

Syracuse City Residential Plan Submittal

For 1 and 2 family dwellings

In order to expedite permit approval, the following will be required to be submitted for plan review. Please read and sign below.

PLANS WILL BE REJECTED WITHOUT THE FOLLOWING:

- 1) Two (2) sets of plans to scale. *(one set on paper, printed on 11x17 and one pdf copy on disc, not on thumb drive)*
- 2) Plans shall include elevations, footing, foundation and framing. Location of plumbing, electrical and mechanical fixtures including future fixtures. Engineering requirements shall be on the plan. Design criteria shall be for Seismic Category D2, 90 MPH Exposure C wind speed & 30 PSF ground snow load. Frost depth is 30 inches.
- 3) Plans are required to be **engineered and have the original wet stamp** on them accompanied with 1 original wet stamped set of structural calculations with plan # or name, lot # and subdivision on the cover sheet, **including the pdf plan as well.**
- 4) Site plan to scale showing address, lot #, north arrow and front, sides and rear setbacks.
- 5) Gas line diagram, including length and diameter of all pipes plus the BTU demand of all appliances **shall be provided at the four way inspection.**
- 6) One (1) **signed** copy of RES Check version 4.1 *or better* or plans showing compliance to section N1102. of the **2015** International Residential Code
- 7) Exterior elevations shall comply with Syracuse City brick, stone, or natural rock requirements found in Ordinance 10-30-020.
- 8) Two (2) copies of duct design for heating/cooling equipment along with the BTU demand for each area. This shall be designed in accordance to ACCA manual D, manual J and manual S.
- 9) **Plan submittal fee of \$500.** (This amount will be deducted from the permit total upon payment of approved permit).

When plan review and approval is complete your plans will be stamped approved and one (1) set returned upon payment of the permit. **Any deviation from the approved set of plans shall be brought to the attention of the building department for further review and approval.** The approved set of plans returned to you are required to be at the job site at times of inspection. A checklist will be provided listing all required inspections based on the plans provided.

Permits must be picked up and paid for before any construction begins.

Permits paid for with credit cards are subject to a 1% convenience fee.

Building inspections require 24-48 hour notice and can be made by calling 801-614-9670, between the hours of 8:00 a.m. & 5:00 p.m., Monday - Friday (except legal holidays).

Signature of Contractor/Owner-Builder

Date