



REQUEST FOR PROPOSALS (RFPs) FURNISH AND INSTALL PLAYGROUND EQUIPMENT

For Tuscany Park

Location: 2350 S 3400 W, Syracuse, Utah 84075

INFORMATION AND INSTRUCTIONS

I. GENERAL

A. Request for Proposals: The City of Syracuse referred to herein as “Owner” is seeking proposals from qualified firms to furnish and install playground equipment in Tuscany Park, located at 2350 S 3400 W, Syracuse, Utah . Services will include complete equipment and installation services as required for fully functional “ready to operate” facilities.

The Request for Proposal (RFP) may be obtained from Syracuse City Community Center at 1912 West 1900 South, Syracuse, Utah, or may be downloaded from our website www.syracuseut.com.

Proposals (3 hardcopies and/or one pdf file) must be received by 10:00 a.m. local time, Wednesday, October 25, 2017 at the Syracuse City Community Center, 1912 W. 1900 S., Syracuse City, UT, 84075, or via email (verification of delivery is the responsibility of the firm) to Kresta Robinson, Parks & Recreation Director, krobinson@syracuseut.com; 801-614-9654. Late proposals will not be accepted.

Questions pertaining to the project should be directed to Mrs. Kresta Robinson at krobinson@syracuseut.com. All questions must be made in writing. Any changes to this Request for Proposals (RFP) will be in the form of an addendum, which will be published on the City’s website. The Owner reserves the right to reject any or all proposals, to waive any informality or irregularity in any proposals received, and to be the sole judge of the merits of the respective proposals received.

B. Proposed Project Budget: The total budget for the project shall not exceed \$50,000.

C. Facility Location: The proposed playground will be situated on a pre-constructed area as shown in Exhibit “A” located at Tuscany Park. The dimensions of the pre-constructed area are 86 6/8 x 55 1/2.

D. Playground Overview: The project must be climbing-based, and suitable for ages 5 and older, preferably with components that also appeal to teenaged children. Climbing structures must be placed within the footprint area shown in Exhibit “A”.

E. Civil / Site work: The playground site has already been constructed and is ready to receive the climbing structure(s). Playground wood chips are currently in the site. Owner will remove wood chips prior to installation. Civil site work (grading, curbing, parking lot modifications, etc.) has already been provided by the City

F. Code Compliance and Permitting: The proposed design and construction must comply with all current building code and ADA requirements as adopted by the City and the State of Utah. The City of Syracuse will directly pay the direct fees for any state and local building permits. This cost should not be included in the cost proposal. The successful firm will, however, be fully responsible to prepare the submittals and obtain the permits.

G. Liability Insurance: Successful proposer will be required to carry full liability insurance. The limits of liability for the insurance shall provide coverage for not less than the following amounts or greater where required by Laws and Regulations:

1. Workers Compensation: Statutory
2. Comprehensive General Liability
3. Bodily Injury (including completed operations products liability)
4. Property Damage Liability Insurance will provide Explosion, Collapse, and Underground coverage where applicable
5. Personal Injury, with employment exclusion deleted

Liability Insurance shall specifically cover claims for damages caused by Contractor's equipment, material, tools and property of City or other contractors employed on the project.

H. Indemnification: Contractor will be required to execute an agreement or agreements to indemnify and hold the City of Syracuse harmless against all claims arising out of the design and construction of the playground facility including, but not limited to, claims from Contractor's employees, contractors, sub-contractors, and third-parties.

II. SCOPE OF WORK

A. Provide complete design and construction services for furnishing and installing the Tuscany Park playground equipment. The playground equipment must be climbing-based, intended for ages 5 and higher.

B. The successful firm will assume the risk of delivering the Project and will be responsible for construction means and methods. Civil site-work and ground cover materials will be by the Owner or otherwise addressed separately, the cost of which should not be included in submitters pricing.

III. PROPOSAL SELECTION CRITERIA AND SUBMITTALS

Firms interested in providing and installing playground equipment on this project must submit a proposal that addresses the following evaluation criteria. Applicants are encouraged to organize their submissions in such a way as to follow the general evaluation criteria listed below. Information included within the proposal may be used to evaluate your firm as part of any criteria regardless of where that information is found within the proposal. Information obtained from the proposal and from any other relevant source may be used in the evaluation and selection process. The Owner may, at their option, elect to further interview one or more firms prior to final selection. Project evaluation members will keep all design information received from proposer's confidential during the selection process. Cost is a consideration, but is not the controlling criteria for selecting the successful firm. Selection will be based on overall value provided and the firm's ability to meet the Owner's expectations and needs of the Owner in accordance with the following criteria.:

A. Firm Qualification and Experience: Provide examples of projects recently built by the firm. Include photos, costs, references, and reference contact information for these projects.

B. Project Schedule: Owner wishes to have this project installed and ready for public use by April 1, 2018 or sooner. Assuming a contract is negotiated with the successful firm by November 17, 2017, please indicate your ability to meet this schedule or provide an alternative schedule as needed to properly construct the project.

C. Project Concept Approach: Present proposer's conceptual approach to the project. This should include recommended equipment and layout within the general site constraints shown in Exhibit "A". Also, provide alternative pieces of equipment your firm can supply, that you would feel appropriate for consideration by Owner. Proposer is encouraged in this section to discuss those attributes of their proposal and proposed equipment that are uniquely beneficial to the Owner. Detailed layouts, representative photos, equipment lists, and graphics are encouraged.

D. Future Parts Availability & Location of Firm: Discuss the availability of parts for future maintenance and/or additions to the playground. Discuss process and typical turn-around times for parts replacements. Also discuss manufacturer's and your firm's proximity to the City of Syracuse.

E. Maintenance Training: Discuss your approach and level of effort relative to maintenance training for the City's Parks & Recreation maintenance staff. Provide (or indicate willingness to provide) a detailed maintenance schedule and/or seasonal inspection checklist for use by the City.

F. Quality Management: Discuss proposer's approach to quality assurance and quality control.

G. Equipment Quality, Durability, and Warranty: Proposed equipment quality and durability are important considerations in the award of this proposal. Please provide information that you feel

is relevant to that end. Also, provide a statement of warranty for the equipment, installation, and workmanship, commencing from the time of acceptance by the Owner.

H. Statement of Non-collusion: Please provide a statement indicating that, pursuant to Section 112C of Title 23 United States Code, certifying that the submitting firm nor anyone associated with the submitting firm has either directly or indirectly entered into an agreement, participated in any collusion, or otherwise taken any action in restraint of full and competitive proposals in connection with this project.

I. Cost Proposal: Please provide proposed project costs (as installed). Also provide unit pricing for alternative equipment pieces (as installed) for consideration by the Owner.