



**SYRACUSE CITY**  
**Syracuse City Council Special Meeting Agenda**  
**March 25, 2016 – 2:00 p.m.**  
City Council Conference Room  
Municipal Building, 1979 W. 1900 S.

1. Meeting called to order  
Invocation or thought  
Pledge of Allegiance  
Adopt agenda
2. Parks and Recreation Department Budget Discussion.
3. Adjourn.

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In compliance with the Americans Disabilities Act, persons needing auxiliary communicative aids and services for this meeting should contact the City Offices at 801-825-1477 at least 48 hours in advance of the meeting.

**CERTIFICATE OF POSTING**

The undersigned, duly appointed City Recorder, does hereby certify that the above notice and agenda was posted within the Syracuse City limits on this 23<sup>rd</sup> day of March, 2016 at Syracuse City Hall on the City Hall Notice Board and at <http://www.syracuseut.com/>. A copy was also provided to the Standard-Examiner on March 23, 2016.

CASSIE Z. BROWN, CMC  
SYRACUSE CITY RECORDER



# COUNCIL AGENDA

March 11, 2016

Agenda Item # 2

## **Parks & Recreation Budget Discussion**

### ***Factual Summation***

- Any questions about this agenda item may be directed at City Manager Brody Bovero, Finance Director Stephen Marshall, or Parks & Recreation Director Kresta Robinson.

Please review the following attachments:

- a. Draft Parks & Recreation Department Operating Budget
  - a. Parks and Recreation (10-64)
  - b. Parks Maintenance (17-40)
- b. Draft Capital Projects Budget – Impact Fee (12-40)
- c. Five year building and vehicle plan (80-40)
- d. Organizational Structure Charts

### ***Background***

#### ***Mission Statement***

“To provide quality, affordable services for its citizens, while promoting community pride, fostering economic development, and preparing for the future.”

- Under the mission of the City, we have reviewed the parks and recreation services provided by the City and created a draft budget that outlines the resources to provide the services effectively.
- In drafting the budget, we followed the guidelines discussed in the November Council Retreat and the following vision statements adopted by Council:

#### ***10-Year City-Wide Vision Statements***

- We are a City with well-maintained infrastructure, including roads, utilities, and parks.

- In preparation for the West Davis Corridor, we will make provisions for interchanges to accommodate commercial businesses to serve the residents' needs and to support economic stability of the City.
- We are a financially stable City, balancing the cost of services with the level of services that we provide. The City will have minimal or no debt.
- The City will incorporate improvements, events, and services that create an overall feeling of connection and pride in the City by its residents.

#### *Parks & Recreation Vision Statements*

- Syracuse City provides parks and open space for active and passive recreation, with equipment and space for a variety of activities.
- There are a wide variety of programs provided by the Parks & Recreation Department.
- The Parks & Recreation Department operates efficiently.
- The programs offered by the Parks & Recreation Department are financially self-sustaining.
- Syracuse City parks and trails have plenty of trees.

#### *Priority Color Code*

Included with this packet is a color-coded review of the Line-Items requests for the Parks & Recreation Department. The colors correspond with the following categories:

- 1) **Yellow** = Optimal Service: These items are not necessary to fulfill the City's mission or the Council's vision for the Parks & Recreation Department, but do provide an improved level of service to the City.
- 2) **Green** = Mission & Vision Critical: These items are necessary to fulfill the City's mission and the Council's vision for the Parks & Recreation Department.
- 3) **Blue** = Short-term Survival: These items are critical to provide basic services. Without them, the Parks & Recreation Department will be able to operate in the short-term, but will suffer in the long run if additional resources are not provided to support the operations.

#### *Overarching Discussion Points*

- **5-10 Year Plan:** Over the next year, the Administration would like to work with the City Council to adopt a 5-10 year level of service and staffing plan for the Parks & Recreation Department. The plan would serve as an advisory document that outlines the level of service deemed acceptable to the Council. It also would evaluate the

proper staffing levels for Parks & Recreation in order to maintain the acceptable level of service. Finally, the plan would outline measures and triggers that indicate when staffing levels need to be increased or reduced based on service demands.

- **Additional Cost:** \$0 In-House staff time and minor ancillary costs

- **Proposed Reorganization of the Parks & Recreation Dept:** A subcommittee headed by Councilmembers Maughan and Anderson recently investigated and evaluated different organizational structures for the department. Time was spent on several meetings reviewing current and projected workloads, and comparing various alternatives methods in providing parks and recreation services. The findings of the subcommittee are represented in this draft budget proposal. The proposed structure is included in the attachments.

- **Estimated Additional Cost:**

*Convert 2 PT Recreation Coordinators to 1 FT:* \$22,000

*Convert 2 PT Park Maintenance Workers to 1 FT:* \$22,000

*New PT Event Coordinator:* \$9,600

*Move FT Park Maint Worker to Foreman Level:* \$12,000

*New Superintendent Wages/Benefits :* \$84,125

*2 new Equipment/Uniform/Phone:* \$6,390

*Total:* \$156,115

- **5-Year Capital Replacement Plan:** The Parks & Recreation Department will finalize a 5-year capital replacement plan for the City's parks and trails network, along with the Community Center. Much of the initial inventory and research was conducted under the scope of work for the Parks Master Plan contract. Of particular note is the need for equipment storage space.

- **Additional Cost:** \$0 In-House staff time and minor ancillary costs

- **Improvements in Park Irrigation Systems:** The City is researching ways to improve the efficiency and effectiveness of the park irrigation systems. Doing so will not only use water resources more efficiently, but will also save hours in coordinating the systems in each park. This draft budget proposes an improvement in Founders Park's system, which has been modified over the years in an ad hoc fashion. It currently has 3 user clocks, and 17 battery-operated clocks. This budget proposes to install a central irrigation controller that will connect all of the clocks into one controller, and will be capable of remote scheduling via wifi. This will be a significant improvement in saving time, money, and water, as the irrigation system can be controlled via smart phone or computer, versus manually. Assuming a successful outcome, other park irrigations systems will be upgraded in the future.

- **Trail Surface Treatment:** Asphalt preservation treatment is essential to maximizing the life of the Emigration Trail. While the trail is in relatively good shape, this budget proposes to apply a high-density mineral bond surface treatment over the entire stretch of the trail in Syracuse City, which will extend the life of the trail for several

years. These maintenance measures prove to be more cost-effective than total asphalt replacement.

- **Park Improvement Program:** The proposed park improvement budget is based solely on funds available in the Park Impact Fee fund. General Fund money can be used to supplement park improvements, however. Such was the case with the 2015 Jensen Bond payoff. Our estimated funds available from the Park Impact Fee Fund for FY2017 is \$1.96 million from the sale of Jensen Park property, plus a net \$320,000 in new impact fees. Below are the planned projects:

|                                                |                    |
|------------------------------------------------|--------------------|
| ○ <b>Develop Bluff/3000 West Trailhead:</b>    | \$ 70,000          |
| ○ <b>Tuscany/Ranchettes Park Improvements:</b> | \$ 125,000         |
| ○ <b>Large Pavillion at Centennial Park:</b>   | \$ 100,000         |
| ○ <b>Bluffridge Pavillion</b>                  | \$ 50,000          |
| ○ <b>Parkland Acquisition</b>                  | <u>\$1,960,000</u> |
| <b>Total:</b>                                  | <b>\$2,305,000</b> |

- **Tree Program:** As previously discussed with the Council, the City will set aside funds for an ongoing tree planting program. Particular emphasis will be placed on shade trees for parks, as was indicated as a priority in the 2015 Parks Survey.
- **Volunteer Background Checks:** The Parks and Recreation Department currently runs over 750 background checks per year on coaches, assistant coaches, and any other volunteer working with the youth. Due to a recent change in the City's authorization to access the State's Bureau of Criminal Investigations records, the Parks & Recreation Department can no longer run background checks directly. Instead, we will need to either have the Police Department run them, or pay a third party service. This is a recent change, so we are currently in the process of analyzing the most cost-effective manner. Either of the two methods will cost more money, whether it be overtime costs of the PD, or service fees through a third party.
- **Landscaping Contract for City Properties:** In an effort to focus attention to parkland, we are looking into a landscaping maintenance contract for non-park properties, such as City Hall, detention basins, and subdivision entryways that are owned by the City.

### *Draft Budget Proposal*

- Attached you will find the line-item operational budget proposals along with the capital projects budgets for Public Works for your consideration.



## Parks & Recreation Department FY 2017 Budget Summary

*Submitted by Kresta Robinson, Parks and Recreation Director*

### Department summary:

|                        | <u>FY '15 Actual</u> | <u>FY '16 Budget</u> | <u>FY '17 Request</u> |
|------------------------|----------------------|----------------------|-----------------------|
| Salaries and benefits  | \$ 667,172           | \$ 740,072           | \$ 909,090            |
| Operating expenditures | 248,529              | 252,740              | 236,804               |
| Capital expenditures   | -                    | -                    | -                     |
| Total expenditures     | <u>\$ 915,701</u>    | <u>\$ 992,812</u>    | <u>\$ 1,145,894</u>   |

### Significant changes from prior year:

Request for 1 new superintendent position for the FY2017 budget - \$84,125 in salaries, \$0 in vehicles, and \$3,020 in equipment and supplies = \$87,145.

Three positions proposed in the FY2016 budget opening including a recreation coordinator, parks coordinator, and a part-time event coordinator - \$56,000 increase in salaries and benefits for the two full time positions and \$9,600 increase for the part-time event coordinator. - \$0 in vehicles, and \$360 in equipment and supplies = \$65,960 total cost.

Merit Raises = \$13,933, Advancement request = \$0, Career Development = \$1,917.

**PARKS & RECREATION DEPARTMENT**  
**Cost Allocation Detail**

| Account            | Account Description                | FY 2015<br>Actual | FY 2016<br>Budget | Variance<br>2016 FY<br>to 2017 FY | FY 2017             |             |             |
|--------------------|------------------------------------|-------------------|-------------------|-----------------------------------|---------------------|-------------|-------------|
|                    |                                    |                   |                   |                                   | Requested           | Recommended | Approved    |
| <b>Personnel:</b>  |                                    |                   |                   |                                   |                     |             |             |
| 106410-12          | Salaries & wages                   | \$ 493,443        | \$ 552,406        | \$ 84,228                         | \$ 636,634          | \$ -        | \$ -        |
| 10-64-13           | Employee Benefits                  | 173,729           | 187,666           | 84,790                            | 272,456             | -           | \$ -        |
|                    | Sub-total personnel                | <u>\$ 667,172</u> | <u>\$ 740,072</u> | <u>\$ 169,018</u>                 | <u>\$ 909,090</u>   | <u>\$ -</u> | <u>\$ -</u> |
| <b>Operations:</b> |                                    |                   |                   |                                   |                     |             |             |
| 10-64-15           | Uniforms                           | \$ -              | \$ -              | \$ 1,550                          | 1,550               | \$ -        | \$ -        |
| 10-64-21           | Books, subscriptions & memberships | 23,396            | 23,075            | (18,474)                          | 4,601               | -           | -           |
| 10-64-23           | Travel & training                  | 1,544             | 5,450             | (350)                             | 5,100               | -           | -           |
| 10-64-24           | Office supplies                    | 4,279             | 5,800             | (1,900)                           | 3,900               | -           | -           |
| 10-64-25           | Equipment, supplies & maintenance  | 93,380            | 93,100            | 30,780                            | 123,880             | -           | -           |
| 10-64-26           | Vehicle expenses                   | 625               | 2,500             | -                                 | 2,500               | -           | -           |
| 10-64-27           | Utilities Expense                  | 27,679            | 27,715            | (26,532)                          | 1,183               | -           | -           |
| 10-64-28           | Communications                     | 1,987             | 2,000             | 1,540                             | 3,540               | -           | -           |
| 10-64-29           | Building maintenance               | 1,766             | 3,500             | -                                 | 3,500               | -           | -           |
| 10-64-30           | Officials                          | 15,920            | 19,000            | 1,500                             | 20,500              | -           | -           |
| 10-64-31           | Cemetery Maintenance               | 272               | 1,000             | 550                               | 1,550               | -           | -           |
| 10-64-37           | Professional & Technical           | 5,125             | -                 | -                                 | -                   | -           | -           |
| 10-64-40           | Special dept. materials & supplies | 43,994            | 14,000            | (7,000)                           | 7,000               | -           | -           |
| 10-64-42           | Senior Programs                    | 1,828             | 3,000             | -                                 | 3,000               | -           | -           |
| 10-64-45           | Heritage Days                      | 12,776            | 35,000            | -                                 | 35,000              | -           | -           |
| 10-64-50           | Arts Council                       | 13,957            | 17,600            | 2,400                             | 20,000              | -           | -           |
|                    | Sub-total operations               | <u>\$ 248,529</u> | <u>\$ 252,740</u> | <u>\$ (15,936)</u>                | <u>\$ 236,804</u>   | <u>\$ -</u> | <u>\$ -</u> |
| <b>Capital:</b>    |                                    |                   |                   |                                   |                     |             |             |
| 10-64-70           | Capital outlay                     | \$ -              | \$ -              | \$ -                              | \$ -                | \$ -        | \$ -        |
|                    | Total for department               | <u>\$ 915,701</u> | <u>\$ 992,812</u> | <u>\$ 153,082</u>                 | <u>\$ 1,145,894</u> | <u>\$ -</u> | <u>\$ -</u> |

**PARKS & RECREATION DEPARTMENT**  
**Fiscal Year Ending June 30, 2017**  
**Line Item Detail**

|                                                             | Requested   | City Manager/Council<br>Recommendation | Adopted<br>Budget |
|-------------------------------------------------------------|-------------|----------------------------------------|-------------------|
| <b>10-64-15 Uniforms</b>                                    |             |                                        |                   |
| Prior year budget, as modified                              |             |                                        | \$ -              |
| OPTIMAL SERVICE                                             |             |                                        |                   |
| MISSION & VISION CRITICAL                                   |             |                                        |                   |
| SHORT-TERM SURVIVAL                                         |             |                                        |                   |
| Current estimates:                                          |             |                                        |                   |
| <b>Staff Uniforms</b>                                       | 1,350       |                                        |                   |
| 4-P/T @\$50 (2 shirts @ \$25), 2-F @\$25 (1 shirt @ \$25)   |             |                                        |                   |
| 2-F/T @ \$100 (2 shirts @ \$25, 1 Hoodie \$50)              |             |                                        |                   |
| 35 Rec Asst. @ \$20 (2 shirts @ \$10)                       |             |                                        |                   |
| <b>Staff Uniforms</b>                                       | 200         |                                        |                   |
| 2 New-F/T @ \$100 (2 shirts @ \$25, 1 Hoodie \$50)          |             |                                        |                   |
| Total budget for account                                    | \$ 1,550    | \$ -                                   | \$ -              |
| Amount changed from request                                 |             |                                        | \$ (1,550)        |
| Increase/(decrease) from prior year modified budget         | \$ 1,550    | \$ -                                   | \$ -              |
| <b>10-64-21 Books, subscriptions &amp; memberships</b>      |             |                                        |                   |
| Prior year budget, as modified                              |             |                                        | \$ 23,075         |
| Current estimates:                                          |             |                                        |                   |
| Davis County Health Permit                                  | \$ 250      |                                        |                   |
| NRPA Membership                                             | 330         |                                        |                   |
| URPA Membership (5 people)                                  | 150         |                                        |                   |
| WFFL team fees                                              | 1,495       |                                        |                   |
| Sportsman software agreement                                | 2,376       |                                        |                   |
| Total budget for account                                    | \$ 4,601    | \$ -                                   | \$ -              |
| Amount changed from request                                 |             |                                        | \$ (4,601)        |
| Increase/(decrease) from prior year modified budget         | \$ (18,474) | \$ (23,075)                            | \$ (23,075)       |
| <b>10-64-23 Travel &amp; training</b>                       |             |                                        |                   |
| Prior year budget, as modified                              |             |                                        | \$ 5,450          |
| Current estimates:                                          |             |                                        |                   |
| <b>First aid certifications</b>                             | \$ 50       |                                        |                   |
| <b>AB Conference</b>                                        | 2,700       |                                        |                   |
| <i>(Conf. Fee, Travel, Room/Board for 1.5 Emp)</i>          |             |                                        |                   |
| <b>URPA conference</b>                                      | 1,950       |                                        |                   |
| <i>(Conf. Fee, Travel, Room/Board for 3 Emp)</i>            |             |                                        |                   |
| <b>Basketball/Baseball/Softball Training Certifications</b> | 400         |                                        |                   |
| Total budget for account                                    | \$ 5,100    | \$ -                                   | \$ -              |
| Amount changed from request                                 |             |                                        | \$ (5,100)        |
| Increase/(decrease) from prior year modified budget         | \$ (350)    | \$ (5,450)                             | \$ (5,450)        |



**PARKS & RECREATION DEPARTMENT**  
**Fiscal Year Ending June 30, 2017**  
**Line Item Detail**

|                                                     | Requested  | City Manager/Council<br>Recommendation | Adopted<br>Budget |
|-----------------------------------------------------|------------|----------------------------------------|-------------------|
| <b>10-64-24 Office supplies</b>                     |            |                                        |                   |
| Prior year budget, as modified                      |            |                                        | \$ 5,800          |
| Current estimates:                                  |            |                                        |                   |
| Community center                                    | \$ 2,500   |                                        |                   |
| Registration forms                                  | 500        |                                        |                   |
| Postage                                             | 400        |                                        |                   |
| Membership cards                                    | 500        |                                        |                   |
| Total budget for account                            | \$ 3,900   | \$ -                                   | \$ -              |
| Amount changed from request                         |            |                                        | \$ (3,900)        |
| Increase/(decrease) from prior year modified budget | \$ (1,900) | \$ (5,800)                             | \$ (5,800)        |

**10-64-25 Equipment, supplies & maintenance**

|                                                     |             |             |              |
|-----------------------------------------------------|-------------|-------------|--------------|
| Prior year budget, as modified                      |             |             | \$ 93,100    |
| Current estimates:                                  |             |             |              |
| <b>Football</b>                                     |             |             |              |
| Football Helmets                                    | \$ 5,680    |             |              |
| Shoulder pads/pants                                 | 3,850       |             |              |
| Coaches shirts/kits                                 | 1,500       |             |              |
| Field Equipment                                     | 950         |             |              |
| Football jerseys (450 @ \$35.00)                    | \$15,750    |             |              |
| <b>Soccer</b>                                       |             |             |              |
| Soccer uniforms fall (312 @ 18.50)                  | \$5,655     |             |              |
| Soccer uniforms spring (607 @ \$18.50)              | \$11,229.50 |             |              |
| Soccer equipment (balls, nets, goalie shirts)       | 3,000       |             |              |
| <b>Baseball/Softball</b>                            |             |             |              |
| Baseball/Softball uniforms (1100 @ \$18.00)         | 19,800      |             |              |
| Coaches Uniform                                     | 3,500       |             |              |
| Baseball/Softball equipment                         | 4,500       |             |              |
| Pitching Machine (1-Softball, 1-Baseball)           | 3,500       |             |              |
| <b>Basketball</b>                                   |             |             |              |
| Basketball Jerseys (1150 @\$18.85)                  | 20,600      |             |              |
| Basketballs                                         | 1,600       |             |              |
| <b>Tennis</b>                                       |             |             |              |
| Equipment (Balls, nets, Raquets)                    | 500         |             |              |
| Tennis Shirts (50 @ \$10.00)                        | 500         |             |              |
| <b>Flag Football</b>                                |             |             |              |
| Equipment                                           | 3,600       |             |              |
| Uniforms (260 @ \$17.75)                            | 4,615       |             |              |
| <b>Misc.</b>                                        |             |             |              |
| Background checks                                   | 8,000       |             |              |
| Sportsmanship & League Awards                       | 1,500       |             |              |
| Whistles, stopwatches, scorebooks                   | 450         |             |              |
| First aid supplies @ the Fields                     | 250         |             |              |
| Advertising Budget                                  | 1,000       |             |              |
| Official/ Umpire Jerseys                            | 850         |             |              |
| Ice Skates Replacement                              | 1,000       |             |              |
| Merit Badge classes                                 | 500         |             |              |
| Total budget for account                            | \$ 123,880  | \$ -        | \$ -         |
| Amount changed from request                         |             |             | \$ (123,880) |
| Increase/(decrease) from prior year modified budget | \$ 30,780   | \$ (93,100) | \$ (93,100)  |

**PARKS & RECREATION DEPARTMENT**  
**Fiscal Year Ending June 30, 2017**  
**Line Item Detail**

|                                                                | <u>Requested</u> | <u>City Manager/Council<br/>Recommendation</u> | <u>Adopted<br/>Budget</u> |
|----------------------------------------------------------------|------------------|------------------------------------------------|---------------------------|
| <b>10-64-26 Vehicle expenses</b>                               |                  |                                                |                           |
| Prior year budget, as modified                                 |                  |                                                | \$ 2,500                  |
| Current estimates:                                             |                  |                                                |                           |
| Fuel, oil changes, etc.                                        | \$ 2,500         |                                                |                           |
| Total budget for account                                       | \$ 2,500         | \$ -                                           | \$ -                      |
| Amount changed from request                                    |                  |                                                | \$ (2,500)                |
| Increase/(decrease) from prior year modified budget            | \$ -             | \$ (2,500)                                     | \$ (2,500)                |
| <b>10-64-27 Utilities Expense</b>                              |                  |                                                |                           |
| Prior year budget, as modified                                 |                  |                                                | \$ 27,715                 |
| Current estimates:                                             |                  |                                                |                           |
| Utilities for Community Center                                 | \$ 1,183         |                                                |                           |
| Total budget for account                                       | \$ 1,183         | \$ -                                           | \$ -                      |
| Amount changed from request                                    |                  |                                                | \$ (1,183)                |
| Increase/(decrease) from prior year modified budget            | \$ (26,532)      | \$ (27,715)                                    | \$ (27,715)               |
| <b>10-64-28 Communications</b>                                 |                  |                                                |                           |
| Prior year budget, as modified                                 |                  |                                                | \$ 2,000                  |
| Current estimates:                                             |                  |                                                |                           |
| Cell phones (3 employees)                                      | \$ 2,160         |                                                |                           |
| Cell phone (new employee) includes service and new phone       | \$ 1,020         |                                                |                           |
| Stipend for Event Coordinator                                  | 360              |                                                |                           |
| Total budget for account                                       | \$ 3,540         | \$ -                                           | \$ -                      |
| Amount changed from request                                    |                  |                                                | \$ (3,540)                |
| Increase/(decrease) from prior year modified budget            | \$ 1,540         | \$ (2,000)                                     | \$ (2,000)                |
| <b>10-64-29 Building maintenance</b>                           |                  |                                                |                           |
| Prior year budget, as modified                                 |                  |                                                | \$ 3,500                  |
| Current estimates:                                             |                  |                                                |                           |
| Misc. Cleaning supplies (Gym wipes, Gum remover, disinfectant) | 1,000            |                                                |                           |
| Misc. building and equipment repairs                           | 2,500            |                                                |                           |
| Total budget for account                                       | \$ 3,500         | \$ -                                           | \$ -                      |
| Amount changed from request                                    |                  |                                                | \$ (3,500)                |
| Increase/(decrease) from prior year modified budget            | \$ -             | \$ (3,500)                                     | \$ (3,500)                |

**PARKS & RECREATION DEPARTMENT**  
**Fiscal Year Ending June 30, 2017**  
**Line Item Detail**

|                                                     | <u>Requested</u>  | <u>City Manager/Council<br/>Recommendation</u> | <u>Adopted<br/>Budget</u> |
|-----------------------------------------------------|-------------------|------------------------------------------------|---------------------------|
| <b>10-64-30 Officials</b>                           |                   |                                                |                           |
| Prior year budget, as modified                      |                   |                                                | \$ 19,000                 |
| Current estimates:                                  |                   |                                                |                           |
| Youth football (WFFL) 9 weeks, 2 fields             | \$ 9,600          |                                                |                           |
| Jr. Jazz basketball (6th grade & up)                | 7,000             |                                                |                           |
| Baseball & girls softball (Jr. High)                | 2,400             |                                                |                           |
| Flag Football                                       | 1,500             |                                                |                           |
|                                                     | <u>          </u> | <u>          </u>                              | <u>          </u>         |
| Total budget for account                            | \$ 20,500         | \$ -                                           | \$ -                      |
| Amount changed from request                         |                   |                                                | \$ (20,500)               |
| Increase/(decrease) from prior year modified budget | \$ 1,500          | \$ (19,000)                                    | \$ (19,000)               |
| <b>10-64-31 Cemetary Maintenance</b>                |                   |                                                |                           |
| Prior year budget, as modified                      |                   |                                                | \$ 1,000                  |
| Current estimates:                                  |                   |                                                |                           |
| Board replacement                                   | \$ 500            |                                                |                           |
| Extra Hard Hat                                      | 50                |                                                |                           |
| Head stone repairs, misc repairs                    | 1,000             |                                                |                           |
|                                                     | <u>          </u> | <u>          </u>                              | <u>          </u>         |
| Total budget for account                            | \$ 1,550          | \$ -                                           | \$ -                      |
| Amount changed from request                         |                   |                                                | \$ (1,550)                |
| Increase/(decrease) from prior year modified budget | \$ 550            | \$ (19,000)                                    | \$ (19,000)               |
| <b>10-64-37 Professional &amp; Technical</b>        |                   |                                                |                           |
| Prior year budget, as modified                      |                   |                                                | \$ -                      |
| Current estimates:                                  |                   |                                                |                           |
|                                                     | <u>          </u> | <u>          </u>                              | <u>          </u>         |
| Total budget for account                            | \$ -              | \$ -                                           | \$ -                      |
| Amount changed from request                         |                   |                                                | \$ -                      |
| Increase/(decrease) from prior year modified budget | \$ -              | \$ -                                           | \$ -                      |

**PARKS & RECREATION DEPARTMENT**  
**Fiscal Year Ending June 30, 2017**  
**Line Item Detail**

|                                                        | Requested  | City Manager/Council<br>Recommendation | Adopted<br>Budget |
|--------------------------------------------------------|------------|----------------------------------------|-------------------|
| <b>10-64-40 Special dept. materials &amp; supplies</b> |            |                                        |                   |
| Prior year budget, as modified                         |            |                                        | \$ 14,000         |
| Current estimates:                                     |            |                                        |                   |
| Pumpkin walk                                           | \$ 4,500   |                                        |                   |
| Easter egg hunt                                        | \$ 2,500   |                                        |                   |
| Total budget for account                               | \$ 7,000   | \$ -                                   | \$ -              |
| Amount changed from request                            |            |                                        | \$ (7,000)        |
| Increase/(decrease) from prior year modified budget    | \$ (7,000) | \$ (14,000)                            | \$ (14,000)       |
| <b>10-64-42 Senior Programs</b>                        |            |                                        |                   |
| Prior year budget, as modified                         |            |                                        | \$ 3,000          |
| Current estimates:                                     |            |                                        |                   |
|                                                        | \$ 3,000   |                                        |                   |
| Total budget for account                               | \$ 3,000   | \$ -                                   | \$ -              |
| Amount changed from request                            |            |                                        | \$ (3,000)        |
| Increase/(decrease) from prior year modified budget    | \$ -       | \$ (3,000)                             | \$ (3,000)        |
| <b>10-64-45 Heritage Days</b>                          |            |                                        |                   |
| Prior year budget, as modified                         |            |                                        | \$ 35,000         |
| Current estimates:                                     |            |                                        |                   |
| Fireworks                                              | \$ 10,000  |                                        |                   |
| Heritage Day Expenses                                  | 25,000     |                                        |                   |
| Total budget for account                               | \$ 35,000  | \$ -                                   | \$ -              |
| Amount changed from request                            |            |                                        | \$ (35,000)       |
| Increase/(decrease) from prior year modified budget    | \$ -       | \$ (35,000)                            | \$ (35,000)       |

**PARKS & RECREATION DEPARTMENT**  
**Fiscal Year Ending June 30, 2017**  
**Line Item Detail**

|                                                     | <u>Requested</u> | <u>City Manager/Council<br/>Recommendation</u> | <u>Adopted<br/>Budget</u> |
|-----------------------------------------------------|------------------|------------------------------------------------|---------------------------|
| <b>10-64-50 Arts Council</b>                        |                  |                                                |                           |
| Prior year budget, as modified                      |                  |                                                | \$ 17,600                 |
| Current estimates:                                  |                  |                                                |                           |
| <b>Includes:</b> Theater Committee Budget,          | \$ 20,000        |                                                |                           |
| Orchestra Committee Budget,                         |                  |                                                |                           |
| Fundraising,                                        |                  |                                                |                           |
| Sponsorships,                                       |                  |                                                |                           |
| Technology                                          |                  |                                                |                           |
| Total budget for account                            | \$ 20,000        | \$ -                                           | \$ -                      |
| Amount changed from request                         |                  |                                                | \$ (20,000)               |
| Increase/(decrease) from prior year modified budget | \$ 2,400         | \$ (17,600)                                    | \$ (17,600)               |
| <b>10-64-70 Capital outlay</b>                      |                  |                                                |                           |
| Prior year budget, as modified                      |                  |                                                | \$ -                      |
| Current estimates:                                  |                  |                                                |                           |
| Total budget for account                            | \$ -             | \$ -                                           | \$ -                      |
| Amount changed from request                         |                  |                                                | \$ -                      |
| Increase/(decrease) from prior year modified budget | \$ -             | \$ -                                           | \$ -                      |
| <b>Total expenditures</b>                           |                  |                                                |                           |
| Prior year budget, as modified                      |                  |                                                | \$ 169,425                |
| Total budget for expenditures                       | \$ 235,254       | \$ -                                           | \$ -                      |
| Amount changed from request                         |                  |                                                | \$ (235,254)              |
| Increase/(decrease) from prior year modified budget | \$ 65,829        | \$ (169,425)                                   | \$ (169,425)              |

**Parks & Recreation Department  
Salaries and Benefits - FY 2017**

**Changes from prior year (include supplemental personnel sheet):**

| Position               | Name     | Salary            | FICA             | Retirement       | Insurance         | W/C              | Unemploy        | Total             |
|------------------------|----------|-------------------|------------------|------------------|-------------------|------------------|-----------------|-------------------|
| Director               | Robinson | \$ 75,900         | \$ 5,806         | \$ 14,019        | \$ 19,227         | \$ 1,376         | \$ 100          | \$ 116,428        |
| Asst Dir. / Su         | Smout    | \$ 65,836         | \$ 5,036         | \$ 12,160        | \$ 19,175         | \$ 1,193         | \$ 100          | \$ 103,500        |
| Superintendi           | new      | \$ 50,752         | \$ 3,883         | \$ 9,374         | \$ 19,096         | \$ 920           | \$ 100          | \$ 84,125         |
| Rec Coordin:           | Harris   | \$ 38,542         | \$ 2,948         | \$ 6,433         | \$ 19,033         | \$ 699           | \$ 100          | \$ 67,755         |
| Rec Coordin:           | Freeman  | \$ 36,920         | \$ 2,824         | \$ 6,162         | \$ 7,365          | \$ 669           | \$ 100          | \$ 54,040         |
| Park Coordin           | Rochelle | \$ 36,920         | \$ 2,824         | \$ 6,162         | \$ 19,025         | \$ 669           | \$ 100          | \$ 65,700         |
| Park Coordin           | new      | \$ 36,920         | \$ 2,824         | \$ 6,819         | \$ 19,025         | \$ 669           | \$ 100          | \$ 66,357         |
| Park Maint V           | Henrie   | \$ 28,163         | \$ 2,154         | \$ 4,700         | \$ 14,825         | \$ 510           | \$ 100          | \$ 50,453         |
| Various                | Raises   | \$ 13,933         | \$ 1,066         | \$ 2,573         | \$ 72             | \$ 253           |                 | \$ 17,897         |
| <b>Total Permanent</b> |          | <b>383,887</b>    | <b>29,365</b>    | <b>68,402</b>    | <b>136,843</b>    | <b>6,958</b>     | <b>800</b>      | <b>626,255</b>    |
| Various                |          | 237,747           | 18,188           | -                | \$ -              | \$ 4,309         | 3,400           | 263,644           |
| <b>Total Part-time</b> |          | <b>237,747</b>    | <b>18,188</b>    | <b>-</b>         | <b>-</b>          | <b>4,309</b>     | <b>3,400</b>    | <b>263,644</b>    |
| Overtime               |          | 15,000            | 1,148            | \$ 2,771         | -                 | \$ 272           | -               | 19,191            |
| <b>Total Overtime</b>  |          | <b>15,000</b>     | <b>1,148</b>     | <b>2,771</b>     | <b>-</b>          | <b>272</b>       | <b>-</b>        | <b>19,191</b>     |
| <b>Total</b>           |          | <b>\$ 636,634</b> | <b>\$ 48,701</b> | <b>\$ 71,173</b> | <b>\$ 136,843</b> | <b>\$ 11,539</b> | <b>\$ 4,200</b> | <b>\$ 909,090</b> |

Prior Year (As Modified) \$ 552,406 \$ 187,666 \$ 740,072

Requested: \$ 636,634 \$ 272,456 \$ 909,090  
 Increase/(decrease) from P/Y 84,228 84,790 169,018

Recommended: \$ -  
 Amount changed from requested (636,634) (272,456) (909,090)  
 Increase/(decrease) from P/Y (552,406) (187,666) (740,072)

Approved: \$ -  
 Amount changed from recommened - - -  
 Increase/(decrease) from P/Y (552,406) (187,666) (740,072)

**Changes from requested to approved:**





## Parks Maintenance Fund FY 2017 Budget Summary

*Submitted by Kresta Robinson, Parks & Recreation Director*

Department summary:

|                        | <u>FY '15 Actual</u> | <u>FY '16 Budget</u> | <u>FY '17 Request</u> |
|------------------------|----------------------|----------------------|-----------------------|
| Operating expenditures | 151,954              | 231,040              | 281,728               |
| Capital expenditures   | 16,767               | 32,629               | 23,000                |
| Total expenditures     | <u>\$ 168,721</u>    | <u>\$ 263,669</u>    | <u>\$ 304,728</u>     |

Significant changes from prior year:

Moved the secondary water charge to this budget totalling \$26,568 from the 10-64 budget. Added \$20,000 for repair of baseball backstops.



**PARKS MAINTENANCE FUND**  
**Cost Allocation Detail**

| Account                      | Account Description             | FY 2015    | FY 2016     | Variance              | FY 2017     |             |          |
|------------------------------|---------------------------------|------------|-------------|-----------------------|-------------|-------------|----------|
|                              |                                 | Actual     | Budget      | 2016 FY<br>to 2017 FY | Requested   | Recommended | Approved |
| Estimated beginning balance: |                                 | \$ 43,991  | \$ 123,715  | \$ -                  | \$ 113,346  |             |          |
| <b>Revenue:</b>              |                                 |            |             |                       |             |             |          |
| 17-36-10                     | Interest Earnings               | \$ 373     | \$ 300      | \$ 300                | \$ 600      |             |          |
| 17-37-10                     | Park maintenance fee            | 248,071    | 253,000     | 19,490                | 272,490     |             |          |
|                              | Sub-total revenue               | \$ 248,445 | \$ 253,300  | \$ 19,790             | \$ 273,090  | \$ -        | \$ -     |
| <b>Operations:</b>           |                                 |            |             |                       |             |             |          |
| 17-40-15                     | Uniforms                        | \$ -       | \$ -        | \$ 3,150              | \$ 3,150    | \$ -        | \$ -     |
| 17-40-23                     | Travel & training               | 1,480      | 5,500       | -                     | 5,500       | -           | -        |
| 17-40-25                     | Equipment and Supplies          | 16,503     | 18,730      | (2,050)               | 16,680      | -           | -        |
| 17-40-26                     | Vehicle expenses                | 22,856     | 30,000      | -                     | 30,000      | -           | -        |
| 17-40-27                     | Utilities                       | 7,995      | 10,000      | 26,568                | 36,568      | -           | -        |
| 17-40-28                     | Communications                  | 1,367      | 1,500       | 1,770                 | 3,270       | -           | -        |
| 17-40-30                     | Buildings & grounds maintenance | 101,754    | 165,210     | 24,400                | 189,610     | -           | -        |
| 17-40-55                     | Bad debt                        | -          | 100         | -                     | 100         | -           | -        |
|                              | Sub-total operations            | \$ 151,954 | \$ 231,040  | \$ 50,688             | \$ 281,728  | \$ -        | \$ -     |
| <b>Capital:</b>              |                                 |            |             |                       |             |             |          |
| 17-40-70                     | Capital outlay                  | 16,767     | 32,629      | \$ (9,629)            | 23,000      | -           | -        |
|                              | Total activity                  | \$ 79,724  | \$ (10,369) | \$ (21,269)           | \$ (31,638) | \$ -        | \$ -     |
| Estimated ending balance:    |                                 | \$ 123,715 | \$ 113,346  | \$ (21,269)           | \$ 81,708   | \$ -        | \$ -     |

**PARKS MAINTENANCE FUND**  
**Fiscal Year Ending June 30, 2017**  
**Line Item Detail**

|                                                                                     | Requested | City Manager/Counc<br>Recommendation | Adopted<br>Budget |
|-------------------------------------------------------------------------------------|-----------|--------------------------------------|-------------------|
| <b>17-40-15 Uniforms</b>                                                            |           |                                      |                   |
| Prior year budget, as modified                                                      |           |                                      | \$ -              |
| Current estimates:                                                                  |           |                                      |                   |
| <b>Staff Uniform</b>                                                                | 1,750     |                                      |                   |
| 3-F/T Staff @ \$350/Emp. (Boots (\$150), 4-Shirts (\$100), 2-Hoodie/Jacket (\$100)) |           |                                      |                   |
| 2-P/T Staff @ \$100/Emp. (2-Shirts (\$50), 1-Hoodie (\$50))                         |           |                                      |                   |
| 10-Seasonal Staff @ \$50/Emp. (2-Shirts (\$50))                                     |           |                                      |                   |
| <b>Staff Uniform (1 New F/T Employee)</b>                                           | 350       |                                      |                   |
| 1-F/T Staff @ \$350/Emp. (Boots (\$150), 4-Shirts (\$100), 2-Hoodie/Jacket (\$100)) |           |                                      |                   |
| <b>Staff PPE</b>                                                                    | 950       |                                      |                   |
| 3-F/T Staff @ \$100/Emp. (Hard Hat, Vest, Gloves, Safety Glasses, Ear Plugs)        |           |                                      |                   |
| 2-P/T Staff @ \$75/Emp. (Gloves, Vest, Safety Glasses, Ear Plugs)                   |           |                                      |                   |
| 10 Season Staff @ &50/Emp. (Gloves, Safety Glasses, Ear Plugs)                      |           |                                      |                   |
| <b>Staff PPE (1 New F/T Employee)</b>                                               | 100       |                                      |                   |
| 1-F/T Staff @ \$100/Emp. (Hard Hat, Vest, Gloves, Safety Glasses, Ear Plugs)        |           |                                      |                   |
| Total budget for account                                                            | \$ 3,150  | \$ -                                 | \$ -              |
| Amount changed from request                                                         |           |                                      | \$ (3,150)        |
| Increase/(decrease) from prior year modified budget                                 | \$ 3,150  | \$ -                                 | \$ -              |
| <b>17-40-23 Travel &amp; training</b>                                               |           |                                      |                   |
| Prior year budget, as modified                                                      |           |                                      | \$ 5,500          |
| Current estimates:                                                                  |           |                                      |                   |
| <b>ABC/STMA Conference</b>                                                          | \$ 2,700  |                                      |                   |
| (Conf. Fee, Travel, Room/Board for 1.5 Emp. @ \$1800/Emp.)                          |           |                                      |                   |
| <b>URPA/UCPC Conference</b>                                                         | 1,950     |                                      |                   |
| (Conf. Fee, Travel, Room/Board for 3 Emp. @ \$650/Emp.)                             |           |                                      |                   |
| <b>Pesticide Application Liscense/Classes</b>                                       | 200       |                                      |                   |
| (2 Emp. @ \$100/Emp.)                                                               |           |                                      |                   |
| <b>Pesticide Application Liscense/Classes (1 New F/T Employee)</b>                  | 100       |                                      |                   |
| (1 Emp. @ \$100/Emp.)                                                               |           |                                      |                   |
| <b>CPSI Cert. (Certified Playground Safety Inspector)</b>                           | 550       |                                      |                   |
| (Course, Exam, & Kit for 1 Emp. @ \$550)                                            |           |                                      |                   |
| Total budget for account                                                            | \$ 5,500  | \$ -                                 | \$ -              |
| Amount changed from request                                                         |           |                                      | \$ (5,500)        |
| Increase/(decrease) from prior year modified budget                                 | \$ -      | \$ (5,500)                           | \$ (5,500)        |

**PARKS MAINTENANCE FUND**  
**Fiscal Year Ending June 30, 2017**  
**Line Item Detail**

|                                                                                                                                        | <u>Requested</u> | <u>City Manager/Counc<br/>Recommendation</u> | <u>Adopted<br/>Budget</u> |
|----------------------------------------------------------------------------------------------------------------------------------------|------------------|----------------------------------------------|---------------------------|
| <b>17-40-25 Equipment and Supplies</b>                                                                                                 |                  |                                              |                           |
| Prior year budget, as modified                                                                                                         |                  |                                              | \$ 18,730                 |
| Current estimates:                                                                                                                     |                  |                                              |                           |
| <b>Trimmers (3)</b>                                                                                                                    | \$ 900           |                                              |                           |
| <b>Equipment Maintenance &amp; Repair</b><br>(i.e. Oil, Filters, Tools, Mower/Tractor/Excavator Repair(s),<br>Portable Air Tank, etc.) | 10,500           |                                              |                           |
| <b>Payment to DWR for Fish</b>                                                                                                         | 5,280            |                                              |                           |
| Total budget for account                                                                                                               | \$ 16,680        | \$ -                                         | \$ -                      |
| Amount changed from request                                                                                                            |                  |                                              | \$ (16,680)               |
| Increase/(decrease) from prior year modified budget                                                                                    | \$ (2,050)       | \$ (18,730)                                  | \$ (18,730)               |

|                                                       |           |             |             |
|-------------------------------------------------------|-----------|-------------|-------------|
| <b>17-40-26 Vehicle expenses</b>                      |           |             |             |
| Prior year budget, as modified                        |           |             | \$ 30,000   |
| Current estimates:                                    |           |             |             |
| <b>Fuel</b>                                           | \$ 26,450 |             |             |
| <b>Vehicle Repairs &amp; Preventative Maintenance</b> | 3,550     |             |             |
| Total budget for account                              | \$ 30,000 | \$ -        | \$ -        |
| Amount changed from request                           |           |             | \$ (30,000) |
| Increase/(decrease) from prior year modified budget   | \$ -      | \$ (30,000) | \$ (30,000) |

**PARKS MAINTENANCE FUND**  
**Fiscal Year Ending June 30, 2017**  
**Line Item Detail**

|                                                     | Requested | City Manager/Counc<br>Recommendation | Adopted<br>Budget |
|-----------------------------------------------------|-----------|--------------------------------------|-------------------|
| <b>17-40-27 Utilities</b>                           |           |                                      |                   |
| Prior year budget, as modified                      |           |                                      | \$ 10,000         |
| Current estimates:                                  |           |                                      |                   |
| Power for parks                                     | 10,000    |                                      |                   |
| Utilities for Parks                                 | 26,568    |                                      |                   |
| Total budget for account                            | \$ 36,568 | \$ -                                 | \$ -              |
| Amount changed from request                         |           |                                      | \$ (36,568)       |
| Increase/(decrease) from prior year modified budget | \$ 26,568 | \$ (10,000)                          | \$ (10,000)       |

|                                                                 |          |            |            |
|-----------------------------------------------------------------|----------|------------|------------|
| <b>17-40-28 Communications</b>                                  |          |            |            |
| Prior year budget, as modified                                  |          |            | \$ 1,500   |
| Current estimates:                                              |          |            |            |
| Cell phones                                                     | \$ 2,250 |            |            |
| <b>Cell phone (new employee) includes service and new phone</b> | \$ 1,020 |            |            |
| Total budget for account                                        | \$ 3,270 | \$ -       | \$ -       |
| Amount changed from request                                     |          |            | \$ (3,270) |
| Increase/(decrease) from prior year modified budget             | \$ 1,770 | \$ (1,500) | \$ (1,500) |

**PARKS MAINTENANCE FUND**  
**Fiscal Year Ending June 30, 2017**  
**Line Item Detail**

|                                                                                                                          | Requested  | City Manager/Counc<br>Recommendation | Adopted<br>Budget |
|--------------------------------------------------------------------------------------------------------------------------|------------|--------------------------------------|-------------------|
| <b>17-40-30 Buildings &amp; grounds maintenance</b>                                                                      |            |                                      |                   |
| Prior year budget, as modified                                                                                           |            |                                      | \$ 165,210        |
| Current estimates:                                                                                                       |            |                                      |                   |
| <b>Emigration Trail Resurfacing (High Density Mineral Bond @ 5.3 Miles)</b>                                              | \$ 50,000  |                                      |                   |
| <i>Engineering Estimate</i>                                                                                              |            |                                      |                   |
| <b>Parking Lot Maintenance - Jensen Park Crack Seal &amp; Striping</b>                                                   | 3,810      |                                      |                   |
| Jensen Parking Lot (\$3,810) - Crack Seal (\$3,600) & Striping (\$210)                                                   |            |                                      |                   |
| <b>Parking Lot Resurface @ 3000 West and Bluff Trailhead</b>                                                             | 1,100      |                                      |                   |
| High Density Mineral Bond (\$1,000) & Striping (\$100)                                                                   |            |                                      |                   |
| <b>Trail Underpass Pump Replacement</b>                                                                                  | 3,000      |                                      |                   |
| <b>Athletic Field Preparation Materials</b>                                                                              | 10,000     |                                      |                   |
| Paint & Supplies (\$3,200), Chalk (\$400),<br>Infield Mix/Conditioners/Clay (\$6,400)                                    |            |                                      |                   |
| <b>Turf &amp; Weed Management Materials</b>                                                                              | 33,700     |                                      |                   |
| Nutrients - Fertilizer/Agents (\$27,200) & Top Dress (\$2,500)<br>Weed/Pest Control - Pesticides & Herbicides (\$4,500)  |            |                                      |                   |
| <b>Irrigation Maintenance &amp; Repairs</b>                                                                              | 6,500      |                                      |                   |
| (Tools, Controllers, Transmitters, Valve Boxes, Valves,<br>Sprinkler Replacements/Parts, Filters)                        |            |                                      |                   |
| <b>Irrigation Central Controller - Founders Park</b>                                                                     | 10,000     |                                      |                   |
| <b>Playground Equipment Repair</b>                                                                                       | 2,000      |                                      |                   |
| <b>Playground Surface Material Replacement</b>                                                                           | 10,000     |                                      |                   |
| Canterbury (\$4,000) - (Includes Excavation & Installation)<br>Founders (\$6,000) - (Includes Excavation & Installation) |            |                                      |                   |
| <b>Playground Surface Material Refill(s)</b>                                                                             | 5,000      |                                      |                   |
| <b>Park Restroom &amp; Facility Maintenance Supplies/Repairs</b>                                                         | 5,000      |                                      |                   |
| (Cleaning Supplies, Toilet Paper, Garbage Liners, Vandalism Repairs, etc.)                                               |            |                                      |                   |
| <b>Portable Restroom Rentals</b>                                                                                         | 3,500      |                                      |                   |
| <b>Tree Initiative Program</b>                                                                                           | 3,000      |                                      |                   |
| <b>Tree/Arbor Trim Maintenance - SE Quadrant</b>                                                                         | 10,500     |                                      |                   |
| Bluffridge (\$1,000), Centennial (\$3,000), Legacy (\$4,000), Linda Vista (\$2,500)                                      |            |                                      |                   |
| <b>Salt/Ice Melt - (Comm. Center, Police Stat., Level 1 Parking Lots)</b>                                                | 2,000      |                                      |                   |
| <b>Skating Rink Supplies &amp; Maintenance</b>                                                                           | 3,000      |                                      |                   |
| <b>Table/Bench/Garbage Receptacle Replacement(s)/Addition(s)</b>                                                         | 3,500      |                                      |                   |
| Tables (2 @ \$1,000), Benches (4 @ \$500), Garbage Receptacles (4 @ \$500)                                               |            |                                      |                   |
| <b>Baseball Field Backstops @ Founders (Fields 1 &amp; 2)</b>                                                            | 20,000     |                                      |                   |
| <b>Volunteer Projects</b>                                                                                                | 4,000      |                                      |                   |
| Total budget for account                                                                                                 | \$ 189,610 | \$ -                                 | \$ -              |
| Amount changed from request                                                                                              |            |                                      | \$ (189,610)      |
| Increase/(decrease) from prior year modified budget                                                                      | \$ 24,400  | \$ (165,210)                         | \$ (165,210)      |

**PARKS MAINTENANCE FUND**  
**Fiscal Year Ending June 30, 2017**  
**Line Item Detail**

|                                                     | Requested | City Manager/Counc<br>Recommendation | Adopted<br>Budget |
|-----------------------------------------------------|-----------|--------------------------------------|-------------------|
| <b>17-40-55 Bad debt</b>                            |           |                                      |                   |
| Prior year budget, as modified                      |           |                                      | \$ 100            |
| Current estimates:                                  |           |                                      |                   |
| <b>Uncollectible accounts</b>                       | \$ 100    |                                      |                   |
| Total budget for account                            | \$ 100    | \$ -                                 | \$ -              |
| Amount changed from request                         |           |                                      | \$ (100)          |
| Increase/(decrease) from prior year modified budget | \$ -      | \$ (100)                             | \$ (100)          |

|                                                     |            |             |             |
|-----------------------------------------------------|------------|-------------|-------------|
| <b>17-40-70 Capital outlay</b>                      |            |             |             |
| Prior year budget, as modified                      |            |             | \$ 32,629   |
| Current estimates:                                  |            |             |             |
| <b>Grasshopper Mower for Mow Crew</b>               | \$ 15,000  |             |             |
| <b>Replacement Snow Plow for 1-Ton</b>              | 8,000      |             |             |
| Total budget for account                            | \$ 23,000  | \$ -        | \$ -        |
| Amount changed from request                         |            |             | \$ (23,000) |
| Increase/(decrease) from prior year modified budget | \$ (9,629) | \$ (32,629) | \$ (32,629) |

|                                                     |            |              |              |
|-----------------------------------------------------|------------|--------------|--------------|
| <b>Total expenditures</b>                           |            |              |              |
| Prior year budget, as modified                      |            |              | \$ 263,669   |
| Total budget for expenditures                       | \$ 304,728 | \$ -         | \$ -         |
| Amount changed from request                         |            |              | \$ (304,728) |
| Increase/(decrease) from prior year modified budget | \$ 41,059  | \$ (263,669) | \$ (263,669) |

**IMPACT FEES**  
Revenues & Cost Allocation Detail

| Account Description                 | Parks, Trails,<br>& Recreation | Public<br>Safety  | Transportation    | Secondary<br>Water  | Storm<br>Water     | Culinary<br>Water |
|-------------------------------------|--------------------------------|-------------------|-------------------|---------------------|--------------------|-------------------|
| <b>Estimated beginning balance:</b> | <u>\$ 1,805,000</u>            | <u>\$ 199,439</u> | <u>\$ 147,473</u> | <u>\$ 129,000</u>   | <u>\$ 136,000</u>  | <u>\$ 437,956</u> |
| Revenue:                            |                                |                   |                   |                     |                    |                   |
| Impact fees                         | \$ 568,250                     | \$ 48,000         | \$ 185,750        | \$ 284,000          | \$ 290,250         | \$ 241,500        |
| Interest                            | 12,450                         | 1,100             | 1,800             | 2,300               | 1,000              | 1,500             |
| Federal Grants / State Grants       |                                |                   |                   |                     |                    |                   |
| Transfers from other funds          |                                | -                 | -                 | -                   | -                  | -                 |
| Reimbursements / Contributions      |                                |                   |                   |                     |                    |                   |
| Sub-total revenue                   | <u>\$ 580,700</u>              | <u>\$ 49,100</u>  | <u>\$ 187,550</u> | <u>\$ 286,300</u>   | <u>\$ 291,250</u>  | <u>\$ 243,000</u> |
| Expenditures:                       |                                |                   |                   |                     |                    |                   |
| Interest                            | \$ -                           | \$ -              | \$ -              | \$ -                | \$ -               | \$ -              |
| Bond payment - principal            | -                              | -                 | -                 | -                   | -                  | -                 |
| Bond payment - interest             | -                              | -                 | -                 | -                   | -                  | -                 |
| Professional and technical          | -                              | -                 | -                 | -                   | -                  | -                 |
| Impact Fee Study Plan               | -                              | -                 | -                 | -                   | 50,000             | -                 |
| Transfer to other funds - Debt      | -                              | 49,100            | -                 | -                   | -                  | -                 |
| Capital projects/ Park Develop      | 2,305,000                      |                   | -                 | 425,000             | 300,000            | -                 |
| Sub-total expenditures              | <u>\$ 2,305,000</u>            | <u>\$ 49,100</u>  | <u>\$ -</u>       | <u>\$ 425,000</u>   | <u>\$ 350,000</u>  | <u>\$ -</u>       |
| Total activity                      | <u>\$ (1,724,300)</u>          | <u>\$ -</u>       | <u>\$ 187,550</u> | <u>\$ (138,700)</u> | <u>\$ (58,750)</u> | <u>\$ 243,000</u> |
| <b>Estimated ending balance:</b>    | <u>\$ 80,700</u>               | <u>\$ 199,439</u> | <u>\$ 335,023</u> | <u>\$ (9,700)</u>   | <u>\$ 77,250</u>   | <u>\$ 680,956</u> |

**IMPACT FEES**  
**Fiscal Year Ending June 30, 2017**  
**Line Item Detail**

|                                                     | <u>Requested</u>            | <u>City Manager/Council<br/>Recommendation</u> | <u>Adopted<br/>Budget</u>   |
|-----------------------------------------------------|-----------------------------|------------------------------------------------|-----------------------------|
| <b>Park Development Impact Fee:</b>                 |                             |                                                |                             |
| <b>12-40-70 Park Development</b>                    |                             |                                                |                             |
| Prior year budget, as modified                      |                             |                                                | \$ <u>936,200</u>           |
| Current estimates:                                  |                             |                                                |                             |
| <b>Trail Head at Bluff &amp; 3000 West</b>          | 70,000                      | 70,000                                         |                             |
| - landscaping, workout station, stub utilities      |                             |                                                |                             |
| <b>Tuscany Park</b>                                 | 125,000                     | 125,000                                        |                             |
| '- landscaping, parking, pavilion                   |                             |                                                |                             |
| <b>Centennial Park Pavilion</b>                     | 100,000                     | 100,000                                        |                             |
| <b>Bluff Ridge Pavilion</b>                         | 50,000                      | 50,000                                         |                             |
| <b>Parkland Acquisition</b>                         | 1,960,000                   | 1,960,000                                      |                             |
| Fremont Park Soccer Complex                         | 2,200,000                   |                                                |                             |
| Legacy Park Expansion                               | 385,500                     |                                                |                             |
| Equestrian Park - Lights, Bleachers                 | 61,000                      |                                                |                             |
| Jensen Park - South East Portion                    | ???                         |                                                |                             |
|                                                     | <u>                    </u> | <u>                    </u>                    | <u>                    </u> |
| Total budget for account                            | \$ <u>4,951,500</u>         | \$ <u>2,305,000</u>                            | \$ <u>-</u>                 |
| Amount changed from request                         |                             |                                                | \$ (4,951,500)              |
| Increase/(decrease) from prior year modified budget | \$ 4,015,300                | \$ 1,368,800                                   | \$ (936,200)                |



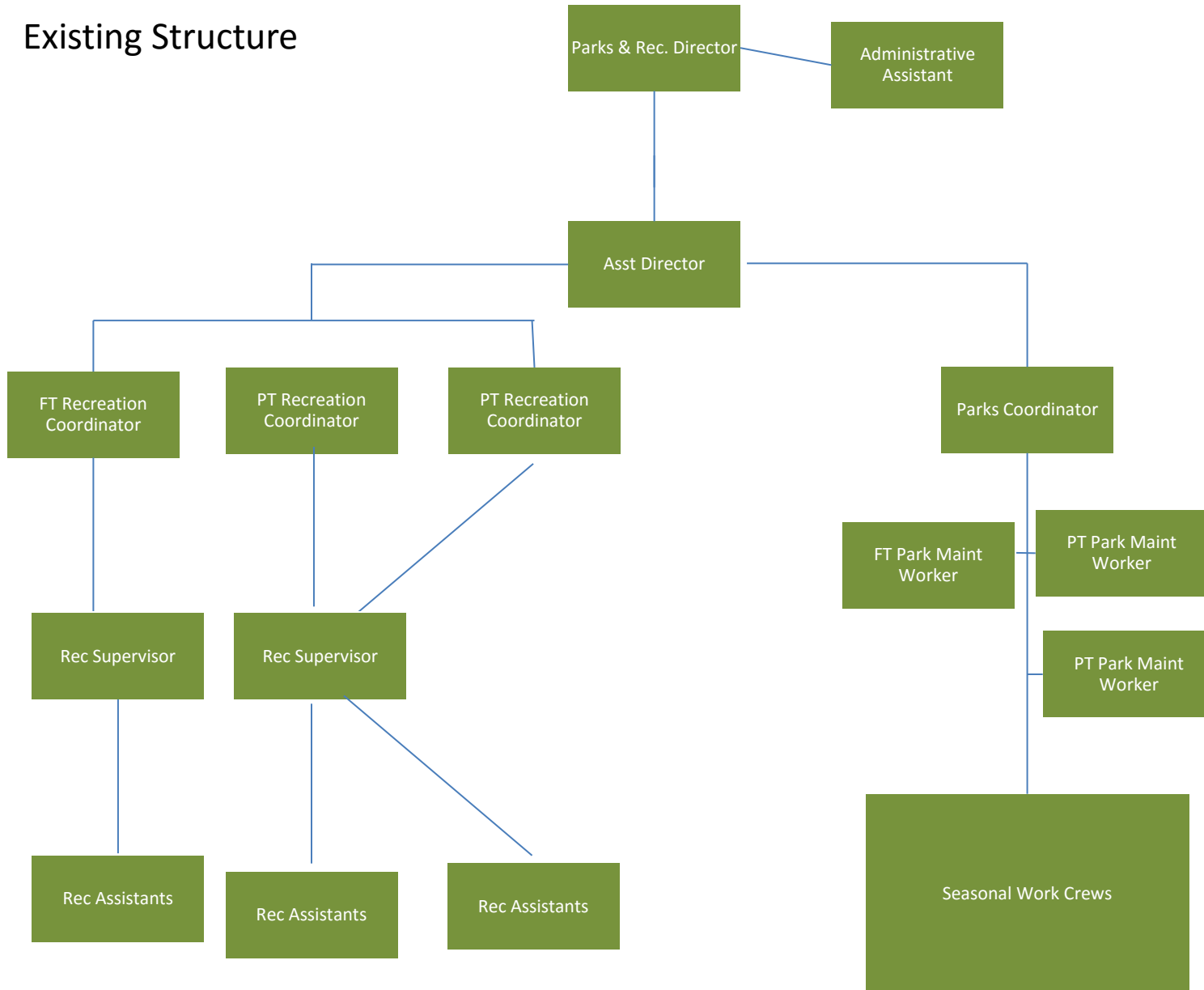
## Vehicle and Building Expenses - 5 Year Plan

| Category          | Department                    | Description                      | Cost Estimate        | FY2017                 | FY2018              | FY2019              | FY2020               | FY2021               | Notes                          |
|-------------------|-------------------------------|----------------------------------|----------------------|------------------------|---------------------|---------------------|----------------------|----------------------|--------------------------------|
| Vehicle           | Parks & Recreation            | 2008 Chevy Silverado             | \$ 25,000.00         |                        |                     |                     | \$ 25,000.00         |                      |                                |
| Vehicle           | Parks & Recreation            | 2008 Chevy Silverado             | \$ 25,000.00         |                        |                     |                     | \$ 25,000.00         |                      |                                |
| Vehicle           | Parks & Recreation            | 2008 Chevy Silverado             | \$ 25,000.00         |                        |                     |                     | \$ 25,000.00         |                      |                                |
| Vehicle           | Parks & Recreation            | 2008 Chevy C-1500                | \$ 30,000.00         |                        |                     |                     | \$ 30,000.00         |                      |                                |
| Vehicle           | Parks & Recreation            | 2008 Chevy C-1500                | \$ 35,000.00         |                        |                     |                     |                      |                      |                                |
| <b>Building</b>   | <b>Parks &amp; Recreation</b> | <b>Storage Facility - 3 Bay</b>  | <b>\$ 100,000.00</b> | <b>\$ 100,000.00</b>   |                     |                     |                      |                      |                                |
| Vehicle           | Public Works                  | 2005 Dodge Hemi                  | \$ 40,000.00         |                        |                     |                     |                      |                      |                                |
| Vehicle           | Public Works                  | 2006 Dodge Utility Pickup        | \$ 40,000.00         |                        | \$ 40,000.00        |                     |                      |                      |                                |
| Vehicle           | Public Works                  | 2006 Dodge Utility Pickup        | \$ 40,000.00         |                        | \$ 40,000.00        |                     |                      |                      |                                |
| Vehicle           | Public Works                  | 1994 Ten Wheeler                 | \$ 200,000.00        |                        |                     |                     | \$ 200,000.00        |                      |                                |
| Vehicle           | Public Works                  | 2000 Stirling Sweeper            | \$ 175,000.00        |                        | \$ 175,000.00       |                     |                      |                      |                                |
| Vehicle           | Public Works                  | 2008 F-550 Dump                  | \$ 60,000.00         |                        |                     |                     |                      | \$ 60,000.00         |                                |
| Vehicle           | Public Works                  | Ford F-150 Truck                 | \$ 25,000.00         |                        |                     |                     |                      |                      |                                |
| Vehicle           | Fire                          | Type 3 Urban Interface Engine    | \$ 650,000.00        | \$ 650,000.00          |                     |                     |                      |                      |                                |
| Vehicle           | Fire                          | Type 6 Brush Truck               | \$ 150,000.00        | \$ 150,000.00          |                     |                     |                      |                      |                                |
| Vehicle           | Fire                          | Ford F450 Ambulance (A-31)       | \$ 125,000.00        |                        | \$ 125,000.00       |                     |                      |                      |                                |
| Vehicle           | Fire                          | Pierce Ladder Truck              | \$ 800,000.00        |                        |                     |                     |                      |                      |                                |
| Vehicle           | Fire                          | Ford F-150 Truck                 | \$ 40,000.00         |                        |                     |                     |                      |                      |                                |
| Vehicle           | Fire                          | Chevy Silverado                  | \$ 40,000.00         |                        |                     |                     |                      |                      |                                |
| Equipment         | Fire                          | Breathing Apparatus Equipment    | \$ 269,551.00        | \$ 26,955.00           |                     |                     |                      |                      | Grant will pay for 90%.        |
| Equipment         | Fire                          | Liefpak 15 Monitor Defibrillator | \$ 28,500.00         | \$ 28,500.00           | \$ 28,500.00        |                     |                      |                      | \$8,000 grant possibility      |
| Vehicle           | Police                        | Ford Interceptor                 | \$ 42,000.00         | \$ 42,000.00           |                     |                     |                      |                      |                                |
| Vehicle           | Police                        | Ford Interceptor                 | \$ 42,000.00         | \$ 42,000.00           |                     |                     |                      |                      |                                |
| Vehicle           | Police                        | Ford Interceptor                 | \$ 42,000.00         | \$ 42,000.00           |                     |                     |                      |                      |                                |
| Vehicle           | Police                        | Ford Interceptor                 | \$ 37,000.00         |                        |                     | \$ 37,000.00        |                      |                      | Replace with Ford Interceptors |
| Vehicle           | Police                        | Ford Interceptor                 | \$ 37,000.00         |                        |                     | \$ 37,000.00        |                      |                      | Replace with Ford Interceptors |
| Vehicle           | Police                        | Ford Interceptor                 | \$ 37,000.00         |                        |                     | \$ 37,000.00        |                      |                      | Replace with Ford Interceptors |
| Vehicle           | Police                        | Ford Interceptor                 | \$ 37,000.00         |                        |                     | \$ 37,000.00        |                      |                      | Replace with Ford Interceptors |
| Vehicle           | Police                        | Ford Interceptor                 | \$ 37,000.00         |                        |                     | \$ 37,000.00        |                      |                      | Replace with Ford Interceptors |
| Vehicle           | Police                        | Ford Interceptor                 | \$ 37,000.00         |                        |                     | \$ 37,000.00        |                      |                      | Replace with Ford Interceptors |
| Vehicle           | Police                        | Ford Interceptor                 | \$ 37,000.00         |                        |                     | \$ 37,000.00        |                      |                      | Replace with Ford Interceptors |
| Vehicle           | Police                        | Ford Interceptor                 | \$ 37,000.00         |                        |                     | \$ 37,000.00        |                      |                      | Replace with Ford Interceptors |
| Vehicle           | Police                        | Ford Interceptor                 | \$ 37,000.00         |                        |                     | \$ 37,000.00        |                      |                      | Replace with Ford Interceptors |
| Vehicle           | Police                        | Ford Interceptor                 | \$ 37,000.00         |                        |                     | \$ 37,000.00        |                      |                      | Replace with Ford Interceptors |
| Vehicle           | Police                        | Ford Interceptor                 | \$ 37,000.00         |                        |                     | \$ 37,000.00        |                      |                      | Replace with Ford Interceptors |
| Vehicle           | DCED                          | 2007 Dodge Dakota Truck          | \$ 25,000.00         |                        |                     |                     | \$ 25,000.00         |                      |                                |
| Vehicle           | DCED                          | 2007 Dodge Dakota Truck          | \$ 25,000.00         |                        |                     |                     | \$ 25,000.00         |                      |                                |
| Vehicle           | Building Maintenance          | Truck                            | \$ 40,000.00         | \$ 40,000.00           |                     |                     |                      |                      |                                |
| Vehicle           | Building Maintenance          | 2007 Dodge Dakota Truck          | \$ 25,000.00         |                        |                     |                     | \$ 25,000.00         |                      |                                |
| <b>Total</b>      |                               |                                  |                      | \$ 1,121,455.00        | \$ 408,500.00       | \$ 407,000.00       | \$ 380,000.00        | \$ 60,000.00         | <b>\$2,376,955.00</b>          |
| <b>Budget</b>     |                               |                                  |                      | \$ 600,000.00          | \$ 440,000.00       | \$ 440,000.00       | \$ 545,000.00        | \$ 545,000.00        | <b>\$2,570,000.00</b>          |
| <b>Difference</b> |                               |                                  |                      | <b>\$ (521,455.00)</b> | <b>\$ 31,500.00</b> | <b>\$ 33,000.00</b> | <b>\$ 165,000.00</b> | <b>\$ 485,000.00</b> | <b>\$193,045.00</b>            |

Use \$160k from public safety impact

\*\*Reserve excess for ladder truck

# Existing Structure



# Proposed Structure

