



## SYRACUSE CITY

### Syracuse City Council Work Session Notice

February 12, 2013 – 6:00 p.m.

Municipal Building, 1979 W. 1900 S.

Notice is hereby given that the Syracuse City Council will meet in a work session on Tuesday, February 12, 2013, at 6:00 p.m. in the large conference room of the Municipal Building, 1979 W. 1900 S., Syracuse City, Davis County, Utah. The purpose of the work session is to discuss/review the following items:

- a. Review agenda for business meeting to begin at 7:00 p.m. (5 min.)
- b. Request to be on the agenda: visit from County Commission. (10 min.)
- c. Discussion regarding utilization of late fee proceeds charged on the utility bill. (10 min.)
- d. Review agenda item #s 8 and 9 – Public Hearing: Proposed Resolution R13-03, adjusting the Syracuse City budget for Fiscal Year ending June 30, 2013, and Proposed Resolution R13-04, amending the Consolidated Fee Schedule. (10 min.)
- e. Review agenda item #s 10 and 11 – Proposed Resolutions R13-05 and R13-06, appointing Wayne Kinsey and Brandon Haddick to the Syracuse City Planning Commission with their terms expiring on June 20, 2014. (10 min.)
- f. Review agenda item #12 – Recommendation for Award of Contract for 2500 W. and 700 S. Roadway Improvements Projects. (10 min.)
- g. Council business. (5 min.)

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In compliance with the Americans Disabilities Act, persons needing auxiliary communicative aids and services for this meeting should contact the City Offices at 801-825-1477 at least 48 hours in advance of the meeting.

#### CERTIFICATE OF POSTING

The undersigned, duly appointed City Recorder, does hereby certify that the above notice and agenda was posted within the Syracuse City limits on this 7<sup>th</sup> day of February, 2013 at Syracuse City Hall on the City Hall Notice Board and at <http://www.syracuseut.com/>. A copy was also provided to the Standard-Examiner on February 7, 2013.

CASSIE Z. BROWN, CMC  
SYRACUSE CITY RECORDER



# COUNCIL AGENDA

February 12, 2013

Agenda Item **#b**

Request to be on the agenda: visit from County Commission. (10 min.)

*Factual Summation*

- Any questions regarding this item can be directed at City Recorder Cassie Brown.



# COUNCIL AGENDA

February 12th, 2013

Agenda Item #c Discussion regarding utilization of late fee proceeds charged on the utility bill. (10 min.)

## *Factual Summation*

- Any questions about this agenda item may be directed at Finance Director Stephen Marshall.
- I was asked to come up with options on how the City could utilize the late fee revenue collected on past due utility bill accounts. Total late fee revenue over the last 12 months \$92,100. I believe that there are 3-4 different options as listed below:
  - Use the money to install radio read devices on all culinary water meters in the City.
  - Use the money to offer incentives/rebates for citizens who sign up for electronic utility bill statements.
  - Use the money to offer incentives/rebates for citizens who sign up for automatic utility bill payments through the city.
  - Keep the money in the fund and use that money to offset any potential rate increases.

## **USE MONEY TO INSTALL RADIO READ DEVICES ON ALL CULINARY WATER METERS IN THE CITY.**

- City Staff has previously discussed with the Council the idea of placing a radio read device on all culinary meters. This device would be capable of sending up-to-the minute real time information and data to our utilities department and would allow the city to read meters instantaneously at any time during the year. This information could also be available to each resident so they would have access to water usage at any time from a computer in their home.
- Some of the Pro's and Con's for this project are as follows, this is not an all inclusive list:

### **PRO'S**

- Year-Round Metering of water usage for all residents and businesses.
- Real time data accessible by citizens.

- Help with leak detection and water conservation.
- Citizens would not be billed all at once for high usage during winter months.
- Already have meters for culinary water and they are already installed.
- No seasonal employees to read meters during summer months.

### CON'S

- High start up costs for 6500 homes currently built in Syracuse.
  - Ongoing maintenance costs of new system.
  - Likely a 2-3 year phase in for project.
- Estimated costs of a project can vary depending on the vendor we use, type of radio read system we install, and installation costs of the new system. A radio read device can vary in price from \$75 per unit to \$120 per unit. The software and system to support the radio read equipment could cost between \$70,000 and \$120,000. For our city of approximately 6,500 homes, the estimated cost to fully implement a system city wide would be approximately **\$625,000**.

### USE MONEY TO OFFER INCENTIVES/REBATES FOR CITIZENS WHO SIGN UP FOR ELECTRONIC UTILITY BILL STATEMENTS.

- The average cost to send a hard copy utility bill to each individual citizen is approximately \$0.55 each month.
- They City could offer an incentive in the form of a rebate given to all citizens who sign up for electronic billing and waive receiving a hard copy bill in the mail.
  - We could give a one-time rebate of **\$10 or \$15** to each citizen who elects to receive their bill electronically. The cost savings to the city over a year's time would be \$6.60. The City would use a portion of the late fee revenues to cover the difference.
  - I would recommend putting a minimum requirement on this election (i.e. 6 months or 1 year).

### USE MONEY TO OFFER INCENTIVES/REBATES FOR CITIZENS WHO SIGN UP FOR AUTOMATIC BILL PAYMENT THROUGH THE CITY.

- The City incurs costs when processing utility bill payments that could be eliminated if citizens would sign up for an automatic bill payment.
- Currently it costs the City \$0.22 cents plus an average of 1.11% for each credit card transaction processed at the City. This means that for a citizen that pays the basic utility bill cost of \$64.05 to the City, it costs the City \$.92 to process that transaction ( $\$0.22 + 1.11\% * 64.05$ ).
- Similarly if a citizen pays through online banking it costs the City \$0.20 per transaction.

- They City could offer an incentive in the form of a rebate given to all citizens who sign up for automatic bill payment. We would require that the citizen bring in a voided check so that the City could process the automatic payment each month..
  - We could give a one-time rebate of **\$10 or \$15** to each citizen who elects to receive their bill electronically. The cost savings to the city over a year's time would be approximately \$6.72. The City would use a portion of the late fee revenues to cover the difference.
  - I would recommend putting a minimum requirement on this election (i.e. 6 months or 1 year).

**KEEP MONEY IN THE UTILITY FUND AND USE THAT MONEY TO HELP  
OFFSET ANY POTENTIAL RATE INCREASES.**

- The City could use this money to offset future increased costs in the system. Inevitable the costs of providing culinary water to citizens will continue to rise. As these costs go up, the City has to evaluate the costs and adjust utility rates to cover those costs.
- This would act effectively as a rebate to all citizens who pay utility bills.
- I would strongly discourage reducing rates at this time. If we were to rebate this late fee in the form of a rate decrease it would amount to \$1.15 per household per month (92,100/6650 homes/12 months). A reduction of only a \$1.15 could be quickly forgotten by the residents and when it comes time to increase rates because of increased costs, citizens could be upset.

**Recommendation:**

Administration has recommended 4 different options to utilize the late fee revenue generated on the utility bill. We consider all 4 options good options.



# COUNCIL AGENDA

February 12, 2013

**Agenda Item #d**

Review agenda item #'s 8 and 9 – Public Hearing:  
Proposed Resolution R13-03, adjusting the Syracuse City budget for Fiscal Year ending June 30, 2013, and  
Proposed Resolution R13-04, amending the Consolidated Fee Schedule. (10 min.)

***Factual Summation***

- Please see attached agenda item #'s 8 and 9.



# COUNCIL AGENDA

February 12th, 2013

## Agenda Item #8

Public Hearing – Proposed resolution R13-03 adjusting the Syracuse City budget for the fiscal year ending June 30, 2013.

### *Factual Summation*

- Any questions about this agenda item may be directed at Finance Director Stephen Marshall. See the attached PDF budget opening document and also the resolution document.
- We discussed the budget opening and potential changes at our last council meeting. For this meeting, I have updated the PDF file to show changes we had discussed. All changes are highlighted in red. We discussed adding overtime wages to the departments that were helping with snow plowing and snow removal. The total cost estimate for this change is \$6,000. In addition to these we have also proposed a few additional changes as discussed below.
- Police Chief Atkins and Fire Chief Froerer would also like to discuss a potential add on to the budget opening. They currently have 18 mobile radios that are obsolete. When these radios break or fail, we will not have a way to fix them. Motorola no longer makes parts for them and they no longer provide assistance in fixing them. We are proposing that we add in this budget opening a line item to purchase and replace these radios. If we replace them now, Motorola will give us a rebate of \$500 per radio or a total of \$9,000. The cost of the radios would be approximately \$3,100 each for a total cost of \$55,800. The increase in sales tax projections will more than cover this expense.
- We also had our bid opening for the 700 South and 2500 West project. The low bid came in at \$2,770,275. We are requesting two modifications to the budget based on this bid. The first is the sewer line which came in at \$275,000 instead of \$250,000 as originally discussed. The second is an increase to storm water impact fee expense. We estimated \$430,000 for this project and the bid for the storm sewer came in at \$500,000. This is a total increase in budgeted expense of \$95,000. The great news piece is our estimate for use of

Class C roads funds on this project came in \$240,050 under budget. We estimated \$310,050 and the bid came in at just under \$70,000. This is a savings of \$240,050 in road money that came be utilized in future road projects.

- These are the only changes that were made to the budget proposal since the last council meeting.

**Recommendation:**

Administration recommends adopting proposed resolution R13-03 adjusting the Syracuse City budget for the fiscal year ending June 30, 2013.

# Syracuse City

## FY 2013 Proposed Mid-Year Budget Adjustments



| <b>General Fund:</b>                                                                            | <u>Original Budget</u> | <u>Amended Budget</u> | <u>Increase / (Decrease)</u> |
|-------------------------------------------------------------------------------------------------|------------------------|-----------------------|------------------------------|
| <b><u>REVENUE ADJUSTMENTS:</u></b>                                                              |                        |                       |                              |
| Sales Tax                                                                                       | 2,800,000.00           | 2,900,000.00          | 100,000.00                   |
| State Grants<br>(JAG Grant for equipment for new police motorcycles)                            | 22,300.00              | 27,300.00             | 5,000.00                     |
| <b>Sundry Revenues</b><br>(Replace 18 obsolete hand held radios receive a \$500 rebate / each)  | <b>5,000.00</b>        | <b>14,000.00</b>      | <b>9,000.00</b>              |
|                                                                                                 |                        |                       | 114,000.00                   |
| <b><u>EXPENDITURE ADJUSTMENTS:</u></b>                                                          |                        |                       |                              |
| Fire Department                                                                                 |                        |                       |                              |
| Equipment & Supplies<br>(AED systems for Admin., Recreation, Police, Public Works)              | 43,857.00              | 53,857.00             | 10,000.00                    |
| <b>Communications</b><br>(Replace 2 obsolete hand held radios @ \$3,100/ each)                  | <b>18,026.00</b>       | <b>24,226.00</b>      | <b>6,200.00</b>              |
| Building Maintenance:                                                                           |                        |                       |                              |
| <b>Overtime Wages</b><br>(OT help with plowing roads & snow removal)                            | -                      | <b>2,000.00</b>       | <b>2,000.00</b>              |
| Building & Ground Maintenance<br>(Fix HVAC, water heater, furnace, remodel city hall east wing) | 51,000.00              | 71,000.00             | 20,000.00                    |
| Police Department:                                                                              |                        |                       |                              |
| Equipment & Supplies<br>(JAG Grant for equipment for new police motorcycles)                    | 18,280.00              | 23,280.00             | 5,000.00                     |
| <b>Communications</b><br>(Replace 16 obsolete hand held radios @ \$3,100/ each)                 | <b>37,200.00</b>       | <b>86,800.00</b>      | <b>49,600.00</b>             |
| Part Time Wages<br>(Transfer wages from DCED for ordinance enforcement)                         | 82,411.00              | 89,911.00             | 7,500.00                     |
| Ordinance Enforcement<br>(Transfer Abatement costs from DCED)                                   | -                      | 6,000.00              | 6,000.00                     |
| <b>Streets Department</b>                                                                       |                        |                       |                              |
| <b>Overtime Wages</b><br>(OT help with plowing roads & snow removal)                            | <b>6,000.00</b>        | <b>8,000.00</b>       | <b>2,000.00</b>              |
| Community & Economic Development                                                                |                        |                       |                              |
| Part Time Wages<br>(Transfer wages to police dept. for ordinance enforcement)                   | 26,455.00              | 18,955.00             | (7,500.00)                   |
| Ordinance Enforcement<br>(Transfer Abatement costs to Police)                                   | 7,000.00               | 1,000.00              | (6,000.00)                   |
|                                                                                                 |                        |                       | 94,800.00                    |
|                                                                                                 | Revenue                | Expenses              |                              |
| General Fund net change                                                                         | 114,000.00             | 94,800.00             | 19,200.00                    |
| Beginning fund shortage                                                                         |                        |                       | (300,000.00)                 |
| Overall fund deficit to come from fund balance                                                  |                        |                       | (280,800.00)                 |

| <b>Parks Maintenance Fund</b>                                                                   | <u>Original Budget</u> | <u>Amended Budget</u> | <u>Increase / (Decrease)</u> |
|-------------------------------------------------------------------------------------------------|------------------------|-----------------------|------------------------------|
| <u>Revenue adjustments:</u>                                                                     |                        |                       |                              |
| Park Maintenance Fee                                                                            | 225,000.00             | 230,000.00            | 5,000.00                     |
|                                                                                                 |                        |                       | <u>5,000.00</u>              |
| <u>EXPENDITURE ADJUSTMENTS:</u>                                                                 |                        |                       |                              |
| Capital Projects<br>(Increase budget for Ranchettes Park Improvement - total cost of \$140,000) | 107,470.00             | 174,000.00            | 66,530.00                    |
|                                                                                                 | <u>Revenue</u>         | <u>Expenses</u>       |                              |
| PMF net change                                                                                  | 5,000.00               | 66,530.00             | (61,530.00)                  |
| Beginning fund shortage                                                                         |                        |                       | -                            |
|                                                                                                 |                        |                       | <u>(61,530.00)</u>           |
| Overall fund deficit to come from fund balance                                                  |                        |                       | <u>(61,530.00)</u>           |

| <b>Class C Roads Fund</b>                                                    | <u>Original Budget</u> | <u>Amended Budget</u> | <u>Increase / (Decrease)</u> |
|------------------------------------------------------------------------------|------------------------|-----------------------|------------------------------|
| <u>Revenue adjustments:</u>                                                  |                        |                       |                              |
| Road Fund Allotment                                                          | 700,000.00             | 725,000.00            | 25,000.00                    |
|                                                                              |                        |                       | <u>25,000.00</u>             |
| <u>EXPENDITURE ADJUSTMENTS:</u>                                              |                        |                       |                              |
| Vehicle Expenses<br>(Increase budget for fuel costs and repair of equipment) | 40,100.00              | 56,100.00             | 16,000.00                    |
| Special Highway Projects<br>(Increase budget for salt)                       | 59,000.00              | 68,000.00             | 9,000.00                     |
|                                                                              | <u>Revenue</u>         | <u>Expenses</u>       |                              |
| Class C Fund net change                                                      | 25,000.00              | 25,000.00             | -                            |
| Beginning fund shortage                                                      |                        |                       | (488,950.00)                 |
|                                                                              |                        |                       | <u>(488,950.00)</u>          |
| Overall fund deficit to come from fund balance                               |                        |                       | <u>(488,950.00)</u>          |

| <b>Secondary Water Fund:</b>                                | <u>Original Budget</u> | <u>Amended Budget</u> | <u>Increase / (Decrease)</u> |
|-------------------------------------------------------------|------------------------|-----------------------|------------------------------|
| <u>Revenue adjustments:</u>                                 |                        |                       |                              |
| User fees                                                   | 1,322,000.00           | 1,337,000.00          | 15,000.00                    |
|                                                             |                        |                       | <u>15,000.00</u>             |
| <u>Expenditure adjustments:</u>                             |                        |                       |                              |
| Utilities<br>(Electricity to run the secondary water pumps) | 140,000.00             | 155,000.00            | 15,000.00                    |
|                                                             |                        |                       | <u>15,000.00</u>             |
|                                                             | <u>Revenue</u>         | <u>Expenses</u>       |                              |
| Secondary Water Fund net change                             | 15,000.00              | 15,000.00             | -                            |
| Beginning fund shortage                                     |                        |                       | (179,179.00)                 |
|                                                             |                        |                       | <u>(179,179.00)</u>          |
| Overall fund deficit to come from fund balance              |                        |                       | <u>(179,179.00)</u>          |

| <b>Storm Water Fund:</b>                                      | <u>Original Budget</u> | <u>Amended Budget</u> | <u>Increase / (Decrease)</u> |
|---------------------------------------------------------------|------------------------|-----------------------|------------------------------|
| <u>Revenue adjustments:</u>                                   |                        |                       |                              |
| User fees                                                     | 288,000.00             | 289,000.00            | 1,000.00                     |
|                                                               |                        |                       | <u>1,000.00</u>              |
| <u>Expenditure adjustments:</u>                               |                        |                       |                              |
| Overtime Wages<br>(OT help with plowing roads & snow removal) | 3,000.00               | 4,000.00              | 1,000.00                     |
|                                                               |                        |                       | <u>1,000.00</u>              |
|                                                               | <u>Revenue</u>         | <u>Expenses</u>       |                              |
| Storm Water Fund net change                                   | 1,000.00               | 1,000.00              | -                            |
| Beginning fund shortage                                       |                        |                       | (194,641.00)                 |
|                                                               |                        |                       | <u>(194,641.00)</u>          |
| Overall fund deficit to come from fund balance                |                        |                       | <u>(194,641.00)</u>          |

| <b>Storm Water Impact Fund:</b>                          | <u>Original Budget</u> | <u>Amended Budget</u> | <u>Increase / (Decrease)</u> |
|----------------------------------------------------------|------------------------|-----------------------|------------------------------|
| <u>Expenditure adjustments:</u>                          |                        |                       |                              |
| Capital Projects<br>(Based on bid opening documentation) | 430,000.00             | 500,000.00            | 70,000.00                    |
|                                                          |                        |                       | <u>70,000.00</u>             |
|                                                          | <u>Revenue</u>         | <u>Expenses</u>       |                              |
| Storm Water Impact Fund net change                       | -                      | 70,000.00             | (70,000.00)                  |
| Beginning fund shortage                                  |                        |                       | (257,500.00)                 |
|                                                          |                        |                       | <u>(327,500.00)</u>          |
| Overall fund deficit to come from fund balance           |                        |                       | (327,500.00)                 |

| <b>Culinary Water Fund:</b>                                   | <u>Original Budget</u> | <u>Amended Budget</u> | <u>Increase / (Decrease)</u> |
|---------------------------------------------------------------|------------------------|-----------------------|------------------------------|
| <u>Revenue adjustments:</u>                                   |                        |                       |                              |
| User fees                                                     | 1,469,500.00           | 1,500,000.00          | 30,500.00                    |
| Interest income                                               | 12,000.00              | 15,000.00             | 3,000.00                     |
| Water Connection Fees                                         | 48,750.00              | 63,750.00             | 15,000.00                    |
| Penalties on utility bills                                    | 80,000.00              | 100,000.00            | 20,000.00                    |
|                                                               |                        |                       | <u>68,500.00</u>             |
| <u>Expenditure adjustments:</u>                               |                        |                       |                              |
| System Maintenance                                            | 45,000.00              | 90,000.00             | 45,000.00                    |
| Overtime Wages<br>(OT help with plowing roads & snow removal) | 5,000.00               | 6,000.00              | 1,000.00                     |
|                                                               |                        |                       | <u>46,000.00</u>             |
|                                                               | <u>Revenue</u>         | <u>Expenses</u>       |                              |
| Culinary Water Fund net change                                | 68,500.00              | 46,000.00             | 22,500.00                    |
| Beginning fund overage                                        |                        |                       | 300,826.00                   |
|                                                               |                        |                       | <u>323,326.00</u>            |
| Overall fund overage contributed to fund balance              |                        |                       | 323,326.00                   |

| <b>Sewer Fund:</b>                                                                                       | <u>Original Budget</u> | <u>Amended Budget</u> | <u>Increase / (Decrease)</u> |
|----------------------------------------------------------------------------------------------------------|------------------------|-----------------------|------------------------------|
| <u>Revenue adjustments:</u>                                                                              |                        |                       |                              |
| Sewer Connection Fees                                                                                    | 45,000.00              | 55,000.00             | 10,000.00                    |
| Interest income                                                                                          | 4,000.00               | 6,000.00              | 2,000.00                     |
| Sewer Revenue                                                                                            | 1,055,000.00           | 1,070,000.00          | 15,000.00                    |
|                                                                                                          |                        |                       | <u>27,000.00</u>             |
| <u>Expenditure adjustments:</u>                                                                          |                        |                       |                              |
| Sewer Disposal Fees                                                                                      | 650,000.00             | 665,000.00            | 15,000.00                    |
| Depreciation<br>(Sewer Line Improvement/Replacement along 2500 West - Depreciation amount)               | 285,000.00             | 295,000.00            | 10,000.00                    |
| Capital Outlay<br>(Sewer Line Improvement/Replacement along 2500 West)                                   | 100,000.00             | 375,000.00            | 275,000.00                   |
| Move Capital to Balance Sheet<br>(This expense is capitalized and expensed through Depreciation Expense) | (100,000.00)           | (375,000.00)          | (275,000.00)                 |
|                                                                                                          |                        |                       | <u>25,000.00</u>             |
|                                                                                                          | <u>Revenue</u>         | <u>Expenses</u>       |                              |
| Sewer Fund net change                                                                                    | 27,000.00              | 25,000.00             | 2,000.00                     |
| Beginning fund shortage                                                                                  |                        |                       | (67,041.00)                  |
|                                                                                                          |                        |                       | <u>(65,041.00)</u>           |
| Overall fund deficit to come from fund balance                                                           |                        |                       | (65,041.00)                  |

**Garbage Utility Fund**

|                                                | <u>Original Budget</u> | <u>Amended Budget</u> | <u>Increase / (Decrease)</u> |
|------------------------------------------------|------------------------|-----------------------|------------------------------|
| <u>Revenue adjustments:</u>                    |                        |                       |                              |
| Waste Collection Revenue                       | 1,108,560.00           | 1,123,560.00          | 15,000.00                    |
| Green Waste Collection Revenue                 | 93,600.00              | 103,600.00            | 10,000.00                    |
|                                                |                        |                       | <u>25,000.00</u>             |
| <u>Expenditure adjustments:</u>                |                        |                       |                              |
| Green Waste Collection Expense                 | 90,000.00              | 100,000.00            | 10,000.00                    |
|                                                |                        |                       | <u>10,000.00</u>             |
|                                                | <u>Revenue</u>         | <u>Expenses</u>       |                              |
| Garbage Fund net change                        | 25,000.00              | 10,000.00             | 15,000.00                    |
| Beginning fund overage                         |                        |                       | 1,732.00                     |
|                                                |                        |                       | <u>16,732.00</u>             |
| Overall fund deficit to come from fund balance |                        |                       | <u>16,732.00</u>             |

**Capital Improvements Fund:**

|                                                         | <u>Original Budget</u> | <u>Amended Budget</u> | <u>Increase / (Decrease)</u> |
|---------------------------------------------------------|------------------------|-----------------------|------------------------------|
| <u>REVENUE ADJUSTMENTS:</u>                             |                        |                       |                              |
| Franchise Tax                                           | 1,242,000.00           | 1,292,000.00          | 50,000.00                    |
|                                                         |                        |                       | <u>50,000.00</u>             |
| <u>EXPENDITURE ADJUSTMENTS:</u>                         |                        |                       |                              |
| Capital Projects<br>(Police Department Re-roof project) | 75,000.00              | 125,000.00            | 50,000.00                    |
|                                                         |                        |                       | <u>50,000.00</u>             |
|                                                         | <u>Revenue</u>         | <u>Expenses</u>       |                              |
| Capital Improvements Fund net change                    | 50,000.00              | 50,000.00             | -                            |
| Beginning fund shortage                                 |                        |                       | (110,000.00)                 |
|                                                         |                        |                       | <u>(110,000.00)</u>          |
| Overall fund deficit to come from fund balance          |                        |                       | <u>(110,000.00)</u>          |

**RESOLUTION R13-03**

**A RESOLUTION ADJUSTING THE SYRACUSE CITY BUDGET FOR FISCAL YEAR ENDING JUNE 30, 2013.**

**WHEREAS**, the Uniform Budgetary Procedures set forth in State Statute 10-6-128 allow for amendments and increases to individual fund budgets; and

**WHEREAS**, on February 12, 2013, the City Council held a public hearing to allow interested persons in attendance an opportunity to be heard for or against the proposed budgetary changes; and

**WHEREAS**, the City Council has determined that approval of the budgetary amendments will promote the orderly operation of the City;

**NOW, THEREFORE, BE IT ENACTED AND ORDAINED BY THE CITY COUNCIL OF SYRACUSE DAVIS COUNTY, STATE OF UTAH, AS FOLLOWS:**

**SECTION 1: Amendments.** The following adjustments to the Syracuse City Budget are hereby made for the Fiscal Year 2013 operating budget.

- See attachment

**SECTION 2. Severability.** If any section, part or provision of this Resolution is held invalid or unenforceable, such invalidity or unenforceability shall not affect any other portion of this Resolution, and all sections, parts and provisions of this Resolution shall be severable.

**SECTION 3. Effective Date.** This Resolution shall become effective immediately upon its passage.

**PASSED AND ADOPTED BY THE CITY COUNCIL OF SYRACUSE CITY, STATE OF UTAH, THIS 12<sup>th</sup> DAY OF FEBRUARY, 2013.**

**SYRACUSE CITY**

ATTEST:

\_\_\_\_\_  
Cassie Z. Brown, City Recorder

By: \_\_\_\_\_  
Jamie Nagle, Mayor



# COUNCIL AGENDA

February 12th, 2013

## Agenda Item #9

Public Hearing – Proposed Resolution R13-04 updating and amending the Syracuse City Consolidated Fee Schedule by making adjustments throughout.

### *Factual Summation*

- Any question regarding this agenda item may be directed at Finance Director Stephen Marshall. See the attached consolidate fee schedule.
- Staff has reviewed the consolidated fee schedule and is recommending a handful of changes that are considered necessary. The items in red are either new fees being proposed or are changes to existing fees in the fee schedule.
- Most items are very minor changes. One major change is that we are proposing adding a fee for police contract services. This would be for any special event or interagency utilization. The rate proposed is a one-time admin fee of \$20 and a \$55 per officer per hour fee to staff the event. These charges are strictly to recover our costs to staff the event.

### *Staff Recommendation*

- *Adopt proposed resolution R13-XX amending the Syracuse City Consolidated Fee Schedule by making changes throughout.*

**Building**

**All Fees Are Effective July 11, 2012 Except As Noted (All fees paid with credit card are subject to 1% fee)**

| Fee Description                                            | Current Base Fee         | Additional Fee                 | Proposed Base Fee                           | Proposed Additional Fee | Base Fee Increase | Additional Fee Increase |
|------------------------------------------------------------|--------------------------|--------------------------------|---------------------------------------------|-------------------------|-------------------|-------------------------|
| <b>Bond Fees</b>                                           |                          |                                |                                             |                         |                   |                         |
| Landscaping Bond                                           | \$55.00 per Permit       | NA NA                          |                                             |                         |                   |                         |
| Performance & Guaranty for Temporary Occupancy             | 100% of value            | 10% Administration Fee         |                                             |                         |                   |                         |
| <b>Plan Check Fees</b>                                     |                          |                                |                                             |                         |                   |                         |
| Residential                                                | All Permitted Structures | 40% Permit Fee                 | NA NA                                       |                         |                   |                         |
| Commercial                                                 | All Permitted Structures | 65% Permit Fee                 | NA NA                                       |                         |                   |                         |
| Building Investigation Fee                                 | All Permitted Structures | 100% % Permit Fee              | NA NA                                       |                         |                   |                         |
| Fire Sprinkler/Safety Plans                                | All Permitted Structures | \$75.00 Per Hour               | NA NA                                       |                         |                   |                         |
| Additional Plan Review Due to Revisions                    |                          | \$56.40 Per Hour (1/2 hr min.) | NA NA                                       |                         |                   |                         |
| <b>General Building Valuation</b>                          |                          |                                |                                             |                         |                   |                         |
| Building Value from \$1-1,000.00                           |                          | \$56.40 ea. Unit               | NA NA                                       |                         |                   |                         |
| Building Value from \$1,001-2,000                          |                          | \$56.40 ea. Unit               | \$2.70 ea. addl. \$100 or fraction therof   |                         |                   |                         |
| Building Value from \$2,001-25,000                         |                          | \$83.40 ea. Unit               | \$16.80 ea. addl. \$1000 or fraction therof |                         |                   |                         |
| Building Value from \$25,001-50,000                        |                          | \$469.80 ea. Unit              | \$12.11 ea. addl. \$1000 or fraction therof |                         |                   |                         |
| Building Value from \$50,001-100,000                       |                          | \$772.55 ea. Unit              | \$8.40 ea. addl. \$1000 or fraction therof  |                         |                   |                         |
| Building Value from \$100,001-500,000                      |                          | \$1,192.55 ea. Unit            | \$6.72 ea. addl. \$1000 or fraction therof  |                         |                   |                         |
| Building Value from \$501,000-1,000,000                    |                          | \$3,880.55 ea. Unit            | \$5.70 ea. addl. \$1000 or fraction therof  |                         |                   |                         |
| Building Value from \$1,000,000.00+                        |                          | \$6,730.55 ea. Unit            | \$4.65 ea. addl. \$1000 or fraction therof  |                         |                   |                         |
| <b>Pools, Tubs &amp; Spas</b>                              |                          |                                |                                             |                         |                   |                         |
| Public Pool                                                |                          | Bid Price ea. Unit             | NA NA                                       |                         |                   |                         |
| Private Pool - In Ground                                   |                          | Bid Price ea. Unit             | NA NA                                       |                         |                   |                         |
| Private Pool - Above Ground Temporary                      |                          | \$56.40 ea. Unit               |                                             |                         |                   |                         |
| Private Pool - Above Ground Permanent                      |                          | Bid Price ea. Unit             | NA NA                                       |                         |                   |                         |
| <b>Storage Sheds</b>                                       |                          |                                |                                             |                         |                   |                         |
| Storage Sheds - Re-siding only                             |                          | Construction Value ea. Unit    | NA NA                                       |                         |                   |                         |
| State Fee (Surcharge)                                      |                          | \$47.00 ea. Unit               | NA NA                                       |                         |                   |                         |
| Expired Permit                                             |                          | 1% of Permit Fee               | NA NA                                       |                         |                   |                         |
| Less Than to 180 days                                      |                          | 65% Building Value             | NA NA                                       |                         |                   |                         |
| Greater than 180 Days but Less Than 1 Year                 |                          | 65% of Original Permit Cost    | NA NA                                       |                         |                   |                         |
| Greater Than 1 Year                                        |                          | 100% of Original Permit Cost   | NA NA                                       |                         |                   |                         |
| <b>Impact Fees</b>                                         |                          |                                |                                             |                         |                   |                         |
| Park Development                                           |                          | \$1,653.00 Per Connection      |                                             |                         |                   |                         |
| Park Development (Existing System Buy-In)                  |                          | \$310.00 Per Connection        |                                             |                         |                   |                         |
| Park Purchase (Land Dedicated and the Time of Development) |                          |                                | NA NA                                       |                         |                   |                         |
| R-1                                                        |                          | 0.020 Acres Per Gross Acre     |                                             |                         |                   |                         |
| R-2                                                        |                          | 0.026 Acres Per Gross Acre     |                                             |                         |                   |                         |
| R-3                                                        |                          | 0.037 Acres Per Gross Acre     |                                             |                         |                   |                         |
| R-4                                                        |                          | 0.098 Acres Per Gross Acre     |                                             |                         |                   |                         |
| PRD                                                        |                          | 0.056 Acres Per Gross Acre     |                                             |                         |                   |                         |
| C-2                                                        |                          | 0.063 Acres Per Gross Acre     |                                             |                         |                   |                         |
| A-1                                                        |                          | 0.003 Acres Per Gross Acre     |                                             |                         |                   |                         |
| <b>Park Purchase (Existing System Buy-In)</b>              |                          |                                |                                             |                         |                   |                         |
| R-1                                                        |                          | \$140.43 Per Developed Acre    |                                             |                         |                   |                         |
| R-2                                                        |                          | \$183.53 Per Developed Acre    |                                             |                         |                   |                         |
| R-3                                                        |                          | \$263.43 Per Developed Acre    |                                             |                         |                   |                         |
| R-4                                                        |                          | \$703.13 Per Developed Acre    |                                             |                         |                   |                         |
| PRD                                                        |                          | \$387.40 Per Developed Acre    |                                             |                         |                   |                         |
| C-2                                                        |                          | \$440.67 Per Developed Acre    |                                             |                         |                   |                         |
| A-1                                                        |                          | \$24.21 Per Developed Acre     |                                             |                         |                   |                         |
| Residential Transportation                                 | Single Family Residence  | \$1,131.00 Per Unit            | NA NA                                       |                         |                   |                         |
| Residential Transportation                                 | All other types/units    | \$705.00 Per Unit              | NA NA                                       |                         |                   |                         |
| <b>Commercial Transportation</b>                           |                          |                                |                                             |                         |                   |                         |
| General Commercial                                         |                          | \$2,328.00 Per 1,000 sf of GFA | NA NA                                       |                         |                   |                         |
| Office/Institutional                                       |                          | \$2,428.00 Per 1,000 sf of GFA | NA NA                                       |                         |                   |                         |
| Industrial                                                 |                          | \$668.00 Per 1,000 sf of GFA   | NA NA                                       |                         |                   |                         |
| <b>Culinary Water</b>                                      |                          |                                |                                             |                         |                   |                         |

**Building**

**All Fees Are Effective July 11, 2012 Except As Noted (All fees paid with credit card are subject to 1% fee)**

| Fee Description                                         | Current Base Fee                 | Additional Fee | Proposed Base Fee | Proposed Additional Fee | Base Fee Increase | Additional Fee Increase |
|---------------------------------------------------------|----------------------------------|----------------|-------------------|-------------------------|-------------------|-------------------------|
| ¾" Line                                                 | \$966.00 ea. Unit                | NA NA          |                   |                         |                   |                         |
| 1" Line                                                 | \$1,610.00 ea. Unit              | NA NA          |                   |                         |                   |                         |
| 1½" Line                                                | \$4,999.00 ea. Unit              | NA NA          |                   |                         |                   |                         |
| 2" Line                                                 | \$7,997.00 ea. Unit              | NA NA          |                   |                         |                   |                         |
| 3" Line                                                 | \$15,994.00 ea. Unit             | NA NA          |                   |                         |                   |                         |
| 4" Line                                                 | \$24,991.00 ea. Unit             | NA NA          |                   |                         |                   |                         |
| 6" Line                                                 | \$49,981.00 ea. Unit             | NA NA          |                   |                         |                   |                         |
| 8" Line                                                 | \$79,970.00 ea. Unit             | NA NA          |                   |                         |                   |                         |
| <b>Secondary Water - Residential</b>                    |                                  |                |                   |                         |                   |                         |
| 4,000-7,000sf lot                                       | \$523.03 ea. Unit                | NA NA          |                   |                         |                   |                         |
| 7,001-8,000sf lot                                       | \$760.31 ea. Unit                | NA NA          |                   |                         |                   |                         |
| 8,001-9,000sf lot                                       | \$883.18 ea. Unit                | NA NA          |                   |                         |                   |                         |
| 9,001-10,000sf lot                                      | \$1,008.44 ea. Unit              | NA NA          |                   |                         |                   |                         |
| 10,001-11,000sf lot                                     | \$1,135.85 ea. Unit              | NA NA          |                   |                         |                   |                         |
| 11,001-13,000sf lot                                     | \$1,330.48 ea. Unit              | NA NA          |                   |                         |                   |                         |
| 13,001-15,000sf lot                                     | \$1,595.85 ea. Unit              | NA NA          |                   |                         |                   |                         |
| 15,001-17,000sf lot                                     | \$1,867.01 ea. Unit              | NA NA          |                   |                         |                   |                         |
| 17,001-19,000sf lot                                     | \$2,143.25 ea. Unit              | NA NA          |                   |                         |                   |                         |
| 19,001-21,000sf lot                                     | \$2,423.98 ea. Unit              | NA NA          |                   |                         |                   |                         |
| 21,001-23,000sf lot                                     | \$2,708.76 ea. Unit              | NA NA          |                   |                         |                   |                         |
| 23,001-25,000sf lot                                     | \$2,997.23 ea. Unit              | NA NA          |                   |                         |                   |                         |
| 25,001-27,000sf lot                                     | \$3,289.06 ea. Unit              | NA NA          |                   |                         |                   |                         |
| 27,001-30,000sf lot                                     | \$3,658.21 ea. Unit              | NA NA          |                   |                         |                   |                         |
| 30,001-33,000sf lot                                     | \$4,107.02 ea. Unit              | NA NA          |                   |                         |                   |                         |
| 33,001-36,000sf lot                                     | \$4,561.61 ea. Unit              | NA NA          |                   |                         |                   |                         |
| 36,001-39,000sf lot                                     | \$5,021.48 ea. Unit              | NA NA          |                   |                         |                   |                         |
| 39,001-42,000sf lot                                     | \$5,486.20 ea. Unit              | NA NA          |                   |                         |                   |                         |
| 42,001-45,000sf lot                                     | \$5,955.43 ea. Unit              | NA NA          |                   |                         |                   |                         |
| 45,001-48,000sf lot                                     | \$6,428.84 ea. Unit              | NA NA          |                   |                         |                   |                         |
| 48,001-51,000sf lot                                     | \$6,906.17 ea. Unit              | NA NA          |                   |                         |                   |                         |
| 51,001-54,000sf lot                                     | \$7,387.17 ea. Unit              | NA NA          |                   |                         |                   |                         |
| 54,001-57,000sf lot                                     | \$7,871.64 ea. Unit              | NA NA          |                   |                         |                   |                         |
| 57,001-60,000sf lot                                     | \$8,359.39 ea. Unit              | NA NA          |                   |                         |                   |                         |
| Secondary Water - Open Land in a Commercial Subdivision | \$0.17 sf of pervious area       | NA NA          |                   |                         |                   |                         |
| Sewer - North Davis Sewer District (Fee)                | \$3,000.00 per Connection        | NA NA          |                   |                         |                   |                         |
| <b>Sewer - Storm (ENR Construction Index)</b>           |                                  |                |                   |                         |                   |                         |
| R1                                                      | \$4,748.00 per acre or 0.109 sf  | NA NA          |                   |                         |                   |                         |
| R2                                                      | \$5,053.00 per acre or 0.116 sf  | NA NA          |                   |                         |                   |                         |
| R3                                                      | \$5,532.00 per acre or 0.127 sf  | NA NA          |                   |                         |                   |                         |
| R4                                                      | \$6,316.00 per acre or 0.145 sf  | NA NA          |                   |                         |                   |                         |
| PRD                                                     | \$6,011.00 per acre or 0.138 sf  | NA NA          |                   |                         |                   |                         |
| GC                                                      | \$11,369.00 per acre or 0.261 sf | NA NA          |                   |                         |                   |                         |
| C2                                                      | \$10,716.00 per acre or 0.246 sf | NA NA          |                   |                         |                   |                         |
| I1                                                      | \$11,369.00 per acre or 0.261 sf | NA NA          |                   |                         |                   |                         |
| A1                                                      | \$3,006.00 per acre or 0.069 sf  | NA NA          |                   |                         |                   |                         |
| PO                                                      | \$11,369.00 per acre or 0.261 sf | NA NA          |                   |                         |                   |                         |
| <b>Public Safety</b>                                    |                                  |                |                   |                         |                   |                         |
| Residential                                             | \$225.16 per application         | NA NA          |                   |                         |                   |                         |
| Commercial                                              | \$0.0440 Per sf of building      | NA NA          |                   |                         |                   |                         |
| <b>Connection Fees</b>                                  |                                  |                |                   |                         |                   |                         |
| <b>Culinary Water</b>                                   |                                  |                |                   |                         |                   |                         |
| ¾" Meter                                                | \$325.00 ea. Unit                | NA NA          |                   |                         |                   |                         |
| 1" Meter                                                | \$485.00 ea. Unit                | NA NA          |                   |                         |                   |                         |
| 1 ½" Meter                                              | \$680.00 ea. Unit                | NA NA          |                   |                         |                   |                         |
| 2" Meter                                                | \$983.00 ea. Unit                | NA NA          |                   |                         |                   |                         |
| 3" Meter                                                | \$1,699.50 ea. Unit              | NA NA          |                   |                         |                   |                         |

**Building**

**All Fees Are Effective July 11, 2012 Except As Noted (All fees paid with credit card are subject to 1% fee)**

| Fee Description                                          | Current Base Fee                               | Additional Fee     | Proposed Base Fee | Proposed Additional Fee | Base Fee Increase | Additional Fee Increase |
|----------------------------------------------------------|------------------------------------------------|--------------------|-------------------|-------------------------|-------------------|-------------------------|
| 4" Meter                                                 | \$3,005.00 ea. Unit                            | NA NA              |                   |                         |                   |                         |
| 6" Meter                                                 | \$4,782.00 ea. Unit                            | NA NA              |                   |                         |                   |                         |
| 8" Meter                                                 | \$7,143.00 ea. Unit                            | NA NA              |                   |                         |                   |                         |
| Secondary Water                                          |                                                |                    |                   |                         |                   |                         |
| ¾" Line                                                  | \$300.00 ea. Unit                              | NA NA              |                   |                         |                   |                         |
| 1" Line                                                  | \$400.00 ea. Unit                              | NA NA              |                   |                         |                   |                         |
| 1½" Line                                                 | \$600.00 ea. Unit                              | NA NA              |                   |                         |                   |                         |
| 2" Line                                                  | \$800.00 ea. Unit                              | NA NA              |                   |                         |                   |                         |
| 3" Line                                                  | \$1,200.00 ea. Unit                            | NA NA              |                   |                         |                   |                         |
| 4" Line                                                  | \$1,600.00 ea. Unit                            | NA NA              |                   |                         |                   |                         |
| 6" Line                                                  | \$2,000.00 ea. Unit                            | NA NA              |                   |                         |                   |                         |
| 8" Line                                                  | \$2,400.00 ea. Unit                            | NA NA              |                   |                         |                   |                         |
| Sewer - North Davis Sewer District (Connection)          | \$240.00 per Connection                        | NA NA              |                   |                         |                   |                         |
| Sewer - City Connection                                  | \$300.00 ea. Unit                              | NA NA              |                   |                         |                   |                         |
| Review for 8" Main Line                                  | \$250.00                                       |                    |                   |                         |                   |                         |
| <b>Inspection Fees</b>                                   |                                                |                    |                   |                         |                   |                         |
| Outside of normal business hours                         | \$56.40 per incident (2 hr min.)               | NA NA              |                   |                         |                   |                         |
| Re-Inspections                                           | \$56.40 per Hour                               | NA NA              |                   |                         |                   |                         |
| Plan Changes                                             | 2 x Plan Fee                                   | NA NA              |                   |                         |                   |                         |
| Inspection with no fee indicated                         | \$56.40 per Hour (1/2 hour min.)               | NA NA              |                   |                         |                   |                         |
| Additional Plan Reviews Due to Revisions                 | \$56.40 per Hour (1/2 hour min.)               |                    |                   |                         |                   |                         |
| Miscellaneous/Requested Inspections                      | \$56.40 per Hour (1/2 hour min.)               | NA NA              |                   |                         |                   |                         |
| Final Off-Site Inspection                                | \$15.00 per Lot                                | NA NA              |                   |                         |                   |                         |
| Final Off-Site Inspection Items                          |                                                |                    |                   |                         |                   |                         |
| Culinary Water                                           | \$0.183 per lf                                 | NA NA              |                   |                         |                   |                         |
| Secondary Water                                          | \$0.124 per lf                                 | NA NA              |                   |                         |                   |                         |
| Sanitary Sewer                                           | \$0.183 per lf                                 | NA NA              |                   |                         |                   |                         |
| Storm Drain                                              | \$0.143 per lf                                 | NA NA              |                   |                         |                   |                         |
| Land Drain                                               | \$0.178 per lf                                 | NA NA              |                   |                         |                   |                         |
| Curb and Gutter                                          | \$0.038 per lf                                 | NA NA              |                   |                         |                   |                         |
| Sidewalk                                                 | \$0.019 per lf                                 | NA NA              |                   |                         |                   |                         |
| Road                                                     | \$0.111 per lf                                 | NA NA              |                   |                         |                   |                         |
| Hydrant Test                                             | \$10.00 per Hydrant                            | NA NA              |                   |                         |                   |                         |
| Smoke Test                                               | \$6.00 per Lot                                 | NA NA              |                   |                         |                   |                         |
| Streetlight                                              | \$6.00 per Streetlight                         | NA NA              |                   |                         |                   |                         |
| Warranty Inspections                                     |                                                |                    |                   |                         |                   |                         |
| First Final Warranty                                     | \$0.00 per Project                             | NA NA              |                   |                         |                   |                         |
| Final Warranty Re-inspection (if punch list is complete) | \$0.00 per Project                             | NA NA              |                   |                         |                   |                         |
| Third Final Warranty                                     | \$75.00 per Project                            | NA NA              |                   |                         |                   |                         |
| Fourth Final Warranty                                    | \$100.00 per Project                           | NA NA              |                   |                         |                   |                         |
| 3rd Party Project or Plan Review Fee                     | Variable Fee assessed to the project applicant |                    |                   |                         |                   |                         |
| <b>Sign Permit Fees</b>                                  |                                                |                    |                   |                         |                   |                         |
| Permanent Attached                                       | Sign Valuation per Sign                        | NA NA              |                   |                         |                   |                         |
| Temporary Attached                                       | 5 days max. \$35.00 per Sign                   | NA NA              |                   |                         |                   |                         |
| Permanent Detached                                       | Sign Valuation Per Sign                        | State Fee per Sign |                   |                         |                   |                         |
| Temporary Detached                                       | 5 days max. \$35.00 per Sign                   | NA NA              |                   |                         |                   |                         |
| Sign Reclamation fee (Illegal sign)                      | \$10.00 per Sign                               | NA NA              |                   |                         |                   |                         |
| Sign Reclamation fee (Repeat offenses)                   | \$40.00 per Sign                               | NA NA              |                   |                         |                   |                         |

\*All permits and reviews are subject to a 1% surcharge imposed by the State of Utah Division of Professional Licensure

\*\*Not every situation is foreseen; fees may be based on bid amounts or the total number of inspections to complete a project

\*\*\*A per inspection fee is calculated at \$56.40/inspection to offset the cost of additional inspections

**Community Development**

**All Fees Are Effective July 11, 2012 Except As Noted (All fees paid with credit card are subject to 1% fee)**

| Fee Description                                        | Current Base Fee                 | Additional Fee                                         | Proposed Base Fee | Proposed Additional Fee | Base Fee Increase | Additional Fee Increase |
|--------------------------------------------------------|----------------------------------|--------------------------------------------------------|-------------------|-------------------------|-------------------|-------------------------|
| <b>Development Application Fees</b>                    |                                  |                                                        |                   |                         |                   |                         |
| Commercial Site Plan*                                  |                                  |                                                        |                   |                         |                   |                         |
| 0-5 Acres                                              | \$575.00 per Plan set            | \$55.00 per Acre                                       |                   |                         |                   |                         |
| 5.01-10 acres                                          | \$1,585.00 per Plan set          | \$173.00 per Acre                                      |                   |                         |                   |                         |
| 10.01-15 acres                                         | \$2,450.00 per Plan set          | \$144.00 per Acre                                      |                   |                         |                   |                         |
| 15.1-20 acres                                          | \$3,170.00 per Plan set          | \$115.00 per Acre                                      |                   |                         |                   |                         |
| > 20.1 acres                                           | \$3,745.00 per Plan set          | \$100.00 per Acre                                      |                   |                         |                   |                         |
| Each Revised Plan*                                     | \$250.00 per Plan set            | \$50.00 per Lot                                        |                   |                         |                   |                         |
| Site Plan Amendment (minor)                            | \$100.00 per Plan set            | NA NA                                                  |                   |                         |                   |                         |
| Site Plan Including Conditional use                    | \$650.00 per Plan set            | \$55.00 per acre                                       |                   |                         |                   |                         |
| Site Plan Nonconforming Use/Lot Review Fee             | \$35.00 per Plan set             | NA NA                                                  |                   |                         |                   |                         |
| Residential Development Plat*                          |                                  |                                                        |                   |                         |                   |                         |
| Sketch Plan                                            | \$225.00 per Plan set            | \$25.00 per Lot                                        |                   |                         |                   |                         |
| Each Revised Sketch Plan                               | \$50.00 per Plan set             | \$15.00 per Lot                                        |                   |                         |                   |                         |
| Preliminary Plan                                       | \$575.00 per Plan set            | \$50.00 per Lot                                        |                   |                         |                   |                         |
| Each Revised Preliminary Plan                          | \$150.00 per Plan set            | \$15.00 per Lot                                        |                   |                         |                   |                         |
| Final Plan                                             | \$575.00 per Plan set            | \$75.00 per Lot                                        |                   |                         |                   |                         |
| Each Revised Final Plan                                | \$250.00 per Plan set            | \$50.00 per Lot                                        |                   |                         |                   |                         |
| <b>Staff Review Fees</b>                               |                                  |                                                        |                   |                         |                   |                         |
| Amended Subdivision                                    | \$550.00 per Plan set            | \$50.00 per Lot                                        |                   |                         |                   |                         |
| Residential Multi-Family                               | \$750.00 per Plan set            | 1.00% Bond Amount                                      |                   |                         |                   |                         |
| All Additional Reviews Required by Plan Changes        | \$56.40 per Hour (1/2 hour min.) | \$0.00 NA                                              |                   |                         |                   |                         |
| Ge Private Pool - Above Ground Permanent               | Bid Price Per Hour               |                                                        |                   |                         |                   |                         |
| <b>Administrative Fees</b>                             |                                  |                                                        |                   |                         |                   |                         |
| Appeal to Board of Adjustments                         | \$200.00 per appeal              | NA NA                                                  |                   |                         |                   |                         |
| Plat Recording Fee (Per County Recorders Fee Schedule) | \$37.00 per Plat                 | \$1/lot + \$1/signature over 2 + \$1/each common space |                   |                         |                   |                         |
| Plat Amendments after Recording                        | \$100.00 per Plat                | \$25.00 per Lot                                        |                   |                         |                   |                         |
| Payback or Reimbursement Agreement                     | \$500.00 per agreement           | NA NA                                                  |                   |                         |                   |                         |
| <b>Application Fees</b>                                |                                  |                                                        |                   |                         |                   |                         |
|                                                        | \$0.65                           |                                                        |                   |                         |                   |                         |
| General Plan Amendment (< 5 acres)                     | \$450.00 per Application         | NA NA                                                  |                   |                         |                   |                         |
| General Plan Amendment / Rezone Combined Application   | \$450.00 per Application         |                                                        |                   |                         |                   |                         |
| Re-Zone                                                | \$425.00 per Application         | \$0.00 NA                                              |                   |                         |                   |                         |
| Conditional Use (Major)                                | \$100.00 per Application         | Direct costs for noticing                              |                   |                         |                   |                         |
| Conditional Use (Minor)                                |                                  |                                                        |                   |                         |                   |                         |
| Conditional Use Extension or Modification (Major)      | \$50.00 per Application          | NA NA                                                  |                   |                         |                   |                         |
| Conditional Use Extension or Modification (Minor)      |                                  |                                                        |                   |                         |                   |                         |
| Agricultural Protection Area Designation               | \$250.00 per Application         | \$25.00 NA                                             |                   |                         |                   |                         |
| Annexation Petition and Review                         |                                  |                                                        |                   |                         |                   |                         |
| 0-2 acres                                              | \$230.00 per Application         | \$173.00 per Acre                                      |                   |                         |                   |                         |
| 2.1-5 acres                                            | \$575.00 per Application         | \$144.00 per Acre                                      |                   |                         |                   |                         |
| 5.1-10 acres                                           | \$1,007.00 per Application       | \$115.00 per Acre                                      |                   |                         |                   |                         |
| > 10 acres                                             | \$1,582.00 per Application       | \$87.00 per Acre                                       |                   |                         |                   |                         |
| Home Occupation                                        | \$45.00 per Application          | NA NA                                                  |                   |                         |                   |                         |
| Commercial Business                                    | \$25.00 per Application          | NA NA                                                  |                   |                         |                   |                         |
| <b>Public Noticing Fees</b>                            |                                  |                                                        |                   |                         |                   |                         |
| Public Notice Signs                                    | \$6.00 Per Sign                  |                                                        |                   |                         |                   |                         |
| Mailing List Generation                                | \$25.00 per Application          |                                                        |                   |                         |                   |                         |
| Noticing Fee for impacted residents                    | \$1.00 Per Address               |                                                        |                   |                         |                   |                         |
| <b>Business License Fees</b>                           |                                  |                                                        |                   |                         |                   |                         |
| Business License Amendment                             | \$5.00 per Application           | NA NA                                                  |                   |                         |                   |                         |
| Business License Listing                               | \$5.00 per copy                  | NA NA                                                  |                   |                         |                   |                         |
| Home Occupation                                        | \$75.00 per Application          | NA NA                                                  |                   |                         |                   |                         |
| Commercial Business (Temporary - 6 months Max.)        | \$25.00 per Application          | NA NA                                                  |                   |                         |                   |                         |
| License Fee - Commercial Retail Business               |                                  |                                                        |                   |                         |                   |                         |
| < 5,000 sf                                             | \$75.00 per Application          | NA NA                                                  |                   |                         |                   |                         |
| 5,001-10,000 sf                                        | \$125.00 per Application         | NA NA                                                  |                   |                         |                   |                         |
| > 10,001 sf                                            | \$350.00 per Application         | NA NA                                                  |                   |                         |                   |                         |
| License Fee - Commercial Business                      |                                  |                                                        |                   |                         |                   |                         |
| Professional Services                                  | \$75.00 per Application          | NA NA                                                  |                   |                         |                   |                         |
| General Services                                       | \$75.00 per Application          | NA NA                                                  |                   |                         |                   |                         |
| Food Establishment                                     | \$75.00 per Application          | NA NA                                                  |                   |                         |                   |                         |
| Sexually Oriented Business (SOB)                       |                                  |                                                        |                   |                         |                   |                         |
| Sexually Oriented Business (SOB)                       | \$950.00 per Application         | NA NA                                                  |                   |                         |                   |                         |
| Escort Services                                        | \$950.00 per Application         | NA NA                                                  |                   |                         |                   |                         |
| Nude Entertainment Business                            | \$950.00 per Application         | NA NA                                                  |                   |                         |                   |                         |
| Nude Entertainment Employee                            | \$250.00 per Application         | NA NA                                                  |                   |                         |                   |                         |

**Community Development**

**All Fees Are Effective July 11, 2012 Except As Noted (All fees paid with credit card are subject to 1% fee)**

| Fee Description                                                                                                                                           | Current Base Fee         | Additional Fee               | Proposed Base Fee   | Proposed Additional Fee | Base Fee Increase | Additional Fee Increase                 |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|------------------------------|---------------------|-------------------------|-------------------|-----------------------------------------|
| Semi-Nude Entertainment Business                                                                                                                          | \$950.00 per Application | NA NA                        |                     |                         |                   |                                         |
| Semi-nude Entertainment Employee                                                                                                                          | \$250.00 per Application | NA NA                        |                     |                         |                   |                                         |
| Nude Entertainment Employee (Outcall, on-site and non-performing nude entertainment/dancing agency employees)                                             | \$250.00 per Application | NA NA                        |                     |                         |                   |                                         |
| Nude Dancing Agency                                                                                                                                       | \$950.00 per Application | NA NA                        |                     |                         |                   |                                         |
| Semi-Nude Dancing Agency                                                                                                                                  | \$950.00 per Application | NA NA                        |                     |                         |                   |                                         |
| Outcall Agency                                                                                                                                            | \$950.00 per Application | NA NA                        |                     |                         |                   |                                         |
| Outcall Agency Employee (Off-site services)                                                                                                               | \$250.00 per Application | NA NA                        |                     |                         |                   |                                         |
| Disclosure Application investigation                                                                                                                      | \$50.00 per Application  | NA NA                        |                     |                         |                   |                                         |
| Outcall Agency Employee (Off-site services)                                                                                                               | \$252.00 per Application | NA NA                        |                     |                         |                   |                                         |
| Application for 2+ Licenses at one time                                                                                                                   | \$20.00 per Application  | Higher of applicable fees    |                     |                         |                   |                                         |
| Outcall Agency Employee (Off-site services)                                                                                                               | \$254.00 per Application | NA NA                        |                     |                         |                   |                                         |
| Solicitors/Mobile Sales/Vendors (30-days Max.)                                                                                                            | \$75.00 per Application  | NA NA                        |                     |                         |                   |                                         |
| Application Fee                                                                                                                                           | \$25.00 per Application  | NA NA                        |                     |                         |                   |                                         |
| License per solicitor                                                                                                                                     | \$25.00 per Month        | NA NA                        |                     |                         |                   |                                         |
| Alcoholic Beverages                                                                                                                                       |                          |                              |                     |                         |                   |                                         |
| Class "A"                                                                                                                                                 | \$200.00 per Application | NA NA                        |                     |                         |                   |                                         |
| Class "B"                                                                                                                                                 | \$300.00 per Application | NA NA                        |                     |                         |                   |                                         |
| Pawn Shops                                                                                                                                                | \$450.00 per Application | NA NA                        |                     |                         |                   |                                         |
| Duplicate Business License                                                                                                                                | \$5.00 per Application   | NA NA                        |                     |                         |                   |                                         |
| Late Payment Fees                                                                                                                                         |                          |                              |                     |                         |                   |                                         |
| Paid after Jan 31                                                                                                                                         | \$25.00 per Application  | NA NA                        | 50% of renewal fee  |                         |                   |                                         |
| Paid after Feb 28                                                                                                                                         | \$25.00 per Application  | 1/2 of total application fee | 75% of renewal fee  |                         |                   |                                         |
| Paid after Mar 31                                                                                                                                         |                          |                              | 100% of renewal fee |                         |                   |                                         |
| <b>Fines</b>                                                                                                                                              |                          |                              |                     |                         |                   |                                         |
| Utility Excavation without a Permit                                                                                                                       | \$250.00 per Incident    | NA NA                        |                     |                         |                   |                                         |
| Storm Water Pollution - Illicit Discharge                                                                                                                 | \$200.00 Per Incident    |                              |                     |                         |                   |                                         |
| Storm Water - Post construction BMP removal                                                                                                               | \$100.00 Per BMP         |                              |                     |                         |                   |                                         |
| Construction Activity Without a Permit when required                                                                                                      | \$100.00 per Incident    | NA NA                        |                     |                         |                   |                                         |
| Operating without a business license                                                                                                                      | \$15.00 per Incident     | Certified mailing costs      |                     |                         |                   |                                         |
| Late Payment Fees                                                                                                                                         | \$10.00 per month        |                              |                     |                         |                   |                                         |
| Weed Mowing (Code Enforcement)                                                                                                                            |                          |                              |                     |                         |                   |                                         |
| Class A - A parcel of 1/4 acre or less with weeds and/or a small amount of trash and debris                                                               |                          |                              | \$150.00            |                         |                   |                                         |
| Class B - A parcel of 1/4 acre or less with weeds and/or a heavy amount of trash (i.e. tires, building materials, stumps, etc.)                           |                          |                              | \$170.00            |                         |                   |                                         |
| Class C - A parcel greater than 1/4 acre, but less than 1/2 acre with weeds and/or a small amount of trash                                                |                          |                              | \$180.00            |                         |                   |                                         |
| Class D - A parcel greater than 1/4 acre, but less than 1/2 acre with weeds and/or a heavy amount of trash (i.e. tires, building materials, stumps, etc.) |                          |                              | \$205.00            |                         |                   |                                         |
| Class E - A parcel greater than 1/2 acre, but less than 3/4 acre with weeds and/or a small amount of trash                                                |                          |                              | \$225.00            |                         |                   |                                         |
| Class F - A parcel greater than 1/2 acre, but less than 3/4 acre with weeds and/or a heavy amount of trash (i.e. tires, building materials, stumps, etc.) |                          |                              | \$255.00            |                         |                   |                                         |
| Class G - A parcel greater than 3/4 acre, but less than 1 acre with weeds and/or a small amount of trash                                                  |                          |                              | \$262.50            |                         |                   |                                         |
| Class H - A parcel greater than 3/4 acre, but less than 1 acre with weeds and/or a heavy amount of trash (i.e. tires, building materials, stumps, etc.)   |                          |                              | \$352.50            |                         |                   |                                         |
| Class I - A parcel greater than 1 acre, but less than 2 acres with weeds and/or a small amount of trash                                                   |                          |                              | \$375.00            |                         |                   |                                         |
| Class J - A parcel greater than 1 acre, but less than 2 acres with weeds and/or a heavy amount of trash (i.e. tires, building materials, stumps, etc.)    |                          |                              | \$457.50            | \$412.50                |                   |                                         |
| Class K - A parcel greater than 2 acres, but less than 3 acres with weeds and/or a small amount of trash                                                  |                          |                              | \$412.50            | \$457.50                |                   |                                         |
| Class L - A parcel greater than 2 acres, but less than 3 acres with weeds and/or a heavy amount of trash (i.e. tires, building materials, stumps, etc.)   |                          |                              | \$615.00            |                         |                   |                                         |
| Special Class - Special nuisances not easily classified requiring hourly fees for drivers, trucks, tractors, and hand work                                |                          |                              |                     |                         |                   | bids will be obtained from contractors. |
| 1/4 acre = 10,890 square feet                                                                                                                             |                          |                              |                     |                         |                   |                                         |
| 1/2 acre = 21,780 square feet                                                                                                                             |                          |                              |                     |                         |                   |                                         |
| 3/4 acre = 32,674 square feet                                                                                                                             |                          |                              |                     |                         |                   |                                         |
| 1 acre = 43,560 square feet                                                                                                                               |                          |                              |                     |                         |                   |                                         |
| **All rates include dump fees                                                                                                                             |                          |                              |                     |                         |                   |                                         |
| Administration Fee for each subsequent weed mowing incident                                                                                               | \$50.00 per incident     | NA NA                        |                     |                         |                   |                                         |
| <b>Hourly Rates</b>                                                                                                                                       |                          |                              |                     |                         |                   |                                         |
| Weedeater                                                                                                                                                 |                          |                              |                     | \$33.00                 |                   |                                         |
| Edger                                                                                                                                                     |                          |                              |                     | \$33.00                 |                   |                                         |
| Leaf Blower                                                                                                                                               |                          |                              |                     | \$33.00                 |                   |                                         |
| Push Mower                                                                                                                                                |                          |                              |                     | \$36.00                 |                   |                                         |
| Small Riding Mower                                                                                                                                        |                          |                              |                     | \$43.50                 |                   |                                         |
| Large Riding Mower                                                                                                                                        |                          |                              |                     | \$52.50                 |                   |                                         |
| Tractor                                                                                                                                                   |                          |                              |                     | \$75.00                 |                   |                                         |
| Truck/Trailer                                                                                                                                             |                          |                              |                     | \$82.50                 |                   |                                         |
| Tractor/Mower                                                                                                                                             |                          |                              |                     | \$78.00                 |                   |                                         |
| **Hourly rates include operator, equipment, and all incidentals required to complete the work                                                             |                          |                              |                     |                         |                   |                                         |
| <b>Excavation Permit Fees</b>                                                                                                                             |                          |                              |                     |                         |                   |                                         |
| NOTE: Trench Repair Fees for Excavations between October 15th and May 15th are double fee shown                                                           |                          |                              |                     |                         |                   |                                         |
| Administrative Fee                                                                                                                                        | \$47.00 per application  |                              |                     |                         |                   |                                         |
| Curb & Gutter Repair                                                                                                                                      | \$20.00 per lf           | NA NA                        |                     |                         |                   |                                         |

Community Development

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| Fee Description                                               | Current Base Fee         | Additional Fee | Proposed Base Fee | Proposed Additional Fee | Base Fee Increase | Additional Fee Increase |
|---------------------------------------------------------------|--------------------------|----------------|-------------------|-------------------------|-------------------|-------------------------|
| Sidewalk Repair                                               | \$10.00 per lf           | NA NA          |                   |                         |                   |                         |
| Phone/Power/Cable Trench Repair Fee for Perpendicular Cuts    |                          |                |                   |                         |                   |                         |
| 26'-0" Wide Road (50' ROW)                                    |                          |                |                   |                         |                   |                         |
| 1'-0" to 13'-0" Cut                                           | \$46.14 per Application  | NA NA          |                   |                         |                   |                         |
| 14'-0" to 26'-0" Cut                                          | \$92.40 per Application  | NA NA          |                   |                         |                   |                         |
| 32'-0" Wide Road (50'-60' ROW)                                |                          |                |                   |                         |                   |                         |
| 1'-0" to 16'-0" Cut                                           | \$56.88 per Application  | NA NA          |                   |                         |                   |                         |
| Cut 17'-0" to 32'-0" Cut                                      | \$132.64 per Application | NA NA          |                   |                         |                   |                         |
| 36'-0" Wide Road (60' ROW)                                    |                          |                |                   |                         |                   |                         |
| 1'-0" to 18'-0" Cut                                           | \$63.96 per Application  | NA NA          |                   |                         |                   |                         |
| 19'-0" to 36'-0" Cut                                          | \$127.92 per Application | NA NA          |                   |                         |                   |                         |
| 42'-0" Wide Road (66' ROW)                                    |                          |                |                   |                         |                   |                         |
| 1'-0" to 21'-0" Cut                                           | \$78.12 per Application  | NA NA          |                   |                         |                   |                         |
| 22'-0" to 42'-0" Cut                                          | \$156.42 per Application | NA NA          |                   |                         |                   |                         |
| 56'-0" Wide Road (80' ROW)                                    |                          |                |                   |                         |                   |                         |
| 1'-0" to 21'-0" Cut                                           | \$78.12 per Application  | NA NA          |                   |                         |                   |                         |
| 22'-0" to 35'-0" Cut                                          | \$127.92 per Application | NA NA          |                   |                         |                   |                         |
| 36'-0" to 56'-0" Cut                                          | \$198.80 per Application | NA NA          |                   |                         |                   |                         |
| Water Line Trench Repair Fee for Perpendicular Cuts           |                          |                |                   |                         |                   |                         |
| 26'-0" Wide Road (50' ROW)                                    |                          |                |                   |                         |                   |                         |
| 1'-0" to 13'-0" Cut                                           | \$53.83 per Application  | NA NA          |                   |                         |                   |                         |
| 14'-0" to 26'-0" Cut                                          | \$107.66 per Application | NA NA          |                   |                         |                   |                         |
| 32'-0" Wide Road (50'-60' ROW)                                |                          |                |                   |                         |                   |                         |
| 1'-0" to 16'-0" Cut                                           | \$66.36 per Application  | NA NA          |                   |                         |                   |                         |
| Cut 17'-0" to 32'-0" Cut                                      | \$132.72 per Application | NA NA          |                   |                         |                   |                         |
| 36'-0" Wide Road (60' ROW)                                    |                          |                |                   |                         |                   |                         |
| 1'-0" to 18'-0" Cut                                           | \$74.62 per Application  | NA NA          |                   |                         |                   |                         |
| 19'-0" to 36'-0" Cut                                          | \$149.24 per Application | NA NA          |                   |                         |                   |                         |
| 42'-0" Wide Road (66' ROW)                                    |                          |                |                   |                         |                   |                         |
| 1'-0" to 21'-0" Cut                                           | \$87.08 per Application  | NA NA          |                   |                         |                   |                         |
| 22'-0" to 42'-0" Cut                                          | \$174.16 per Application | NA NA          |                   |                         |                   |                         |
| 56'-0" Wide Road (80' ROW)                                    |                          |                |                   |                         |                   |                         |
| 1'-0" to 21'-0" Cut                                           | \$87.08 per Application  | NA NA          |                   |                         |                   |                         |
| 22'-0" to 35'-0" Cut                                          | \$145.46 per Application | NA NA          |                   |                         |                   |                         |
| 36'-0" to 56'-0" Cut                                          | \$232.12 per Application | NA NA          |                   |                         |                   |                         |
| Storm Drain Lines Trench Repair Fee for Perpendicular Cuts    |                          |                |                   |                         |                   |                         |
| 26'-0" Wide Road (50' ROW)                                    |                          |                |                   |                         |                   |                         |
| 1'-0" to 13'-0" Cut                                           | \$61.52 per Application  | NA NA          |                   |                         |                   |                         |
| 14'-0" to 26'-0" Cut                                          | \$123.04 per Application | NA NA          |                   |                         |                   |                         |
| 32'-0" Wide Road (50'-60' ROW)                                |                          |                |                   |                         |                   |                         |
| 1'-0" to 16'-0" Cut                                           | \$75.84 per Application  | NA NA          |                   |                         |                   |                         |
| Cut 17'-0" to 32'-0" Cut                                      | \$151.68 per Application | NA NA          |                   |                         |                   |                         |
| 36'-0" Wide Road (60' ROW)                                    |                          |                |                   |                         |                   |                         |
| 1'-0" to 18'-0" Cut                                           | \$85.25 per Application  | NA NA          |                   |                         |                   |                         |
| 19'-0" to 36'-0" Cut                                          | \$170.56 per Application | NA NA          |                   |                         |                   |                         |
| 42'-0" Wide Road (66' ROW)                                    |                          |                |                   |                         |                   |                         |
| 1'-0" to 21'-0" Cut                                           | \$99.52 per Application  | NA NA          |                   |                         |                   |                         |
| 22'-0" to 42'-0" Cut                                          | \$199.04 per Application | NA NA          |                   |                         |                   |                         |
| 56'-0" Wide Road (80' ROW)                                    |                          |                |                   |                         |                   |                         |
| 1'-0" to 21'-0" Cut                                           | \$99.52 per Application  | NA NA          |                   |                         |                   |                         |
| 22'-0" to 35'-0" Cut                                          | \$166.24 per Application | NA NA          |                   |                         |                   |                         |
| 36'-0" to 56'-0" Cut                                          | \$265.28 per Application | NA NA          |                   |                         |                   |                         |
| Sanitary Sewer Lines Trench Repair Fee for Perpendicular Cuts |                          |                |                   |                         |                   |                         |
| 26'-0" Wide Road (50' ROW)                                    |                          |                |                   |                         |                   |                         |
| 1'-0" to 13'-0" Cut                                           | \$69.21 per Application  | NA NA          |                   |                         |                   |                         |
| 14'-0" to 26'-0" Cut                                          | \$138.24 per Application | NA NA          |                   |                         |                   |                         |
| 32'-0" Wide Road (50'-60' ROW)                                |                          |                |                   |                         |                   |                         |
| 1'-0" to 16'-0" Cut                                           | \$85.32 per Application  | NA NA          |                   |                         |                   |                         |
| Cut 17'-0" to 32'-0" Cut                                      | \$170.64 per Application | NA NA          |                   |                         |                   |                         |
| 36'-0" Wide Road (60' ROW)                                    |                          |                |                   |                         |                   |                         |
| 1'-0" to 18'-0" Cut                                           | \$99.40 per Application  | NA NA          |                   |                         |                   |                         |
| 19'-0" to 36'-0" Cut                                          | \$191.88 per Application | NA NA          |                   |                         |                   |                         |
| 42'-0" Wide Road (66' ROW)                                    |                          |                |                   |                         |                   |                         |
| 1'-0" to 21'-0" Cut                                           | \$111.96 per Application | NA NA          |                   |                         |                   |                         |
| 22'-0" to 42'-0" Cut                                          | \$223.92 per Application | NA NA          |                   |                         |                   |                         |
| 56'-0" Wide Road (80' ROW)                                    |                          |                |                   |                         |                   |                         |

**Community Development**

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| Fee Description                                   | Current Base Fee              | Additional Fee | Proposed Base Fee | Proposed Additional Fee | Base Fee Increase | Additional Fee Increase |
|---------------------------------------------------|-------------------------------|----------------|-------------------|-------------------------|-------------------|-------------------------|
| 1'-0" to 21'-0" Cut                               | \$111.96 per Application      | NA NA          |                   |                         |                   |                         |
| 22'-0" to 35'-0" Cut                              | \$187.02 per Application      | NA NA          |                   |                         |                   |                         |
| 36'-0" to 56'-0" Cut                              | \$298.44 per Application      | NA NA          |                   |                         |                   |                         |
| Combined Trench Repair Fee for Perpendicular Cuts | \$35.00                       |                |                   |                         |                   |                         |
| 26'-0" Wide Road (50' ROW)                        | Sign Valuation Per Sign       |                |                   |                         |                   |                         |
| 1'-0" to 13'-0" Cut                               | \$35.00 per Application       | NA NA          |                   |                         |                   |                         |
| 14'-0" to 26'-0" Cut                              | \$153.60 per Application      | NA NA          |                   |                         |                   |                         |
| 32'-0" Wide Road (50'-60' ROW)                    |                               |                |                   |                         |                   |                         |
| 1'-0" to 16'-0" Cut                               | \$94.80 per Application       | NA NA          |                   |                         |                   |                         |
| Cut 17'-0" to 32'-0" Cut                          | \$189.60 per Application      | NA NA          |                   |                         |                   |                         |
| 36'-0" Wide Road (60' ROW)                        |                               |                |                   |                         |                   |                         |
| 1'-0" to 18'-0" Cut                               | \$106.60 per Application      | NA NA          |                   |                         |                   |                         |
| 19'-0" to 36'-0" Cut                              | \$213.20 per Application      | NA NA          |                   |                         |                   |                         |
| 42'-0" Wide Road (66' ROW)                        |                               |                |                   |                         |                   |                         |
| 1'-0" to 21'-0" Cut                               | \$124.40 per Application      | NA NA          |                   |                         |                   |                         |
| 22'-0" to 42'-0" Cut                              | \$248.80 per Application      | NA NA          |                   |                         |                   |                         |
| 56'-0" Wide Road (80' ROW)                        |                               |                |                   |                         |                   |                         |
| 1'-0" to 21'-0" Cut                               | \$124.40 per Application      | NA NA          |                   |                         |                   |                         |
| 22'-0" to 35'-0" Cut                              | \$207.80 per Application      | NA NA          |                   |                         |                   |                         |
| 36'-0" to 56'-0" Cut                              | \$331.60 per Application      | NA NA          |                   |                         |                   |                         |
| Trench Repair Fee for Parallel Cuts               |                               |                |                   |                         |                   |                         |
| 26'-0" Wide Road (50' ROW)                        |                               |                |                   |                         |                   |                         |
| 1'-0" to 13'-0" Cut                               | \$3.85 per foot of resurface  | NA NA          |                   |                         |                   |                         |
| 14'-0" to 26'-0" Cut                              | \$7.70 per foot of resurface  | NA NA          |                   |                         |                   |                         |
| 32'-0" Wide Road (50'-60' ROW)                    |                               |                |                   |                         |                   |                         |
| 1'-0" to 16'-0" Cut                               | \$4.74 per foot of resurface  | NA NA          |                   |                         |                   |                         |
| Cut 17'-0" to 32'-0" Cut                          | \$9.47 per foot of resurface  | NA NA          |                   |                         |                   |                         |
| 36'-0" Wide Road (60' ROW)                        |                               |                |                   |                         |                   |                         |
| 1'-0" to 18'-0" Cut                               | \$5.33 per foot of resurface  | NA NA          |                   |                         |                   |                         |
| 19'-0" to 36'-0" Cut                              | \$10.66 per foot of resurface | NA NA          |                   |                         |                   |                         |
| 42'-0" Wide Road (66' ROW)                        |                               |                |                   |                         |                   |                         |
| 1'-0" to 21'-0" Cut                               | \$6.22 per foot of resurface  | NA NA          |                   |                         |                   |                         |
| 22'-0" to 42'-0" Cut                              | \$12.44 per foot of resurface | NA NA          |                   |                         |                   |                         |
| 56'-0" Wide Road (80' ROW)                        |                               |                |                   |                         |                   |                         |
| 1'-0" to 21'-0" Cut                               | \$6.22 per foot of resurface  | NA NA          |                   |                         |                   |                         |
| 22'-0" to 35'-0" Cut                              | \$10.36 per foot of resurface | NA NA          |                   |                         |                   |                         |
| 36'-0" to 56'-0" Cut                              | \$16.58 per foot of resurface | NA NA          |                   |                         |                   |                         |

\* Site Plan Review includes one (1) additional corrections review after first submittal

**Storm Water Activity Permit Fees**

|                                       |            |                 |
|---------------------------------------|------------|-----------------|
| Storm Water Permit Fees               | \$50.00    | Per application |
| Deposit - Storm Water Activity Permit | \$1,000.00 | Per application |

**Newsletter Advertising Fees**

NOTE: See Resolution R10-13 for policies governing advertising in City Newsletter

|                           | Per Issue Rate |
|---------------------------|----------------|
| Full page ad (8.5" x 11") | \$400.00       |
| Half page ad              | \$225.00       |
| Quarter page ad           | \$125.00       |
| Eight page ad             | \$60.00        |
| Back page ad*             |                |
| Full page                 | \$550.00       |
| Half page                 | \$350.00       |
| Quarter page              | \$200.00       |

\*Back page advertisements will not be sold on an annual basis

**Utility Bill Advertising Fees**

NOTE: See Resolution R11- for policies governing advertising on the Utility Bill

|                           | Per Issue Rate |
|---------------------------|----------------|
| Full page ad (8.5" x 11") | \$400.00       |
| Half page ad              | \$225.00       |
| Quarter page ad           | \$125.00       |
| Eight page ad             | \$60.00        |

**Utilities**      **All Fees Are Effective July 11, 2012 Except As Noted (All fees paid with credit card are subject to 1% fee)**

| Fee Description                                                                                   | Current Base Fee         | Additional Fee | Proposed Base Fee | Proposed Additional Fee | Base Fee Increase | Additional Fee Increase |
|---------------------------------------------------------------------------------------------------|--------------------------|----------------|-------------------|-------------------------|-------------------|-------------------------|
| <b>Utility Rates</b>                                                                              |                          |                |                   |                         |                   |                         |
| Garbage Service                                                                                   |                          |                |                   |                         |                   |                         |
| Service                                                                                           | \$11.00 per month        | N/A NA         |                   |                         |                   |                         |
| New Garbage Can Set-up                                                                            | \$100.00 ea. Unit        | NA NA          |                   |                         |                   |                         |
| Extra Garbage Can (Limit 3)                                                                       | \$7.20 ea. Unit          | NA NA          |                   |                         |                   |                         |
| Green Waste Can                                                                                   | \$6.50 ea. Unit          | N/A N/A        |                   |                         |                   |                         |
| Replacement Cost                                                                                  | \$90.00 per can          | NA NA          |                   |                         |                   |                         |
| Early Return of Extra Can(s) - less than six (6) months                                           | \$35.00 per can          | NA NA          |                   |                         |                   |                         |
| <b>Street Lighting (Effective May 1st, 2009)</b>                                                  |                          |                |                   |                         |                   |                         |
| Street Ligting Power Fee                                                                          | \$1.00 per month         | NA NA          |                   |                         |                   |                         |
| Purchase of New Street Lights                                                                     | \$0.32 per month         | NA NA          |                   |                         |                   |                         |
| Temporary Meter (New Construction)                                                                | \$30.00 per application  | NA NA          |                   |                         |                   |                         |
| New Service (Does not include impact fee)                                                         | \$25.00 per application  | NA NA          |                   |                         |                   |                         |
| Utility Account Transfer (within City limits)                                                     | \$15.00 per request      | NA NA          |                   |                         |                   |                         |
| Late Fee on Delinquent Accounts                                                                   | \$10.00 per incident     | NA NA          |                   |                         |                   |                         |
| <b>Request for Re-establishment of Service after Delinquency</b>                                  |                          |                |                   |                         |                   |                         |
| First Occurrence                                                                                  | \$35.00 per request      | NA NA          |                   |                         |                   |                         |
| Subsequent Occurrences (Same Year)                                                                | \$50.00 per request      | NA NA          |                   |                         |                   |                         |
| After Hours Re-connection of Service                                                              | \$35.00 per request      | NA NA          |                   |                         |                   |                         |
| <b>Deposit for Water Service</b>                                                                  |                          |                |                   |                         |                   |                         |
| Residential                                                                                       | \$75.00 per application  | NA NA          |                   |                         |                   |                         |
| Commercial/Industrial/Multi-Family                                                                | \$100.00 per application | NA NA          |                   |                         |                   |                         |
| <b>Culinary Water Service</b>                                                                     |                          |                |                   |                         |                   |                         |
| Private Pool - Above Ground Permanent                                                             | \$2.20 per 1,000 gallons |                |                   |                         |                   |                         |
| Commercial Construction (not to be pro-rated)                                                     | \$2.20 per 1,000 gallons |                |                   |                         |                   |                         |
| <b>Commercial Service</b>                                                                         |                          |                |                   |                         |                   |                         |
| < 10,000 Gallons                                                                                  | \$16.50 per month        | NA NA          |                   |                         |                   |                         |
| 10,001-30,000 gallons                                                                             | \$1.65 per 1,000 gallons | NA NA          |                   |                         |                   |                         |
| 30,001-40,000 gallons                                                                             | \$2.05 per 1,000 gallons | NA NA          |                   |                         |                   |                         |
| > 40,000 gallons                                                                                  | \$2.65 per 1,000 gallons | NA NA          |                   |                         |                   |                         |
| <b>Residential Service (with secondary water)</b>                                                 |                          |                |                   |                         |                   |                         |
| < 8,000 Gallons                                                                                   | \$16.50 per month        | NA NA          |                   |                         |                   |                         |
| 8,001 -15,000 gallons                                                                             | \$2.05 per 1,000 gallons | NA NA          |                   |                         |                   |                         |
| > 15,000 gallons                                                                                  | \$2.45 per 1,000 gallons | NA NA          |                   |                         |                   |                         |
| <b>Residential Service (without secondary water)</b>                                              |                          |                |                   |                         |                   |                         |
| < 8,000 Gallons                                                                                   | \$16.50 per month        | NA NA          |                   |                         |                   |                         |
| 8,001 -15,000 gallons                                                                             | \$2.20 per 1,000 gallons | NA NA          |                   |                         |                   |                         |
| 15,001-20,000 gallons                                                                             | \$2.75 per 1,000 gallons | NA NA          |                   |                         |                   |                         |
| > 20,000 gallons                                                                                  | \$4.10 per 1,000 gallons | NA NA          |                   |                         |                   |                         |
| <b>All Non-Residential Service</b>                                                                |                          |                |                   |                         |                   |                         |
| < 8,000 Gallons                                                                                   | \$22.50 per month        | NA NA          |                   |                         |                   |                         |
| 8,001 -15,000 gallons                                                                             | \$2.20 per 1,000 gallons | NA NA          |                   |                         |                   |                         |
| 15,001-20,000 gallons                                                                             | \$2.75 per 1,000 gallons | NA NA          |                   |                         |                   |                         |
| > 20,000 gallons                                                                                  | \$4.10 per 1,000 gallons | NA NA          |                   |                         |                   |                         |
| <b>Secondary Water Service (rate based on 3/4" line size flow for any service larger than 1")</b> |                          |                |                   |                         |                   |                         |
| 3/4" line                                                                                         | \$15.50 per month        | NA NA          |                   |                         |                   |                         |
| 1" line                                                                                           | \$21.50 per month        | NA NA          |                   |                         |                   |                         |
| 1 1/2" line                                                                                       | \$58.00 per month        | NA NA          |                   |                         |                   |                         |
| 2" line                                                                                           | \$103.11 per month       | NA NA          |                   |                         |                   |                         |
| 3" line                                                                                           | \$184.50 per month       | NA NA          |                   |                         |                   |                         |

**Utilities**      *All Fees Are Effective July 11, 2012 Except As Noted (All fees paid with credit card are subject to 1% fee)*

| Fee Description                                          | Current Base Fee           | Additional Fee                     | Proposed<br>Base Fee | Proposed<br>Additional<br>Fee | Base Fee<br>Increase | Additional Fee<br>Increase |
|----------------------------------------------------------|----------------------------|------------------------------------|----------------------|-------------------------------|----------------------|----------------------------|
| 4" line                                                  | \$412.44 per month         | NA NA                              |                      |                               |                      |                            |
| 6" line                                                  | \$928.00 per month         | NA NA                              |                      |                               |                      |                            |
| 8" line                                                  | \$1,649.78 per month       | NA NA                              |                      |                               |                      |                            |
| Hydrant Meter                                            |                            |                                    |                      |                               |                      |                            |
| Meter Deposit                                            | \$1,200.00 per application | NA NA                              |                      |                               |                      |                            |
| Administrative Fee                                       | \$30.00 per application    | NA NA                              |                      |                               |                      |                            |
| Hydrant Rental                                           |                            |                                    |                      |                               |                      |                            |
| Short Term (up to 3 days)                                | \$8.00 per application     | \$2.00 per 1,000 gallons           |                      |                               |                      |                            |
| Long Term (Monthly)                                      | \$30.00 per month          | \$2.00 per 1,000 gallons           |                      |                               |                      |                            |
| General Use Fee                                          | \$2.20 per 1,000 gallons   | NA NA                              |                      |                               |                      |                            |
| Hydrant Flushing                                         | \$250.00 per Flushing      | \$2.18 per 1,000 gallons           |                      |                               |                      |                            |
| Sewer Service (Waste)                                    |                            |                                    |                      |                               |                      |                            |
| Residential & Commercial                                 | \$13.30 per month          | NA NA                              |                      |                               |                      |                            |
| Sewer Service (Storm)                                    |                            |                                    |                      |                               |                      |                            |
| Residential                                              | \$3.50 per month           | NA NA                              |                      |                               |                      |                            |
| Commercial                                               |                            |                                    |                      |                               |                      |                            |
| 0 - 1 acre                                               | \$5.50 per month           | NA NA                              |                      |                               |                      |                            |
| 1.1 - 2 acres                                            | \$11.00 per month          | NA NA                              |                      |                               |                      |                            |
| 2.1 - 2 acres                                            | \$16.50 per month          | NA NA                              |                      |                               |                      |                            |
| 3.1 - 4 acres                                            | \$22.00 per month          | NA NA                              |                      |                               |                      |                            |
| 4.1 - 5 acres                                            | \$27.50 per month          | NA NA                              |                      |                               |                      |                            |
| 5.1 - 6 acres                                            | \$33.00 per month          | NA NA                              |                      |                               |                      |                            |
| 6.1 - 7 acres                                            | \$38.50 per month          | NA NA                              |                      |                               |                      |                            |
| 7.1 - 8 acres                                            | \$44.00 per month          | NA NA                              |                      |                               |                      |                            |
| 8.1 - 9 acres                                            | \$49.50 per month          | NA NA                              |                      |                               |                      |                            |
| Each additional acre                                     | \$5.50 per month           | NA NA                              |                      |                               |                      |                            |
| Secondary Water - Open Land in a Residential Subdivision | \$0.19 sf of pervious area | NA NA                              |                      |                               |                      |                            |
| Secondary Water                                          |                            |                                    |                      |                               |                      |                            |
| ¾" Line                                                  | \$300.00 ea. Unit          | NA NA                              |                      |                               |                      |                            |
| 1" Line                                                  | \$400.00 ea. Unit          | NA NA                              |                      |                               |                      |                            |
| 1½" Line                                                 | \$600.00 ea. Unit          | NA NA                              |                      |                               |                      |                            |
| 2" Line                                                  | \$800.00 ea. Unit          | NA NA                              |                      |                               |                      |                            |
| 3" Line                                                  | \$1,200.00 ea. Unit        | NA NA                              |                      |                               |                      |                            |
| 4" Line                                                  | \$1,600.00 ea. Unit        | NA NA                              |                      |                               |                      |                            |
| 6" Line                                                  | \$2,000.00 ea. Unit        | NA NA                              |                      |                               |                      |                            |
| 8" Line                                                  | \$2,400.00 ea. Unit        | NA NA                              |                      |                               |                      |                            |
| Sewer - North Davis Sewer District (Connection)          | \$225.00 per Connection    | NA NA                              |                      |                               |                      |                            |
| Sewer - City Connection                                  | \$300.00 ea. Unit          | NA NA                              |                      |                               |                      |                            |
| Public Works                                             |                            |                                    |                      |                               |                      |                            |
| Sidewalk & Driveway Approach Replacement                 | \$45.00 per inspection     | NA NA                              |                      |                               |                      |                            |
| Street Sweeping (Contractor failure to clean)            | \$515.00 per incident      | Time & Material for City Personnel |                      |                               |                      |                            |
| <b>Fines</b>                                             |                            |                                    |                      |                               |                      |                            |
| Fines - Water Meter Tampering                            | \$35.00 per Incident       | NA NA                              |                      |                               |                      |                            |

**Parks & Recreation**      *All Fees Are Effective July 11, 2012 Except As Noted (All fees paid with credit card are subject to 1% fee)*

| Fee Description                               | Current Base Fee                  | Additional Fee                            | Proposed<br>Base Fee | Proposed<br>Additional<br>Fee | Base Fee<br>Increase | Additional Fee<br>Increase |
|-----------------------------------------------|-----------------------------------|-------------------------------------------|----------------------|-------------------------------|----------------------|----------------------------|
| <b>Community Center Fees</b>                  |                                   |                                           |                      |                               |                      |                            |
| Rental - after hours fee for all activities   | \$10.00 per hour per staff member |                                           |                      |                               |                      |                            |
| Rental - Gymnasium                            |                                   |                                           |                      |                               |                      |                            |
| Resident                                      | \$100.00 per hour per gym         | \$500.00 per 8 hours per gym              |                      |                               |                      |                            |
| Non-resident                                  | \$150.00 per hour per gym         | \$800.00 per 8 hours per gym              |                      |                               |                      |                            |
| Rental - Classroom/Craft Room                 |                                   |                                           |                      |                               |                      |                            |
| Resident                                      | \$25.00 per hour per room         | \$160.00 per 8 hours per room             |                      |                               |                      |                            |
| Non-resident                                  | \$45.00 per hour per room         | \$280.00 per 8 hours per room             |                      |                               |                      |                            |
| <b>Memberships</b>                            |                                   |                                           |                      |                               |                      |                            |
| Children (Ages 5-13)                          |                                   |                                           |                      |                               |                      |                            |
| Resident                                      | \$0.50 per day                    | \$5.00 per month or \$36 per year         |                      |                               |                      |                            |
| Non-Resident                                  | \$0.50 per day                    | \$8.00 per month or \$61 per year         |                      |                               |                      |                            |
| Youth (Ages 14-17)                            |                                   |                                           |                      |                               |                      |                            |
| Resident                                      | \$1.00 per day                    | \$11.00 per month or \$76 per year        |                      |                               |                      |                            |
| Non-Resident                                  | \$1.00 per day                    | \$16.00 per month or \$101 per year       |                      |                               |                      |                            |
| Adults (Ages 18-59)                           |                                   |                                           |                      |                               |                      |                            |
| Resident                                      | \$2.00 per day                    | \$16.00 per month or \$101 per year       |                      |                               |                      |                            |
| Non-Resident                                  | \$2.00 per day                    | \$26.00 per month or \$181 per year       |                      |                               |                      |                            |
| Seniors (Ages 60+)                            |                                   |                                           |                      |                               |                      |                            |
| Resident                                      | \$0.50 per day                    | \$5.00 per month or \$36 per year         |                      |                               |                      |                            |
| Non-Resident                                  | \$0.50 per day                    | \$8.00 per month or \$61 per year         |                      |                               |                      |                            |
| Seniors Couples                               |                                   |                                           |                      |                               |                      |                            |
| Resident                                      | n/a per day                       | \$7.00 per month or \$56 per year         |                      |                               |                      |                            |
| Non-Resident                                  | n/a per day                       | \$11.00 per month or \$101 per year       |                      |                               |                      |                            |
| Adult Couples                                 |                                   |                                           |                      |                               |                      |                            |
| Resident                                      | n/a per day                       | \$26.00 per month or \$176 per year       |                      |                               |                      |                            |
| Non-Resident                                  | n/a per day                       | \$46.00 per month or \$301 per year       |                      |                               |                      |                            |
| Families                                      |                                   |                                           |                      |                               |                      |                            |
| Resident                                      | n/a per day                       | \$51.00 per month or \$251 per year       |                      |                               |                      |                            |
| Non-Resident                                  | n/a per day                       | \$76.00 per month or \$401 per year       |                      |                               |                      |                            |
| <b>Park Rental Fees</b>                       |                                   |                                           |                      |                               |                      |                            |
| Park Land Rental (Concessionaire)             | \$250.00 per month                | NA NA                                     |                      |                               |                      |                            |
| Athletic Fields                               |                                   |                                           |                      |                               |                      |                            |
| Non-Recreational Play                         | \$25.00 per (4) hour period       | \$5.00 per hour for 5+ hours              |                      |                               |                      |                            |
| Resident                                      | \$50.00 per field per day         | NA NA                                     |                      |                               |                      |                            |
| Non-Resident                                  | \$75.00 per field per day         | NA NA                                     |                      |                               |                      |                            |
| Recreational Play                             | Fee negotiated per Contract       | NA NA                                     |                      |                               |                      |                            |
| Field Lighting                                | \$30.00 per hour per field        | NA NA                                     |                      |                               |                      |                            |
| Boweries (except for Jensen and Legacy Parks) |                                   |                                           |                      |                               |                      |                            |
| Bowery Rental Deposit                         | \$50.00 per application           | NA NA                                     |                      |                               |                      |                            |
| Parties of 150 or Less                        |                                   |                                           |                      |                               |                      |                            |
| Resident                                      | \$25.00 per (4) hour period       | \$5.00 per hour for 5+ hours              |                      |                               |                      |                            |
| Non-Resident                                  | \$50.00 per (4) hour period       | \$10.00 per hour for 5+ hours             |                      |                               |                      |                            |
| Parties of 150 or More                        |                                   |                                           |                      |                               |                      |                            |
| Resident                                      | \$75.00 per (4) hour period       | \$10.00 per hour for 5+ hours             |                      |                               |                      |                            |
| Non-Resident                                  | \$125.00 per (4) hour period      | \$20.00 per hour for 5+ hours             |                      |                               |                      |                            |
| Jensen Nature Park                            |                                   |                                           |                      |                               |                      |                            |
| Resident                                      | \$50.00 per (4) hour period       | NA NA                                     |                      |                               |                      |                            |
| Non-Resident                                  | \$75.00 per (4) hour period       | NA NA                                     |                      |                               |                      |                            |
| Jensen Park Nature Center                     |                                   |                                           |                      |                               |                      |                            |
| Resident - 1/2 Day                            | \$125.00 per rental               | NA NA                                     |                      |                               |                      |                            |
| Resident - Whole Day                          | \$250.00 per rental               | NA NA                                     |                      |                               |                      |                            |
| Non-resident - 1/2 Day                        | \$175.00 per rental               | NA NA                                     |                      |                               |                      |                            |
| Non-resident - Whole Day                      | \$350.00 per rental               | NA NA                                     |                      |                               |                      |                            |
| Legacy Park                                   |                                   |                                           |                      |                               |                      |                            |
| Resident                                      | \$50.00 per (4) hour period       | NA NA                                     |                      |                               |                      |                            |
| Non-Resident                                  | \$75.00 per (4) hour period       | NA NA                                     |                      |                               |                      |                            |
| Cancellation Fee                              | \$5.00 per cancellation           | 50% within 7 days, no refund under 3 days |                      |                               |                      |                            |

**Parks & Recreation**      *All Fees Are Effective July 11, 2012 Except As Noted (All fees paid with credit card are subject to 1% fee)*

| Fee Description           | Current Base Fee              | Additional Fee | Proposed Base Fee | Proposed Additional Fee | Base Fee Increase | Additional Fee Increase |
|---------------------------|-------------------------------|----------------|-------------------|-------------------------|-------------------|-------------------------|
| <b>Heritage Days</b>      |                               |                |                   |                         |                   |                         |
| 10 x 10 Booth             | \$75.00 per booth             | NA NA          |                   |                         |                   |                         |
| 10 x 20 Booth             | \$120.00 per booth            | NA NA          |                   |                         |                   |                         |
| Power for Booth           | \$10.00 per booth             | NA NA          |                   |                         |                   |                         |
| Roving Vendor Permit      |                               |                |                   |                         |                   |                         |
| Without a booth rental    | \$50.00 per permit            | NA NA          |                   |                         |                   |                         |
| With a booth rental       | \$25.00 per permit            | NA NA          |                   |                         |                   |                         |
| Parade Entry              | \$10.00 per vehicle           |                |                   |                         |                   |                         |
| Late Fee                  | \$15.00 per application       | NA NA          |                   |                         |                   |                         |
| <b>Sports Programs</b>    |                               |                |                   |                         |                   |                         |
| Late Sign-up Fee          | \$5.00 per person             | NA NA          |                   |                         |                   |                         |
| Golf                      | \$56.00 per person            | NA NA          |                   |                         |                   |                         |
| Tennis                    | \$31.00 per person            | NA NA          |                   |                         |                   |                         |
| Football (Tackle)         | \$116.00 per person           | NA NA          |                   |                         |                   |                         |
| Adult Basketball          | \$351.00 per team             | NA NA          |                   |                         |                   |                         |
| Soccer (Fall/Spring)      |                               |                |                   |                         |                   |                         |
| Resident                  | \$46.00 per person            | NA NA          |                   |                         |                   |                         |
| Non-Resident              | \$61.00 per person            | NA NA          |                   |                         |                   |                         |
| Baseball/Softball         |                               |                |                   |                         |                   |                         |
| T-ball                    |                               |                |                   |                         |                   |                         |
| Resident                  | \$36.00 per person            | NA NA          |                   |                         |                   |                         |
| Non-Resident              | \$51.00 per person            | NA NA          |                   |                         |                   |                         |
| Machine Pitch             |                               |                |                   |                         |                   |                         |
| Resident                  | \$41.00 per person            | NA NA          |                   |                         |                   |                         |
| Non-Resident              | \$41.00 per person            | NA NA          |                   |                         |                   |                         |
| Minor League/Major League |                               |                |                   |                         |                   |                         |
| Resident                  | \$46.00 per person            | NA NA          |                   |                         |                   |                         |
| Non-Resident              | \$61.00 per person            | NA NA          |                   |                         |                   |                         |
| Pony/Ponytail/High School |                               |                |                   |                         |                   |                         |
| Resident                  | \$51.00 per person            | NA NA          |                   |                         |                   |                         |
| Non-Resident              | \$66.00 per person            | NA NA          |                   |                         |                   |                         |
| Jr High/5th - 6th Girls   |                               |                |                   |                         |                   |                         |
| Resident                  | \$51.00 per person            | NA NA          |                   |                         |                   |                         |
| Non-Resident              | \$66.00 per person            | NA NA          |                   |                         |                   |                         |
| Basketball                |                               |                |                   |                         |                   |                         |
| 1st-8th grades (Jr Jazz)  |                               |                |                   |                         |                   |                         |
| Resident                  | \$51.00 per person            | NA NA          |                   |                         |                   |                         |
| Non-Resident              | \$66.00 per person            | NA NA          |                   |                         |                   |                         |
| 7th-12th grades (Jr Jazz) |                               |                |                   |                         |                   |                         |
| Resident                  | \$56.00 per person            | NA NA          |                   |                         |                   |                         |
| Non-Resident              | \$71.00 per person            | NA NA          |                   |                         |                   |                         |
| Illy Bitty                |                               |                |                   |                         |                   |                         |
| Resident                  | \$36.00 per person            | NA NA          |                   |                         |                   |                         |
| Non-Resident              | \$51.00 per person            | NA NA          |                   |                         |                   |                         |
| <b>Equipment Rental</b>   |                               |                |                   |                         |                   |                         |
| Performance Stage         | \$900.00 per day              |                |                   |                         |                   |                         |
| Cotton Candy Machine      | \$45.00 per day               |                |                   |                         |                   |                         |
| Hot Dog Roaster           | \$40.00 per day               |                |                   |                         |                   |                         |
| Nacho Machine             | \$40.00 per day               |                |                   |                         |                   |                         |
| Popcorn Machine           | \$45.00 per day               |                |                   |                         |                   |                         |
| Inflatables               |                               |                |                   |                         |                   |                         |
| 20 foot double slide      | \$150.00 per 4 hours          |                |                   |                         |                   |                         |
| Bounce House              | \$115.00 per 4 hours          |                |                   |                         |                   |                         |
| Human Hamster Balls       | \$125.00 per ball for 2 hours |                |                   |                         |                   |                         |
| <b>Utilities</b>          |                               |                |                   |                         |                   |                         |
| Parks Maintenance         | \$2.93 per month              | NA NA          |                   |                         |                   |                         |

**Cemetery**

*All Fees Are Effective July 11, 2012 Except As Noted (All fees paid with credit card are subject to 1% fee)*

| Fee Description                  | Current Base Fee | Additional Fee | Proposed Base Fee | Proposed Additional Fee | Base Fee Increase | Additional Fee Increase |
|----------------------------------|------------------|----------------|-------------------|-------------------------|-------------------|-------------------------|
| <b>Basic Fees</b>                |                  |                |                   |                         |                   |                         |
| Plot Purchase                    |                  |                |                   |                         |                   |                         |
| Resident                         | \$500.00         |                |                   |                         |                   |                         |
| Non-Resident                     | \$1,000.00       |                |                   |                         |                   |                         |
| Plot Purchase - half/infant/urn  |                  |                |                   |                         |                   |                         |
| Resident                         | \$250.00         |                |                   |                         |                   |                         |
| Non-Resident                     | \$500.00         |                |                   |                         |                   |                         |
| Interment - Adult                |                  |                |                   |                         |                   |                         |
| Resident                         | \$300.00         |                |                   |                         |                   |                         |
| Non-Resident                     | \$700.00         |                |                   |                         |                   |                         |
| Interment - Child                |                  |                |                   |                         |                   |                         |
| Resident                         | \$175.00         |                |                   |                         |                   |                         |
| Non-Resident                     | \$400.00         |                |                   |                         |                   |                         |
| Interment - Urn or Infant        |                  |                |                   |                         |                   |                         |
| Resident                         | \$100.00         |                |                   |                         |                   |                         |
| Non-Resident                     | \$200.00         |                |                   |                         |                   |                         |
| Interment - Weekend or Holiday   |                  |                |                   |                         |                   |                         |
| Resident                         | \$200.00         |                |                   |                         |                   |                         |
| Non-Resident                     | \$200.00         |                |                   |                         |                   |                         |
| Disinterment                     |                  |                |                   |                         |                   |                         |
| Resident                         | \$400.00         |                |                   |                         |                   |                         |
| Non-Resident                     | \$400.00         |                |                   |                         |                   |                         |
| Monument Move (Flat Monument)    |                  |                |                   |                         |                   |                         |
| Resident                         | \$50.00          |                |                   |                         |                   |                         |
| Non-Resident                     | \$50.00          |                |                   |                         |                   |                         |
| Monument Move (Upright Monument) |                  |                |                   |                         |                   |                         |
| Resident                         | \$250.00         |                |                   |                         |                   |                         |
| Non-Resident                     | \$250.00         |                |                   |                         |                   |                         |
| Position Transfer Fee            |                  |                |                   |                         |                   |                         |
| Resident                         | \$35.00          |                |                   |                         |                   |                         |
| Non-Resident                     | \$35.00          |                |                   |                         |                   |                         |
| After Hours fee (3:00 p.m.)      |                  |                |                   |                         |                   |                         |
| Resident                         | \$100.00         |                |                   |                         |                   |                         |
| Non-Resident                     | \$100.00         |                |                   |                         |                   |                         |

**Public Safety**

*All Fees Are Effective July 11, 2012 Except As Noted (All fees paid with credit card are subject to 1% fee)*

| Fee Description                                                                                               | Current Base Fee                                   | Additional Fee | Proposed Base Fee | Proposed Additional Fee | Base Fee Increase | Additional Fee Increase |
|---------------------------------------------------------------------------------------------------------------|----------------------------------------------------|----------------|-------------------|-------------------------|-------------------|-------------------------|
| <b>Fire Department</b>                                                                                        |                                                    |                |                   |                         |                   |                         |
| Ambulance Stand-By Fee (for-profit special events)                                                            | \$36.00 per hour                                   |                |                   |                         |                   |                         |
| CERT Special Class fee for additional classes requested by organizations outside of regular scheduled classes | \$200.00 per class                                 |                |                   |                         |                   |                         |
| Equipment issued during CERT Class                                                                            | \$25.00                                            |                |                   |                         |                   |                         |
| Fire Report                                                                                                   | \$10.00                                            |                |                   |                         |                   |                         |
| Fire Report with pictures                                                                                     | \$50.00                                            |                |                   |                         |                   |                         |
| CPR/ First Aid Course                                                                                         |                                                    |                |                   |                         |                   |                         |
| Resident                                                                                                      | \$10.00                                            |                |                   |                         |                   |                         |
| Non-Resident                                                                                                  | \$20.00                                            |                |                   |                         |                   |                         |
| Children's Bike Helmets                                                                                       | \$10.00                                            |                |                   |                         |                   |                         |
| <b>Police Department</b>                                                                                      |                                                    |                |                   |                         |                   |                         |
| Fingerprinting                                                                                                | \$50.00                                            |                | \$50.00           |                         |                   |                         |
| Resident                                                                                                      |                                                    |                |                   | \$10.00 per card        |                   |                         |
| Non-Resident                                                                                                  |                                                    |                |                   | \$15.00 per card        |                   |                         |
| Police contract services (i.e. special events, interagency, etc)                                              |                                                    |                |                   |                         |                   |                         |
| Admin Fee - staffing costs                                                                                    |                                                    |                |                   | \$20.00 per event       |                   |                         |
| Each officer                                                                                                  |                                                    |                |                   | \$55.00 per hour        |                   |                         |
| Police Report                                                                                                 | \$10.00                                            |                |                   |                         |                   |                         |
| Police Report with pictures                                                                                   | \$50.00                                            |                |                   |                         |                   |                         |
| Police Training Room Rental                                                                                   |                                                    |                |                   |                         |                   |                         |
| Resident                                                                                                      | \$25.00                                            |                |                   |                         |                   |                         |
| Non-Resident                                                                                                  | \$50.00                                            |                |                   |                         |                   |                         |
| Police Training Room Rental w/food                                                                            |                                                    |                |                   |                         |                   |                         |
| Resident                                                                                                      | \$50.00                                            |                |                   |                         |                   |                         |
| Non-Resident                                                                                                  | \$75.00                                            |                |                   |                         |                   |                         |
| Defensive Driving Course ordered by Justice Court                                                             | \$50.00                                            |                |                   |                         |                   |                         |
| <b>Emergency Services</b>                                                                                     |                                                    |                |                   |                         |                   |                         |
| Base Fee and Mileage Rate                                                                                     | As per State approved Utah Health Department Rates |                |                   |                         |                   |                         |
| Surcharges (Emergency, night service, off-road)                                                               |                                                    |                |                   |                         |                   |                         |
| Special Provisions (wait time, non-transport)                                                                 |                                                    |                |                   |                         |                   |                         |
| Medical Supplies                                                                                              |                                                    |                |                   |                         |                   |                         |

**Miscellaneous**

**All Fees Are Effective July 11, 2012 Except As Noted (All fees paid with credit card are subject to 1% fee)**

| Fee Description                                                                          | Current Base Fee                 | Additional Fee                   | Proposed Base Fee            | Proposed Additional Fee | Base Fee Increase | Additional Fee Increase |
|------------------------------------------------------------------------------------------|----------------------------------|----------------------------------|------------------------------|-------------------------|-------------------|-------------------------|
| <b>Faxes</b>                                                                             |                                  |                                  |                              |                         |                   |                         |
| Local                                                                                    | \$2.00 per call                  | NA NA                            |                              |                         |                   |                         |
| Long Distance                                                                            | \$1.00 per page                  | \$0.10 NA                        |                              |                         |                   |                         |
| <b>Copies</b>                                                                            |                                  |                                  |                              |                         |                   |                         |
| 8 1/2 " x 11" - single sheet B&W                                                         | \$0.25 per sheet                 | NA NA                            |                              |                         |                   |                         |
| 8 1/2 " x 11" - single sheet Color                                                       | \$0.50 per sheet                 | NA NA                            |                              |                         |                   |                         |
| 11 " x 17" - single sheet B&W                                                            | \$0.50                           |                                  |                              |                         |                   |                         |
| 11 " x 17" - single sheet Color                                                          | \$1.00                           |                                  |                              |                         |                   |                         |
| 24" x 36"                                                                                | \$2.00 per sheet                 | NA NA                            |                              |                         |                   |                         |
| Off-site Printing                                                                        | Actual Cost                      | NA NA                            |                              |                         |                   |                         |
| <b>Post Office Supplies</b>                                                              |                                  |                                  |                              |                         |                   |                         |
| <i>Stamps, Packages, Boxes, etc</i>                                                      |                                  |                                  | As per approved USPS prices  |                         |                   |                         |
| Bubble Wrap                                                                              | \$3.30                           |                                  |                              |                         |                   |                         |
| Packing Tape Dispensers                                                                  | \$3.50                           |                                  |                              |                         |                   |                         |
| Mailing Carton 12" x 10" x 8"                                                            | \$2.19                           |                                  |                              |                         |                   |                         |
| Mailing Carton 15"x12"x10"                                                               | \$3.49                           |                                  |                              |                         |                   |                         |
| Mlg Ctn 9.0625" x 5.625" x 1.25" (DVD/Video)                                             | \$2.59                           |                                  |                              |                         |                   |                         |
| Mailing Carton 8" x 8" x 8"                                                              | \$1.99                           |                                  |                              |                         |                   |                         |
| Mailing Carton 5.75" x 5.25" x 1" (CD Mailer)                                            | \$2.19                           |                                  |                              |                         |                   |                         |
| Photo/Doc Mlr 9.75" x 12.25" (Chipboard)                                                 | \$1.59                           |                                  |                              |                         |                   |                         |
| Cushion Mailer 6" x 10"                                                                  | \$1.19                           |                                  |                              |                         |                   |                         |
| Cushion Mailer 8.5" x 12"                                                                | \$1.59                           |                                  |                              |                         |                   |                         |
| Cushion Mailer 10.5" x 16"                                                               | \$1.89                           |                                  |                              |                         |                   |                         |
| Photo/Doc Mailer 6" x 10" (Chipboard)                                                    | \$1.49                           |                                  |                              |                         |                   |                         |
| Photo/Doc Mlr 6.5" x 9.5" Corr-Ins peel adh                                              | \$1.69                           |                                  |                              |                         |                   |                         |
| Photo/Doc Mlr 9.5" x 12.5" Corr-Ins peel adh                                             | \$2.19                           |                                  |                              |                         |                   |                         |
| Bubble Mailer 6" x 10"                                                                   | \$1.49                           |                                  |                              |                         |                   |                         |
| Bubble Mailer 10.5" x 16"                                                                | \$2.19                           |                                  |                              |                         |                   |                         |
| Bubble Mailer 8.5" x 12"                                                                 | \$1.79                           |                                  |                              |                         |                   |                         |
| Bubble Mailer 12.5" x 19"                                                                | \$2.59                           |                                  |                              |                         |                   |                         |
| Envelope 6" x 9"                                                                         | \$0.49                           |                                  |                              |                         |                   |                         |
| Utility Mailer 10.5" x 16"                                                               | \$1.19                           |                                  |                              |                         |                   |                         |
| <b>Administrative Reports &amp; Documents</b>                                            |                                  |                                  |                              |                         |                   |                         |
| Financial Report                                                                         |                                  |                                  |                              |                         |                   |                         |
| First Copy                                                                               | No Charge per report             | NA NA                            |                              |                         |                   |                         |
| Additional                                                                               | \$5.00 per report                | NA NA                            |                              |                         |                   |                         |
| Budget Document                                                                          |                                  |                                  |                              |                         |                   |                         |
| First Copy                                                                               | \$20.00 per report               | NA NA                            |                              |                         |                   |                         |
| Additional                                                                               | \$5.00 per report                | NA NA                            |                              |                         |                   |                         |
| Audio Recordings on CD                                                                   | \$10.00 per CD                   | NA NA                            |                              |                         |                   |                         |
| Certification of Copies                                                                  | \$2.00 per copy                  | NA NA                            |                              |                         |                   |                         |
| GRAMA Records Request                                                                    |                                  |                                  |                              |                         |                   |                         |
| Research, compilation, editing etc.                                                      | \$0.00 per minute (first 30 min) | \$15.00 per hour (31+ minutes)   |                              |                         |                   |                         |
| Notarization                                                                             | \$5.00 per stamp                 | NA NA                            |                              |                         |                   |                         |
| Subdivision Ordinance Book                                                               |                                  |                                  |                              |                         |                   |                         |
| Entire Book                                                                              | \$15.00 per book                 | NA NA                            |                              |                         |                   |                         |
| Per Chapter                                                                              | \$1.50 per chapter               | NA NA                            |                              |                         |                   |                         |
| General Plan Book                                                                        | \$15.00 per book                 | NA NA                            |                              |                         |                   |                         |
| <b>Maps (includes Zoning, General Plan, Garbage Pick-up, Master Transportation etc.)</b> |                                  |                                  |                              |                         |                   |                         |
| 8 1/2 " x 11"                                                                            | Size A                           | \$3.00 per map                   | NA NA                        |                         |                   |                         |
| 11" x 17"                                                                                | Size B                           | \$5.00 per map                   | NA NA                        |                         |                   |                         |
| 17" x 22"                                                                                | Size C                           | \$8.00 per map                   | NA NA                        |                         |                   |                         |
| 22" x 34"                                                                                | Size D                           | \$15.00 per map                  | NA NA                        |                         |                   |                         |
| 34" x 44"                                                                                | Size E                           | \$17.00 per map                  | NA NA                        |                         |                   |                         |
| Custom                                                                                   |                                  | \$3.00 per sf                    | \$10.00 Minimum              |                         |                   |                         |
| Map Research & Compilation                                                               |                                  | \$0.00 per hour (< 30 min.)      | \$15.00 per hour (> 30 min.) |                         |                   |                         |
| Maps on disk                                                                             |                                  | \$10.00 per map (Standard Sizes) | NA NA                        |                         |                   |                         |

**Miscellaneous**

**All Fees Are Effective July 11, 2012 Except As Noted (All fees paid with credit card are subject to 1% fee)**

| Fee Description                                 | Current Base Fee                     | Additional Fee                | Proposed<br>Base Fee | Proposed<br>Additional<br>Fee | Base Fee<br>Increase | Additional Fee<br>Increase |
|-------------------------------------------------|--------------------------------------|-------------------------------|----------------------|-------------------------------|----------------------|----------------------------|
| <b>Collections</b>                              |                                      |                               |                      |                               |                      |                            |
| Returned Check Fee                              | \$20.00 per check                    | NA NA                         |                      |                               |                      |                            |
| Warrant Collection Fee                          | 2.75% of outstanding warrant balance |                               |                      |                               |                      |                            |
| Outside Collection Agency Fee                   | 33.33% of balance owed to City       |                               |                      |                               |                      |                            |
| <b>Candidate Filing Fee for Public Office</b>   |                                      |                               |                      |                               |                      |                            |
|                                                 | \$25.00 per application              | NA NA                         |                      |                               |                      |                            |
| <b>City Hall Lobby Rental</b>                   |                                      |                               |                      |                               |                      |                            |
| Small Events (< 25 persons - no food present)   |                                      |                               |                      |                               |                      |                            |
| Resident                                        | \$50.00 per rental                   | \$0.00 per hour               |                      |                               |                      |                            |
| Non-resident                                    | \$75.00 per rental                   | \$0.00 per hour               |                      |                               |                      |                            |
| Small Events (< 25 persons - with food present) |                                      |                               |                      |                               |                      |                            |
| Resident                                        | \$100.00 per rental                  | \$35.00 per hour              |                      |                               |                      |                            |
| Non-resident                                    | \$150.00 per rental                  | \$35.00 per hour              |                      |                               |                      |                            |
| Large Events (> 25 persons - no food present)   |                                      |                               |                      |                               |                      |                            |
| Resident                                        | \$300.00 per rental                  | \$35.00 per hour              |                      |                               |                      |                            |
| Non-resident                                    | \$450.00 per rental                  | \$35.00 per hour              |                      |                               |                      |                            |
| Large Events (> 25 persons - with food present) |                                      |                               |                      |                               |                      |                            |
| Resident                                        | \$300.00 per rental                  | \$35.00 per hour              |                      |                               |                      |                            |
| Non-resident                                    | \$450.00 per rental                  | \$35.00 per hour              |                      |                               |                      |                            |
| <b>City Hall Chambers Rental</b>                |                                      |                               |                      |                               |                      |                            |
| Small Events (< 25 persons - no food present)   |                                      |                               |                      |                               |                      |                            |
| Resident                                        | \$100.00 per rental                  | \$35.00 per hour for staffing |                      |                               |                      |                            |
| Non-resident                                    | \$150.00 per rental                  | \$40.00 per hour for staffing |                      |                               |                      |                            |
| Large Events (< 25 persons - no food present)   |                                      |                               |                      |                               |                      |                            |
| Resident                                        | \$300.00 per rental                  | \$40.00 per hour              |                      |                               |                      |                            |
| Non-resident                                    | \$450.00 per rental                  | \$45.00 per hour              |                      |                               |                      |                            |
| <b>City Hall Lobby and Chambers Rental</b>      |                                      |                               |                      |                               |                      |                            |
| Small Events (< 25 persons - no food present)   |                                      |                               |                      |                               |                      |                            |
| Resident                                        | \$150.00 per rental                  | \$35.00 per hour              |                      |                               |                      |                            |
| Non-resident                                    | \$200.00 per rental                  | \$40.00 per hour              |                      |                               |                      |                            |
| Small Events (< 25 persons - with food present) |                                      |                               |                      |                               |                      |                            |
| Resident                                        | \$200.00 per rental                  | \$40.00 per hour              |                      |                               |                      |                            |
| Non-resident                                    | \$250.00 per rental                  | \$45.00 per hour              |                      |                               |                      |                            |
| Large Events (> 25 persons - no food present)   |                                      |                               |                      |                               |                      |                            |
| Resident                                        | \$350.00 per rental                  | \$50.00 per hour              |                      |                               |                      |                            |
| Non-resident                                    | \$400.00 per rental                  | \$55.00 per hour              |                      |                               |                      |                            |
| Large Events (> 25 persons - with food present) |                                      |                               |                      |                               |                      |                            |
| Resident                                        | \$450.00 per rental                  | \$55.00 per hour              |                      |                               |                      |                            |
| Non-resident                                    | \$500.00 per rental                  | \$60.00 per hour              |                      |                               |                      |                            |

**RESOLUTION NO. R13-04**

**A RESOLUTION OF THE SYRACUSE CITY COUNCIL UPDATING AND AMENDING THE SYRACUSE CITY CONSOLIDATED FEE SCHEDULE BY MAKING ADJUSTMENTS THROUGHOUT.**

**WHEREAS**, Syracuse City Staff has reviewed and analyzed the fees charged by the City for various services, permits and procedures and has recommended various changes to such fees as more particularly provided in the attached consolidated Syracuse City Fee Schedule; and

**WHEREAS**, the City Council desires to adopt the revised Syracuse City Fee Schedule as recommended by Staff and as more particularly provided herein; and

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF SYRACUSE CITY, STATE OF UTAH, AS FOLLOWS:**

**Section 1. Amendment.** The Syracuse City Fee Schedule is hereby updated and amended to read in its entirety as set forth in **Exhibit "A,"** attached hereto and incorporated herein by this reference.

**Section 2. Severability.** If any section, part or provision of this Resolution is held invalid or unenforceable, such invalidity or unenforceability shall not affect any other portion of this Resolution, and all sections, parts and provisions of this Resolution shall be severable.

**Section 3. Effective Date.** This Resolution shall become effective immediately upon its passage.

**PASSED AND ADOPTED BY THE CITY COUNCIL OF SYRACUSE CITY, STATE OF UTAH, THIS 12<sup>th</sup> DAY OF FEBRUARY, 2013.**

**SYRACUSE CITY**

ATTEST:

\_\_\_\_\_  
Cassie Z. Brown, City Recorder

By: \_\_\_\_\_  
Jamie Nagle, Mayor



# COUNCIL AGENDA

February 12, 2013

Agenda Item #e                      Review agenda item #'s 10 and 11 – Proposed Resolutions R13-05 and R13-06, appointing Wayne Kinsey and Brandon Haddick to the Syracuse City Planning Commission with their terms expiring on June 20, 2014. (10 min.)

***Factual Summation***

- Please see attached agenda item #'s 10 and 11.



# COUNCIL AGENDA

February 12, 2013

## Agenda Item #10

Proposed Resolution R13-05, appointing Wayne Kinsey to the Syracuse City Planning Commission with his term expiring on June 20, 2014.

### *Factual Summation*

Please see the following memo and attached Resolution R13-05 from the Community and Economic Development Department. Any questions regarding this item can be directed at Community and Economic Development Director Mike Eggett.



**Mayor**  
Jamie Nagle

**City Council**  
Brian Duncan  
Craig Johnson  
Karianne Lisonbee  
Douglas Peterson  
Larry D. Shingleton

**City Manager**  
Robert D. Rice

## MEMORANDUM

**To: Mayor and City Council**

**From: Community and Economic Development Department**

**Date: February 6, 2013**

**Subject: Syracuse City Planning Commission Appointment**

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### Background

On November 21, 2012, Planning Commissioner Braxton Schenk submitted his notice of resignation from the Planning Commission. The term of this vacancy is scheduled to expire on June 30, 2014, which is in line with an effort to maintain established term rotations for commissioner appointments.

Recently, resident Wayne Kinsey submitted a letter of interest to be considered for the Planning Commission vacancies and met with the Mayor, Council Member Johnson, and CED Director Mike Eggett to discuss his interest and desire to serve in this position. The conclusion is that Mr. Kinsey has served on various decision-making boards (within the medical industry) in a professional capacity and would be a great benefit to the Syracuse Planning Commission.

The Mayor is recommending that the City Council support the appointment of Mr. Wayne Kinsey to serve as a member of the Planning Commission by filling Mr. Schenk's vacancy on the Commission. Mr. Kinsey has affirmed his interest and intent to fill this vacancy, if appointed to serve in this capacity, and will be present at the next City Council meeting.

Additionally, the Community and Economic Development Department fully endorses and is in support of the Mayor's proposed appointment of Wayne Kinsey to fill Mr. Schenk's vacancy on the Planning Commission. The CED Department looks forward to working with Mr. Kinsey as a member of the Planning Commission.

For your use and review, City Staff has provided resolution R13-05 that supports the aforementioned appointment of Wayne Kinsey to fill the Planning Commission vacancy.

**Recommendation**

The Community and Economic Development Department hereby recommends that the Mayor and City Council show their support for Wayne Kinsey by approving his appointment to fill a currently vacant position on the Planning Commission.

**RESOLUTION R13-05**

**A RESOLUTION OF THE SYRACUSE CITY COUNCIL  
APPOINTING WAYNE KINSEY TO THE SYRACUSE CITY  
PLANNING COMMISSION WITH HIS TERM EXPIRING ON  
JUNE 30, 2014.**

**WHEREAS** Title 3 of the Syracuse City Code provides for the establishment of a Planning Commission in Syracuse; and

**WHEREAS** Section 3.02.020 of the Syracuse City Code dictates that each member of the Planning Commission shall serve for a term of four years until his successor is appointed, or the term may be for shorter than four (4) years if necessary to provide for an appropriate staggering of terms on the Planning Commission; and

**WHEREAS** the current term on a Planning Commission position is currently vacant due to the resignation of Braxton Schenk on November 21, 2012; and

**WHEREAS** Wayne Kinsey has shown intent and desire to serve as a Syracuse City Planning Commissioner.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF  
SYRACUSE CITY, UTAH, AS FOLLOWS:**

**Section 1. Appointment.** Wayne Kinsey is hereby appointed to serve on the Syracuse City Planning Commission by filling a Planning Commission vacancy, with his term expiring on June 30, 2014.

**Section 2. Severability.** If any section, part or provision of this Resolution is held invalid or unenforceable, such invalidity or unenforceability shall not affect any other portion of this Resolution, and all sections, parts and provisions of this Resolution shall be severable.

**Section 3. Effective Date.** This Resolution shall become effective immediately upon its passage.

**PASSED AND ADOPTED BY THE CITY COUNCIL OF SYRACUSE  
CITY, STATE OF UTAH, THIS 12<sup>th</sup> DAY OF FEBRUARY, 2013.**

**SYRACUSE CITY**

ATTEST:

\_\_\_\_\_  
Cassie Z. Brown, City Recorder

By: \_\_\_\_\_  
Jamie Nagle, Mayor



# COUNCIL AGENDA

February 12, 2013

## Agenda Item #11

Proposed Resolution R13-06, appointing Brandon Haddick to the Syracuse City Planning Commission with his term expiring on June 20, 2014.

### *Factual Summation*

Please see the following memo and attached Resolution R13-06 from the Community and Economic Development Department. Any questions regarding this item can be directed at Community and Economic Development Director Mike Eggett.



**Mayor**  
Jamie Nagle

**City Council**  
Brian Duncan  
Craig Johnson  
Karianne Lisonbee  
Douglas Peterson  
Larry D. Shingleton

**City Manager**  
Robert D. Rice

## MEMORANDUM

**To: Mayor and City Council**

**From: Community and Economic Development Department**

**Date: February 6, 2013**

**Subject: Syracuse City Planning Commission Alternate Appointment**

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### Background

On December 11, 2012, Planning Commission Alternate Curt McCuistion was appointed to serve as a Planning Commissioner, which created an alternate position vacancy on the Planning Commission. The term of this vacancy is scheduled to expire on June 30, 2016, which is in line with an effort to maintain established term rotations for commissioner appointments.

Recently, resident Brandon Haddick submitted a letter of interest to be considered for the Planning Commission vacancies and met with the Mayor, Council Member Johnson, and CED Director Mike Eggett to discuss his interest and desire to serve in this position. The conclusion is that Mr. Haddick has a great deal of professional experience in working around development conditions, residential environments and with wetlands/landscaping activities and, therefore, would be a great benefit to the Syracuse Planning Commission.

The Mayor is recommending that the City Council support the appointment of Mr. Brandon Haddick to serve as a member of the Planning Commission by filling Mr. McCuistion's vacancy as the alternate on the Planning Commission. Mr. Haddick has affirmed his interest and intent to fill this vacancy, if appointed to serve in this capacity, and will be present at the next City Council meeting.

Additionally, the Community and Economic Development Department fully endorses and is in support of the Mayor's proposed appointment of Brandon Haddick to fill the Planning Commission alternate vacancy. The CED Department looks forward to working with Mr. Haddick as a member of the Planning Commission.

For your use and review, City Staff has provided resolution R13-06 that supports the aforementioned appointment of Brandon Haddick to fill the Planning Commission vacancy.

**Recommendation**

The Community and Economic Development Department hereby recommends that the Mayor and City Council show their support for Brandon Haddick by approving his appointment to fill a currently vacant alternate position on the Planning Commission.

**RESOLUTION R13-06**

**A RESOLUTION OF THE SYRACUSE CITY COUNCIL  
APPOINTING BRANDON HADDICK TO THE SYRACUSE CITY  
PLANNING COMMISSION WITH HIS TERM EXPIRING ON  
JUNE 30, 2016.**

**WHEREAS** Title 3 of the Syracuse City Code provides for the establishment of a Planning Commission in Syracuse; and

**WHEREAS** Section 3.02.020 of the Syracuse City Code dictates that each member of the Planning Commission shall serve for a term of four years until his successor is appointed, or the term may be for shorter than four (4) years if necessary to provide for an appropriate staggering of terms on the Planning Commission; and

**WHEREAS** the current term of a Planning Commission Alternate position is currently vacant due to the appointment of Curt McCuiston as a Planning Commissioner on December 11, 2012; and

**WHEREAS** Brandon Haddick has shown intent and desire to serve as a Syracuse City Planning Commissioner.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF  
SYRACUSE CITY, UTAH, AS FOLLOWS:**

**Section 1. Appointment.** Brandon Haddick is hereby appointed to serve on the Syracuse City Planning Commission by filling a Planning Commission Alternate vacancy, with his term expiring on June 30, 2016.

**Section 2. Severability.** If any section, part or provision of this Resolution is held invalid or unenforceable, such invalidity or unenforceability shall not affect any other portion of this Resolution, and all sections, parts and provisions of this Resolution shall be severable.

**Section 3. Effective Date.** This Resolution shall become effective immediately upon its passage.

**PASSED AND ADOPTED BY THE CITY COUNCIL OF SYRACUSE  
CITY, STATE OF UTAH, THIS 12<sup>th</sup> DAY OF FEBRUARY, 2013.**

**SYRACUSE CITY**

ATTEST:

\_\_\_\_\_  
Cassie Z. Brown, City Recorder

By: \_\_\_\_\_  
Jamie Nagle, Mayor



# COUNCIL AGENDA

February 12, 2013

**Agenda Item #f**

Review agenda item #12 – Recommendation for Award of Contract for 2500 W. and 700 S. Roadway Improvements Projects. (10 min.)

***Factual Summation***

- Please see attached memo and supporting information for this agenda item. Any questions regarding this item can be directed at Public Works Director Robert Whiteley.



**SYRACUSE CITY**  
**Syracuse City Council Agenda**  
**February 12, 2013 - 7:00 p.m.**  
City Council Chambers  
Municipal Building, 1979 W. 1900 S.

1. Meeting called to order  
Invocation or thought\*\*  
Pledge of Allegiance  
Adopt agenda
2. Presentation of the Syracuse City and Wendy's "Award for Excellence" to Alison Shepherd and Bryson Burroughs.
3. Proposed Resolution R13-02, recognizing Brett Coleman and Coleman Orthodontics as the Winter 2013 Recipient of the Syracuse City "Friend of the Community" Business Award
4. Public recognition of retired Police Chief Brian Wallace for his 20 years of service to Syracuse City.
5. Approval of Minutes:
  - a. Work Session Meeting of January 22, 2013
  - b. Special Meeting of January 22, 2013
  - c. Work Session Meeting of February 14, 2012
  - d. Work Session Meeting of February 28, 2012
  - e. Work Session Meeting of April 10, 2012
  - f. Work Session Meeting of April 24, 2012
6. Public Comment: This is an opportunity to address the Council regarding your concerns or ideas. Please limit your comments to three minutes.
7. Authorize Administration to adjust utility accounts by writing off bankruptcies
8. Public Hearing: Proposed Resolution R13-03, adjusting the Syracuse City budget for Fiscal Year ending June 30, 2013.
9. Public Hearing: Proposed Resolution R13-04 updating and amending the Syracuse City Consolidated Fee Schedule by making adjustments throughout.
10. Proposed Resolution R13-05, appointing Wayne Kinsey to the Syracuse City Planning Commission with his term expiring on June 20, 2014.
11. Proposed Resolution R13-06, appointing Brandon Haddick to the Syracuse City Planning Commission with his term expiring on June 20, 2014.
12. Recommendation for Award of Contract for 2500 W. and 700 S. Roadway Improvements Projects
13. Councilmember Report
14. Mayor Report
15. City Manager Report
16. Adjourn

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In compliance with the Americans Disabilities Act, persons needing auxiliary communicative aids and services for this meeting should contact the City Offices at 801-825-1477 at least 48 hours in advance of the meeting.

**CERTIFICATE OF POSTING**

The undersigned, duly appointed City Recorder, does hereby certify that the above notice and agenda was posted within the Syracuse City limits on this 7<sup>th</sup> day of February, 2013 at Syracuse City Hall on the City Hall Notice Board and at <http://www.syracuseut.com/>. A copy was also provided to the Standard-Examiner on February 7, 2013.

CASSIE Z. BROWN, CMC  
SYRACUSE CITY RECORDER

\*\*Members of the public who desire to offer a thought or invocation at Syracuse City Council Meetings shall contact the City Administrator at least two (2) weeks in advance of the meeting. Request will be honored on a first come, first serve basis. In the event there are no requests to offer a comment or prayer, the Mayor may seek opening comment or prayer from those members of the public attending the meeting or from City Staff or City Council.



# COUNCIL AGENDA

February 12, 2013

## Agenda Item #2

Presentation of the Syracuse City and Wendy's "Award for Excellence" to Alison Shepherd and Bryson Burroughs.

### *Factual Summation*

- Please see the attached memo from the Community and Economic Development Department. Any questions regarding this item can be directed at Mike Eggett, Community and Development Director.



**Mayor**  
Jamie Nagle

**City Council**  
Brian Duncan  
Craig Johnson  
Karianne Lisonbee  
Douglas Peterson  
Larry D. Shingleton

**City Manager**  
Robert D. Rice

## MEMORANDUM

**To:** Mayor and City Council

**From:** Community & Economic Development Department

**Date:** February 12, 2013

**Subject:** Presentation of the Syracuse City & Wendy's Award for Excellence Alison Shepherd and Bryson Burroughs.

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### Background

The City wishes to recognize citizens who strive for excellence in athletics, academics, arts and/or community service. To that end, in an effort to recognize students and individuals residing in the City, the Community and Economic Development, in conjunction with Jeff Gibson, present the recipients for the "Syracuse City & Wendy's Award for Excellence."

### "Syracuse City & Wendy's Award for Excellence"

This monthly award recognizes the outstanding performance of a male and female who excel in athletics, academics, arts and/or community service. The following are the individuals selected for the award and the reasoning for their selection:

#### Bryson Burroughs

"Bryson works hard in the classroom and is an excellent student. He always turns in his homework, even though he is busy with after school events. Depending on the season, he plays soccer, football, baseball, and basketball. He excels at sports, and loves soccer most of all. At school he participates in the arts activities with a good attitude and cheerful disposition. He is well rounded, respectful, and a good friend to all." – Judy Nixon, Principle of Syracuse Arts Academy.

## Alison Shepherd

During one of our recent snowstorms, Alison's mother slipped and fell while she was out in the back yard feeding the chickens. It was storming and very cold. Alison's mother's ankle was badly broken from the fall and she could not get up to walk back to the house. Losing body heat quickly, she screamed out for help. Luckily, Alison heard her mother's cries and heroically called 911. Alison showed composure in a critical situation as she recited her address and other important information to the person on the phone. Soon, the ambulance arrived at their home and transported her mother to the hospital. Alison's feat of heroics surely saved the day and her mother is now safely at home recovering from the fall. Great job Alison!

Both students will:

- Receive a certificate and be recognized at a City Council meeting
- Have their picture put up in City Hall and the Community Center
- Have a write up in the City Newsletter, Facebook, Twitter, and website
- Be featured on the Wendy's product TV
- Receive \$10 gift certificate to Wendy's

### **Recommendation**

The Community & Economic Development Department hereby recommends that the Mayor and City Council present the "Syracuse City & Wendy's Award for Excellence" to Bryson Burroughs and Alison Shepherd



# COUNCIL AGENDA

February 12, 2013

## Agenda Item #3

Proposed Resolution R13-02, recognizing Brett Coleman and Coleman Orthodontics as the Winter 2013 Recipient of the Syracuse City “Friend of the Community” Business Award.

### *Factual Summation*

- Please see the following memo and attached Resolution R13-02 from the Community and Economic Development Department. Any questions regarding this item can be directed at City Planner Noah Steele.

### *Memorandum*

Continuing marketing efforts to support and drive commerce, the Community and Economic Development Department (CED) developed a business award concept for the community. The CED Department has prepared a brief statement about the presentation for the upcoming City Council Regular Session. The background information is as follows:

#### **Syracuse City “Friend of the Community” Business Award**

To recognize the ongoing support to the residents of Syracuse from the business community, Brett Coleman has been selected for the Syracuse City “Friend of the Community” Business Award. Mayor Nagle and attending Council Members will present a framed business award certificate, signed by Mayor Jamie Nagle and City Manager Robert Rice.

An important part of the Business Award is formal recognition and presentation of a resolution at a City Council meeting. The attached resolution recognizes Brett Coleman as the winter 2013 recipient of the business award.

Brett Coleman has been nominated because: Dr. Brett Coleman and Coleman Orthodontics have contributed to Syracuse’s community and economic well being by providing high quality orthodontic care, creating local jobs, sponsoring and donating to local events and charities including the local nonprofit Smile for a Lifetime who provides free orthodontic care for people with financial challenges, giving generous gifts through fun contests with their patients, and being a positive example to many Syracuse youth who go for braces but leave with important life lessons learned.

#### **Recommendation**

The Community & Economic Development Department hereby requests that the Mayor and City Council pass and adopt attached Resolution No. 13-02 recognizing Brett Coleman and Coleman Orthodontics as the recipient of the Syracuse City “Friend of the Community” Business Award. Furthermore, Brett Coleman of Coleman Orthodontics will be present at the City Council meeting, and CED staff recommends that the Mayor present the resolution at that time.

**RESOLUTION NO. R13-02**

**A RESOLUTION OF THE SYRACUSE CITY COUNCIL RECONGIZING BRETT COLEMAN AND COLEMAN ORTHODONTICS AS THE WINTER 2013 RECIPIENT OF THE SYRACUSE CITY “FRIEND OF THE COMMUNITY” BUSINESS AWARD.**

**WHEREAS** the Syracuse City “Friend of the Community” Business Award is given to a Syracuse business that has proven itself to be a friend of the community through social responsibility, philanthropic actions, and commitment to the community; and

**WHEREAS** Coleman Orthodontics has been a significant business icon in the community for over 10 years, reflects positively upon the city, and is emblematic of Syracuse City values; and

**WHEREAS** Coleman Orthodontics, through acting as a long-time employer and contributor to numerous Syracuse City residents, events and activities, has been shown to be a highly valued “Friend of the Community”.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF SYRACUSE CITY, UTAH, AS FOLLOWS:**

**Section 1. Recognition.** Coleman Orthodontics is the recipient of the winter 2013 Syracuse City “Friend of the Community” Business Award.

**Section 2. Effective Date.** This Resolution shall become effective immediately upon its passage.

**PASSED AND ADOPTED BY THE CITY COUNCIL OF SYRACUSE CITY, STATE OF UTAH, THIS 12<sup>th</sup> DAY OF FEBRUARY, 2013.**

**SYRACUSE CITY**

ATTEST:

\_\_\_\_\_  
Cassie Z. Brown, City Recorder

By: \_\_\_\_\_  
Jamie Nagle, Mayor



# COUNCIL AGENDA

February 12, 2013

**Agenda Item #4**

Public recognition of retired Police Chief Brian Wallace, for his 20 years of service to Syracuse City.

***Factual Summation***

- Any questions regarding this item can be directed at City Recorder Cassie Brown.



# COUNCIL AGENDA

February 12, 2013

Agenda Item #5

Approval of Minutes.

***Factual Summation***

- Please see the draft minutes of the following meetings:
  - Work Session Meeting of January 22, 2013
  - Special Meeting of January 22, 2013
  - Work Session Meeting of February 14, 2012
  - Work Session Meeting of February 28, 2012
  - Work Session Meeting of April 10, 2012
  - Work Session Meeting of April 24, 2012
  
- Any question regarding this agenda item may be directed at Cassie Brown, City Recorder.

Minutes of the Syracuse Joint City Council/Planning Commission Work Session Meeting, January 22, 2013.

Minutes of the Joint Work Session meeting of the Syracuse City Council and Planning Commission held on January 22, 2013, at 6:00 p.m., in the Council Work Session Room, 1979 West 1900 South, Syracuse City, Davis County, Utah.

Present: Councilmembers: Brian Duncan  
Craig A. Johnson  
Karianne Lisonbee  
Douglas Peterson  
Larry D. Shingleton

Mayor Jamie Nagle  
City Manager Robert Rice  
City Recorder Cassie Z. Brown

Planning Commissioners:  
Tyler Bodrero  
Kenneth Hellewell  
TJ Jensen  
Curt McCuistion  
Gary Pratt  
Dale Rackham

City Employees Present:

City Attorney Will Carlson  
Community Development Director Michael Eggett  
Parks and Recreation Director Kresta Robinson  
Fire Chief Eric Froerer  
Police Chief Garret Atkin  
Finance Director Steve Marshall  
Public Works Director Robert Whiteley  
Planner Sherrie Christensen  
Planning Administrative Assistant Jenny Schow

Visitors Present: Gary Pratt                      Joe Levi                      Terry Palmer  
Dean Rasband                      Holly Rasband                      Mike Thayne  
Bob Yeaman                      Dan Yeaman                      Lance Rhodes  
Carter Rhodes

The purpose of the Work Session was for the Governing Body to hear public comments; receive training regarding Ethics Act and Open and Public Meetings Act from City Attorney Carlson; receive an update on the Police motorcycle grant; discuss AED devices for City buildings; discuss a potential budget opening; discuss the late fee on the City utility bill; have a discussion regarding Councilmember reports; and discuss Council business.

6:01:59 PM

Public comments

There were no visitors present that wished to make public comments.

1 [6:02:13 PM](#)

2 Training regarding Ethics Act and Open and Public Meetings Act from City Attorney Carlson

3 According to Section 52-4-104 of the Utah State Code, a public body must provide annual training to its members  
4 on the requirements of the Open and Public Meetings Act. City Attorney Will Carlson provided this required training, as  
5 well as training regarding the Municipal Employees Ethics Act, to all members of the City Council and Planning  
6 Commission. A copy of his presentation was included in the Council packet.

7 [6:27:37 PM](#)

8 Councilmember Shingleton asked if it has always been a requirement for public officials to disclose any conflict of  
9 interest in writing. Mr. Carlson answered yes and noted that this section of the Code was most recently updated in 2012 and  
10 he is not certain of what the exact changes were. Councilmember Peterson stated that he remembered filling out a disclosure  
11 form when he was first elected. Mayor Nagle agreed and stated that the Council fills out a disclosure form each year. Mr.  
12 Carlson then continued reviewing his presentation.

13 [6:34:04 PM](#)

14 Councilmember Duncan stated that there is an item on the agenda for tonight's special meeting for the Council to  
15 consider convening in a closed session; the Council often goes into those meetings 'blind' and he asked if there was any way  
16 around that. Mr. Carlson stated there are a few options available to the Council. He stated that the City has historically listed  
17 all reasons for a Council to convene in a closed session on the agenda for which that vote will be taken. He stated that an  
18 alternative would be more specific and provide the actual reason for the closed session. He stated that if the Council does  
19 that, they are limited to what they can discuss in the closed session. Councilmember Duncan stated he simply wanted to  
20 know if there is a way to give the Council a 'heads up' regarding the topic of the meeting. Mayor Nagle stated that any  
21 Councilmember can call her and she will be happy to discuss the purpose of the closed session with them. Mr. Carlson stated  
22 that he usually knows the reason of closed sessions as well and the Council can call him.

23 [6:35:40 PM](#)

24 Planning Commissioner Jensen stated that in the past there have been subcommittees of the Planning Commission  
25 created; the subcommittees were made up of citizens and a couple members of the Commission or City Council. He asked if  
26 the Open and Public Meetings Act applies to those types of bodies. Mr. Carlson stated that the Act only applies to those

1 types of bodies if they were created by an ordinance or resolution of the Council. Councilmember Duncan stated that would  
2 mean that the committee would need to be created by the Council since they are the only body that adopts resolutions. Mr.  
3 Carlson stated that is correct. He then stated there Architectural Review Committee and the Arts Council are listed in the  
4 City Code, so they are public bodies. He stated a body created through an informal agreement of the Planning Commission  
5 or City Council without a resolution or vote that occurs, it is not a public body and the Act does not apply. Planning  
6 Commissioner Hellewell added that as long as there is not a quorum of members that make up another body, like the  
7 Planning Commission or City Council, no violation will occur. Mr. Carlson stated that is correct; a committee cannot be  
8 created that consists of every member of the Planning Commission without constituting a violation of the Act.

9 [6:37:22 PM](#)

10 Planning Commissioner Pratt stated that during his review of the section of the Open and Public Meetings Act  
11 regarding closed meetings, Mr. Carlson mentioned that the Planning Commission can convene in a closed meeting. He stated  
12 that his understanding is that the Planning Commission is not allowed to have a closed meeting. Mr. Carlson stated that any  
13 public body is allowed to have a closed meeting for the specific reasons called out in the Act. Commissioner Pratt reiterated  
14 that he was under the impression that the Code specifically said that Planning Commissions cannot have a closed meeting.  
15 Mr. Carlson stated he believed the bylaws of the Planning Commission do not include a process for the Commission to meet  
16 in a closed meeting, but they are not statutorily prohibited from doing that. Commissioner Pratt stated that means that the  
17 bylaws say they shouldn't, but they can. Mr. Carlson used the analogy that the Commission does not have a doorway into the  
18 room, but the room is there for them.

19 [6:38:01 PM](#)

20 Mayor Nagle thanked Mr. Will for the training and excused the Planning Commissioners from the meeting.

21  
22 [6:39:10 PM](#)

23 Update regarding Police motorcycle grant

24 A staff memo from the Police Chief explained the Department's motorcycles have been built and are currently in  
25 Salt Lake City awaiting installation of equipment. In addition to the motorcycles, we have purchased safety equipment for the  
26 riders as well as equipment that will improve our ability to enforce traffic violations within our city. The following table  
27 outlines the items purchased, the source of the money, and our outlay of funds.

Item	Quantity	Price Per Unit	Total Cost	Funding Source
BMW Motorcycle	2	\$25,042.60	\$50,085.20	Highway Safety Grant
Radar	2	\$2,395.00	\$4,790.00	Commission on Criminal and Juvenile Justice Grant
Helmet	1	\$322.00	\$322.00	Commission on Criminal and Juvenile Justice Grant
Mobile Video Camera	2	\$4,500.00	\$9,000.00	Beer Tax Funds
<b>Total</b>				<b>\$64,197.20</b>

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The Department is working to identify officers who express an interest in riding the motorcycles and who have shown a level of past performance that demonstrates they will successfully implement the program as directed. A committee has been formed to evaluate the Department’s uniforms; part of that assignment will be identifying uniforms for the motorcycle officers and decals for the motorcycles. The memo closed with Chief Atkin’s statement that he believed this traffic unit will truly be an asset to the Department and that it will play a key role in improving the safety of our community.

Chief Atkin approached the Council and summarized his staff memo.

[6:40:23 PM](#)

Mayor Nagle applauded the Police Department for seeking out grants of this type.

[6:40:38 PM](#)

City Manager Rice noted that a couple of concerns he and the Police Department had were funding for kits to go along with the motorcycles. He stated that they have identified other grant opportunities to finish ‘kitting out’ the motorcycles. He stated that as a result, the City will not only get the motorcycles, but will also get the specific safety get to go with it. Chief Atkin added that it will be necessary to come up with a few additional pieces of equipment for safety purposes and he identified some of those pieces of equipment. He stated that ideally there will be two Officers designated to ride the motorcycles and they will each get safety equipment, including their own helmet.

[6:41:51 PM](#)

Mayor Nagle asked when the motorcycles will be operational and introduced into the Police Department’s fleet. Chief Atkin stated that he plans to pick them up this Friday and, following the certification process and a few other steps that need to be taken, the motorcycles will be in operation likely at the end of April.

[6:42:19 PM](#)

1 Councilmember Peterson asked if both motorcycles will be in operation at the same time. Chief Atkin stated that  
2 motorcycle officers are not required to ride in tandem. He stated that motorcycles provide increased maneuverability and a  
3 sense of increased enforcement. He reviewed some crash statistics for the past year and noted that the number one accident  
4 that occurred in the City was a result of a failure to yield. He stated that motorcycles can deter those types of accidents  
5 because they can sit on a corner or on a sidewalk and easily access failure to yield offenders. He stated that he will review  
6 the most likely times that accidents occur, which are historically Thursdays and Fridays between 2:00 and 8:00 p.m. He  
7 stated that he will try to get the motorcycles on the street at those times of day. He stated that the motorcycles will also be  
8 used to enforce school crossing laws. He stated they will be seen by different sets of eyes throughout the City on a constant  
9 basis. Mr. Rice noted that Chief Atkin has done his homework to determine where traffic enforcement should be  
10 concentrated.

11 [6:44:30 PM](#)

12 Mayor Nagle asked if the motorcycles will be used year-round. Chief Atkin stated that as long as it is safe for the  
13 motorcycles to operate, they will be in operation and the cold weather does not bother them.

14 [6:45:07 PM](#)

15 Chief Atkin thanked the Council for the opportunity to discuss this issue and he thanked them for their support.

16  
17 [6:45:11 PM](#)

18 Discussion regarding AED devices for City buildings

19 A memo from the Fire Chief explained that recent events have focused attention on the value of and access to early  
20 defibrillation for out of hospital cardiac arrest resuscitation. Syracuse City currently does not have any AEDs in public  
21 buildings except in the Fire Department as part of response equipment. As a pro-active measure, we propose purchasing and  
22 installing Zoll AEDs in the Recreation Center (2), the City Admin Building (2), the Public Works Bldg (1), and the Police  
23 Dept (1). These units require little training to use, and in fact can be used with no training other than standard CPR  
24 certification. Implementation of this project would provide peace of mind to residents/customers and help Syracuse maintain  
25 Standard of Care for the best possible chance of survival for cardiac arrest at our buildings.

26 Chief Froerer approached the Council and summarized his staff memo. He provided the Council with a flier for the  
27 very unit that he is proposing to install in different City buildings. He stated that they are essentially 'dummy proof' and

1 anyone that has been through standard basic CPR training should be able to use it. He stated that even a non-CPR trained  
2 individual should be able to use it by being guided by audio and visual prompts. He then reviewed the statistics on the flier  
3 pertaining to survivability for people that collapse.

4 [6:49:48 PM](#)

5 Mr. Rice stated staff has been talking about this issue since the last budget retreat and recent incidents brought this  
6 issue to the forefront and he thought that the upcoming budget opening would be a good time to propose the idea to the  
7 Council. He stated the cost is minimal and the AED's will provide a very valuable service. He stated that the Fire  
8 Department will take the lead on the training for the devices and all necessary employees will be trained to use them.

9 [6:51:00 PM](#)

10 Councilmember Duncan asked where the devices will be located. Chief Froerer stated he thinks there should be two  
11 in City Hall, two at the Community Center, one at Public Works, and one at the Police Department.

12 [6:51:11 PM](#)

13 Councilmember Peterson asked if there is any research to see how long it takes to locate the device and how fast  
14 someone needs the attention of the device after collapsing. He stated he is wondering if there should be more than two  
15 devices in the Community Center. Chief Froerer stated that it is not practical to include one device in every room, but when  
16 there are multiple levels in a building it is a good idea to include one on each level. He stated that in the Community Center  
17 he would recommend installing one upstairs on the track and the other in the lobby area or one of the gyms. He stated that in  
18 the City Hall he would recommend installing one in the Council Chambers and one in the reception area. He stated that in  
19 the other two buildings he would recommend installing the devices in the reception area.

20 [6:52:06 PM](#)

21 Councilmember Johnson stated that he has seen the devices; he is certified in CPR and AED use and if someone is  
22 sent to retrieve the device as soon as it is needed, that should be soon enough. Chief Froerer agreed and stated that the CPR  
23 process can be started while someone is retrieving the device.

24 [6:52:38 PM](#)

25 Councilmember Shingleton relayed a personal experience; he was in a building where a gentleman had a heart  
26 attack. He stated there was an AED located in the building, but no one knew where it was and it took them five or six

1 minutes to locate it. He stated that the staff needs to be sure where they are located. Chief Froerer stated there is a three-  
2 dimensional sign that sticks out from the wall near the device to identify its location. He stated that anyone that frequents the  
3 building in which the device is located should know where it is. Mr. Rice added that all employees will now where the  
4 devices are and will be trained to use them.

5 [6:53:31 PM](#)

6 Councilmember Peterson stated that about two year ago the Davis School District put one to three of the units in  
7 every school and he thinks it is time for the City to do it as well. Councilmember Johnson agreed and stated that he does not  
8 even question it. Chief Froerer stated that the Fire Department will ensure that batteries are replaced as needed; the devices  
9 are self-diagnostic and give a notification when there is a problem. He stated they are very valuable devices and he thinks  
10 this is a good thing.

11 [6:54:24 PM](#)

12 Chief Atkin asked Chief Froerer if the City will get a training AED device. Chief Froerer stated that the device  
13 comes with a set of training electrodes that will not administer a shock during training. He stated that he will plan to  
14 purchase the training tools to be used with one of the machines.

15 [6:55:26 PM](#)

16 Mayor Nagle thanked Chief Froerer for the information.

17

18 [6:55:28 PM](#)

19 Budget opening discussion

20 [6:55:33 PM](#)

21 Mayor Nagle stated that prior to beginning this discussion she wanted to inform the Council that Finance Director  
22 Marshall received an award today; he took the initiative to put together a Citizens Financial Report. She stated that Syracuse  
23 was the first City in Utah to do that. She stated that Mr. Marshall was recognized by the Association of Government  
24 Accountants for his excellent work in setting a new standard for all cities. The Council congratulated Mr. Marshall on the  
25 award.

26 [6:56:13 PM](#)

1 Mr. Marshall then reviewed the following staff memo that he included in the Council packet:

2 Each year I perform a mid-year review of our expenses as compared to budget for every account and every fund in  
3 the City. I do this to ensure that we will be within budget and to determine if there are new factors that we need to account  
4 for in a budget opening. I have included with this agenda item a comprehensive list of proposed changes to the budget titled  
5 “FY2013 Proposed Mid-Year Budget Adjustments”. There are several minor changes to the budget as well as a few  
6 significant changes as discussed below:

- 7 ○ Sales Tax Revenue – increase of \$100,000. We continue to see a 7% increase over last year’s numbers  
8 and expect sales tax to come in well ahead of our budget of \$2,800,000.
- 9 ○ AED Systems – This will be discussed separately by Chief Froerer. This \$10,000 would cover the  
10 cost of purchasing up to 6 AED systems.
- 11 ○ Building & Ground Maintenance – This was the first year we budgeted building maintenance in a  
12 separate department. We budgeted for preventive maintenance and some repairs; however, we have  
13 had several major repairs to our HVAC system, furnaces, water heaters, etc. that we did not originally  
14 plan for. We also had some costs with bringing in the tenant on the east side of city hall. This request  
15 of \$20,000 will go to repairs we were not anticipating in our original budget.
- 16 ○ Capital Projects – Ranchettes and Police Department re-roof – We originally budgeted \$73,470 to  
17 improve Ranchettes Park. Our bid came in at \$140,000. This proposed budget increase of \$66,530  
18 would increase our total budget to the \$140,000. The City has also had a leaky roof at our police  
19 station for the past 2 years. Our initial estimate to fix the roof is approximately \$50,000. We are  
20 proposing using the capital improvement fund. We are estimating that franchise taxes will be high  
21 enough to cover the expense.
- 22 ○ Class C Roads – We are proposing that we use the increase revenues from the Class C road fund  
23 allotment to purchase extra salt that can be used on the side streets and cul-de-sacs in our City. This  
24 would help with snow melt and removal.
- 25 ○ Culinary Water System Maintenance – System maintenance costs are up as well as increased costs to  
26 purchase new meters for new home construction. This expense account can vary from year to year  
27 based on the needs of the system.

- 1                   o Sewer Fund – We added the \$250,000 project on 2525 West as discussed in our last council meeting.  
2                   This cost is capitalized and depreciated each year.

3                   An important note with this budget opening is that our revenue adjustments will exceed the proposed expense  
4 adjustments. We are not proposing rate increases of any kind.

5 [6:59:14 PM](#)

6                   Councilmember Duncan asked how old the Police Department roof is. Councilmember Shingleton asked if the roof  
7 was redone when the building was remodeled. Mr. Rice stated he did not think it was done during the remodel. He stated  
8 that he and several City employees have looked at the roof during heavy rainstorms and it is not possible to patch it any  
9 longer. Councilmember Shingleton stated the only reason he asked if it was redone during the remodel was that he wanted to  
10 know if there was a warranty on the work. Mr. Rice answered no. Councilmember Duncan asked if there would be a  
11 warranty on the shingles. Mr. Rice stated that the shingles are not causing the problem. Councilmember Duncan asked if the  
12 entire building would be reroofed. Mr. Rice answered no and stated it is the north half or third of the building. Public Works  
13 Director Whiteley stated that it is the area of the building that previously housed the Fire Department. Councilmember  
14 Duncan stated that is a lot of money to do the project. Mr. Rice stated that staff has projected a high cost for the project and  
15 he hopes that it will be lower. He stated it has been leaking for a couple of years; the staff originally planned to use Public  
16 Safety Impact Fee money, but staff was not sure that could be justified so that is why the capital improvement fund is being  
17 used.

18 [7:01:41 PM](#)

19                   Mr. Marshall then continued reviewing his staff memo.

20 [7:02:11 PM](#)

21                   Councilmember Duncan asked where Ranchettes Park is located. Recreation Director Robinsons stated that it is  
22 located near Buffalo Point Elementary. She stated that improving the park is somewhat difficult since it is a detention basin  
23 now. She stated she needs direction from the Council on how to proceed. Mr. Rice stated that there is money available to  
24 complete the improvements as outlined in the budget opening documentation.

25 [7:03:20 PM](#)

1 Councilmember Johnson asked how much use the park gets. Ms. Robinson stated that it does not get much use now  
2 because it is dark and dilapidated. Mayor Nagle stated it is also covered in weeds. Ms. Robinson agreed and stated her staff  
3 is basically cutting down weeds as the only form of maintenance. Mayor Nagle stated that the City gets so many complaints  
4 from the residents. Ms. Robinson agreed; the park was promised to the citizens seven or eight years ago and it was never put  
5 in. Councilmember Johnsons stated that he thinks it needs improvement.

6 [7:04:04 PM](#)

7 Councilmember Lisonbee asked if the entire park is in a detention basin. Ms. Robinson stated that just the back  
8 portion of the park is in the basin, but it is a small park that looks like it is a resident's backyard. She stated that it is very run  
9 down and she is planning on moving the toy lot from Centennial Park to this park when construction of Chloe's Sunshine  
10 Playground begins. Councilmember Lisonbee asked dif the toy lot will be put in the detention basin. Ms. Robinson  
11 answered no. Mr. Rice stated that the detention basin is about the size of a football or soccer field and there will be sod  
12 installed in that area. He stated the toy lot will be installed to the right of the detention basin. Ms. Robinson added that a  
13 walking track will be installed around the park and eventually a pavilion will be constructed there as well. Councilmember  
14 Lisonbee asked if there is water sitting in the detention basin the majority of the time. Ms. Robinson answered no and stated  
15 it is typically dry.

16 [7:05:04 PM](#)

17 Councilmember Peterson asked if the City would ever be able to sell the park property. Ms. Robinson stated that  
18 staff discussed selling the top portion of the park for building lots, but she did not think the City could sell the detention  
19 basin. Mayor Nagle stated that if the due to the way the park is oriented, it would be difficult to sell the property. She stated  
20 there is no park in that area of the City and that is why the residents are so upset; they have paid their park impact fees, but  
21 there are no parks for them. Ms. Robinson stated that she would like to include a soccer field at the park to increase the use  
22 of the park.

23 [7:06:36 PM](#)

24 Councilmember Duncan asked if the improvements will be done with revenues from the Park Impact Fee. Ms.  
25 Robinson stated that the improvements will actually be done with the park maintenance fee and the money is available in  
26 cash. Councilmember Johnson stated he thinks it is a good use of the funds.

1 [7:07:02 PM](#)

2 Mr. Marshall then continued to review his staff memo. Mr. Rice and Whiteley provided input regarding the item  
3 relative to Class C Road funds.

4 [7:10:33 PM](#)

5 Councilmember Duncan asked if money will be transferred from the Class C Road Funds to cover road salt purchase  
6 to be used during snow storms. Mr. Rice stated that the money is already there.

7 [7:10:42 PM](#)

8 Councilmember Lisonbee stated that money has been used from the Class C Road Funds in the past to cover items  
9 related to snow removal, but she wondered if that is necessary. She asked if the money could be taken from the general fund  
10 in order to reserve the road funds for repairs. Mr. Marshall stated it is up to the Council. Mr. Rice stated that the budget  
11 includes \$25,000 for road salt, but the wages associated with snow removal will be funded by the general fund.

12 Councilmember Lisonbee stated that her concern is that the City has \$13 million in outstanding road repairs and some of  
13 those have been completed with impact fees over the past year, but in 2011 the Council was told that the Class C road  
14 allotment would not cover the road repairs and it would be necessary to provide additional funding via tax increase or fee to  
15 complete the projects over a 10 year period. She stated that she hesitates to use any of the Class C Road money for anything  
16 other than road repairs especially if the money is available in a different fund. Mayor Nagle stated that during the budget  
17 retreat the Council can consider allocating money from the general fund to the Class C Road fund to be used for road repairs.  
18 Mr. Rice stated the City actually did that this year. Mr. Marshall stated that the City gets about \$700,000 in Class C Road  
19 funds and his plan is to transfer \$200,000 to \$300,000 from the general fund to the Class C Road fund. He stated that the  
20 money can be transferred into the Class C Fund, but it cannot be transferred out.

21 [7:12:32 PM](#)

22 Councilmember Peterson stated that he feels that road salt is an appropriate expense to be charged to the Class C  
23 Road fund. Mr. Rice stated that he thinks that it would actually be a wash; the City has budgeted \$700,000 to be received in  
24 Class C funding, but the actual revenues will be closer to \$725,000 so the money for road salt could be taken from that  
25 surplus. Mr. Marshall stated that last year the City budgeted \$700,000 and received \$728,000.

26 [7:13:25 PM](#)

1 Councilmember Lisonbee stated that she had a question about page 25 in the packet relative to part time wages in  
2 the Community Development Department. . Mayor Nagle asked that the Council let Mr. Marshall conclude his presentation  
3 before asking questions about items that have not yet been reviewed.

4 [7:13:43 PM](#)

5 Mr. Marshall continued his presentation. He then stated that he assumed Councilmember Lisonbee's question dealt  
6 with ordinance enforcement. He stated that staff is proposing to move code enforcement from the Community Development  
7 Department to the Police Department; it is a simple transfer of funds. Councilmember Lisonbee asked who is doing code  
8 enforcement now. Mr. Marshall stated that it falls under the Building Official right now. Mr. Rice stated that the Building  
9 Official is extremely busy right now and Chief Garrett oversaw code enforcement with his previous employment with Layton  
10 City and he felt it would be a good fit to move the function under him. Councilmember Lisonbee stated that her concern is  
11 that the Council has heard over a long period of time that the Police Department is stretched to the limit and there is a need  
12 for more officers. Mr. Rice stated that the bailiffs in the Police Department will handle the code enforcement; the City  
13 already has two part-time bailiffs and they will assume the duties. Mr. Marshall stated that the City currently has two bailiffs  
14 that work 10-hours per week and their time will be increased to 20 hours per week. Chief Atkin stated he thought their time  
15 would be increased to 25 hours per week. Mr. Rice stated the bottom line is that it is a wash in funding. Councilmember  
16 Peterson stated he thinks this will be a better practice. Mr. Rice agreed and he reviewed the process that has taken place  
17 relative to enforcement in the past.

18 [7:18:12 PM](#)

19 Mr. Rice stated that the staff will schedule a public hearing for the next Council meeting for a vote. He stated the  
20 only adjustment that he anticipates over what is included in the packet is an additional \$5,000 for overtime for the Streets,  
21 Water, and Class C funds in the budget. Mr. Marshall asked if the Council would prefer a transfer from the general fund to  
22 cover road salt. Councilmember Duncan stated that he sees where Councilmember Lisonbee is coming from. Mr. Rice  
23 stated that once the staff and Council start talking about the plan for next year, the necessary funding can be transferred from  
24 funds within the budget. Councilmember Duncan understands that, but from a matter of principal the biggest issue in the  
25 City is infrastructure and leaving the money in the Class C Road fund is a commitment to infrastructure.

26 [7:19:37 PM](#)

1 Mayor Nagle then commended Mr. Whiteley for the job that he and his Department did on snow removal after  
2 recent storms. She asked him to pass that appreciation on to his staff. Councilmembers Lisonbee and Shingleton echoed  
3 Mayor Nagle's comments.

4  
5 [7:21:17 PM](#)

6 Discussion regarding late fee on City utility bill

7 Mr. Marshall reviewed the following staff memo that he included in the Council packet:

8 Syracuse City has now assessed a \$10 late fee for one complete year. Over this past year, there have been a total of  
9 9,210 late payments. Utility bills are due each month on the 25<sup>th</sup> of the month. A grace period is granted to all late payments  
10 up to and including all payments made by the 5<sup>th</sup> of the following month. The 9,210 accounts that were assessed the late fee  
11 did not make the payment within the grace period. This generated \$92,100 in late fee revenue. Of the total 9,210 late  
12 payments, 162 waivers were given. Most requests for waivers were granted with no questions asked. The average number of  
13 late fees per month has been 767.5 accounts each month. Since we have implemented the late fee, shutoffs have declined  
14 from an average of 84.8 per month to 62.75 per month. I have also attached with this presentation the original documents  
15 that were place in your council packets on February 14, 2012 when we last discussed the late fees. This includes a power  
16 point slide and a PDF file that compares our \$10 late fee with 7 surrounding cities. We are very comparable to other cities  
17 when comparing our late fee. The range is from \$3.00 per month to \$25.00 per month. Our \$10 late fee is below the average  
18 of \$12.25 when you average the 7 other cities late fees.

19 Administration's Philosophy

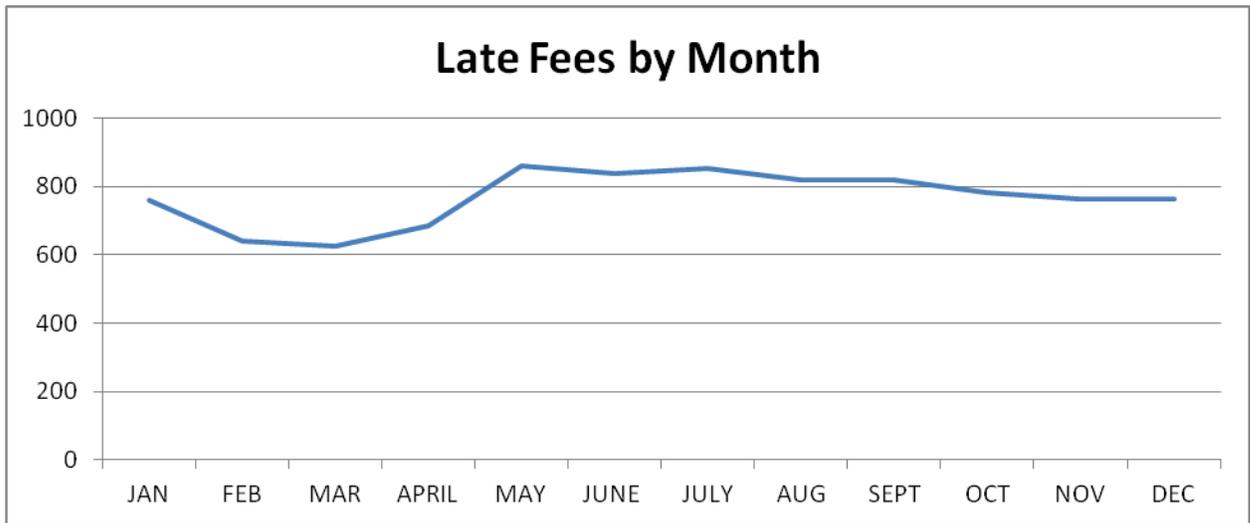
20 I want to reiterate administration's philosophy and belief on late fees. We believe that the primary reason to charge  
21 a late fee is to reduce the number of delinquent accounts. This does a couple of important things:

- 22 ○ It encourages citizens to pay their bill on time.
- 23 ○ Fewer late accounts = less collection costs for City.
- 24 ○ The City has vendors that need to be paid for the services they provide the City.
- 25 ○ How can we as a City pay our bills if citizens don't pay their bill on time?
  - 26 ■ Currently 767.5 residents on average are late each month out of 6,650 homes or 11.5%. This  
27 means that in theory we cannot pay 11.5% of our bills to vendors.

1           The revenue from the late fees is NOT the primary reason we charge the fee. We believe that most fees charged by  
2 the City should only be high enough to cover City expenses. However, we believe that late fees are different. The late fee is  
3 not assessed to every citizen in the city; it is only charged to those citizens that don't pay their bill on time. We believe that  
4 the late fee amount should be high enough so that it will reduce the number of total late payments. The ideal situation would  
5 be if every citizen paid their bill on time; then NO late fees would be assessed and the City could save on collection costs,  
6 staff time, and would have money to pay our vendors.

7           Below is a chart showing the late fee assessed over the last 12 months.

8



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11

Based on this chart, we have not reduced the total number of late fees over the past year. We assessed 759 late fees in February 2012 and 765 late fees in January 2013. Based on our philosophy, we should actually increase the late fee amount to reduce the number of delinquent accounts.

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**Conclusion & Recommendation**

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Our \$10 late fee is below average when compared to other cities from the surrounding area. The number of late accounts has not declined since we implemented the late fee. Out of an average of 767.5 late fees assessed per month only 13.5 waivers were given per month. This indicates that citizens that are late on their bill realize they are late and accept the \$10 late fee. There were not very many complaints about the amount of the late fee indicating that it is a reasonable amount. 11.5% of all accounts are late each month. In my opinion this is way too high. It should be closer to 3-5%. Based on all of the indicators above, the City Council should consider raising the amount of the late fee to cut down on the number of late

1 accounts. However, if the City Council does not want to raise the late fee, I recommend keeping it the same. Reducing the  
2 fee or removing the fee will most likely cause the number of delinquent accounts to rise. This would further put strain on the  
3 City to pay its vendors.

4 [7:25:02 PM](#)

5 Councilmember Duncan stated that one of his concerns is that late fees do not reflect the actual costs associated with  
6 dealing with delinquent accounts. He stated that the idea is that this is a revenue generator and he asked what would happen  
7 if the City chose to issue a rebate to residents using revenues from the late fee. Mr. Marshall stated that the City will  
8 essentially be doing that because it will not be necessary to increase rates to all customers because this money will be  
9 available to support the fund. He continued to review his staff report.

10 Mayor Nagle stated there is a secondary issue; there are a lot of people in the City, especially developers, that  
11 purposely do not pay their property taxes. She stated they let them go delinquent three years until their property is about to  
12 be auctioned. She stated they then come in and pay one year of property taxes with a minimal penalty because it is cheaper  
13 than getting a loan from the bank. She stated there is about \$150,000 in unpaid property taxes in the City here.

14 Councilmember Duncan stated that is not the issue with the utility bill.

15 [7:28:16 PM](#)

16 Councilmember Lisonbee stated that her major concern, after reading through the elected officials handbook  
17 provided by the Utah League of Cities and Towns (ULCT) that the City could face a challenge is its fees are not  
18 commensurate with the service the staff is providing. She stated that there is not a competing company that provides water  
19 and the City is a monopoly; it is not regulated by any State agency like other utility companies. She stated that the City can  
20 turn a residents water off, though she knows that is dealt with on a case by case basis, and the concerns she has is that  
21 because of those reasons the City cannot compare itself to a credit card company that charges a late fee. She stated this is  
22 water and if the City turns off someone's water, their house is deemed unlivable. She stated that she understands the City  
23 needs to charge a fee, though the fee is not working as staff hoped it would. She stated that the number of people paying late  
24 did dip after the fee was first implemented, but after that it went back up. She stated she understands the reasoning of the  
25 staff, but in order to be above board and transparent and follow the law, the City needs to make sure its fees are  
26 commensurate with the service it provides. She stated there should not be revenue coming into the City unless it is for a  
27 specific service provided. She stated that if the City is not charging enough for utilities or for shutting off water, those fees

1 need to be reviewed. She stated that this is simply information that came from the ULCT handbook; it referenced  
2 municipalities that have charged exorbitant fees. She stated the City needs to be careful and look at things in that light. She  
3 stated that she thinks the City is being a little irresponsible. Mr. Rice asked how the City is being irresponsible.  
4 Councilmember Lisonbee stated the City is charging a fee that is bringing revenue to the City and it does not match the  
5 service that is being provided; the City is not regulated by the State and there is not a competing company that can provide  
6 the same service. She stated that because of those regulations the City needs to be very careful about what it is doing. Mr.  
7 Rice asked what would happen if everyone decided not to pay their utility bill. Councilmember Lisonbee stated that  
8 everyone would bet their water shut off and no one would be able to live in their houses. Mr. Rice stated that the City would  
9 not be able to pay the bills it has accrued. Councilmember Lisonbee stated it would be awful, but that scenario is very  
10 unlikely. Mr. Rice stated that Councilmember Lisonbee's scenario that the City is being irresponsible is also very unlikely.  
11 Mayor Nagle agreed that it is unlikely the City would be challenged. Councilmember Lisonbee stated there have been  
12 lawsuits against cities that have charged fees that were not commensurate with the service provided. Mr. Rice stated this is  
13 not a water fee; it is a penalty for not paying on time.

14 [7:32:11 PM](#)

15 Councilmember Johnson stated the fee is comparable to what other cities charge and it is not a burden to citizens  
16 because they have not changed their behavior. He stated his recommendation would be to leave the fee in place. He stated  
17 that maybe the staff could look at ways to use the money to get people to sign up for automatic payment of their water bill.  
18 He stated that people that pay electronically will not pay late. Mr. Rice agreed and stated the City could hire temporary  
19 employees again to try to enlist people in signing up for automatic payment. Mr. Marshall stated the City could offer an  
20 incentive to get people to sign up for automatic payment.

21 [7:33:31 PM](#)

22 Councilmember Peterson stated that he agrees with Councilmember Lisonbee that if the fee is going to be charged  
23 there needs to be a use for it and he supports the idea that Councilmember Johnson suggested for use of the revenue.  
24 Councilmember Lisonbee stated there will always be problems; someone could sign up for automatic payments, but if  
25 someone does not have money in their bank account they will still be late. She stated she thinks that Councilmember  
26 Johnson's idea can be explored further. She then stated she is not saying the City should get rid of the late fee, but she  
27 looked at fees charged in other cities and some cities charge a lower fee and they wait until the second month that someone is

1 late to charge the fee. She stated that is working for other cities and maybe staff could look at that. She stated the Council  
2 simply needs to be considerate of the possible implications of their actions.

3 [7:35:24 PM](#)

4 Councilmember Shingleton stated there is a cost to being late; he does not know what that cost is and he feels the  
5 City is trying to accomplish two things with the fee. He stated that the City wants people to pay on time and to charge  
6 enough to cover staff time. He stated that he does not know what that cost is, but there is an actual cost associated with  
7 dealing with late payments. Councilmember Duncan stated that he hoped that it would not be \$10 to cover the service. Mr.  
8 Whiteley added that the City has a fee for people that have their water shut-off and then turned back on. Councilmember  
9 Lisonbee stated she is aware of that fee as well and she asked staff to determine whether that fee was appropriate or if it  
10 needed to be raised to cover costs.

11 [7:36:43 PM](#)

12 Mr. Marshall then continued the review of his staff memo.

13

14 [7:38:44 PM](#)

15 Mr. Rice added that the money from the late fee will also cover the costs the City incurs in writing off delinquent  
16 accounts. Councilmember Lisonbee stated that if the City can show that the \$92,000 in revenue is covering the cost of  
17 service, she would be in favor of keeping the fee. She then stated when this item was first brought forward in January 2012  
18 there was information about people being one, two, and three months late and she asked if those numbers have improved.  
19 Mr. Marshall answered no. He then stated that he feels that residents that pay their bill on time appreciate that the City is  
20 addressing this issue and has the money available to support the fund to avoid the need to increase rates to all residents. Mr.  
21 Rice agreed and stated that he thinks that residents that pay their bill on time do not think that people that pay late should not  
22 be penalized. Councilmember Lisonbee stated that may be correct and she pays her bill on time and she is still raising this  
23 issue.

24 [7:41:09 PM](#)

25 Mayor Nagle stated she struggles with the concept that the City is not being transparent and the Council has the  
26 responsibility to answer questions that they received from the citizens about the lack of transparency. She stated that the City

1 has never hid information and it is open and accessible as long as someone asks for it. She stated that she feels that this  
2 practice shows that the City is being good stewards of tax dollars.

3 [7:42:42 PM](#)

4 Mr. Marshall then reviewed the benchmark data included in his staff memo.

5 [7:44:22 PM](#)

6 Council consensus was to keep the fee where it is at and work on ideas to get more people to sign up for automatic  
7 payments. There was a brief discussion about an incentive program and Mayor Nagle asked Mr. Marshall to come to the  
8 Council with a proposal that Council can consider relative to an incentive program.

9 [7:48:05 PM](#)

10 TJ Jensen stated that Weber Basin Water is going to be raising their secondary water fee next year and the revenue  
11 generated by the late fee could help to cover those costs.

12

13 [7:48:42 PM](#)

14 Discussion regarding Councilmember reports

15 Councilmember Peterson stated that he at the last meeting he was disappointed to see that there was not  
16 Councilmember Reports on the last business meeting agenda. He stated that he asked why it was left off and he agreed with  
17 the Mayor's decision based on her feelings. He stated that he wanted to have a short discussion regarding how the Council  
18 feels that Councilmember Reports should be used. He stated that he has three proposals; one is to leave it off the agenda,  
19 which he does not like; another is to keep it on with the commitment that the Council will only use it if the Council has a  
20 report on one of their assignments; or finally to leave it off with the understanding that any Councilmember can call Mr. Rice  
21 of the Mayor and ask for a specific agenda item to be added to allow for a report.

22 [7:50:13 PM](#)

23 Council discussion regarding the item ensued. The consensus was to leave the item on agendas with the  
24 understanding that the entire Governing Body can be mature and use their time to report on what they see fit and follow the  
25 Rules of Order and Procedure that have been adopted by the Council.

26

1 [8:02:24 PM](#)

2 Council business

3 Councilmember Peterson asked about the potential dates for the budget retreat. The Council discussed potentially  
4 scheduling the retreat for a Friday and Saturday as was done last year. The consensus was to schedule the retreat for April 26  
5 and 27. The Council said they would check their schedule and report back to staff as to whether those dates are suitable.

6

7

8 The meeting adjourned at [8:07:06 PM](#).

9

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13 \_\_\_\_\_  
14 Jamie Nagle  
15 Mayor

\_\_\_\_\_

Cassie Z. Brown, CMC  
City Recorder

16 Date approved: \_\_\_\_\_

Minutes of the Syracuse City Council Special Meeting, January 22, 2012.

Minutes of the Special meeting of the Syracuse City Council held on January 22, 2012, at [8:07:19 PM](#), in the Council Work Session Room, 1979 West 1900 South, Syracuse City, Davis County, Utah.

Present: Councilmembers: Brian Duncan  
Craig A. Johnson  
Karianne Lisonbee  
Douglas Peterson  
Larry D. Shingleton

Mayor Jamie Nagle  
City Manager Robert Rice  
City Recorder Cassie Z. Brown

City Employees Present:  
City Attorney Will Carlson  
Finance Director Steve Marshall  
Community Development Director Michael Eggett  
Parks and Recreation Director Kresta Robinson  
Public Works Director Robert Whiteley  
Fire Chief Eric Froerer  
Police Chief Garret Atkin

1. Meeting Called to Order/Adopt Agenda

Mayor Nagle called the meeting to order at 8:07 p.m. as a special meeting, with notice of time, place, and agenda provided 24 hours in advance to the newspaper and each Councilmember.

[8:07:44 PM](#)

COUNCILMEMBER LISONBEE MADE A MOTION TO ADOPT THE AGENDA. COUNCILMEMBER PETERSON SECONDED THE MOTION; ALL VOTED IN FAVOR.

2. Approval of Minutes.

The minutes of the following meetings were reviewed: work session of January 31, 2012; work session of December 11, 2012; regular meeting of December 11, 2012; work session of January 8, 2013; regular meeting of January 8, 2013.

[8:07:51 PM](#)

COUNCILMEMBER LISONBEE MADE A MOTION TO APPROVE THE MINUTES OF THE WORK SESSIONS OF JANUARY 31, 2012, DECEMBER 11, 2012, AND JANUARY 8, 2013 AND THE REGULAR MEETINGS OF DECEMBER 11, 2012 AND JANUARY 8, 2013 AS AMENDED. COUNCILMEMBER PETERSON SECONDED THE MOTION.

1            [8:08:12 PM](#)

2            Councilmember Lisonbee stated that she passed on some minor changes to January 8, 2013 work session minutes  
3 and major change to the minutes of the work session of January 31, 2012; she asked that her comments regarding  
4 information that she brought to the Governing Body relative to the North Davis Sewer District (NDSD) appointment issue be  
5 substantively recorded. Councilmember Peterson asked what the agenda item was about. Councilmember Lisonbee stated  
6 that she brought information from Attorney Mark Anderson and his opinion regarding the appointment issue. She stated she  
7 would like to see a more substantive write-up of the issue in the written minutes.

8            Mayor Nagle stated that the Council passed a resolution saying that the minutes would now be a summary document  
9 with time links to the meeting recording included.

10           Councilmember Peterson asked what the minor changes were. Councilmember Lisonbee stated there were two  
11 spelling errors in the other set of minutes.

12           Councilmember Duncan stated that after the Council's training regarding the Open and Public Meetings Act and  
13 minutes, his understanding is that a member of the Governing Body can request that something be put in the minutes as long  
14 as it is accurate. City Recorder Brown agreed and stated that the resolution passed by the Council regarding minutes being a  
15 summary document does state that the Council can request more detailed minutes of any item on an agenda. She stated she  
16 would prefer that request be made during the actual meeting so that she can provide a detailed set of minutes for approval the  
17 first time. She added, however, that Councilmember Lisonbee can make the request to add the information to the minutes  
18 that she would like to see.

19           Councilmember Duncan suggested that Councilmember Lisonbee and Ms. Brown work on that set of minutes to  
20 clarify Councilmember Lisonbee's comments. Ms. Brown stated that she has already received the request and can make  
21 changes to the minutes after the Council adopts them. Councilmember Johnson stated he was comfortable with that  
22 approach. Councilmember Duncan agreed.

23           [8:10:30 PM](#)

24           Mayor Nagle stated there is a motion and a second to approve the minutes and she called for a vote. ALL VOTED  
25 IN FAVOR.

26  
27           3. Consideration of adjourning into Closed Executive Session pursuant to the

1 provisions of Section 52-4-205 of the Open and Public Meetings Act for the  
2 purpose of discussing the character, professional competence, or physical  
3 or mental health of an individual; pending or reasonably imminent litigation;  
4 or the purchase, exchange, or lease of real property.

5 [8:10:36 PM](#)

6 COUNCILMEMBER PETERSON MADE A MOTION TO ADJOURN INTO CLOSED EXECUTIVE SESSION  
7 PURSUANT TO THE PROVISIONS OF SECTION 52-4-205 OF THE OPEN AND PUBLIC MEETINGS ACT FOR THE  
8 PURPOSE OF DISCUSSING THE PURCHASE, EXCHANGE, OR LEASE OF REAL PROPERTY. COUNCILMEMBER  
9 SHINGLETON SECONDED THE MOTION. THE FOLLOWING ROLL CALL VOTE WAS TAKEN: VOTING “AYE” –  
10 COUNCILMEMBERS DUNCAN, JOHNSON, LISONBEE, PETERSON, AND SHINGLETON. VOTING “NO” – NONE.

11 The meeting adjourned at [8:11:23 PM](#) .

12 The meeting reconvened at 9:03 p.m.

13  
14 At 9:04 p.m. COUNCILMEMBER LISONBEE MADE A MOTION TO ADJOURN. COUNCILMEMBER PETERSON  
15 SECONDED THE MOTION; ALL VOTED IN FAVOR.

16  
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18 \_\_\_\_\_  
19 Jamie Nagle  
20 Mayor  
21  
22 Date approved: \_\_\_\_\_

\_\_\_\_\_

Cassie Z. Brown, CMC  
City Recorder

Minutes of the Syracuse City Council Work Session Meeting, February 14, 2012.

Minutes of the Work Session meeting of the Syracuse City Council held on February 14, 2012, at 6:00 p.m., in the Council Work Session Room, 1979 West 1900 South, Syracuse City, Davis County, Utah.

Present: Councilmembers: Craig A. Johnson  
Karianne Lisonbee  
Douglas Peterson  
Larry D. Shingleton

Mayor Jamie Nagle  
City Administrator Robert Rice  
City Recorder Cassie Z. Brown

City Employees Present:  
Finance Director Steve Marshall  
City Attorney Will Carlson

The purpose of the Work Session was for the Governing Body to review the meeting agenda for the Regular Council Meeting to begin at 7:00 p.m.; discuss the process to fill a City Council vacancy; receive a presentation from UDOT regarding the West Davis Corridor; discuss Councilmember Lisonbee’s proposal of a hardship waiver for the \$10 late fee on the utility bill; review proposed Resolution R12-04 updating and adopting Syracuse City Engineering Standards and Construction Specifications; review the proposed Lease Purchase Agreement with Zion’s Bank; review proposed Resolution R12-08 of the City Council Syracuse City, Utah, authorizing the issuance and sale by the Municipal Building Authority of Syracuse City, Utah, of its Lease Revenue Refunding Bonds, Series 2012, in the aggregate principal amount of not to exceed \$5,700,000 and related matters; review the City Council Rules of Order and Procedure; and discuss Council Business.

[2:01:46 PM](#)

Agenda review

Councilmember Lisonbee stated she would still like to table adoption of the minutes listed on the business meeting agenda. City Attorney Carlson stated that he has sent a legal opinion regarding the North Davis Sewer District (NDSD) appointment to several attorneys that Councilmember Lisonbee has been working with, but he has not received a response from them to date. Councilmember Peterson stated that he is comfortable waiting two more weeks to discuss the issue because it will be necessary to consider making appointments to fill all the vacant positions left as a result of Councilmember Kimmel’s resignation.

[2:03:06 PM](#)

1 Discussion regarding the process to fill a City Council vacancy.

2 City Recorder Brown explained she sent an email to the entire Council last week explaining the process for filling a  
3 Council vacancy. She briefly reviewed the process.

4

5 [2:04:52 PM](#)

6 Presentation from UDOT regarding the West Davis Corridor.

7 Utah Department of Presentation (UDOT) Project Manager Randy Jeffries provided a brief status update for the  
8 West Davis Corridor project. There was brief Council discussion throughout the presentation.

9

10 [2:33:42 PM](#)

11 Discuss Councilmember Lisonbee's proposal of a hardship waiver  
12 for the \$10 late fee on the utility bill.

13 A PowerPoint presentation from Finance Director Marshall explained the City began assessing late fees on February  
14 7, 2012 for all accounts that were past due. There were a total of 759 accounts that were assessed a fee or \$7,590 in total  
15 revenues. The fees are calculated by running a report that assesses the fees to all accounts past due all at once, which requires  
16 little to no staff time. The fee was assessed 13 days after the utility bills were due; bills are due on the 25th of every month.  
17 When staff was made aware of the potential discussion of waiver of late fees they decided to benchmark against seven other  
18 cities in the area with the following results: Clearfield – waives late fee once every three years; Layton, West Point, Roy, and  
19 Ogden – waive late fees once on the lifetime of the account; Clinton and Sunset - will never waive a late fee. The  
20 presentation pointed out items to consider when waiving a fee as follows: staff time and resources needed to evaluate each  
21 waiver request and adjust each utility account individually; the City may need to add additional staff to handle all of the  
22 potential waiver requests. The presentation concluded by explaining the staff recommendation would be to allow only one  
23 waiver on an account for the lifetime of the account. There is a 10+ day grace period for people who forget to pay bill on the  
24 due date. Allowing no more than one wavier on the lifetime of an account would minimize staff time in tracking and  
25 processing waivers.

26 [2:34:41 PM](#)

27 Mr. Marshall reviewed his PowerPoint presentation.

1 [2:37:57 PM](#)

2 Council discussion regarding the item then ensued. Discussion concluded at [2:52:46 PM](#).

3  
4

5 [2:53:07 PM](#)

6 Review Proposed Resolution R12-04 updating and adopting

7 Syracuse City Engineering Standards and Construction Specifications.

8 A staff memo from Public Works Director Whiteley explained the proposed Syracuse City Engineering Standards  
9 and Construction Specifications were provided to each member of the Governing Body as an attachment to a Resolution to be  
10 considered for adoption. Each municipality follows a set of engineering standards to ensure that minimum requirements are  
11 being followed based upon industry standard and local conditions. The City's standards are currently included as an  
12 appendix of Title 8 of the Syracuse City Code. The original standards have been incorporated into this document (shown in  
13 gray shading). This document is more comprehensive based upon common standards used in the engineering industry. As  
14 technologies advance, the standards must advance as well. That is the purpose for the currently proposed updates. In order to  
15 streamline updates of this document in the future, it is recommended that these standards stand as a separate document from  
16 the ordinance. The ordinance will still refer to the city standards. Future resolutions will ensure that the most current version  
17 is being followed.

18 [2:53:11 PM](#)

19 Mayor Nagle stated she emailed the Council and asked that they send questions to Mr. Whiteley in advance of this  
20 meeting because it is a very lengthy document.

21 [2:53:34 PM](#)

22 Mr. Whiteley reviewed his staff memo and stated that the document can be discussed further during the business  
23 meeting. Mayor Nagle thanked Mr. Whiteley for his work on the document.

24

25 [2:57:04 PM](#)

26 Review Proposed Lease Purchase Agreement with Zion's Bank

1 A staff memo from Mr. Marshall explained that in July of 2011 the Council approved the FY12 budget which  
2 included the acquisition of 10 hybrid police vehicles to replace some of the older vehicles we had. Historically the City has  
3 purchased three police vehicles each year. However, due to budget constraints, the City has not purchased any vehicles since  
4 2009. By leasing these 10 vehicles, we are paying approximately the same amount that we would spend to purchase the same  
5 three vehicles we have in previous years. This lease agreement is between Zion's Bank and the City for the purchase of 10  
6 hybrid police vehicles. The vehicles have been built and are now in service with our Police Department. This lease agreement  
7 authorizes the City to borrow the money from Zion's Bank so that we can pay the vendor who built the cars. This lease is a  
8 four payment, three year lease with the first payment to be made at the inception of the lease agreement and each additional  
9 payment to be made annually on February 15 of each year. The final payment will be made on February 15, 2015. The  
10 interest rate is a fixed 2.7% rate over the life of the lease agreement.

11 [2:57:16 PM](#)

12 Mayor Nagle stated the Council has already voted to allow the purchase and it is now necessary to approve the  
13 execution of this contract. She noted the new vehicles are very nice. Mr. Rice gave a brief overview of the equipment that is  
14 being added to each vehicle to make them a Police vehicle.

15 [2:59:07 PM](#)

16 Councilmember Peterson asked why the lease is being executed after the vehicles have already been delivered. Mr.  
17 Marshall explained the process of ordering the vehicles and then executing the lease in order to avoid making a payment until  
18 the City is satisfied that the vehicles meet the City's expectations.

19  
20 [2:59:47 PM](#)

21 Item H was moved to the next work session meeting.

22  
23  
24 The meeting adjourned at 6:55 p.m. ([3:00:43 PM](#)).

25  
26

1 \_\_\_\_\_  
2 Jamie Nagle  
3 Mayor  
4  
5 Date approved: \_\_\_\_\_

\_\_\_\_\_  
Cassie Z. Brown, CMC  
City Recorder

Minutes of the Syracuse City Council Work Session Meeting, February 28, 2012.

Minutes of the Work Session meeting of the Syracuse City Council held on February 28, 2012, at 6:00 p.m., in the Council Chambers, 1979 West 1900 South, Syracuse City, Davis County, Utah.

Present: Councilmembers: Craig A. Johnson  
Karianne Lisonbee  
Douglas Peterson  
Larry D. Shingleton

Planning Commissioners:  
Tyler Bodrero (arrived at 6:18 p.m.)  
Greg Day  
Kenneth Hellewell  
TJ Jensen  
Curt McCuiston  
Gary Pratt  
Braxton Schenck

Mayor Jamie Nagle  
City Administrator Robert Rice  
City Recorder Cassie Z. Brown

City Employees Present:  
Finance Director Steve Marshall  
IT Director TJ Peace  
City Attorney Will Carlson  
Community Development Director Michael Eggett  
City Planner Kent Andersen

The purpose of the Work Session was for the Governing Body to review agenda for Special Council Meeting to begin at 7:00 p.m., receive a presentation from MBG+A Consulting Firm regarding the findings of the State Road (SR) 193 Study, receive a presentation from the Planning Commission regarding the Trails Master Plan, discuss ordinance updates regarding animal control, review City Council Rules of Order and Procedure, Discussion regarding Council appointments and assignments, and discuss Council Business.

6:05:16 PM

Agenda review

Mayor Nagle stated that she would like to move the work session agenda item for discussion regarding Council appointments and assignments to the next work session meeting since the Council will be appointing a new member this evening. City Recorder Brown stated that staff added that because they understood that the Council would be reconvening in a work session following the business meeting and the new Councilmember would have been sworn into office by then.

1 Mayor Nagle stated her preference is to wait because tonight's agenda is very heavy.

2

3 [6:06:44 PM](#)

4 Presentation from MGB+A Consulting Firm regarding the findings from the State Road (SR) 193 study.

5 [6:07:05 PM](#)

6 Community Development Director Eggett explained the reason MGB+A is here tonight is because the City pursued  
7 a grant in 2008 from the Federal Government for planning and to study this area of the community as it was expanding  
8 related to the SR-193 project. He stated that Syracuse City wanted to work with neighboring communities to identify land  
9 uses where appropriate and get some assistance from a professional planning group to assist in that process. He stated staff  
10 has been working with MGB+A for six to eight months and he is excited to see their findings and he hoped the Planning  
11 Commission and City Council will have great value in what they have to present.

12 [6:08:18 PM](#)

13 The MGB+A presentation was conducted by Jay Bullwinkle, Bob Springmeyer, and Dan Sontaag. They reviewed  
14 the PowerPoint presentation that was included in the City Council packet.

15

16 [6:39:17 PM](#)

17 Presentation from the Planning Commission on the Trails Master Plan

18 A staff memo from the Community Development Department explained that in an ongoing effort to update the  
19 Syracuse City General Plan, the Syracuse City Planning Commission created a Transportation Subcommittee to examine and  
20 update the transportation section of the General Plan. The Transportation Subcommittee, a selection of Planning  
21 Commissioners, a Councilmember, City staff, and members of the public, chose first to examine the trails component of the  
22 General Plan. The proposed amendment to the trails component is significant, as the existing trails component within the  
23 General Plan does not involve much detail.

24 On February 7, 2012, the Syracuse City Planning Commission held a public hearing regarding the proposed  
25 amendments to the General Plan, specific to the Trail System Master Plan, in which one comment was received regarding  
26 implications to the West Davis Corridor. On February 7, 2012, the Syracuse City Planning Commission approved

1 recommendation to the Syracuse City Council the attached amendments to the Syracuse City General Plan, Trail System  
2 Master Plan. This amendment includes the omission of the Trails portion of the General Plan, revised to reference Appendix  
3 1, which is the new Trail System Master Plan. Also included is a Syracuse City Trails Master Plan map.

4 The Community & Economic Development Department hereby recommends, following recommendation from the  
5 Syracuse City Planning Commission, that the Mayor and City Council review the proposed amendments to the General Plan  
6 – Trail System Master Plan.

7 [6:39:36 PM](#)

8 Planning Commissioners TJ Jensen and Curt McCuiston reviewed the staff memo and began reviewing the draft  
9 Trails Master Plan, which was included in the City Council packet. Other Planning Commissioners provided their input  
10 throughout the presentation.

12 [6:53:12 PM](#)

13 Discuss Ordinance Updates regarding animal control.

14 A staff memo from the Community Development Department explained that on September 27, 2011, staff presented  
15 a recommendation to the City Council for approval from the Planning Commission for an amendment to the Animal  
16 Ordinance to include pigeons in the point table as well as a small language change. At the September 27 meeting, City  
17 Council discussion moved beyond the changes presented and requested that staff and Planning Commission include  
18 additional changes such as a point allocation for quarter-acre lots, an example of the use of the point system, etc. During the  
19 period in which staff and Planning Commission was formulating additional recommendations to the Animal Ordinance,  
20 Davis County informed staff that the County was considering making changes to the County Animal Ordinance. Davis  
21 County requested City staff to hold onto any changes to the Syracuse Animal Ordinance until Davis County was able to make  
22 their changes. Davis County also requested that Syracuse amend the Animal Ordinance to mirror the County Ordinance to  
23 ease the burden on County animal enforcement officers of knowing every city animal ordinance. Syracuse City is under no  
24 obligation to make this change and Davis County has reflected that they will continue to enforce our ordinance as written. On  
25 January 3, 2012, Davis County Commissioners approved the attached amendment to the County Animal Control Ordinance,  
26 which went into effect on January 24, 2012. Primary changes includes: addition of cat registering and licensing requirements,  
27 allowance of maximum of three cats and dogs in any combination, if a third dog is owned the dog must be acquired from a

1 legitimate animal shelter, etc. If the Syracuse City Ordinance does not address a specific issue, then the County Ordinance  
2 then the State Ordinance is applicable.

3           On February 7, 2012, the Syracuse City Planning Commission held a public hearing regarding the proposed  
4 amendments to the Animal ordinance, in which comments were received. At that time, the Syracuse City Planning  
5 Commission chose to table the approval of the animal ordinance so that additional changes could be included. On February  
6 22, 2012, the Syracuse City Planning Commission approved recommendation to the Syracuse City Council the attached  
7 amendments to Title Ten, Chapter 6, General Land Use Regulations within the Syracuse City Code. This amendment  
8 includes the following: addition of a point allocation to lots that are a quarter of an acre or larger, examples of use of the  
9 point system and square footage conversion, reclassification of large animals, addition of a small fowl group in the points  
10 table, maintain that no more than two of the same species for household pets shall be kept, a limit on the maximum number  
11 of dogs a kennel permit allows, an additional exception to the point system, language regarding the harvesting of farm  
12 animals, the exemption of service animals from number of animals allowed through the use of a minor conditional use  
13 permit, a few definition changes, and other minor changes (see attached changes). Two dissenting opinions from Syracuse  
14 City Planning Commissioners have also been provided and are subsequently attached.

15           The Community & Economic Development Department hereby recommends, following recommendation from the  
16 Syracuse City Planning Commission, that the Mayor and City Council review and comment on the proposed amendments to  
17 Title Ten, Chapter Six General Land Use Regulations - Animals within the Syracuse City Code.

18 [6:53:20 PM](#)

19           City Planner Andersen reviewed the staff memo.

20 [6:53:53 PM](#)

21           Councilmember Lisonbee stated that the Mayor has asked her to recuse herself from this discussion. She stated she  
22 has done her own research and sought legal counsel and she will not recuse herself because she has done nothing wrong and  
23 her actions have not been unethical or illegal. She stated she will not recuse herself.

24           Mayor Nagle stated that she made her request because Councilmember Lisonbee has been present in advising the  
25 Planning Commission on the language for the Animal Ordinance. She stated that it is Councilmember Lisonbee's choice to  
26 not recuse herself.

27 [6:54:40 PM](#)

1 Council discussion regarding the agenda item then ensued. Questions asked by the Council were answered by  
2 various members of City staff and Planning Commissioners.

3

4

5 The meeting adjourned at [7:07:52 PM](#) p.m.

6

7

8

9 \_\_\_\_\_  
10 Jamie Nagle  
11 Mayor

\_\_\_\_\_

Cassie Z. Brown, CMC  
City Recorder

12 Date approved: \_\_\_\_\_

Minutes of the Syracuse City Council Work Session Meeting, April 10, 2012.

Minutes of the Work Session meeting of the Syracuse City Council held on April 10, 2012, at 6:00 p.m., in the Council Chambers, 1979 West 1900 South, Syracuse City, Davis County, Utah.

Present: Councilmembers: Brian Duncan  
Craig A. Johnson  
Karianne Lisonbee  
Douglas Peterson  
Larry D. Shingleton

Mayor Jamie Nagle  
City Administrator Robert Rice  
City Recorder Cassie Z. Brown

City Employees Present:  
Finance Director Steve Marshall  
IT Director TJ Peace  
City Attorney Will Carlson  
Community Development Director Michael Eggett  
City Planner Kent Andersen

The purpose of the Work Session was for the Governing Body to review agenda for Special Council Meeting to begin at 7:00 p.m.; review City Council Rules of Order and Procedure; have a budget discussion; review business meeting agenda item 11 regarding proposed amendments to Title Ten; review the draft rewrite of Title Four of the Syracuse City Code; and discuss Council Business.

Agenda review

12:01:54 PM

Councilmember Lisonbee stated she had some questions about the Lease Financing Agreement with Zion's Bank; she stated there was not a lot of information in the packet and she asked for additional information. Finance Director Marshall stated that he was working with the bank until 4:30 p.m. today to finalize the agreement and he added it to the DropBox after that discussion was complete. Mayor Nagle stated she would ask Mr. Marshall to provide a brief presentation regarding the item during the business meeting.

Review City Council Rules of Order and Procedure

12:02:55 PM

This item was added to the agenda at the request of Councilmember Lisonbee. The Council packet included a

1 version of the Rules of Order and Procedure document with comments from Councilmember Lisonbee and City Attorney  
2 Carlson.

3 [12:03:39 PM](#)

4 Council discussion regarding the item began. There was input from staff throughout the discussion as well.

5 [12:19:50 PM](#)

6 The time allotted for the discussion of the Rules document expired and Council decided to add a follow-up item to  
7 the April 24 work session agenda to allow continued discussion.

8

9 Budget discussion

10 [12:21:25 PM](#)

11 A staff memo from the City Recorder explained this item was added to the agenda at the request Finance Director  
12 Steve Marshall to allow the Council the opportunity to ask questions and have open discussion regarding the FY2012-2013  
13 budget request.

14 [12:21:30 PM](#)

15 Mr. Marshall reviewed the staff memo adding that the City must have a tentative budget approved at the first  
16 meeting in May and it would be nice to address any concerns the Council has with the budget prior to that meeting.

17 [12:22:08 PM](#)

18 Council discussion regarding the budget began. After a short discussion Council determined they would like to have  
19 the opportunity to review the budget for individual departments at future work session meetings. Mr. Marshall stated it  
20 would be possible to review two or three department budgets during each meeting. Mayor Nagle asked the Council to  
21 provide staff with direction as to what departments they would like to review. The Council also asked for information  
22 regarding the cash balances in the City's budget as well as information regarding impact fee balances that must be spent this  
23 year; Mayor Nagle asked Mr. Marshall to email that information to the Council prior to the next meeting.

24

25 Review of agenda item 11, proposed amendments to various  
26 provisions of Title Ten of the City Code

1 [12:29:04 PM](#)

2 A staff memo from the Community Development Department explained that to provide the opportunity for local  
3 businesses to better advertise through signage, further clarify and enhance language and definitions, and anticipate upcoming  
4 signage requests, staff and the Syracuse City Planning Commission have proposed revisions to the sign ordinance. On April  
5 3, 2012, the Syracuse City Planning Commission held a public hearing regarding the proposed amendments to the Sign and  
6 Lighting Regulations ordinance, in which no comments were received. On April 3, 2012, the Syracuse City Planning  
7 Commission approved recommendation to the Syracuse City Council the attached amendments to Title Ten, Chapter Nine,  
8 Sign and Lighting within the Syracuse City Code. The primary amendments to this ordinance include the following: general  
9 language and definition changes and inclusions, alphabetization and adjustment of content locations, increase in the amount  
10 of an electronic message sign total area, removal of specific requirements for lights or lighted signs, requirement to have off-  
11 premise signs be Syracuse businesses, amendment of specific sign sizes, and the removal of the restriction for single tenant  
12 pylon or pole signs in the Town Center.

13 The Community & Economic Development Department hereby recommends, following recommendation from the  
14 Syracuse City Planning Commission, that the Mayor and City Council amend Title Ten, Chapter Nine Sign and Lighting  
15 Regulations within the Syracuse City Code to reflect attached Ordinance No. 12-05.

16 [12:29:14 PM](#)

17 City Planner Andersen reviewed the staff memo. He noted that Planning Commissioner Braxton Schenk is also  
18 available to answer questions the Council may have about the changes to the signage provisions.

19 [12:31:30 PM](#)

20 City Council discussion regarding the proposed amendments began.

21 [12:45:19 PM](#)

22 The time allotted for discussion of this item expired and the Mayor noted discussion regarding the item can continue  
23 during the business meeting.

24

25 Review draft rewrite of Title Four of the Syracuse City Code

26 [12:45:28 PM](#)

1           A staff memo from the City Recorder explained the draft rewrite of Title Four was provided to the Council at the  
2 first of the year for a second reading. Staff is desirous of receiving feedback in order to schedule a public hearing regarding  
3 the rewrite.

4           [12:45:40 PM](#)

5           Ms. Brown reviewed her staff memo.

6           [12:46:07 PM](#)

7           Council discussion regarding the item began. After discussion concluded staff reported that they will consider all  
8 feedback and provide an amended document to the Council for further review in a work session meeting.

9

10

11           The meeting adjourned at [12:59:34 PM](#) p.m.

12

13

14

15 \_\_\_\_\_  
16 Jamie Nagle  
17 Mayor

\_\_\_\_\_

Cassie Z. Brown, CMC  
City Recorder

17

18 Date approved: \_\_\_\_\_

Minutes of the Syracuse City Council Work Session Meeting, April 24, 2012.

Minutes of the Work Session meeting of the Syracuse City Council held on April 24, 2012, at 6:00 p.m., in the Council Chambers, 1979 West 1900 South, Syracuse City, Davis County, Utah.

Present: Councilmembers: Brian Duncan  
Craig A. Johnson  
Karianne Lisonbee  
Douglas Peterson  
Larry D. Shingleton

Mayor Jamie Nagle  
City Administrator Robert Rice  
City Recorder Cassie Z. Brown

City Employees Present:  
Finance Director Steve Marshall  
IT Director TJ Peace  
City Attorney Will Carlson  
Community Development Director Michael Eggett  
City Planner Kent Andersen

The purpose of the Work Session was for the Governing Body to review agenda for Special Council Meeting to begin after the work session; hear public comments; receive the annual report from Justice Court Judge Bean; discussion secondary water agreements; receive a report from Councilmember Peterson regarding his attendance at the ULCT Mid-Year Conference; review City Council Rules of Order and Procedure; review the draft rewrite of Title Four of the City Code; review and discussion Title Two of the City Code; have a budget discussion; and discuss Council Business.

Agenda review

12:31:05 PM

Councilmember Lisonbee asked if there will be someone present to answer questions regarding the proposed grant. City Manager Rice answered yes.

Annual Report from Justice Court Judge Bean

12:31:55 PM

Judge Bean used the aid of a PowerPoint presentation to provide his annual presentation to the City Council.

12:51:14 PM

1 Councilmember Peterson asked if there is the potential to hold Justice Court more than one day per week. Judge  
2 Bean stated that one day is sufficient at this point in time, but if the City were to consider entering into interlocal agreements  
3 with other cities to handle their local citations, it may be necessary to hold more than one court session a week.

4 [12:52:05 PM](#)

5 Councilmember Peterson stated that he has appeared in front of Judge Bean as an attorney and Judge Bean enjoys a  
6 very good reputation and the City is lucky to have him on the bench.

7 [12:53:32 PM](#)

8 Mayor Nagle asked how much interaction the Justice Court has with the Youth Court. Judge Bean stated that once a  
9 year he addresses the Youth Court. He stated that he wrote the charter for the Youth Court many years ago. Mayor Nagle  
10 stated she is a firm believer in the Youth Court program, but she was curious as to whether Judge Bean had an opinion  
11 regarding the purpose that the program serves. Judge Bean stated that he has asked that same question of other judges and  
12 they all unanimously agree that the program is wonderful and it takes some of the lesser offenses out of the Juvenile Court.  
13 He stated that he feels the City's Youth Court is doing a great job and there are some cases where remediation has occurred.

14 [12:57:07 PM](#)

15 Mayor Nagle stated she would echo Councilmember Duncan's comments; she has heard nothing but good about  
16 Judge Bean and she is glad he is the judge for Syracuse City. Judge Bean thanked the Council for the opportunity to present.

17

18 Discuss secondary water agreements

19 [12:57:20 PM](#)

20 A staff memo from the City Recorder explained this item was been added to the agenda at the request of Councilmember  
21 Lisonbee. The memo also explained that Ms. Brown conducted research into the claim of agreements between the City and property  
22 owners regarding secondary water rates and she was unable to find any documents wherein the City has committed that secondary  
23 water rates will never increase. Ms. Brown explained she spoke with the previous Public Works Director about this issue as well and  
24 he concurred that the City did not enter into any agreements of this nature.

25 [12:57:57 PM](#)

26 Ms. Brown summarized her staff memo.

1 [12:59:52 PM](#)

2 Resident LaVell Sackett stated that the reason that he was asked to make a presentation is that he is the Vice-President of the  
3 West Branch Irrigation Company and he can provide a brief history of the Company as well as explain how the City gets its secondary  
4 water. He then provided a presentation to the City Council regarding his understanding of this issue.

5 [1:06:30 PM](#)

6 Council discussion regarding Mr. Sackett's presentation began. Mayor Nagle stated she would like for Mr. Sackett to meet  
7 with City Administration to discuss his ideas and proposals.

8 [1:10:51 PM](#)

9 Resident Val Cook approached the Council and provided his presentation regarding this issue. He stated he is also involved  
10 with the West Branch Irrigation Company.

11 [1:20:47 PM](#)

12 Council discussion regarding Mr. Cook's presentation began.

13 [1:29:31 PM](#)

14 Resident Lurlen Knight then provided a brief presentation explaining his understanding of the issue based on his experience  
15 as a City Councilmember in the past.

16 [1:32:23 PM](#)

17 Council discussion regarding Mr. Knight's presentation commenced.

18 [1:37:32 PM](#)

19 Planning Commissioner TJ Jensen asked to provide some information based on his experience as a member of the Board of  
20 Directors for the Layton Canal Company.

21

22 Councilmember Peterson's report on his attendance of the ULCT Mid-Year Conference

23 [1:41:58 PM](#)

24 Councilmember Peterson stated that he appreciated the opportunity to attend the conference and he provided a brief report of  
25 the information he learned at the sessions he attended. He concluded by stating he feels these kinds of conferences are very important

1 and feels it would be valuable to budget enough money to send each Councilmember to one of the conferences that the ULCT  
2 provides, whether it be the Mid-Year Conference in St. George or the Annual Conference in Salt Lake.

3 [1:54:29 PM](#)

4 Councilmember Shingleton thanked Councilmember Peterson for his report and stated he feels the information is very  
5 helpful. He stated Councilmember Peterson will be able to use the information he gathered to educate the Council on issues in the  
6 future.

7  
8 Review City Council Rules of Order and Procedure

9 [1:55:47 PM](#)

10 This item was added to the agenda at the request of Councilmember Lisonbee. The Council packet included a  
11 version of the Rules of Order and Procedure document with comments from Councilmember Lisonbee and City Attorney  
12 Carlson.

13 [1:56:20 PM](#)

14 Councilmember Duncan stated he has had a very difficult time following the edits in the document. Mayor Nagle  
15 agreed and suggested that Mr. Carlson come up with a brief one page document based on some of the recommended edits  
16 that can be used as a starting point for the Council to review. She reiterated she is having a hard time following all of the  
17 changes. Councilmember Shingleton agreed and stated that he has had some concerns about some of the items that are  
18 included in the document. Mr. Rice suggested the editing may be muddled because there have been several people editing the  
19 document. Mayor Nagle asked if any member of the Council has a problem with Mr. Carlson condensing the edits into one  
20 document for further consideration by the Council. Councilmember Duncan stated that he is comfortable with that, but he  
21 would also like Mr. Carlson to check with other cities to find out how their Rules of Order and Procedure read. Ms. Brown  
22 stated that is the same process she followed in 2011. Councilmember Lisonbee stated that she has a clean copy that she  
23 brought to the meeting tonight, but she is comfortable continuing the discussion to the next meeting. Councilmember  
24 Duncan agreed and stated that the document has been overdone and it can now be simplified. The final direction was for Mr.  
25 Carlson to come up with a clean document based on the edits in the current document as well as come up with an additional  
26 document with other changes he may deem necessary.

1 [2:03:10 PM](#)

2 Council discussion regarding the item continued. The direction to staff did not change.

3

4 Review draft rewrite of Title Four of the City Code

5 [2:09:25 PM](#)

6 A memo from the City Recorder explained the draft rewrite of Title Four was provided to the Council at the first of  
7 the year for a second reading. The document has been reviewed at various Council meetings, but most recently during the  
8 April 10, 2012 work session. Staff is desirous of receiving feedback in order to schedule a public hearing regarding the  
9 rewrite.

10 [2:09:35 PM](#)

11 Public Works Director Whiteley approached the Council and explained the reasons for proceeding with the rewrite  
12 of Title Four.

13 [2:15:03 PM](#)

14 Council discussion regarding the document then commenced; the Council recommended minor amendments to the  
15 document, which staff took note of in order to update the document for future discussions. The final direction was for staff to  
16 make changes to the document where necessary, including the addition of a table that specifies which decisions made  
17 according to the Title are appealable to the City Council. Council determined it would be appropriate to add an item to the  
18 next work session agenda to allow a final review prior to a public hearing being held during the business meeting on the same  
19 night.

20

21 Review and discuss Title Two of the City Code

22 [2:34:32 PM](#)

23 A staff memo from City Attorney Carlson explained that approximately 18 months ago, the Syracuse City Council,  
24 on a 3-2 vote, passed "Title II: Administrative and Personnel" as a rewrite to "Title I: Administrative Ordinance." In recent  
25 City Council meetings, members of the public have alleged that the vote for Title II did not comply with statutory  
26 requirements because the mayor's ability to hire and fire changed and the mayor did not vote on the passage of Title II. In

1 response to concerns recently raised by members of the public, Council members Duncan and Lisonbee directed the City  
2 Attorney to perform a comparison of the two titles to evaluate whether the powers of the mayor had been increased or  
3 decreased. While the areas of concern raised by the public were not changed, there are multiple changes in the delineated  
4 powers of the mayor. Based on my research, this offers the Mayor and City Council the option to reconsider Title II. This  
5 memorandum is a summary of my findings. There are fourteen enumerated mayoral powers, duties, and functions that are in  
6 either the old or new version of Syracuse Title II, but not in both. Some powers can be given or taken away from the mayor  
7 without the mayor's vote, but state code has special requirements for changing specific mayoral powers. According to State  
8 Code §10-3b-303, "adopting an ordinance removing or reinstating to the mayor a power, duty, or function provided for in  
9 Section 10-3b-104 requires the affirmative vote of: (a) the mayor and a majority of all other council members; or (b) all  
10 council members except the mayor." Comparing the fourteen areas of change to the powers listed in §10-3b-104 results in  
11 four arguably changed mayoral powers, duties, and functions. Since these four changes in Title II passed with a majority of  
12 the Council but not with the Mayor's vote, the vote did not comply with state law. The four changes are:

- 13 1. The power to inspect City documents. In the old version, "all records, books, papers, and documents belonging to  
14 any office of the City [were to] be open at any time to inspection by the Mayor or any member of the Council." §1-  
15 7-9. In the new Title II, "The City Manager shall, as needed, examine the books, records, and official papers of the  
16 City's departments and offices." §2.04.050.13
- 17 2. The power to pardon. In the old version, "The mayor [could] remit fines and forfeitures and release any person  
18 imprisoned for violation of any City ordinance, but he [was required to] report any such remission or release with  
19 the reasons therefor (sic) to the City Council at its next season.(sic)" §1-8-5. This mayoral power is not included in  
20 the new Title II.
- 21 3. The power to keep the peace. In the old version, "the Mayor [could] exercise within City limits the power to  
22 suppress disorder and keep the peace." §1-8-6. This mayoral power is not included in the new Title II.
- 23 4. The power to call on adult women to enforce the law. In the old version, "the Mayor [could] when necessary call  
24 upon every male inhabitant of the City over the age of 21 years to aid in enforcing the laws and ordinances and in  
25 suppressing riots and other disorderly conduct." §1-8-7. In the new Title II, the Mayor has the power to "when  
26 necessary, call on the residents of the city over the age of twenty one (21) years to assist in enforcing the laws..."  
27 §2.03.010.9

1 Perhaps most significantly, the old version included a catch all provision that provided to both “the Mayor and City  
2 Council...all the rights, powers, privileges, and authority conferred by the laws of the State of Utah upon cities of the third  
3 class...” 1-9-2. The new Title II limits the catch all provision to just the City Council. 2.02.010(f). Had the Mayor been  
4 included in the new Title II’s catch all provision, then the powers granted by 10-3b-104 would have remained with the Mayor  
5 and none of the above changes, except possibly number 4, would have changed the Mayor’s powers. While none of these  
6 powers are frequently exercised by mayors in Utah, they are each on the state’s enumerated list of those powers that require  
7 the vote of either the Mayor and a Council majority or a unanimous Council without the Mayor to change. Accordingly, the  
8 passage of Title II did not comply with state voting requirements. The City is and has been operating under the new Title II,  
9 however if anyone were to challenge a city action under Title II, a court would have to consider how the action was addressed  
10 in the old title. This would result in three possibilities:

- 11 1. If there was no change in how the issue is addressed between the old and new title, the City would likely prevail  
12 under such a challenge.
- 13 2. If there was a change in how the issue is addressed between the old and new title and the old title’s standard  
14 benefited the challenger, the challenger would likely prevail in a request to apply the old standard.
- 15 3. If there was a change in how the issue is addressed between the old and new title and the new title’s standard  
16 benefits the challenger, a court could determine that the challenger reasonably relied on the new standard.

17 Accordingly, the changes to Title II are subject to challenge and Title II may be appropriately reconsidered by the Mayor and  
18 Council.

19 [2:34:38 PM](#)

20 Mr. Carlson then reviewed his staff memo.

21 [2:39:13 PM](#)

22 Council discussion regarding the item then began. Mayor Nagle recommended that the Council be provided with the original  
23 Title One and the updated Title Two and when certain Councilmembers are ready to move forward with a recommendation they can  
24 bring it back to the entire Council. She stated that she feels it appropriate for the Council to take an action during their next business  
25 meeting to address the four issues that Mr. Carlson has found are a problem for the City.

26  
27 Budget discussion

1 [2:51:14 PM](#)

2 A staff memo from the City Recorder explained this item was added to the agenda at the request Finance Director  
3 Steve Marshall to allow the Council the opportunity to ask questions and have open discussion regarding the FY2012-2013  
4 budget request.

5 [2:51:16 PM](#)

6 Mr. Marshall approached the Council and provided a summary of the information that was included in the Council packet for  
7 this meeting, mainly focusing on the changes to the costs associated with employee insurance benefits.

8 [2:55:44 PM](#)

9 Council discussion regarding the item then began and ultimately concluded at [3:09:19 PM](#)

10

11

12 The meeting adjourned at [3:09:21 PM](#) p.m.

13

14

15

16 \_\_\_\_\_  
17 Jamie Nagle  
18 Mayor

\_\_\_\_\_

Cassie Z. Brown, CMC  
City Recorder

18

19 Date approved: \_\_\_\_\_



# COUNCIL AGENDA

## February 12, 2012

Agenda Item “7”

Authorize administration to adjust utility accounts by writing off bankruptcies

***Factual Summation***

- Any questions regarding this item may be directed at Finance Director Steve Marshall
- Please see attached Please see the following list of necessary write-offs from Utilities Billing Supervisor Holly Craythorn regarding utility accounts in need of adjustment.

**BANKRUPTCY WRITE OFFS FOR COUNCIL APPROVAL**

NAME	ACCOUNT #	TERM DATE	FILED	AMOUNT	DATE TO STEVE FOR COUNCIL APPROVAL	DATE APPROVED BY COUNCIL
Anderson, Kristen	56.3.426.01	8/6/2012	Chap 7 (11-21-12)	158.05	1/24/2013	
Baird, Randy	55.3.436.01	10/12/2011		40.02	1/24/2013	
Brimhall, Brandi	55.4.030.03	3/18/2012	Chap 7 (5-1-12)	141.44	1/24/2013	
Byrns, Jamie	55.2.732.05	2/29/2012	Chap 7 (6-14-12)	173.13	1/24/2013	
Child, Viola	55.3.580.01	8/15/2012	Deceased	160.53	1/24/2013	
Matschull, Brian	55.1.310.02	12/27/2011	Chap 7 (8-23-12)	227.24	1/24/2013	
Smith, Courtney	55.3.239.01	3/26/2012	Chap 7 (11-26-12)	222.73	1/24/2013	
Tinti, Antonio	55.1.213.03	9/23/2010	Chap 13 (11/12)	216.73	1/24/2013	
Vine, William	55.1.935.01	9/5/2012	Bankruptcy	152.75	1/24/2013	
Wilkins, Rhonda	15.1.775.03	NA	Bankruptcy (9/12)	647.2	1/24/2013	
<b>TOTAL</b>			<b>2139.82</b>			



# COUNCIL AGENDA

February 12th, 2013

## Agenda Item #8

Public Hearing – Proposed resolution R13-03 adjusting the Syracuse City budget for the fiscal year ending June 30, 2013.

### *Factual Summation*

- Any questions about this agenda item may be directed at Finance Director Stephen Marshall. See the attached PDF budget opening document and also the resolution document.
- We discussed the budget opening and potential changes at our last council meeting. For this meeting, I have updated the PDF file to show changes we had discussed. All changes are highlighted in red. We discussed adding overtime wages to the departments that were helping with snow plowing and snow removal. The total cost estimate for this change is \$6,000. In addition to these we have also proposed a few additional changes as discussed below.
- Police Chief Atkins and Fire Chief Froerer would also like to discuss a potential add on to the budget opening. They currently have 18 mobile radios that are obsolete. When these radios break or fail, we will not have a way to fix them. Motorola no longer makes parts for them and they no longer provide assistance in fixing them. We are proposing that we add in this budget opening a line item to purchase and replace these radios. If we replace them now, Motorola will give us a rebate of \$500 per radio or a total of \$9,000. The cost of the radios would be approximately \$3,100 each for a total cost of \$55,800. The increase in sales tax projections will more than cover this expense.
- We also had our bid opening for the 700 South and 2500 West project. The low bid came in at \$2,770,275. We are requesting two modifications to the budget based on this bid. The first is the sewer line which came in at \$275,000 instead of \$250,000 as originally discussed. The second is an increase to storm water impact fee expense. We estimated \$430,000 for this project and the bid for the storm sewer came in at \$500,000. This is a total increase in budgeted expense of \$95,000. The great news piece is our estimate for use of

Class C roads funds on this project came in \$240,050 under budget. We estimated \$310,050 and the bid came in at just under \$70,000. This is a savings of \$240,050 in road money that came be utilized in future road projects.

- These are the only changes that were made to the budget proposal since the last council meeting.

**Recommendation:**

Administration recommends adopting proposed resolution R13-03 adjusting the Syracuse City budget for the fiscal year ending June 30, 2013.

# Syracuse City

## FY 2013 Proposed Mid-Year Budget Adjustments



<b>General Fund:</b>	<u>Original Budget</u>	<u>Amended Budget</u>	<u>Increase / (Decrease)</u>
<b><u>REVENUE ADJUSTMENTS:</u></b>			
Sales Tax	2,800,000.00	2,900,000.00	100,000.00
State Grants (JAG Grant for equipment for new police motorcycles)	22,300.00	27,300.00	5,000.00
<b>Sundry Revenues</b> (Replace 18 obsolete hand held radios receive a \$500 rebate / each)	<b>5,000.00</b>	<b>14,000.00</b>	<b>9,000.00</b>
			<b>114,000.00</b>
<b><u>EXPENDITURE ADJUSTMENTS:</u></b>			
Fire Department			
Equipment & Supplies (AED systems for Admin., Recreation, Police, Public Works)	43,857.00	53,857.00	10,000.00
<b>Communications</b> (Replace 2 obsolete hand held radios @ \$3,100/ each)	<b>18,026.00</b>	<b>24,226.00</b>	<b>6,200.00</b>
Building Maintenance:			
<b>Overtime Wages</b> (OT help with plowing roads & snow removal)	-	<b>2,000.00</b>	<b>2,000.00</b>
Building & Ground Maintenance (Fix HVAC, water heater, furnace, remodel city hall east wing)	51,000.00	71,000.00	20,000.00
Police Department:			
Equipment & Supplies (JAG Grant for equipment for new police motorcycles)	18,280.00	23,280.00	5,000.00
<b>Communications</b> (Replace 16 obsolete hand held radios @ \$3,100/ each)	<b>37,200.00</b>	<b>86,800.00</b>	<b>49,600.00</b>
Part Time Wages (Transfer wages from DCED for ordinance enforcement)	82,411.00	89,911.00	7,500.00
Ordinance Enforcement (Transfer Abatement costs from DCED)	-	6,000.00	6,000.00
<b>Streets Department</b>			
<b>Overtime Wages</b> (OT help with plowing roads & snow removal)	<b>6,000.00</b>	<b>8,000.00</b>	<b>2,000.00</b>
Community & Economic Development			
Part Time Wages (Transfer wages to police dept. for ordinance enforcement)	26,455.00	18,955.00	(7,500.00)
Ordinance Enforcement (Transfer Abatement costs to Police)	7,000.00	1,000.00	(6,000.00)
			<b>94,800.00</b>
	<b>Revenue</b>	<b>Expenses</b>	
General Fund net change	114,000.00	94,800.00	19,200.00
Beginning fund shortage			(300,000.00)
			<b>(280,800.00)</b>

<b>Parks Maintenance Fund</b>	<u>Original Budget</u>	<u>Amended Budget</u>	<u>Increase / (Decrease)</u>
<u>Revenue adjustments:</u>			
Park Maintenance Fee	225,000.00	230,000.00	5,000.00
			<u>5,000.00</u>
<u>EXPENDITURE ADJUSTMENTS:</u>			
Capital Projects (Increase budget for Ranchettes Park Improvement - total cost of \$140,000)	107,470.00	174,000.00	66,530.00
	<u>Revenue</u>	<u>Expenses</u>	
PMF net change	5,000.00	66,530.00	(61,530.00)
Beginning fund shortage			-
Overall fund deficit to come from fund balance			<u>(61,530.00)</u>

<b>Class C Roads Fund</b>	<u>Original Budget</u>	<u>Amended Budget</u>	<u>Increase / (Decrease)</u>
<u>Revenue adjustments:</u>			
Road Fund Allotment	700,000.00	725,000.00	25,000.00
			<u>25,000.00</u>
<u>EXPENDITURE ADJUSTMENTS:</u>			
Vehicle Expenses (Increase budget for fuel costs and repair of equipment)	40,100.00	56,100.00	16,000.00
Special Highway Projects (Increase budget for salt)	59,000.00	68,000.00	9,000.00
	<u>Revenue</u>	<u>Expenses</u>	
Class C Fund net change	25,000.00	25,000.00	-
Beginning fund shortage			(488,950.00)
Overall fund deficit to come from fund balance			<u>(488,950.00)</u>

<b>Secondary Water Fund:</b>	<u>Original Budget</u>	<u>Amended Budget</u>	<u>Increase / (Decrease)</u>
<u>Revenue adjustments:</u>			
User fees	1,322,000.00	1,337,000.00	15,000.00
			<u>15,000.00</u>
<u>Expenditure adjustments:</u>			
Utilities (Electricity to run the secondary water pumps)	140,000.00	155,000.00	15,000.00
			<u>15,000.00</u>
	<u>Revenue</u>	<u>Expenses</u>	
Secondary Water Fund net change	15,000.00	15,000.00	-
Beginning fund shortage			(179,179.00)
Overall fund deficit to come from fund balance			<u>(179,179.00)</u>

<b>Storm Water Fund:</b>	<u>Original Budget</u>	<u>Amended Budget</u>	<u>Increase / (Decrease)</u>
<u>Revenue adjustments:</u>			
User fees	288,000.00	289,000.00	1,000.00
			<u>1,000.00</u>
<u>Expenditure adjustments:</u>			
Overtime Wages (OT help with plowing roads & snow removal)	3,000.00	4,000.00	1,000.00
			<u>1,000.00</u>
	<u>Revenue</u>	<u>Expenses</u>	
Storm Water Fund net change	1,000.00	1,000.00	-
Beginning fund shortage			(194,641.00)
Overall fund deficit to come from fund balance			<u>(194,641.00)</u>

<b>Storm Water Impact Fund:</b>	<u>Original Budget</u>	<u>Amended Budget</u>	<u>Increase / (Decrease)</u>
<u>Expenditure adjustments:</u>			
Capital Projects (Based on bid opening documentation)	430,000.00	500,000.00	70,000.00
			<u>70,000.00</u>
	<u>Revenue</u>	<u>Expenses</u>	
Storm Water Impact Fund net change	-	70,000.00	(70,000.00)
Beginning fund shortage			(257,500.00)
			<u>(327,500.00)</u>
Overall fund deficit to come from fund balance			(327,500.00)

<b>Culinary Water Fund:</b>	<u>Original Budget</u>	<u>Amended Budget</u>	<u>Increase / (Decrease)</u>
<u>Revenue adjustments:</u>			
User fees	1,469,500.00	1,500,000.00	30,500.00
Interest income	12,000.00	15,000.00	3,000.00
Water Connection Fees	48,750.00	63,750.00	15,000.00
Penalties on utility bills	80,000.00	100,000.00	20,000.00
			<u>68,500.00</u>
<u>Expenditure adjustments:</u>			
System Maintenance	45,000.00	90,000.00	45,000.00
Overtime Wages (OT help with plowing roads & snow removal)	5,000.00	6,000.00	1,000.00
			<u>46,000.00</u>
	<u>Revenue</u>	<u>Expenses</u>	
Culinary Water Fund net change	68,500.00	46,000.00	22,500.00
Beginning fund overage			300,826.00
			<u>323,326.00</u>
Overall fund overage contributed to fund balance			323,326.00

<b>Sewer Fund:</b>	<u>Original Budget</u>	<u>Amended Budget</u>	<u>Increase / (Decrease)</u>
<u>Revenue adjustments:</u>			
Sewer Connection Fees	45,000.00	55,000.00	10,000.00
Interest income	4,000.00	6,000.00	2,000.00
Sewer Revenue	1,055,000.00	1,070,000.00	15,000.00
			<u>27,000.00</u>
<u>Expenditure adjustments:</u>			
Sewer Disposal Fees	650,000.00	665,000.00	15,000.00
Depreciation (Sewer Line Improvement/Replacement along 2500 West - Depreciation amount)	285,000.00	295,000.00	10,000.00
Capital Outlay (Sewer Line Improvement/Replacement along 2500 West)	100,000.00	375,000.00	275,000.00
Move Capital to Balance Sheet (This expense is capitalized and expensed through Depreciation Expense)	(100,000.00)	(375,000.00)	(275,000.00)
			<u>25,000.00</u>
	<u>Revenue</u>	<u>Expenses</u>	
Sewer Fund net change	27,000.00	25,000.00	2,000.00
Beginning fund shortage			(67,041.00)
			<u>(65,041.00)</u>
Overall fund deficit to come from fund balance			(65,041.00)

**Garbage Utility Fund**

	<u>Original Budget</u>	<u>Amended Budget</u>	<u>Increase / (Decrease)</u>
<u>Revenue adjustments:</u>			
Waste Collection Revenue	1,108,560.00	1,123,560.00	15,000.00
Green Waste Collection Revenue	93,600.00	103,600.00	10,000.00
			<u>25,000.00</u>
<u>Expenditure adjustments:</u>			
Green Waste Collection Expense	90,000.00	100,000.00	10,000.00
			<u>10,000.00</u>
	<u>Revenue</u>	<u>Expenses</u>	
Garbage Fund net change	25,000.00	10,000.00	15,000.00
Beginning fund overage			1,732.00
			<u>16,732.00</u>
Overall fund deficit to come from fund balance			<u>16,732.00</u>

**Capital Improvements Fund:**

	<u>Original Budget</u>	<u>Amended Budget</u>	<u>Increase / (Decrease)</u>
<u>REVENUE ADJUSTMENTS:</u>			
Franchise Tax	1,242,000.00	1,292,000.00	50,000.00
			<u>50,000.00</u>
<u>EXPENDITURE ADJUSTMENTS:</u>			
Capital Projects (Police Department Re-roof project)	75,000.00	125,000.00	50,000.00
			<u>50,000.00</u>
	<u>Revenue</u>	<u>Expenses</u>	
Capital Improvements Fund net change	50,000.00	50,000.00	-
Beginning fund shortage			(110,000.00)
			<u>(110,000.00)</u>
Overall fund deficit to come from fund balance			<u>(110,000.00)</u>

**RESOLUTION R13-03**

**A RESOLUTION ADJUSTING THE SYRACUSE CITY BUDGET FOR FISCAL YEAR ENDING JUNE 30, 2013.**

**WHEREAS**, the Uniform Budgetary Procedures set forth in State Statute 10-6-128 allow for amendments and increases to individual fund budgets; and

**WHEREAS**, on February 12, 2013, the City Council held a public hearing to allow interested persons in attendance an opportunity to be heard for or against the proposed budgetary changes; and

**WHEREAS**, the City Council has determined that approval of the budgetary amendments will promote the orderly operation of the City;

**NOW, THEREFORE, BE IT ENACTED AND ORDAINED BY THE CITY COUNCIL OF SYRACUSE DAVIS COUNTY, STATE OF UTAH, AS FOLLOWS:**

**SECTION 1: Amendments.** The following adjustments to the Syracuse City Budget are hereby made for the Fiscal Year 2013 operating budget.

- See attachment

**SECTION 2. Severability.** If any section, part or provision of this Resolution is held invalid or unenforceable, such invalidity or unenforceability shall not affect any other portion of this Resolution, and all sections, parts and provisions of this Resolution shall be severable.

**SECTION 3. Effective Date.** This Resolution shall become effective immediately upon its passage.

**PASSED AND ADOPTED BY THE CITY COUNCIL OF SYRACUSE CITY, STATE OF UTAH, THIS 12<sup>th</sup> DAY OF FEBRUARY, 2013.**

**SYRACUSE CITY**

ATTEST:

\_\_\_\_\_  
Cassie Z. Brown, City Recorder

By: \_\_\_\_\_  
Jamie Nagle, Mayor



# COUNCIL AGENDA

February 12th, 2013

Agenda Item #9                      Public Hearing – Proposed Resolution R13-04 updating and amending the Syracuse City Consolidated Fee Schedule by making adjustments throughout.

***Factual Summation***

- Any question regarding this agenda item may be directed at Finance Director Stephen Marshall. See the attached consolidate fee schedule.
- Staff has reviewed the consolidated fee schedule and is recommending a handful of changes that are considered necessary. The items in red are either new fees being proposed or are changes to existing fees in the fee schedule.
- Most items are very minor changes. One major change is that we are proposing adding a fee for police contract services. This would be for any special event or interagency utilization. The rate proposed is a one-time admin fee of \$20 and a \$55 per officer per hour fee to staff the event. These charges are strictly to recover our costs to staff the event.

***Staff Recommendation***

- ***Adopt proposed resolution R13-XX amending the Syracuse City Consolidated Fee Schedule by making changes throughout.***

**Building**

**All Fees Are Effective July 11, 2012 Except As Noted (All fees paid with credit card are subject to 1% fee)**

Fee Description	Current Base Fee	Additional Fee	Proposed Base Fee	Proposed Additional Fee	Base Fee Increase	Additional Fee Increase
<b>Bond Fees</b>						
Landscaping Bond	\$55.00 per Permit	NA NA				
Performance & Guaranty for Temporary Occupancy	100% of value	10% Administration Fee				
<b>Plan Check Fees</b>						
Residential	All Permitted Structures	40% Permit Fee	NA NA			
Commercial	All Permitted Structures	65% Permit Fee	NA NA			
Building Investigation Fee	All Permitted Structures	100% % Permit Fee	NA NA			
Fire Sprinkler/Safety Plans	All Permitted Structures	\$75.00 Per Hour	NA NA			
Additional Plan Review Due to Revisions		\$56.40 Per Hour (1/2 hr min.)	NA NA			
<b>General Building Valuation</b>						
Building Value from \$1-1,000.00		\$56.40 ea. Unit	NA NA			
Building Value from \$1,001-2,000		\$56.40 ea. Unit	\$2.70 ea. addl. \$100 or fraction therof			
Building Value from \$2,001-25,000		\$83.40 ea. Unit	\$16.80 ea. addl. \$1000 or fraction therof			
Building Value from \$25,001-50,000		\$469.80 ea. Unit	\$12.11 ea. addl. \$1000 or fraction therof			
Building Value from \$50,001-100,000		\$772.55 ea. Unit	\$8.40 ea. addl. \$1000 or fraction therof			
Building Value from \$100,001-500,000		\$1,192.55 ea. Unit	\$6.72 ea. addl. \$1000 or fraction therof			
Building Value from \$501,000-1,000,000		\$3,880.55 ea. Unit	\$5.70 ea. addl. \$1000 or fraction therof			
Building Value from \$1,000,000.00+		\$6,730.55 ea. Unit	\$4.65 ea. addl. \$1000 or fraction therof			
<b>Pools, Tubs &amp; Spas</b>						
Public Pool		Bid Price ea. Unit	NA NA			
Private Pool - In Ground		Bid Price ea. Unit	NA NA			
Private Pool - Above Ground Temporary		\$56.40 ea. Unit				
Private Pool - Above Ground Permanent		Bid Price ea. Unit	NA NA			
<b>Storage Sheds</b>						
Storage Sheds - Re-siding only		Construction Value ea. Unit	NA NA			
State Fee (Surcharge)		\$47.00 ea. Unit	NA NA			
Expired Permit		1% of Permit Fee	NA NA			
Less Than to 180 days		65% Building Value	NA NA			
Greater than 180 Days but Less Than 1 Year		65% of Original Permit Cost	NA NA			
Greater Than 1 Year		100% of Original Permit Cost	NA NA			
<b>Impact Fees</b>						
Park Development		\$1,653.00 Per Connection				
Park Development (Existing System Buy-In)		\$310.00 Per Connection				
Park Purchase (Land Dedicated and the Time of Development)			NA NA			
R-1		0.020 Acres Per Gross Acre				
R-2		0.026 Acres Per Gross Acre				
R-3		0.037 Acres Per Gross Acre				
R-4		0.098 Acres Per Gross Acre				
PRD		0.056 Acres Per Gross Acre				
C-2		0.063 Acres Per Gross Acre				
A-1		0.003 Acres Per Gross Acre				
<b>Park Purchase (Existing System Buy-In)</b>						
R-1		\$140.43 Per Developed Acre				
R-2		\$183.53 Per Developed Acre				
R-3		\$263.43 Per Developed Acre				
R-4		\$703.13 Per Developed Acre				
PRD		\$387.40 Per Developed Acre				
C-2		\$440.67 Per Developed Acre				
A-1		\$24.21 Per Developed Acre				
Residential Transportation	Single Family Residence	\$1,131.00 Per Unit	NA NA			
Residential Transportation	All other types/units	\$705.00 Per Unit	NA NA			
<b>Commercial Transportation</b>						
General Commercial		\$2,328.00 Per 1,000 sf of GFA	NA NA			
Office/Institutional		\$2,428.00 Per 1,000 sf of GFA	NA NA			
Industrial		\$668.00 Per 1,000 sf of GFA	NA NA			
<b>Culinary Water</b>						

**Building**

*All Fees Are Effective July 11, 2012 Except As Noted (All fees paid with credit card are subject to 1% fee)*

Fee Description	Current Base Fee	Additional Fee	Proposed Base Fee	Proposed Additional Fee	Base Fee Increase	Additional Fee Increase
¾" Line	\$966.00 ea. Unit	NA NA				
1" Line	\$1,610.00 ea. Unit	NA NA				
1½" Line	\$4,999.00 ea. Unit	NA NA				
2" Line	\$7,997.00 ea. Unit	NA NA				
3" Line	\$15,994.00 ea. Unit	NA NA				
4" Line	\$24,991.00 ea. Unit	NA NA				
6" Line	\$49,981.00 ea. Unit	NA NA				
8" Line	\$79,970.00 ea. Unit	NA NA				
<b>Secondary Water - Residential</b>						
4,000-7,000sf lot	\$523.03 ea. Unit	NA NA				
7,001-8,000sf lot	\$760.31 ea. Unit	NA NA				
8,001-9,000sf lot	\$883.18 ea. Unit	NA NA				
9,001-10,000sf lot	\$1,008.44 ea. Unit	NA NA				
10,001-11,000sf lot	\$1,135.85 ea. Unit	NA NA				
11,001-13,000sf lot	\$1,330.48 ea. Unit	NA NA				
13,001-15,000sf lot	\$1,595.85 ea. Unit	NA NA				
15,001-17,000sf lot	\$1,867.01 ea. Unit	NA NA				
17,001-19,000sf lot	\$2,143.25 ea. Unit	NA NA				
19,001-21,000sf lot	\$2,423.98 ea. Unit	NA NA				
21,001-23,000sf lot	\$2,708.76 ea. Unit	NA NA				
23,001-25,000sf lot	\$2,997.23 ea. Unit	NA NA				
25,001-27,000sf lot	\$3,289.06 ea. Unit	NA NA				
27,001-30,000sf lot	\$3,658.21 ea. Unit	NA NA				
30,001-33,000sf lot	\$4,107.02 ea. Unit	NA NA				
33,001-36,000sf lot	\$4,561.61 ea. Unit	NA NA				
36,001-39,000sf lot	\$5,021.48 ea. Unit	NA NA				
39,001-42,000sf lot	\$5,486.20 ea. Unit	NA NA				
42,001-45,000sf lot	\$5,955.43 ea. Unit	NA NA				
45,001-48,000sf lot	\$6,428.84 ea. Unit	NA NA				
48,001-51,000sf lot	\$6,906.17 ea. Unit	NA NA				
51,001-54,000sf lot	\$7,387.17 ea. Unit	NA NA				
54,001-57,000sf lot	\$7,871.64 ea. Unit	NA NA				
57,001-60,000sf lot	\$8,359.39 ea. Unit	NA NA				
Secondary Water - Open Land in a Commercial Subdivision	\$0.17 sf of pervious area	NA NA				
Sewer - North Davis Sewer District (Fee)	\$3,000.00 per Connection	NA NA				
<b>Sewer - Storm (ENR Construction Index)</b>						
R1	\$4,748.00 per acre or 0.109 sf	NA NA				
R2	\$5,053.00 per acre or 0.116 sf	NA NA				
R3	\$5,532.00 per acre or 0.127 sf	NA NA				
R4	\$6,316.00 per acre or 0.145 sf	NA NA				
PRD	\$6,011.00 per acre or 0.138 sf	NA NA				
GC	\$11,369.00 per acre or 0.261 sf	NA NA				
C2	\$10,716.00 per acre or 0.246 sf	NA NA				
I1	\$11,369.00 per acre or 0.261 sf	NA NA				
A1	\$3,006.00 per acre or 0.069 sf	NA NA				
PO	\$11,369.00 per acre or 0.261 sf	NA NA				
<b>Public Safety</b>						
Residential	\$225.16 per application	NA NA				
Commercial	\$0.0440 Per sf of building	NA NA				
<b>Connection Fees</b>						
<b>Culinary Water</b>						
¾" Meter	\$325.00 ea. Unit	NA NA				
1" Meter	\$485.00 ea. Unit	NA NA				
1 ½" Meter	\$680.00 ea. Unit	NA NA				
2" Meter	\$983.00 ea. Unit	NA NA				
3" Meter	\$1,699.50 ea. Unit	NA NA				

**Building**

**All Fees Are Effective July 11, 2012 Except As Noted (All fees paid with credit card are subject to 1% fee)**

Fee Description	Current Base Fee	Additional Fee	Proposed Base Fee	Proposed Additional Fee	Base Fee Increase	Additional Fee Increase
4" Meter	\$3,005.00 ea. Unit	NA NA				
6" Meter	\$4,782.00 ea. Unit	NA NA				
8" Meter	\$7,143.00 ea. Unit	NA NA				
Secondary Water						
¾" Line	\$300.00 ea. Unit	NA NA				
1" Line	\$400.00 ea. Unit	NA NA				
1½" Line	\$600.00 ea. Unit	NA NA				
2" Line	\$800.00 ea. Unit	NA NA				
3" Line	\$1,200.00 ea. Unit	NA NA				
4" Line	\$1,600.00 ea. Unit	NA NA				
6" Line	\$2,000.00 ea. Unit	NA NA				
8" Line	\$2,400.00 ea. Unit	NA NA				
Sewer - North Davis Sewer District (Connection)	\$240.00 per Connection	NA NA				
Sewer - City Connection	\$300.00 ea. Unit	NA NA				
Review for 8" Main Line	\$250.00					
<b>Inspection Fees</b>						
Outside of normal business hours	\$56.40 per incident (2 hr min.)	NA NA				
Re-Inspections	\$56.40 per Hour	NA NA				
Plan Changes	2 x Plan Fee	NA NA				
Inspection with no fee indicated	\$56.40 per Hour (1/2 hour min.)	NA NA				
Additional Plan Reviews Due to Revisions	\$56.40 per Hour (1/2 hour min.)					
Miscellaneous/Requested Inspections	\$56.40 per Hour (1/2 hour min.)	NA NA				
Final Off-Site Inspection	\$15.00 per Lot	NA NA				
Final Off-Site Inspection Items						
Culinary Water	\$0.183 per lf	NA NA				
Secondary Water	\$0.124 per lf	NA NA				
Sanitary Sewer	\$0.183 per lf	NA NA				
Storm Drain	\$0.143 per lf	NA NA				
Land Drain	\$0.178 per lf	NA NA				
Curb and Gutter	\$0.038 per lf	NA NA				
Sidewalk	\$0.019 per lf	NA NA				
Road	\$0.111 per lf	NA NA				
Hydrant Test	\$10.00 per Hydrant	NA NA				
Smoke Test	\$6.00 per Lot	NA NA				
Streetlight	\$6.00 per Streetlight	NA NA				
Warranty Inspections						
First Final Warranty	\$0.00 per Project	NA NA				
Final Warranty Re-inspection (if punch list is complete)	\$0.00 per Project	NA NA				
Third Final Warranty	\$75.00 per Project	NA NA				
Fourth Final Warranty	\$100.00 per Project	NA NA				
3rd Party Project or Plan Review Fee	Variable Fee assessed to the project applicant					
<b>Sign Permit Fees</b>						
Permanent Attached	Sign Valuation per Sign	NA NA				
Temporary Attached	5 days max. \$35.00 per Sign	NA NA				
Permanent Detached	Sign Valuation Per Sign	State Fee per Sign				
Temporary Detached	5 days max. \$35.00 per Sign	NA NA				
Sign Reclamation fee (Illegal sign)	\$10.00 per Sign	NA NA				
Sign Reclamation fee (Repeat offenses)	\$40.00 per Sign	NA NA				

\*All permits and reviews are subject to a 1% surcharge imposed by the State of Utah Division of Professional Licensure

\*\*Not every situation is foreseen; fees may be based on bid amounts or the total number of inspections to complete a project

\*\*\*A per inspection fee is calculated at \$56.40/inspection to offset the cost of additional inspections

**Community Development**

**All Fees Are Effective July 11, 2012 Except As Noted (All fees paid with credit card are subject to 1% fee)**

Fee Description	Current Base Fee	Additional Fee	Proposed Base Fee	Proposed Additional Fee	Base Fee Increase	Additional Fee Increase
<b>Development Application Fees</b>						
Commercial Site Plan*						
0-5 Acres	\$575.00 per Plan set	\$55.00 per Acre				
5.01-10 acres	\$1,585.00 per Plan set	\$173.00 per Acre				
10.01-15 acres	\$2,450.00 per Plan set	\$144.00 per Acre				
15.1-20 acres	\$3,170.00 per Plan set	\$115.00 per Acre				
> 20.1 acres	\$3,745.00 per Plan set	\$100.00 per Acre				
Each Revised Plan*	\$250.00 per Plan set	\$50.00 per Lot				
Site Plan Amendment (minor)	\$100.00 per Plan set	NA NA				
Site Plan Including Conditional use	\$650.00 per Plan set	\$55.00 per acre				
Site Plan Nonconforming Use/Lot Review Fee	\$35.00 per Plan set	NA NA				
Residential Development Plat*						
Sketch Plan	\$225.00 per Plan set	\$25.00 per Lot				
Each Revised Sketch Plan	\$50.00 per Plan set	\$15.00 per Lot				
Preliminary Plan	\$575.00 per Plan set	\$50.00 per Lot				
Each Revised Preliminary Plan	\$150.00 per Plan set	\$15.00 per Lot				
Final Plan	\$575.00 per Plan set	\$75.00 per Lot				
Each Revised Final Plan	\$250.00 per Plan set	\$50.00 per Lot				
<b>Staff Review Fees</b>						
Amended Subdivision	\$550.00 per Plan set	\$50.00 per Lot				
Residential Multi-Family	\$750.00 per Plan set	1.00% Bond Amount				
All Additional Reviews Required by Plan Changes	\$56.40 per Hour (1/2 hour min.)	\$0.00 NA				
Ge Private Pool - Above Ground Permanent	Bid Price Per Hour					
<b>Administrative Fees</b>						
Appeal to Board of Adjustments	\$200.00 per appeal	NA NA				
Plat Recording Fee (Per County Recorders Fee Schedule)	\$37.00 per Plat	\$1/lot + \$1/signature over 2 + \$1/each common space				
Plat Amendments after Recording	\$100.00 per Plat	\$25.00 per Lot				
Payback or Reimbursement Agreement	\$500.00 per agreement	NA NA				
<b>Application Fees</b>						
	\$0.65					
General Plan Amendment (< 5 acres)	\$450.00 per Application	NA NA				
General Plan Amendment / Rezone Combined Application	\$450.00 per Application					
Re-Zone	\$425.00 per Application	\$0.00 NA				
Conditional Use (Major)	\$100.00 per Application	Direct costs for noticing				
Conditional Use (Minor)						
Conditional Use Extension or Modification (Major)	\$50.00 per Application	NA NA				
Conditional Use Extension or Modification (Minor)						
Agricultural Protection Area Designation	\$250.00 per Application	\$25.00 NA				
Annexation Petition and Review						
0-2 acres	\$230.00 per Application	\$173.00 per Acre				
2.1-5 acres	\$575.00 per Application	\$144.00 per Acre				
5.1-10 acres	\$1,007.00 per Application	\$115.00 per Acre				
> 10 acres	\$1,582.00 per Application	\$87.00 per Acre				
Home Occupation	\$45.00 per Application	NA NA				
Commercial Business	\$25.00 per Application	NA NA				
<b>Public Noticing Fees</b>						
Public Notice Signs	\$6.00 Per Sign					
Mailing List Generation	\$25.00 per Application					
Noticing Fee for impacted residents	\$1.00 Per Address					
<b>Business License Fees</b>						
Business License Amendment	\$5.00 per Application	NA NA				
Business License Listing	\$5.00 per copy	NA NA				
Home Occupation	\$75.00 per Application	NA NA				
Commercial Business (Temporary - 6 months Max.)	\$25.00 per Application	NA NA				
License Fee - Commercial Retail Business						
< 5,000 sf	\$75.00 per Application	NA NA				
5,001-10,000 sf	\$125.00 per Application	NA NA				
> 10,001 sf	\$350.00 per Application	NA NA				
License Fee - Commercial Business						
Professional Services	\$75.00 per Application	NA NA				
General Services	\$75.00 per Application	NA NA				
Food Establishment	\$75.00 per Application	NA NA				
Sexually Oriented Business (SOB)						
Sexually Oriented Business (SOB)	\$950.00 per Application	NA NA				
Escort Services	\$950.00 per Application	NA NA				
Nude Entertainment Business	\$950.00 per Application	NA NA				
Nude Entertainment Employee	\$250.00 per Application	NA NA				

**Community Development**

**All Fees Are Effective July 11, 2012 Except As Noted (All fees paid with credit card are subject to 1% fee)**

Fee Description	Current Base Fee	Additional Fee	Proposed Base Fee	Proposed Additional Fee	Base Fee Increase	Additional Fee Increase
Semi-Nude Entertainment Business	\$950.00 per Application	NA NA				
Semi-nude Entertainment Employee	\$250.00 per Application	NA NA				
Nude Entertainment Employee (Outcall, on-site and non-performing nude entertainment/dancing agency employees)	\$250.00 per Application	NA NA				
Nude Dancing Agency	\$950.00 per Application	NA NA				
Semi-Nude Dancing Agency	\$950.00 per Application	NA NA				
Outcall Agency	\$950.00 per Application	NA NA				
Outcall Agency Employee (Off-site services)	\$250.00 per Application	NA NA				
Disclosure Application investigation	\$50.00 per Application	NA NA				
Outcall Agency Employee (Off-site services)	\$252.00 per Application	NA NA				
Application for 2+ Licenses at one time	\$20.00 per Application	Higher of applicable fees				
Outcall Agency Employee (Off-site services)	\$254.00 per Application	NA NA				
Solicitors/Mobile Sales/Vendors (30-days Max.)	\$75.00 per Application	NA NA				
Application Fee	\$25.00 per Application	NA NA				
License per solicitor	\$25.00 per Month	NA NA				
Alcoholic Beverages						
Class "A"	\$200.00 per Application	NA NA				
Class "B"	\$300.00 per Application	NA NA				
Pawn Shops	\$450.00 per Application	NA NA				
Duplicate Business License	\$5.00 per Application	NA NA				
Late Payment Fees						
Paid after Jan 31	\$25.00 per Application	NA NA	50% of renewal fee			
Paid after Feb 28	\$25.00 per Application	1/2 of total application fee	75% of renewal fee			
Paid after Mar 31			100% of renewal fee			
<b>Fines</b>						
Utility Excavation without a Permit	\$250.00 per Incident	NA NA				
Storm Water Pollution - Illicit Discharge	\$200.00 Per Incident					
Storm Water - Post construction BMP removal	\$100.00 Per BMP					
Construction Activity Without a Permit when required	\$100.00 per Incident	NA NA				
Operating without a business license	\$15.00 per Incident	Certified mailing costs				
Late Payment Fees	\$10.00 per month					
Weed Mowing (Code Enforcement)						
Class A - A parcel of 1/4 acre or less with weeds and/or a small amount of trash and debris			\$150.00			
Class B - A parcel of 1/4 acre or less with weeds and/or a heavy amount of trash (i.e. tires, building materials, stumps, etc.)			\$170.00			
Class C - A parcel greater than 1/4 acre, but less than 1/2 acre with weeds and/or a small amount of trash			\$180.00			
Class D - A parcel greater than 1/4 acre, but less than 1/2 acre with weeds and/or a heavy amount of trash (i.e. tires, building materials, stumps, etc.)			\$205.00			
Class E - A parcel greater than 1/2 acre, but less than 3/4 acre with weeds and/or a small amount of trash			\$225.00			
Class F - A parcel greater than 1/2 acre, but less than 3/4 acre with weeds and/or a heavy amount of trash (i.e. tires, building materials, stumps, etc.)			\$255.00			
Class G - A parcel greater than 3/4 acre, but less than 1 acre with weeds and/or a small amount of trash			\$262.50			
Class H - A parcel greater than 3/4 acre, but less than 1 acre with weeds and/or a heavy amount of trash (i.e. tires, building materials, stumps, etc.)			\$352.50			
Class I - A parcel greater than 1 acre, but less than 2 acres with weeds and/or a small amount of trash			\$375.00			
Class J - A parcel greater than 1 acre, but less than 2 acres with weeds and/or a heavy amount of trash (i.e. tires, building materials, stumps, etc.)			\$457.50	\$412.50		
Class K - A parcel greater than 2 acres, but less than 3 acres with weeds and/or a small amount of trash			\$412.50	\$457.50		
Class L - A parcel greater than 2 acres, but less than 3 acres with weeds and/or a heavy amount of trash (i.e. tires, building materials, stumps, etc.)			\$615.00			
Special Class - Special nuisances not easily classified requiring hourly fees for drivers, trucks, tractors, and hand work						bids will be obtained from contractors.
1/4 acre = 10,890 square feet						
1/2 acre = 21,780 square feet						
3/4 acre = 32,674 square feet						
1 acre = 43,560 square feet						
**All rates include dump fees						
Administration Fee for each subsequent weed mowing incident	\$50.00 per incident	NA NA				
<b>Hourly Rates</b>						
Weedeater				\$33.00		
Edger				\$33.00		
Leaf Blower				\$33.00		
Push Mower				\$36.00		
Small Riding Mower				\$43.50		
Large Riding Mower				\$52.50		
Tractor				\$75.00		
Truck/Trailer				\$82.50		
Tractor/Mower				\$78.00		
**Hourly rates include operator, equipment, and all incidentals required to complete the work						
<b>Excavation Permit Fees</b>						
NOTE: Trench Repair Fees for Excavations between October 15th and May 15th are double fee shown						
Administrative Fee	\$47.00 per application					
Curb & Gutter Repair	\$20.00 per lf	NA NA				

Community Development

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Fee Description	Current Base Fee	Additional Fee	Proposed Base Fee	Proposed Additional Fee	Base Fee Increase	Additional Fee Increase
Sidewalk Repair	\$10.00 per lf	NA NA				
Phone/Power/Cable Trench Repair Fee for Perpendicular Cuts						
26'-0" Wide Road (50' ROW)						
1'-0" to 13'-0" Cut	\$46.14 per Application	NA NA				
14'-0" to 26'-0" Cut	\$92.40 per Application	NA NA				
32'-0" Wide Road (50'-60' ROW)						
1'-0" to 16'-0" Cut	\$56.88 per Application	NA NA				
Cut 17'-0" to 32'-0" Cut	\$132.64 per Application	NA NA				
36'-0" Wide Road (60' ROW)						
1'-0" to 18'-0" Cut	\$63.96 per Application	NA NA				
19'-0" to 36'-0" Cut	\$127.92 per Application	NA NA				
42'-0" Wide Road (66' ROW)						
1'-0" to 21'-0" Cut	\$78.12 per Application	NA NA				
22'-0" to 42'-0" Cut	\$156.42 per Application	NA NA				
56'-0" Wide Road (80' ROW)						
1'-0" to 21'-0" Cut	\$78.12 per Application	NA NA				
22'-0" to 35'-0" Cut	\$127.92 per Application	NA NA				
36'-0" to 56'-0" Cut	\$198.80 per Application	NA NA				
Water Line Trench Repair Fee for Perpendicular Cuts						
26'-0" Wide Road (50' ROW)						
1'-0" to 13'-0" Cut	\$53.83 per Application	NA NA				
14'-0" to 26'-0" Cut	\$107.66 per Application	NA NA				
32'-0" Wide Road (50'-60' ROW)						
1'-0" to 16'-0" Cut	\$66.36 per Application	NA NA				
Cut 17'-0" to 32'-0" Cut	\$132.72 per Application	NA NA				
36'-0" Wide Road (60' ROW)						
1'-0" to 18'-0" Cut	\$74.62 per Application	NA NA				
19'-0" to 36'-0" Cut	\$149.24 per Application	NA NA				
42'-0" Wide Road (66' ROW)						
1'-0" to 21'-0" Cut	\$87.08 per Application	NA NA				
22'-0" to 42'-0" Cut	\$174.16 per Application	NA NA				
56'-0" Wide Road (80' ROW)						
1'-0" to 21'-0" Cut	\$87.08 per Application	NA NA				
22'-0" to 35'-0" Cut	\$145.46 per Application	NA NA				
36'-0" to 56'-0" Cut	\$232.12 per Application	NA NA				
Storm Drain Lines Trench Repair Fee for Perpendicular Cuts						
26'-0" Wide Road (50' ROW)						
1'-0" to 13'-0" Cut	\$61.52 per Application	NA NA				
14'-0" to 26'-0" Cut	\$123.04 per Application	NA NA				
32'-0" Wide Road (50'-60' ROW)						
1'-0" to 16'-0" Cut	\$75.84 per Application	NA NA				
Cut 17'-0" to 32'-0" Cut	\$151.68 per Application	NA NA				
36'-0" Wide Road (60' ROW)						
1'-0" to 18'-0" Cut	\$85.25 per Application	NA NA				
19'-0" to 36'-0" Cut	\$170.56 per Application	NA NA				
42'-0" Wide Road (66' ROW)						
1'-0" to 21'-0" Cut	\$99.52 per Application	NA NA				
22'-0" to 42'-0" Cut	\$199.04 per Application	NA NA				
56'-0" Wide Road (80' ROW)						
1'-0" to 21'-0" Cut	\$99.52 per Application	NA NA				
22'-0" to 35'-0" Cut	\$166.24 per Application	NA NA				
36'-0" to 56'-0" Cut	\$265.28 per Application	NA NA				
Sanitary Sewer Lines Trench Repair Fee for Perpendicular Cuts						
26'-0" Wide Road (50' ROW)						
1'-0" to 13'-0" Cut	\$69.21 per Application	NA NA				
14'-0" to 26'-0" Cut	\$138.24 per Application	NA NA				
32'-0" Wide Road (50'-60' ROW)						
1'-0" to 16'-0" Cut	\$85.32 per Application	NA NA				
Cut 17'-0" to 32'-0" Cut	\$170.64 per Application	NA NA				
36'-0" Wide Road (60' ROW)						
1'-0" to 18'-0" Cut	\$99.40 per Application	NA NA				
19'-0" to 36'-0" Cut	\$191.88 per Application	NA NA				
42'-0" Wide Road (66' ROW)						
1'-0" to 21'-0" Cut	\$111.96 per Application	NA NA				
22'-0" to 42'-0" Cut	\$223.92 per Application	NA NA				
56'-0" Wide Road (80' ROW)						

**Community Development**

**All Fees Are Effective July 11, 2012 Except As Noted (All fees paid with credit card are subject to 1% fee)**

Fee Description	Current Base Fee	Additional Fee	Proposed Base Fee	Proposed Additional Fee	Base Fee Increase	Additional Fee Increase
1'-0" to 21'-0" Cut	\$111.96 per Application	NA NA				
22'-0" to 35'-0" Cut	\$187.02 per Application	NA NA				
36'-0" to 56'-0" Cut	\$298.44 per Application	NA NA				
Combined Trench Repair Fee for Perpendicular Cuts	\$35.00					
26'-0" Wide Road (50' ROW)	Sign Valuation Per Sign					
1'-0" to 13'-0" Cut	\$35.00 per Application	NA NA				
14'-0" to 26'-0" Cut	\$153.60 per Application	NA NA				
32'-0" Wide Road (50'-60' ROW)						
1'-0" to 16'-0" Cut	\$94.80 per Application	NA NA				
Cut 17'-0" to 32'-0" Cut	\$189.60 per Application	NA NA				
36'-0" Wide Road (60' ROW)						
1'-0" to 18'-0" Cut	\$106.60 per Application	NA NA				
19'-0" to 36'-0" Cut	\$213.20 per Application	NA NA				
42'-0" Wide Road (66' ROW)						
1'-0" to 21'-0" Cut	\$124.40 per Application	NA NA				
22'-0" to 42'-0" Cut	\$248.80 per Application	NA NA				
56'-0" Wide Road (80' ROW)						
1'-0" to 21'-0" Cut	\$124.40 per Application	NA NA				
22'-0" to 35'-0" Cut	\$207.80 per Application	NA NA				
36'-0" to 56'-0" Cut	\$331.60 per Application	NA NA				
Trench Repair Fee for Parallel Cuts						
26'-0" Wide Road (50' ROW)						
1'-0" to 13'-0" Cut	\$3.85 per foot of resurface	NA NA				
14'-0" to 26'-0" Cut	\$7.70 per foot of resurface	NA NA				
32'-0" Wide Road (50'-60' ROW)						
1'-0" to 16'-0" Cut	\$4.74 per foot of resurface	NA NA				
Cut 17'-0" to 32'-0" Cut	\$9.47 per foot of resurface	NA NA				
36'-0" Wide Road (60' ROW)						
1'-0" to 18'-0" Cut	\$5.33 per foot of resurface	NA NA				
19'-0" to 36'-0" Cut	\$10.66 per foot of resurface	NA NA				
42'-0" Wide Road (66' ROW)						
1'-0" to 21'-0" Cut	\$6.22 per foot of resurface	NA NA				
22'-0" to 42'-0" Cut	\$12.44 per foot of resurface	NA NA				
56'-0" Wide Road (80' ROW)						
1'-0" to 21'-0" Cut	\$6.22 per foot of resurface	NA NA				
22'-0" to 35'-0" Cut	\$10.36 per foot of resurface	NA NA				
36'-0" to 56'-0" Cut	\$16.58 per foot of resurface	NA NA				

\* Site Plan Review includes one (1) additional corrections review after first submittal

**Storm Water Activity Permit Fees**

Storm Water Permit Fees	\$50.00	Per application
Deposit - Storm Water Activity Permit	\$1,000.00	Per application

**Newsletter Advertising Fees**

NOTE: See Resolution R10-13 for policies governing advertising in City Newsletter

	Per Issue Rate
Full page ad (8.5" x 11")	\$400.00
Half page ad	\$225.00
Quarter page ad	\$125.00
Eight page ad	\$60.00
Back page ad*	
Full page	\$550.00
Half page	\$350.00
Quarter page	\$200.00

\*Back page advertisements will not be sold on an annual basis

**Utility Bill Advertising Fees**

NOTE: See Resolution R11- for policies governing advertising on the Utility Bill

	Per Issue Rate
Full page ad (8.5" x 11")	\$400.00
Half page ad	\$225.00
Quarter page ad	\$125.00
Eight page ad	\$60.00

**Utilities**      **All Fees Are Effective July 11, 2012 Except As Noted (All fees paid with credit card are subject to 1% fee)**

Fee Description	Current Base Fee	Additional Fee	Proposed Base Fee	Proposed Additional Fee	Base Fee Increase	Additional Fee Increase
<b>Utility Rates</b>						
Garbage Service						
Service	\$11.00 per month	N/A NA				
New Garbage Can Set-up	\$100.00 ea. Unit	NA NA				
Extra Garbage Can (Limit 3)	\$7.20 ea. Unit	NA NA				
Green Waste Can	\$6.50 ea. Unit	N/A N/A				
Replacement Cost	\$90.00 per can	NA NA				
Early Return of Extra Can(s) - less than six (6) months	\$35.00 per can	NA NA				
<b>Street Lighting (Effective May 1st, 2009)</b>						
Street Ligting Power Fee	\$1.00 per month	NA NA				
Purchase of New Street Lights	\$0.32 per month	NA NA				
Temporary Meter (New Construction)	\$30.00 per application	NA NA				
New Service (Does not include impact fee)	\$25.00 per application	NA NA				
Utility Account Transfer (within City limits)	\$15.00 per request	NA NA				
Late Fee on Delinquent Accounts	\$10.00 per incident	NA NA				
<b>Request for Re-establishment of Service after Delinquency</b>						
First Occurrence	\$35.00 per request	NA NA				
Subsequent Occurrences (Same Year)	\$50.00 per request	NA NA				
After Hours Re-connection of Service	\$35.00 per request	NA NA				
<b>Deposit for Water Service</b>						
Residential	\$75.00 per application	NA NA				
Commercial/Industrial/Multi-Family	\$100.00 per application	NA NA				
<b>Culinary Water Service</b>						
Private Pool - Above Ground Permanent	\$2.20 per 1,000 gallons					
Commercial Construction (not to be pro-rated)	\$2.20 per 1,000 gallons					
<b>Commercial Service</b>						
< 10,000 Gallons	\$16.50 per month	NA NA				
10,001-30,000 gallons	\$1.65 per 1,000 gallons	NA NA				
30,001-40,000 gallons	\$2.05 per 1,000 gallons	NA NA				
> 40,000 gallons	\$2.65 per 1,000 gallons	NA NA				
<b>Residential Service (with secondary water)</b>						
< 8,000 Gallons	\$16.50 per month	NA NA				
8,001 -15,000 gallons	\$2.05 per 1,000 gallons	NA NA				
> 15,000 gallons	\$2.45 per 1,000 gallons	NA NA				
<b>Residential Service (without secondary water)</b>						
< 8,000 Gallons	\$16.50 per month	NA NA				
8,001 -15,000 gallons	\$2.20 per 1,000 gallons	NA NA				
15,001-20,000 gallons	\$2.75 per 1,000 gallons	NA NA				
> 20,000 gallons	\$4.10 per 1,000 gallons	NA NA				
<b>All Non-Residential Service</b>						
< 8,000 Gallons	\$22.50 per month	NA NA				
8,001 -15,000 gallons	\$2.20 per 1,000 gallons	NA NA				
15,001-20,000 gallons	\$2.75 per 1,000 gallons	NA NA				
> 20,000 gallons	\$4.10 per 1,000 gallons	NA NA				
<b>Secondary Water Service (rate based on 3/4" line size flow for any service larger than 1")</b>						
3/4" line	\$15.50 per month	NA NA				
1" line	\$21.50 per month	NA NA				
1 1/2" line	\$58.00 per month	NA NA				
2" line	\$103.11 per month	NA NA				
3" line	\$184.50 per month	NA NA				

**Utilities All Fees Are Effective July 11, 2012 Except As Noted (All fees paid with credit card are subject to 1% fee)**

Fee Description	Current Base Fee	Additional Fee	Proposed Base Fee	Proposed Additional Fee	Base Fee Increase	Additional Fee Increase
4" line	\$412.44 per month	NA NA				
6" line	\$928.00 per month	NA NA				
8" line	\$1,649.78 per month	NA NA				
Hydrant Meter						
Meter Deposit	\$1,200.00 per application	NA NA				
Administrative Fee	\$30.00 per application	NA NA				
Hydrant Rental						
Short Term (up to 3 days)	\$8.00 per application	\$2.00 per 1,000 gallons				
Long Term (Monthly)	\$30.00 per month	\$2.00 per 1,000 gallons				
General Use Fee	\$2.20 per 1,000 gallons	NA NA				
Hydrant Flushing	\$250.00 per Flushing	\$2.18 per 1,000 gallons				
Sewer Service (Waste)						
Residential & Commercial	\$13.30 per month	NA NA				
Sewer Service (Storm)						
Residential	\$3.50 per month	NA NA				
Commercial						
0 - 1 acre	\$5.50 per month	NA NA				
1.1 - 2 acres	\$11.00 per month	NA NA				
2.1 - 2 acres	\$16.50 per month	NA NA				
3.1 - 4 acres	\$22.00 per month	NA NA				
4.1 - 5 acres	\$27.50 per month	NA NA				
5.1 - 6 acres	\$33.00 per month	NA NA				
6.1 - 7 acres	\$38.50 per month	NA NA				
7.1 - 8 acres	\$44.00 per month	NA NA				
8.1 - 9 acres	\$49.50 per month	NA NA				
Each additional acre	\$5.50 per month	NA NA				
Secondary Water - Open Land in a Residential Subdivision	\$0.19 sf of pervious area	NA NA				
Secondary Water						
¾" Line	\$300.00 ea. Unit	NA NA				
1" Line	\$400.00 ea. Unit	NA NA				
1½" Line	\$600.00 ea. Unit	NA NA				
2" Line	\$800.00 ea. Unit	NA NA				
3" Line	\$1,200.00 ea. Unit	NA NA				
4" Line	\$1,600.00 ea. Unit	NA NA				
6" Line	\$2,000.00 ea. Unit	NA NA				
8" Line	\$2,400.00 ea. Unit	NA NA				
Sewer - North Davis Sewer District (Connection)	\$225.00 per Connection	NA NA				
Sewer - City Connection	\$300.00 ea. Unit	NA NA				
Public Works						
Sidewalk & Driveway Approach Replacement	\$45.00 per inspection	NA NA				
Street Sweeping (Contractor failure to clean)	\$515.00 per incident	Time & Material for City Personnel				
<b>Fines</b>						
Fines - Water Meter Tampering	\$35.00 per Incident	NA NA				

**Parks & Recreation**      *All Fees Are Effective July 11, 2012 Except As Noted (All fees paid with credit card are subject to 1% fee)*

Fee Description	Current Base Fee	Additional Fee	Proposed Base Fee	Proposed Additional Fee	Base Fee Increase	Additional Fee Increase
<b>Community Center Fees</b>						
Rental - after hours fee for all activities	\$10.00 per hour per staff member					
Rental - Gymnasium						
Resident	\$100.00 per hour per gym	\$500.00 per 8 hours per gym				
Non-resident	\$150.00 per hour per gym	\$800.00 per 8 hours per gym				
Rental - Classroom/Craft Room						
Resident	\$25.00 per hour per room	\$160.00 per 8 hours per room				
Non-resident	\$45.00 per hour per room	\$280.00 per 8 hours per room				
<b>Memberships</b>						
Children (Ages 5-13)						
Resident	\$0.50 per day	\$5.00 per month or \$36 per year				
Non-Resident	\$0.50 per day	\$8.00 per month or \$61 per year				
Youth (Ages 14-17)						
Resident	\$1.00 per day	\$11.00 per month or \$76 per year				
Non-Resident	\$1.00 per day	\$16.00 per month or \$101 per year				
Adults (Ages 18-59)						
Resident	\$2.00 per day	\$16.00 per month or \$101 per year				
Non-Resident	\$2.00 per day	\$26.00 per month or \$181 per year				
Seniors (Ages 60+)						
Resident	\$0.50 per day	\$5.00 per month or \$36 per year				
Non-Resident	\$0.50 per day	\$8.00 per month or \$61 per year				
Seniors Couples						
Resident	n/a per day	\$7.00 per month or \$56 per year				
Non-Resident	n/a per day	\$11.00 per month or \$101 per year				
Adult Couples						
Resident	n/a per day	\$26.00 per month or \$176 per year				
Non-Resident	n/a per day	\$46.00 per month or \$301 per year				
Families						
Resident	n/a per day	\$51.00 per month or \$251 per year				
Non-Resident	n/a per day	\$76.00 per month or \$401 per year				
<b>Park Rental Fees</b>						
Park Land Rental (Concessionaire)	\$250.00 per month	NA NA				
Athletic Fields						
Non-Recreational Play	\$25.00 per (4) hour period	\$5.00 per hour for 5+ hours				
Resident	\$50.00 per field per day	NA NA				
Non-Resident	\$75.00 per field per day	NA NA				
Recreational Play	Fee negotiated per Contract	NA NA				
Field Lighting	\$30.00 per hour per field	NA NA				
Boweries (except for Jensen and Legacy Parks)						
Bowery Rental Deposit	\$50.00 per application	NA NA				
Parties of 150 or Less						
Resident	\$25.00 per (4) hour period	\$5.00 per hour for 5+ hours				
Non-Resident	\$50.00 per (4) hour period	\$10.00 per hour for 5+ hours				
Parties of 150 or More						
Resident	\$75.00 per (4) hour period	\$10.00 per hour for 5+ hours				
Non-Resident	\$125.00 per (4) hour period	\$20.00 per hour for 5+ hours				
Jensen Nature Park						
Resident	\$50.00 per (4) hour period	NA NA				
Non-Resident	\$75.00 per (4) hour period	NA NA				
Jensen Park Nature Center						
Resident - 1/2 Day	\$125.00 per rental	NA NA				
Resident - Whole Day	\$250.00 per rental	NA NA				
Non-resident - 1/2 Day	\$175.00 per rental	NA NA				
Non-resident - Whole Day	\$350.00 per rental	NA NA				
Legacy Park						
Resident	\$50.00 per (4) hour period	NA NA				
Non-Resident	\$75.00 per (4) hour period	NA NA				
Cancellation Fee	\$5.00 per cancellation	50% within 7 days, no refund under 3 days				

**Parks & Recreation**      *All Fees Are Effective July 11, 2012 Except As Noted (All fees paid with credit card are subject to 1% fee)*

Fee Description	Current Base Fee	Additional Fee	Proposed Base Fee	Proposed Additional Fee	Base Fee Increase	Additional Fee Increase
<b>Heritage Days</b>						
10 x 10 Booth	\$75.00 per booth	NA NA				
10 x 20 Booth	\$120.00 per booth	NA NA				
Power for Booth	\$10.00 per booth	NA NA				
Roving Vendor Permit						
Without a booth rental	\$50.00 per permit	NA NA				
With a booth rental	\$25.00 per permit	NA NA				
Parade Entry	\$10.00 per vehicle					
Late Fee	\$15.00 per application	NA NA				
<b>Sports Programs</b>						
Late Sign-up Fee	\$5.00 per person	NA NA				
Golf	\$56.00 per person	NA NA				
Tennis	\$31.00 per person	NA NA				
Football (Tackle)	\$116.00 per person	NA NA				
Adult Basketball	\$351.00 per team	NA NA				
Soccer (Fall/Spring)						
Resident	\$46.00 per person	NA NA				
Non-Resident	\$61.00 per person	NA NA				
Baseball/Softball						
T-ball						
Resident	\$36.00 per person	NA NA				
Non-Resident	\$51.00 per person	NA NA				
Machine Pitch						
Resident	\$41.00 per person	NA NA				
Non-Resident	\$41.00 per person	NA NA				
Minor League/Major League						
Resident	\$46.00 per person	NA NA				
Non-Resident	\$61.00 per person	NA NA				
Pony/Ponytail/High School						
Resident	\$51.00 per person	NA NA				
Non-Resident	\$66.00 per person	NA NA				
Jr High/5th - 6th Girls						
Resident	\$51.00 per person	NA NA				
Non-Resident	\$66.00 per person	NA NA				
Basketball						
1st-8th grades (Jr Jazz)						
Resident	\$51.00 per person	NA NA				
Non-Resident	\$66.00 per person	NA NA				
7th-12th grades (Jr Jazz)						
Resident	\$56.00 per person	NA NA				
Non-Resident	\$71.00 per person	NA NA				
Illy Bitty						
Resident	\$36.00 per person	NA NA				
Non-Resident	\$51.00 per person	NA NA				
<b>Equipment Rental</b>						
Performance Stage	\$900.00 per day					
Cotton Candy Machine	\$45.00 per day					
Hot Dog Roaster	\$40.00 per day					
Nacho Machine	\$40.00 per day					
Popcorn Machine	\$45.00 per day					
Inflatables						
20 foot double slide	\$150.00 per 4 hours					
Bounce House	\$115.00 per 4 hours					
Human Hamster Balls	\$125.00 per ball for 2 hours					
<b>Utilities</b>						
Parks Maintenance	\$2.93 per month	NA NA				

**Cemetery**

*All Fees Are Effective July 11, 2012 Except As Noted (All fees paid with credit card are subject to 1% fee)*

Fee Description	Current Base Fee	Additional Fee	Proposed Base Fee	Proposed Additional Fee	Base Fee Increase	Additional Fee Increase
<b>Basic Fees</b>						
Plot Purchase						
Resident	\$500.00					
Non-Resident	\$1,000.00					
Plot Purchase - half/infant/urn						
Resident	\$250.00					
Non-Resident	\$500.00					
Interment - Adult						
Resident	\$300.00					
Non-Resident	\$700.00					
Interment - Child						
Resident	\$175.00					
Non-Resident	\$400.00					
Interment - Urn or Infant						
Resident	\$100.00					
Non-Resident	\$200.00					
Interment - Weekend or Holiday						
Resident	\$200.00					
Non-Resident	\$200.00					
Disinterment						
Resident	\$400.00					
Non-Resident	\$400.00					
Monument Move (Flat Monument)						
Resident	\$50.00					
Non-Resident	\$50.00					
Monument Move (Upright Monument)						
Resident	\$250.00					
Non-Resident	\$250.00					
Position Transfer Fee						
Resident	\$35.00					
Non-Resident	\$35.00					
After Hours fee (3:00 p.m.)						
Resident	\$100.00					
Non-Resident	\$100.00					

**Public Safety**

*All Fees Are Effective July 11, 2012 Except As Noted (All fees paid with credit card are subject to 1% fee)*

Fee Description	Current Base Fee	Additional Fee	Proposed Base Fee	Proposed Additional Fee	Base Fee Increase	Additional Fee Increase
<b>Fire Department</b>						
Ambulance Stand-By Fee (for-profit special events)	\$36.00 per hour					
CERT Special Class fee for additional classes requested by organizations outside of regular scheduled classes	\$200.00 per class					
Equipment issued during CERT Class	\$25.00					
Fire Report	\$10.00					
Fire Report with pictures	\$50.00					
CPR/ First Aid Course						
Resident	\$10.00					
Non-Resident	\$20.00					
Children's Bike Helmets	\$10.00					
<b>Police Department</b>						
Fingerprinting	\$50.00		\$50.00			
Resident				\$10.00 per card		
Non-Resident				\$15.00 per card		
Police contract services (i.e. special events, interagency, etc)						
Admin Fee - staffing costs				\$20.00 per event		
Each officer				\$55.00 per hour		
Police Report	\$10.00					
Police Report with pictures	\$50.00					
Police Training Room Rental						
Resident	\$25.00					
Non-Resident	\$50.00					
Police Training Room Rental w/food						
Resident	\$50.00					
Non-Resident	\$75.00					
Defensive Driving Course ordered by Justice Court	\$50.00					
<b>Emergency Services</b>						
Base Fee and Mileage Rate		As per State approved Utah Health Department Rates				
Surcharges (Emergency, night service, off-road)						
Special Provisions (wait time, non-transport)						
Medical Supplies						

**Miscellaneous**

**All Fees Are Effective July 11, 2012 Except As Noted (All fees paid with credit card are subject to 1% fee)**

Fee Description	Current Base Fee	Additional Fee	Proposed Base Fee	Proposed Additional Fee	Base Fee Increase	Additional Fee Increase
<b>Faxes</b>						
Local	\$2.00 per call	NA NA				
Long Distance	\$1.00 per page	\$0.10 NA				
<b>Copies</b>						
8 1/2 " x 11" - single sheet B&W	\$0.25 per sheet	NA NA				
8 1/2 " x 11" - single sheet Color	\$0.50 per sheet	NA NA				
11 " x 17" - single sheet B&W	\$0.50					
11 " x 17" - single sheet Color	\$1.00					
24" x 36"	\$2.00 per sheet	NA NA				
Off-site Printing	Actual Cost	NA NA				
<b>Post Office Supplies</b>						
<i>Stamps, Packages, Boxes, etc</i>			As per approved USPS prices			
Bubble Wrap	\$3.30					
Packing Tape Dispensers	\$3.50					
Mailing Carton 12" x 10" x 8"	\$2.19					
Mailing Carton 15"x12"x10"	\$3.49					
Mlg Ctn 9.0625" x 5.625" x 1.25" (DVD/Video)	\$2.59					
Mailing Carton 8" x 8" x 8"	\$1.99					
Mailing Carton 5.75" x 5.25" x 1" (CD Mailer)	\$2.19					
Photo/Doc Mlr 9.75" x 12.25" (Chipboard)	\$1.59					
Cushion Mailer 6" x 10"	\$1.19					
Cushion Mailer 8.5" x 12"	\$1.59					
Cushion Mailer 10.5" x 16"	\$1.89					
Photo/Doc Mailer 6" x 10" (Chipboard)	\$1.49					
Photo/Doc Mlr 6.5" x 9.5" Corr-Ins peel adh	\$1.69					
Photo/Doc Mlr 9.5" x 12.5" Corr-Ins peel adh	\$2.19					
Bubble Mailer 6" x 10"	\$1.49					
Bubble Mailer 10.5" x 16"	\$2.19					
Bubble Mailer 8.5" x 12"	\$1.79					
Bubble Mailer 12.5" x 19"	\$2.59					
Envelope 6" x 9"	\$0.49					
Utility Mailer 10.5" x 16"	\$1.19					
<b>Administrative Reports &amp; Documents</b>						
Financial Report						
First Copy	No Charge per report	NA NA				
Additional	\$5.00 per report	NA NA				
Budget Document						
First Copy	\$20.00 per report	NA NA				
Additional	\$5.00 per report	NA NA				
Audio Recordings on CD	\$10.00 per CD	NA NA				
Certification of Copies	\$2.00 per copy	NA NA				
GRAMA Records Request						
Research, compilation, editing etc.	\$0.00 per minute (first 30 min)	\$15.00 per hour (31+ minutes)				
Notarization	\$5.00 per stamp	NA NA				
Subdivision Ordinance Book						
Entire Book	\$15.00 per book	NA NA				
Per Chapter	\$1.50 per chapter	NA NA				
General Plan Book	\$15.00 per book	NA NA				
<b>Maps (includes Zoning, General Plan, Garbage Pick-up, Master Transportation etc.)</b>						
8 1/2 " x 11"	Size A	\$3.00 per map	NA NA			
11" x 17"	Size B	\$5.00 per map	NA NA			
17" x 22"	Size C	\$8.00 per map	NA NA			
22" x 34"	Size D	\$15.00 per map	NA NA			
34" x 44"	Size E	\$17.00 per map	NA NA			
Custom		\$3.00 per sf	\$10.00 Minimum			
Map Research & Compilation		\$0.00 per hour (< 30 min.)	\$15.00 per hour (> 30 min.)			
Maps on disk		\$10.00 per map (Standard Sizes)	NA NA			

**Miscellaneous**

**All Fees Are Effective July 11, 2012 Except As Noted (All fees paid with credit card are subject to 1% fee)**

Fee Description	Current Base Fee	Additional Fee	Proposed Base Fee	Proposed Additional Fee	Base Fee Increase	Additional Fee Increase
<b>Collections</b>						
Returned Check Fee	\$20.00 per check	NA NA				
Warrant Collection Fee	2.75% of outstanding warrant balance					
Outside Collection Agency Fee	33.33% of balance owed to City					
<b>Candidate Filing Fee for Public Office</b>						
	\$25.00 per application	NA NA				
<b>City Hall Lobby Rental</b>						
Small Events (< 25 persons - no food present)						
Resident	\$50.00 per rental	\$0.00 per hour				
Non-resident	\$75.00 per rental	\$0.00 per hour				
Small Events (< 25 persons - with food present)						
Resident	\$100.00 per rental	\$35.00 per hour				
Non-resident	\$150.00 per rental	\$35.00 per hour				
Large Events (> 25 persons - no food present)						
Resident	\$300.00 per rental	\$35.00 per hour				
Non-resident	\$450.00 per rental	\$35.00 per hour				
Large Events (> 25 persons - with food present)						
Resident	\$300.00 per rental	\$35.00 per hour				
Non-resident	\$450.00 per rental	\$35.00 per hour				
<b>City Hall Chambers Rental</b>						
Small Events (< 25 persons - no food present)						
Resident	\$100.00 per rental	\$35.00 per hour for staffing				
Non-resident	\$150.00 per rental	\$40.00 per hour for staffing				
Large Events (< 25 persons - no food present)						
Resident	\$300.00 per rental	\$40.00 per hour				
Non-resident	\$450.00 per rental	\$45.00 per hour				
<b>City Hall Lobby and Chambers Rental</b>						
Small Events (< 25 persons - no food present)						
Resident	\$150.00 per rental	\$35.00 per hour				
Non-resident	\$200.00 per rental	\$40.00 per hour				
Small Events (< 25 persons - with food present)						
Resident	\$200.00 per rental	\$40.00 per hour				
Non-resident	\$250.00 per rental	\$45.00 per hour				
Large Events (> 25 persons - no food present)						
Resident	\$350.00 per rental	\$50.00 per hour				
Non-resident	\$400.00 per rental	\$55.00 per hour				
Large Events (> 25 persons - with food present)						
Resident	\$450.00 per rental	\$55.00 per hour				
Non-resident	\$500.00 per rental	\$60.00 per hour				

**RESOLUTION NO. R13-04**

**A RESOLUTION OF THE SYRACUSE CITY COUNCIL UPDATING AND AMENDING THE SYRACUSE CITY CONSOLIDATED FEE SCHEDULE BY MAKING ADJUSTMENTS THROUGHOUT.**

**WHEREAS**, Syracuse City Staff has reviewed and analyzed the fees charged by the City for various services, permits and procedures and has recommended various changes to such fees as more particularly provided in the attached consolidated Syracuse City Fee Schedule; and

**WHEREAS**, the City Council desires to adopt the revised Syracuse City Fee Schedule as recommended by Staff and as more particularly provided herein; and

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF SYRACUSE CITY, STATE OF UTAH, AS FOLLOWS:**

**Section 1. Amendment.** The Syracuse City Fee Schedule is hereby updated and amended to read in its entirety as set forth in **Exhibit "A,"** attached hereto and incorporated herein by this reference.

**Section 2. Severability.** If any section, part or provision of this Resolution is held invalid or unenforceable, such invalidity or unenforceability shall not affect any other portion of this Resolution, and all sections, parts and provisions of this Resolution shall be severable.

**Section 3. Effective Date.** This Resolution shall become effective immediately upon its passage.

**PASSED AND ADOPTED BY THE CITY COUNCIL OF SYRACUSE CITY, STATE OF UTAH, THIS 12<sup>th</sup> DAY OF FEBRUARY, 2013.**

**SYRACUSE CITY**

ATTEST:

\_\_\_\_\_  
Cassie Z. Brown, City Recorder

By: \_\_\_\_\_  
Jamie Nagle, Mayor



# COUNCIL AGENDA

February 12, 2013

**Agenda Item #10**

Proposed Resolution R13-05, appointing Wayne Kinsey to the Syracuse City Planning Commission with his term expiring on June 20, 2014.

***Factual Summation***

Please see the following memo and attached Resolution R13-05 from the Community and Economic Development Department. Any questions regarding this item can be directed at Community and Economic Development Director Mike Eggett.



**Mayor**  
Jamie Nagle

**City Council**  
Brian Duncan  
Craig Johnson  
Karianne Lisonbee  
Douglas Peterson  
Larry D. Shingleton

**City Manager**  
Robert D. Rice

## MEMORANDUM

**To: Mayor and City Council**

**From: Community and Economic Development Department**

**Date: February 6, 2013**

**Subject: Syracuse City Planning Commission Appointment**

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### Background

On November 21, 2012, Planning Commissioner Braxton Schenk submitted his notice of resignation from the Planning Commission. The term of this vacancy is scheduled to expire on June 30, 2014, which is in line with an effort to maintain established term rotations for commissioner appointments.

Recently, resident Wayne Kinsey submitted a letter of interest to be considered for the Planning Commission vacancies and met with the Mayor, Council Member Johnson, and CED Director Mike Eggett to discuss his interest and desire to serve in this position. The conclusion is that Mr. Kinsey has served on various decision-making boards (within the medical industry) in a professional capacity and would be a great benefit to the Syracuse Planning Commission.

The Mayor is recommending that the City Council support the appointment of Mr. Wayne Kinsey to serve as a member of the Planning Commission by filling Mr. Schenk's vacancy on the Commission. Mr. Kinsey has affirmed his interest and intent to fill this vacancy, if appointed to serve in this capacity, and will be present at the next City Council meeting.

Additionally, the Community and Economic Development Department fully endorses and is in support of the Mayor's proposed appointment of Wayne Kinsey to fill Mr. Schenk's vacancy on the Planning Commission. The CED Department looks forward to working with Mr. Kinsey as a member of the Planning Commission.

For your use and review, City Staff has provided resolution R13-05 that supports the aforementioned appointment of Wayne Kinsey to fill the Planning Commission vacancy.

**Recommendation**

The Community and Economic Development Department hereby recommends that the Mayor and City Council show their support for Wayne Kinsey by approving his appointment to fill a currently vacant position on the Planning Commission.

**RESOLUTION R13-05**

**A RESOLUTION OF THE SYRACUSE CITY COUNCIL  
APPOINTING WAYNE KINSEY TO THE SYRACUSE CITY  
PLANNING COMMISSION WITH HIS TERM EXPIRING ON  
JUNE 30, 2014.**

**WHEREAS** Title 3 of the Syracuse City Code provides for the establishment of a Planning Commission in Syracuse; and

**WHEREAS** Section 3.02.020 of the Syracuse City Code dictates that each member of the Planning Commission shall serve for a term of four years until his successor is appointed, or the term may be for shorter than four (4) years if necessary to provide for an appropriate staggering of terms on the Planning Commission; and

**WHEREAS** the current term on a Planning Commission position is currently vacant due to the resignation of Braxton Schenk on November 21, 2012; and

**WHEREAS** Wayne Kinsey has shown intent and desire to serve as a Syracuse City Planning Commissioner.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF  
SYRACUSE CITY, UTAH, AS FOLLOWS:**

**Section 1. Appointment.** Wayne Kinsey is hereby appointed to serve on the Syracuse City Planning Commission by filling a Planning Commission vacancy, with his term expiring on June 30, 2014.

**Section 2. Severability.** If any section, part or provision of this Resolution is held invalid or unenforceable, such invalidity or unenforceability shall not affect any other portion of this Resolution, and all sections, parts and provisions of this Resolution shall be severable.

**Section 3. Effective Date.** This Resolution shall become effective immediately upon its passage.

**PASSED AND ADOPTED BY THE CITY COUNCIL OF SYRACUSE  
CITY, STATE OF UTAH, THIS 12<sup>th</sup> DAY OF FEBRUARY, 2013.**

**SYRACUSE CITY**

ATTEST:

\_\_\_\_\_  
Cassie Z. Brown, City Recorder

By: \_\_\_\_\_  
Jamie Nagle, Mayor



# COUNCIL AGENDA

February 12, 2013

## Agenda Item #11

Proposed Resolution R13-06, appointing Brandon Haddick to the Syracuse City Planning Commission with his term expiring on June 20, 2014.

### *Factual Summation*

Please see the following memo and attached Resolution R13-06 from the Community and Economic Development Department. Any questions regarding this item can be directed at Community and Economic Development Director Mike Eggett.



**Mayor**  
Jamie Nagle

**City Council**  
Brian Duncan  
Craig Johnson  
Karianne Lisonbee  
Douglas Peterson  
Larry D. Shingleton

**City Manager**  
Robert D. Rice

## MEMORANDUM

**To: Mayor and City Council**

**From: Community and Economic Development Department**

**Date: February 6, 2013**

**Subject: Syracuse City Planning Commission Alternate Appointment**

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### Background

On December 11, 2012, Planning Commission Alternate Curt McCuistion was appointed to serve as a Planning Commissioner, which created an alternate position vacancy on the Planning Commission. The term of this vacancy is scheduled to expire on June 30, 2016, which is in line with an effort to maintain established term rotations for commissioner appointments.

Recently, resident Brandon Haddick submitted a letter of interest to be considered for the Planning Commission vacancies and met with the Mayor, Council Member Johnson, and CED Director Mike Eggett to discuss his interest and desire to serve in this position. The conclusion is that Mr. Haddick has a great deal of professional experience in working around development conditions, residential environments and with wetlands/landscaping activities and, therefore, would be a great benefit to the Syracuse Planning Commission.

The Mayor is recommending that the City Council support the appointment of Mr. Brandon Haddick to serve as a member of the Planning Commission by filling Mr. McCuistion's vacancy as the alternate on the Planning Commission. Mr. Haddick has affirmed his interest and intent to fill this vacancy, if appointed to serve in this capacity, and will be present at the next City Council meeting.

Additionally, the Community and Economic Development Department fully endorses and is in support of the Mayor's proposed appointment of Brandon Haddick to fill the Planning Commission alternate vacancy. The CED Department looks forward to working with Mr. Haddick as a member of the Planning Commission.

For your use and review, City Staff has provided resolution R13-06 that supports the aforementioned appointment of Brandon Haddick to fill the Planning Commission vacancy.

**Recommendation**

The Community and Economic Development Department hereby recommends that the Mayor and City Council show their support for Brandon Haddick by approving his appointment to fill a currently vacant alternate position on the Planning Commission.

**RESOLUTION R13-06**

**A RESOLUTION OF THE SYRACUSE CITY COUNCIL  
APPOINTING BRANDON HADDICK TO THE SYRACUSE CITY  
PLANNING COMMISSION WITH HIS TERM EXPIRING ON  
JUNE 30, 2016.**

**WHEREAS** Title 3 of the Syracuse City Code provides for the establishment of a Planning Commission in Syracuse; and

**WHEREAS** Section 3.02.020 of the Syracuse City Code dictates that each member of the Planning Commission shall serve for a term of four years until his successor is appointed, or the term may be for shorter than four (4) years if necessary to provide for an appropriate staggering of terms on the Planning Commission; and

**WHEREAS** the current term of a Planning Commission Alternate position is currently vacant due to the appointment of Curt McCuiston as a Planning Commissioner on December 11, 2012; and

**WHEREAS** Brandon Haddick has shown intent and desire to serve as a Syracuse City Planning Commissioner.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF  
SYRACUSE CITY, UTAH, AS FOLLOWS:**

**Section 1. Appointment.** Brandon Haddick is hereby appointed to serve on the Syracuse City Planning Commission by filling a Planning Commission Alternate vacancy, with his term expiring on June 30, 2016.

**Section 2. Severability.** If any section, part or provision of this Resolution is held invalid or unenforceable, such invalidity or unenforceability shall not affect any other portion of this Resolution, and all sections, parts and provisions of this Resolution shall be severable.

**Section 3. Effective Date.** This Resolution shall become effective immediately upon its passage.

**PASSED AND ADOPTED BY THE CITY COUNCIL OF SYRACUSE  
CITY, STATE OF UTAH, THIS 12<sup>th</sup> DAY OF FEBRUARY, 2013.**

**SYRACUSE CITY**

ATTEST:

\_\_\_\_\_  
Cassie Z. Brown, City Recorder

By: \_\_\_\_\_  
Jamie Nagle, Mayor



# COUNCIL AGENDA

February 12, 2013

**Agenda Item #12**

Recommendation for Award of Contract for 2500 W. and 700 S. Roadway Improvements Projects.

***Factual Summation***

- Please see attached memo and supporting information for this agenda item. Any questions regarding this item can be directed at Public Works Director Robert Whiteley.



February 6, 2013

Mr. Robert Rice, City Manager  
Syracuse City Corporation  
1979 West 1900 South  
Syracuse, Utah 84075

Re: Recommendation for Award of Contract  
700 South & 2500 West Road Improvement Project

Dear Bob:

Enclosed is the bid tabulation graph for the bids opened February 5, 2013 for the above referenced project. This project includes utility infrastructure upgrades with widening on 700 South from 2500 West to St. Andrews Drive and widening 2500 West from 1700 South to 700 South.

The low bidder and bid amount are as follows:

Low Bidder: Advanced Paving & Construction, Inc.  
P.O. Box 12847  
Ogden, UT 84412  
Telephone: (801)-731-7882  
Bid Amount: \$2,770,275.00

We have reviewed the submitted bid from all bidders and recommend awarding the contract to Advanced Paving & Construction, Inc. as soon as possible. Please call us with any questions you may have regarding this information. Once the Notice of Award has been executed we will forward them to the contractor for signature.

Sincerely,

Brian Bloemen  
City Engineer



## MEMORANDUM

**To:** Mayor and City Council  
**From:** Public Works Department  
**Date:** February 6, 2013  
**Subject:** Bid Award for 700 South & 2500 West Road Improvement Project

### Background:

This project is one that was identified in our list presented to city council as a high priority due to road width safety concerns and poor existing asphalt conditions.

City crews will paint all crosswalks and furnish and install all signs for the project. The cost for purchasing the signs is estimated at \$10,000.

### Schedule:

The construction will begin as soon as contract documents are in place and be completed in August.

### Cost:

The overall cost for the project came in about \$216,000 less than the budgeted amount; however the storm drain impact fee budget was approximately \$68,000 over budget. We have proposed increasing the storm drain impact fee budget \$70,000.00 to \$500,000 total for this fiscal year. The bid amount on this project is \$2,770,275.00. Funding for this project will come from the following funds:

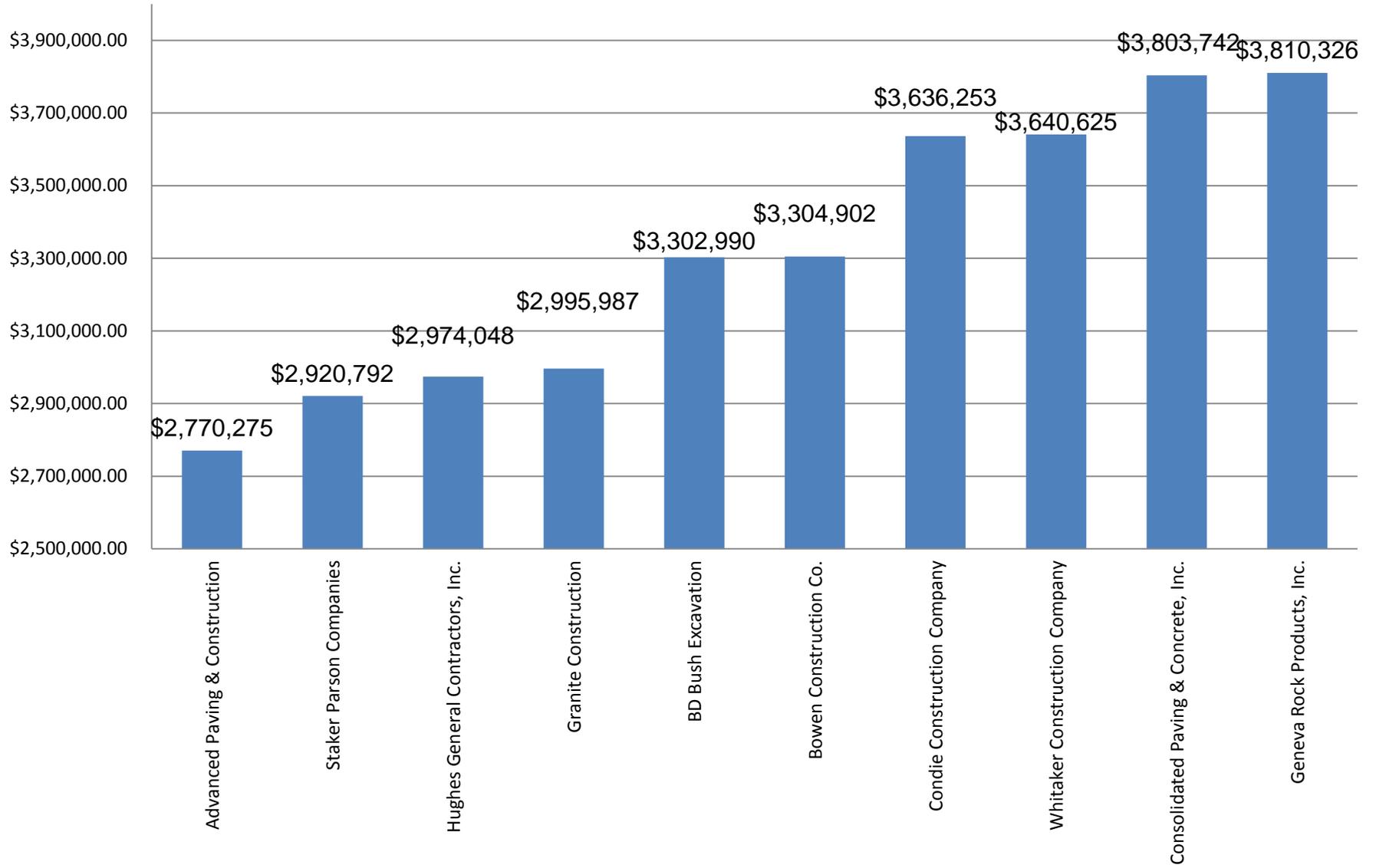
	Culinary Capital	Secondary Capital	Sewer Capital	SD Impact Fee	Road Impact Fee	Class C	
<b>Total</b>	\$110,119.42	\$499,991.98	\$268,284.73	\$497,443.46	\$1,300,435.01	\$94,000.40	\$2,770,275.00
<b>Budget</b>	\$110,625.00	\$566,816.41	\$275,000.00	\$430,000.00	\$1,398,337.50	\$310,050.00	\$2,986,516.41
<b>Difference</b>	\$505.58	\$66,824.43	\$6,715.27	-\$67,443.46	\$97,902.49	\$216,049.60	\$216,241.41

### Recommendation:

We recommend that the bid be awarded to Advanced Paving & Construction, Inc.

# Bid Tabulation

## 700 SOUTH & 2500 WEST ROAD IMPROVEMENT PROJECT





700 SOUTH & 2500 WEST ROAD  
IMPROVEMENT PROJECT

PROJECT SCOPE



700 SOUTH STREET FROM 2927 WEST TO  
2500 WEST SCOPE:  
 1) Install New 8" Secondary Main From 2927 West  
To 2500 West  
 2) Install Catch Basins On South Side & Tie Into  
Existing Storm Drain On The North Side  
 3) Complete Sewer Point Repair  
 4) Install Curb & Gutter On The South Side Of  
The Road Through The Project & Install Sidewalk  
Where Directed  
 5) Install Street Lights  
 6) Install Base & Asphalt On The South 10'  
Through The Project  
 7) Pavement Markings

2500 WEST STREET FROM 1700 SOUTH TO  
700 SOUTH SCOPE:  
 1) Install New 10" Secondary Main From 1700 South  
To 700 South  
 2) Install Catch Basins On West Side On Existing  
Irrigation Pipe  
 3) Install New 8" Sewer Main From 1700 South  
To 1175 South  
 4) Install Curb, Gutter & Sidewalk On The West  
Side Of The Road From 1700 South To 1200 South  
 5) Install Base & Asphalt Entire Road  
 6) Pavement Markings

700 SOUTH STREET FROM ST ANDREWS DRIVE TO  
3000 WEST SCOPE:  
 1) Remove existing 36" CMP & install 36" RCP  
Storm Drain With Associated Catch Basins (Must  
Be Completed Prior To April 15, 2013)  
 2) Tie Secondary Services From 4" Class Main To  
Existing 12" C-900 Main & Abandon 4" Main In  
Place  
 3) Tie Culinary Services & Hydrants From 8"  
Class Main To Existing 12" C-900 Main &  
Abandon 8" Main In Place  
 4) Install Curb & Gutter Through The Project &  
Sidewalk Where Directed  
 5) Install Street Lights  
 6) Install Base & Asphalt Entire Road  
 7) Pavement Markings

Sheet Index:  
 General Sheets: G1-G8  
 700S Removal: 700S R1-R14  
 2500W Removal: 2500W R1-R13  
 700S Plan & Profile Sheets: 700S1-700S14  
 2500W Plan & Profile Sheets: 2500W1-2500W13  
 Sanitary Sewer Sheets & 2500W Storm Drain Profile: SS1-SS9  
 Storm Drain Sheets: SD1-SD18  
 Secondary Water Sheets: SW1-SW18  
 Culinary Water Sheets: CW1-CW6  
 Landscaping, Signing & Striping: LS1-LS14  
 700S Cross Sections: 700S CS1-700S CS22  
 2500W Cross Sections: 2500W CS1-2500W CS21

