOSED; THE MOTION CARRIED.

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3. **Public Comment:** This is an opportunity to address the Planning Commission regarding your concerns or ideas, regarding items that have not been scheduled for a public hearing on this agenda. Please limit your comments to three minutes.

No public comments were made.

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4. **Conditional Use Permit:** Home Daycare, Flutterby's Child Care, Brittney Chamberlain, located at 3574 W 2400 S, R-1 Zone.

Planner Steele summarized a staff memo that explained:

This application is for a current child daycare that would like to increase the number of children from 8 to 16 children. The proposed hours of operation are Monday-Friday from 6:00 am to 6:00 pm. The applicant is requesting to provide the daycare services on the main floor and in the basement of her home. Children under the age of 2.5 years will be restricted to the main floor. The backyard is currently fenced and meets zoning code. Applicant will have an additional employee.

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Brittney Chamberlain, Syracuse, Utah had nothing to add. Chairman Jensen inquired about a site plan displaying parking. Ms. Chamberlain stated she recently poured an RV pad to allow for additional parking. Chairman Jensen requested staff to include the drop-off parking and unloading plan for all future applications.

MOTION TO APPROVE CONDITIONAL USE PERMIT, REQUESTED BY BRITTNEY CHAMBERLAIN FOR THE HOME DAYCARE, FLUTTERBY'S CHILD CARE, LOCATED AT 3574 W 2400 S, R-1 ZONE, SUBJECT TO SYRACUSE MUNICIPAL CODE BY COMMISSIONER DAY. THE MOTION WAS SECONDED BY COMMISSIONER MOULTRIE. ALL WERE IN FAVOR; THE MOTION CARRIED.

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5. **Adjourn.**

CHAIRMAN JENSEN REQUESTED AN ADJOURN INTO WORKSESSION.

TJ Jensen, Chairman

Jackie Manning, Admin Professional

Date Approved: _____