



SYRACUSE CITY

Syracuse City Council Work Session Notice

February 26, 2013 – 6:00 p.m.
Municipal Building, 1979 W. 1900 S.

Notice is hereby given that the Syracuse City Council will meet in a work session on Tuesday, February 26, 2013, at 6:00 p.m. in the large conference room of the Municipal Building, 1979 W. 1900 S., Syracuse City, Davis County, Utah. The purpose of the work session is to discuss/review the following items:

- a. Public comments.
- b. Pre-retreat budget discussions: (1.5 hours)
 - Recycling program;
 - Creation of two new Police Officer positions;
 - Crisis Intervention Training for Police Department;
 - Staffing for storm sewer maintenance;
 - Utility rate increases;
 - Storm water fund increase to cover for long-term projects;
 - Newsletter brief;
 - Debt reduction.
- c. Discussion regarding agenda item #4- Financial Ready Resolution. (5 min.)
- d. Discussion regarding 2013 Municipal Elections. (5 min.)
- e. Discussion regarding home business inspections. (10 min.)
- f. Discussion regarding issuance of permits for water heater replacements. (10 min.)
- g. Discussion of Ipad usage policy. (5 min.)
- h. Discussion regarding agenda item #3, subdivision approval. (5 min.)
- i. Council business.

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In compliance with the Americans Disabilities Act, persons needing auxiliary communicative aids and services for this meeting should contact the City Offices at 801-825-1477 at least 48 hours in advance of the meeting.

#### **CERTIFICATE OF POSTING**

The undersigned, duly appointed City Recorder, does hereby certify that the above notice and agenda was posted within the Syracuse City limits on this 22<sup>nd</sup> day of February, 2013 at Syracuse City Hall on the City Hall Notice Board and at <http://www.syracuseut.com/>. A copy was also provided to the Standard-Examiner on February 22, 2013.

CASSIE Z. BROWN, CMC  
SYRACUSE CITY RECORDER



# COUNCIL AGENDA

February 26th, 2013

Agenda Item #b                      Pre-retreat FY2014 budget discussion topics.

## *Factual Summation*

- Any questions about this agenda item may be directed at Finance Director Stephen Marshall, City Manager Bob Rice, or Police Chief Atkins. See the attached PowerPoint presentation and PDF documents as a reference to our discussion.
- Administration wanted to bring some budget discussion items to the council before the budget retreat to get input and feed back as to what would be the best decision for the City.
- There are a handful of budget items that administration would like to discuss at length with the council so that we can all decide what would be the best option for the City. These topics include:
  - Potential to implement a recycling program in the city.
  - Potential to hire 2 new police officers.
  - Potential to hire a new storm/sewer compliance employee.
  - Utility Rates – long-term financial plan.
  - Potential for crisis intervention training for police officers.
  - Newsletter results and options.
  - Debt Reduction and Fund Balance Philosophy.
- Please review the power point slide for a detailed discussion on each topic above. I have also placed a couple of PDF documents that will help with this discussion. These documents directly follow the power point presentation.



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# FY2014 Budget Topics

February 26th, 2013



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# RECYCLING PROGRAM

- The City has the opportunity to offer curbside recycling to residents.
- Would extend the useful life of the landfill = less garbage dumped.
- Capital costs of starting a new landfill would be huge (once the current landfill is full).
- City has responsibility to be environment friendly.



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# RECYCLING PROGRAM

- Currently about half the residents have two black garbage cans.
- City is charged based on number of cans instead of weight of garbage being sent to landfill.
- We currently charge \$7.20 for a second garbage can.



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# RECYCLING PROGRAM

- Three types of programs offered by Robinson Waste:
  - Mandatory (95%-100%) = \$2.10
  - Opt-Out (60% - 95%) = \$2.25
  - Opt-In (25% - 60%) = \$3.50
- Total cost to citizens could be as low as \$3.00 to \$4.00 for recycling based on total costs of the program.
- Recycling Cans would be picked up every other week.



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# RECYCLING PROGRAM

- Comparison of other cities that recycle:

| City             | Recycling               | Program Type                                                   |
|------------------|-------------------------|----------------------------------------------------------------|
| WEST POINT       | \$4.75                  | Mandatory                                                      |
| KAYSVILLE CITY   | \$3.85                  | Opt-Out                                                        |
| ROY CITY         | \$6.20                  | Optional                                                       |
| FARMINGTON CITY  | \$3.85                  | Opt-Out for existing residents and mandatory for new residents |
| NORTH ODGEN CITY | INCLUDED IN GARBAGE FEE | Mandatory                                                      |
| SARATOGA SPRINGS | \$5.31                  | Optional                                                       |
| AVERAGE RATE     | <b>\$4.79</b>           |                                                                |



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# RECYCLING PROGRAM

- Recommendation to implement an Opt-Out program in the City.
- All residents would be signed up for recycling and would need to call the City to Opt-Out.
- Recommendation to also make it a mandatory program for all new residents.
- Green waste Opt-In program is still at only 19.8% (1315 cans out of 6650 households).



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# STAFFING – 2 NEW POLICE OFFICERS

- Standard of 1 officer per 1,000 residents.
- **\*\*See statistical handout after slides\*\***
- Currently have 19 officers for 24,756 residents.
- Estimated 250 building permits for FY2013.
- Average home size is 4 individuals.
- Estimated 1,000 new residents in FY2013.
- Add one officer for new growth and one to “catch up” to standard.



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## STAFFING – 2 NEW POLICE OFFICERS

- Each officer will cost the city \$65,000 to \$70,000.
- Estimated equipment and start-up costs = \$10,500 for each officer.
- Will not need to purchase new vehicles.



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# STAFFING FOR STORM/SEWER MAINTENANCE

The Utah Water Quality Act (UCA 19-5) regulates our ability to discharge storm water, sewer, and land drain

Utah DWQ Permits:

Storm Water issued July 2010

Sewer issued Oct 2012



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# STAFFING FOR STORM/SEWER MAINTENANCE

## Storm Water Permit

### Storm Water Management Program

#### Inspections, Monitoring, and Reporting

- Public Outreach
- Public Involvement
- Illicit Discharge
- Construction Site
- Long Term Management
- Good Housekeeping



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# STAFFING FOR STORM/SEWER MAINTENANCE

## Sewer Permit

### Sanitary Sewer Management Program

#### Inspections, Monitoring, and Reporting

- Ordinances
- O & M Plan
- Overflow Response
- FOG Control
- Design Performance
- Evaluation and Capacity



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# STAFFING FOR STORM/SEWER MAINTENANCE

## Recommendation

Ensure compliance with environmental regulations

- Add one FTE to maintain compliance
- Increase PT hours for administrative permitting and reporting.
- FTE would cost \$55,659 with wages and benefits.
- Part-Time cost would be \$6,600.



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# UTILITY RATES

- We have a responsibility as a city to charge rates for utilities that are reasonable, responsible, and that only cover the costs of our expenses.
- We have not adjusted utility rates for at least three years with the exception of the rate charged by North Davis Sewer District.
- Costs during this 3 year period have increased.



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# UTILITY RATES

- Utility rates can be broken down into operational costs and capital costs.
- Operational costs are those costs that are incurred to provide the utility service (i.e. salaries, wages, disposal fees, water purchase, equipment, supplies, etc.)
- Capital Costs are those costs incurred to repair, maintain, and improve our infrastructure system that delivers the utility to our homes and businesses.



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# UTILITY RATES

- Capital costs for infrastructure repairs, maintenance, and improvement projects is our biggest issue when talking about utility rates.
- The costs of repairing, maintaining, and improving our infrastructure is charged as an expense to each utility in the form of depreciation expense.
- It is charged as an estimated cost over 40-50 years. This is an estimate of the useful life of the infrastructure.



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# UTILITY RATES

- If the City calculates into the utility rate the cost of the depreciation expense for infrastructure, then the City will have money now and in the future to repair, maintain, and improve our infrastructure.
- If we don't fund depreciation expense, then eventually the City will have to Bond to complete the repairs, maintenance, and improvements to our infrastructure.
- Rates would then have to increase to fund the bond and the City would pay interest costs as well.



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# UTILITY RATES

- Currently the City is NOT completely funding the depreciation expense in the secondary water fund, storm water fund, or sewer fund.
- Currently shortage of funding for depreciation expense in each fund:
  - Secondary Water = Shortage of \$227,834
  - Storm Water = Shortage of \$255,641
  - Sewer Fund = Shortage of \$65,041
  - Culinary Fund = Surplus of 11,158
  - Garbage Fund = Surplus of 16,732.



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# UTILITY RATES

- In order to fully fund the depreciation expense for each of these funds rates would need to be increased.
- Secondary water = \$2.85/household per month
- Storm water = \$3.20/household per month
- Sewer Fund = \$0.82/household per month
- North Davis Sewer District is also raising its rate by \$1.50 in July 2013.
- Rates could be reduced in culinary water and garbage by \$.35/household per month



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# UTILITY RATES

- I have compiled a benchmark of 9 other cities utility rates for comparison purposes.
- **This document is included in your packet after the power point presentation.**
- Syracuse City has the 3<sup>rd</sup> cheapest rates out of 10 cities.
- Even if the City increased rates by \$8.02 per month ( $\$2.85 + 3.2 + .82 + 1.5 - .35$ ) to \$72.07 per month we would still have the 3<sup>rd</sup> cheapest rates out of 10 cities.



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# UTILITY RATES - COMPARISON

| City             | Total Bill @ 8,000 GAL | Notes                               |
|------------------|------------------------|-------------------------------------|
| ROY CITY         | <b>\$63.28</b>         | Basic                               |
| CLINTON CITY     | <b>\$63.56</b>         | Basic                               |
| SYRACUSE CITY    | <b>\$64.05</b>         | Basic                               |
| FARMINGTON CITY  | <b>\$77.43</b>         | BENCHLAND SECONDARY                 |
| FARMINGTON CITY  | <b>\$89.93</b>         | WEBER BASIN - SECONDARY             |
| LAYTON CITY      | <b>\$80.65</b>         | INCLUDING AN ESTIMATE FOR SEC WATER |
| CLEARFIELD CITY  | <b>\$80.69</b>         | INCLUDING AN ESTIMATE FOR SEC WATER |
| KAYSVILLE CITY   | <b>\$81.75</b>         | Basic                               |
| WEST POINT       | <b>\$82.65</b>         | Basic                               |
| NORTH ODGEN CITY | <b>\$83.96</b>         | Basic                               |
| SARATOGA SPRINGS | <b>\$102.35</b>        | Basic                               |
| AVERAGE RATE     | <b>\$79.12</b>         |                                     |



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# UTILITY RATES

- Recommendation to adjust utility rates to fully fund depreciation expense.
- Long-term = better financial plan.
- Rates would still be very competitive with surrounding cities. These other cities have recognized the need to fund their infrastructure costs.



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# CIT TRAINING FOR POLICE OFFICERS

- CIT = Crisis Intervention Training
- Chief Atkin would like to discuss the potential to apply for a grant that would cover crisis intervention training for all of his officers.
- This would be completed over a 2-3 year period of time.
- Police officers would all be required to attend 40 hours of training to complete the course.



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# CIT TRAINING FOR POLICE OFFICERS

- The grant would cover 50% of our costs to complete the training.
- Estimated costs of the training course and the overtime shift to cover those officers while they are at the training is estimated at approximately \$14,000.
- Our net cost would be \$7,000 that would be spread over 2-3 years.



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# CIT TRAINING FOR POLICE OFFICERS

- Train officers to help citizens who are experiencing a mental health crisis.
- Resolution during last legislative session to endorse Crisis Intervention Training.
- Case in Hurricane Utah with a mentally ill person who was tasered by police and later died.



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# Newsletter Production Survey Results

- We asked our residents to help determine the most preferred way to receive their City Newsletter aka “The Lake View” via survey in the newsletter.



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# Newsletter Production Survey Results

- Survey was include in the following newsletters:
  - July/August: Prices not included
  - September/October: Prices included
  - November/December: Prices included
  - January/February: Prices included



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# Newsletter Production Survey Results

## Actual Survey

### Newsletter Production Survey

We are asking for residents help to determine the most preferred way to receive your Syracuse City Newsletter, aka “The Lake View”. Please choose whether you would like to receive the newsletter:

- A:** The same way as it is delivered now, bi-monthly via mail. (\$2,796.33)
- B:** Digitally, the newsletter will be created as usual but will be posted on the website and emailed to residents who wish to receive it that way. (\$0)
- C:** As a one page column every two weeks in the “Islander” newspaper. (\$400.00)
- D:** Included with your monthly City Utility Bill. (\$605.20)

I would like to receive my City Newsletter via: \_\_\_\_\_

Please return this survey to City Hall, email [mmartinson@syracuseut.com](mailto:mmartinson@syracuseut.com),  
or call 801-825-1477 with your response.



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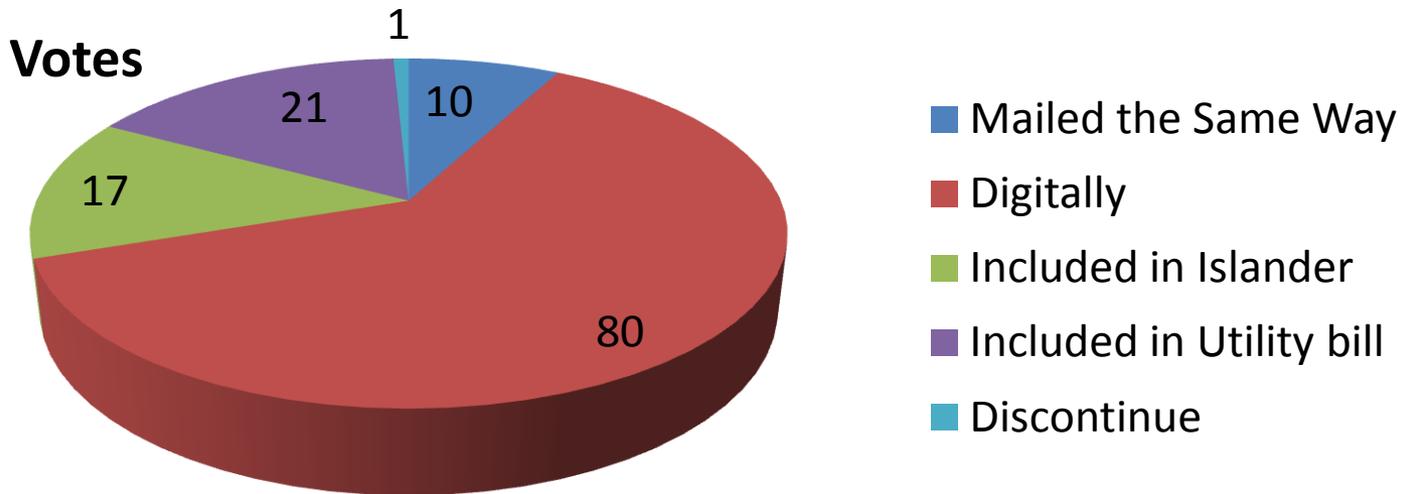
# Newsletter Production Survey Results

Total newsletters mailed: 6,909

Total responses received: 128

Total people who did not respond: 6,780

\*Responses were received via email, phone calls and delivery of survey insert included in the newsletter.





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# DEBT REDUCTION AND FUND BALANCE PHILOSOPHY

- Our fund balance was at 17.26% at the end of FY2012. We budgeted in October to use \$300,000 of that fund balance to give employee raises, fund more money to roads, and purchase some capital assets.
- This would have brought our fund balance down to around 14%. However, revenue trends are showing that we will most likely make up the \$300,000 we budgeted to use in October.
- **Our fund balance will most likely end up at around 17-18% at the end of FY2013.**



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# DEBT REDUCTION AND FUND BALANCE PHILOSOPHY

- Excess revenues over expenses can be utilized in several ways. Administration believes that the best use of that money can be narrowed to 3 options:
  - Use money to fund road projects.
  - Pay down debt.
  - Keep in the general fund and build up our rainy day fund.



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# DEBT REDUCTION AND FUND BALANCE PHILOSOPHY

- Administration believes that the best option is to use the excess money to fund roads. We recommend using as much revenues and/or fund balance as the council feels appropriate to fund our road projects.
- Once our roads are improved to our satisfaction, the next best option would be to pay down debt. Short-term debt is the preferred option because it will get paid off faster than our bonds.



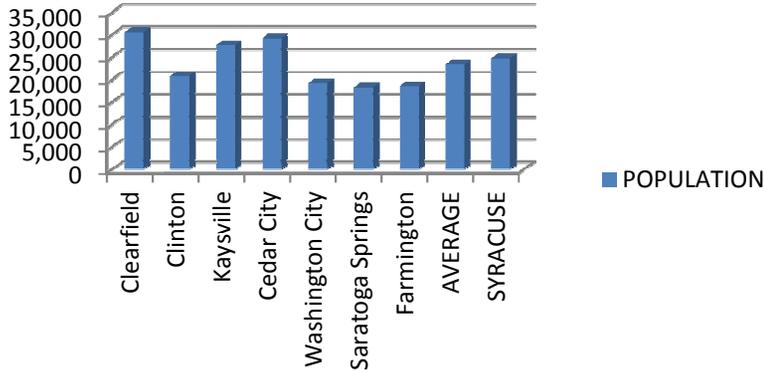
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# DEBT REDUCTION AND FUND BALANCE PHILOSOPHY

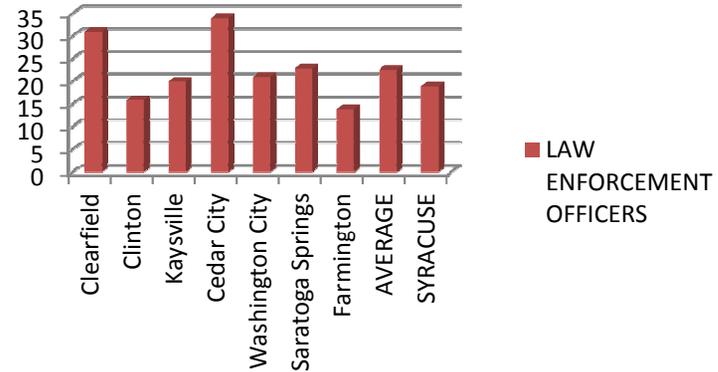
- The last option would be to increase our rainy day fund balance. Currently our fund balance is close to the statutory maximum. SB158 is most likely going to increase the maximum from 18-25%.
- Administration recommends that before we increase our fund balance any higher that we fix our roads, pay down debt, and then look to increase our fund balance.

| AGENCY           | POPULATION | LAW ENFORCEMENT OFFICERS | LAW ENFORCEMENT OFFICERS PER 1000 POPULATION |
|------------------|------------|--------------------------|----------------------------------------------|
| Clearfield       | 30,618     | 31                       | 1.01                                         |
| Clinton          | 20,783     | 16                       | 0.77                                         |
| Kaysville        | 27,778     | 20                       | 0.72                                         |
| Cedar City       | 29,213     | 34                       | 1.16                                         |
| Washington City  | 19,249     | 21                       | 1.09                                         |
| Saratoga Springs | 18,299     | 23                       | 1.26                                         |
| Farmington       | 18,585     | 14                       | 0.75                                         |
| <b>AVERAGE</b>   | 23,504     | 23                       | 0.97                                         |
| <b>SYRACUSE</b>  | 24,756     | 19                       | 0.77                                         |
| UTAH             | 2,817,222  | 4,867                    | 1.71                                         |

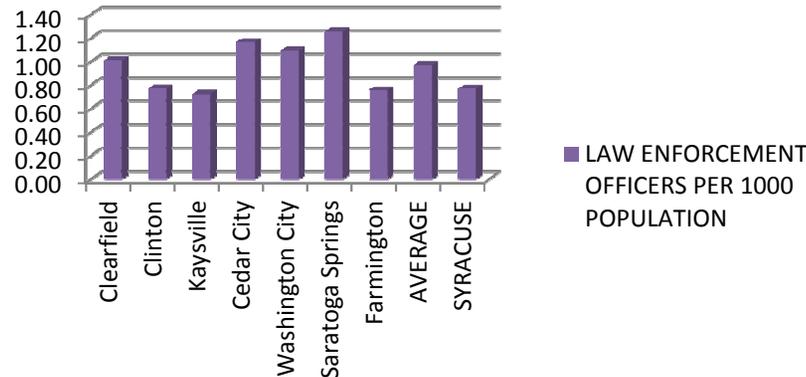
**POPULATION**



**LAW ENFORCEMENT OFFICERS**



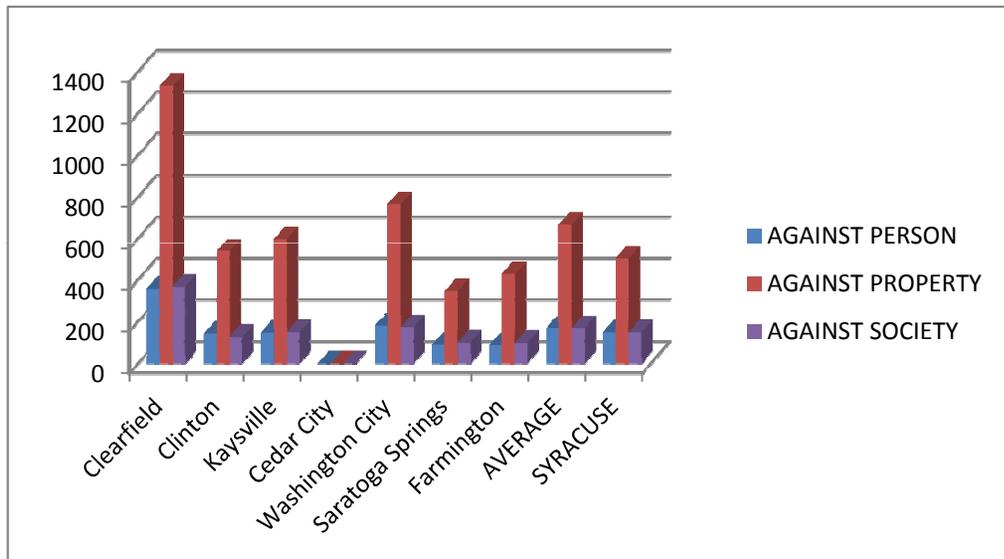
**LAW ENFORCEMENT OFFICERS PER 1000 POPULATION**



Source:

Utah Department of  
Public Safety Crime in  
Utah 2011 Report

| INCIDENT BASED REPORTING |                |                  |                 |
|--------------------------|----------------|------------------|-----------------|
| AGENCY                   | AGAINST PERSON | AGAINST PROPERTY | AGAINST SOCIETY |
| Clearfield               | 359            | 1332             | 367             |
| Clinton                  | 143            | 537              | 128             |
| Kaysville                | 147            | 596              | 149             |
| Cedar City               | Did not report | Did not report   | Did not report  |
| Washington City          | 181            | 765              | 174             |
| Saratoga Springs         | 89             | 347              | 100             |
| Farmington               | 87             | 427              | 99              |
| <b>AVERAGE</b>           | 168            | 667              | 170             |
| <b>SYRACUSE</b>          | 149            | 504              | 148             |
| <b>% OF AVERAGE</b>      | 89%            | 76%              | 87%             |

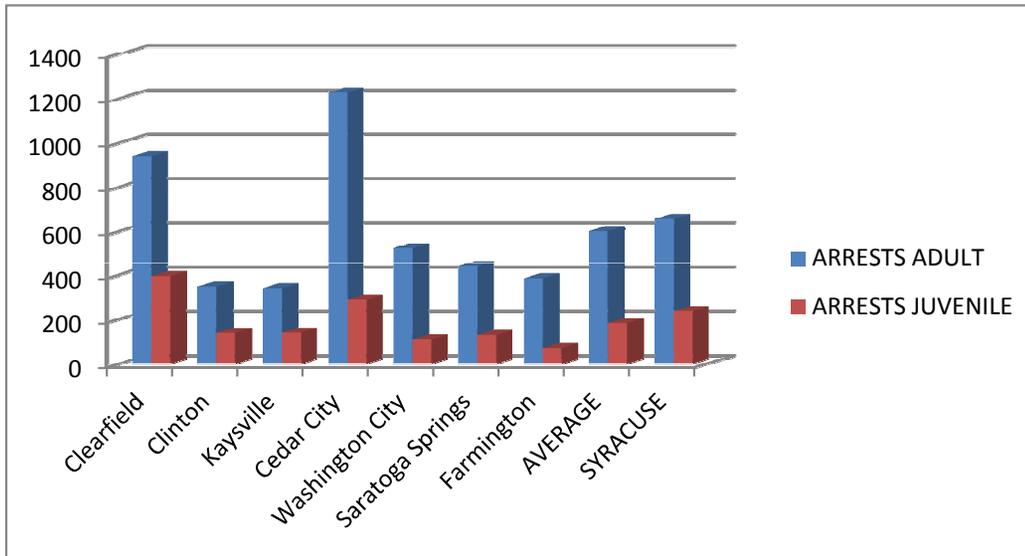


Source:

Utah Department of  
Public Safety Crime in  
Utah 2011 Report

IBR statistics for Syracuse PD indicate approximately 90% of average in two thirds of the categories and 84% overall. This suggests the average of 23 officers would be appropriate for our department.

| ARRESTS             |       |          |       |
|---------------------|-------|----------|-------|
| AGENCY              | ADULT | JUVENILE | TOTAL |
| Clearfield          | 938   | 394      | 1332  |
| Clinton             | 349   | 140      | 489   |
| Kaysville           | 342   | 141      | 483   |
| Cedar City          | 1226  | 288      | 1514  |
| Washington City     | 522   | 112      | 634   |
| Saratoga Springs    | 443   | 131      | 574   |
| Farmington          | 385   | 71       | 456   |
| <b>AVERAGE</b>      | 601   | 182      | 783   |
| <b>SYRACUSE</b>     | 657   | 238      | 895   |
| <b>% OF AVERAGE</b> | 109%  | 130%     | 120%  |

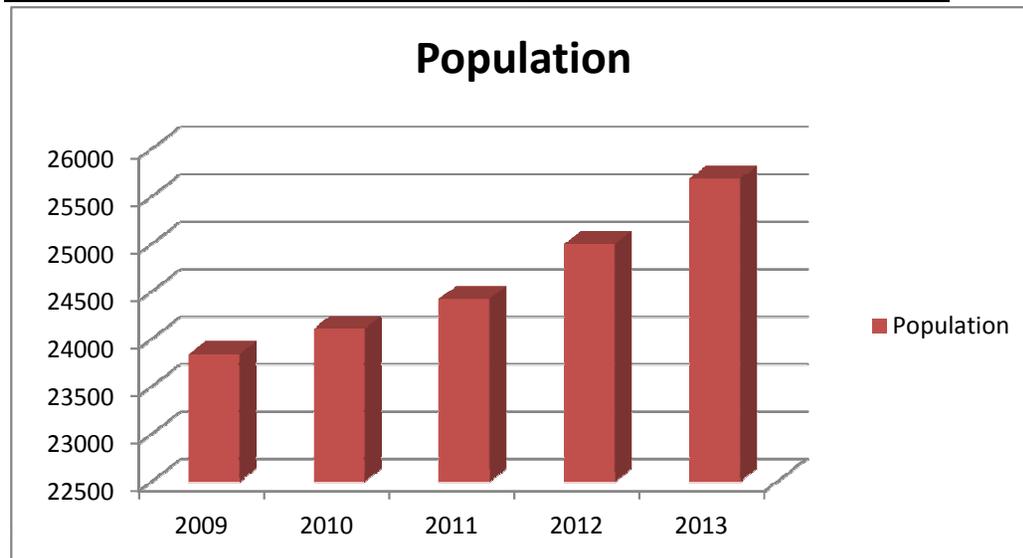


Source:

Utah Department of  
Public Safety Crime in  
Utah 2011 Report

Arrest statistics indicate that crimes handled by Syracuse officers result in arrests at a rate much higher than the average for comparable cities. This suggests the average of 23 officers would be appropriate for our department.

| POPULATION INFORMATION |       |
|------------------------|-------|
| 2009                   | 23838 |
| 2010                   | 24107 |
| 2011                   | 24422 |
| 2012                   | 25000 |
| 2013                   | 25684 |



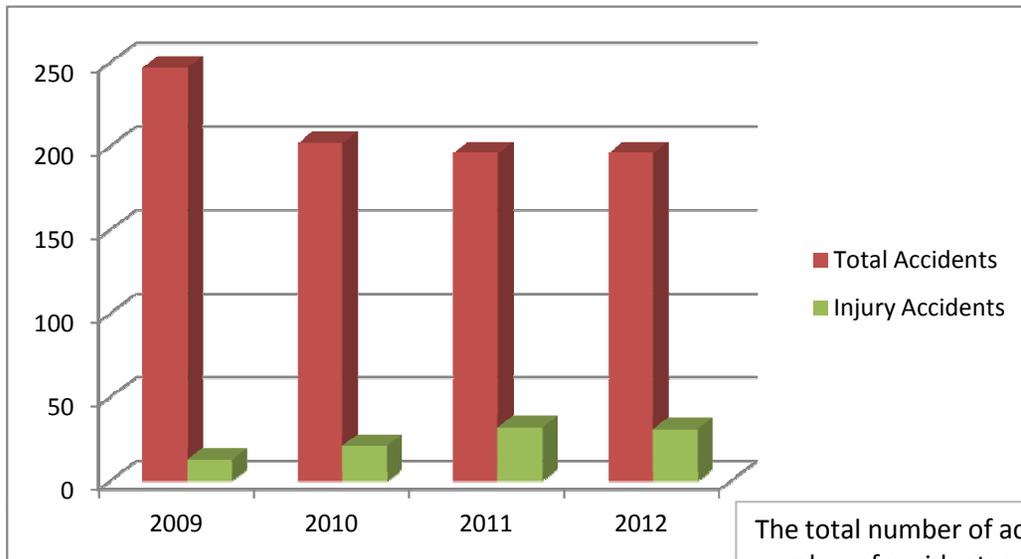
Sources:  
<http://www.city-data.com/city/Syracuse-Utah.html>

**Population in 2011: 24,437. Population change since 2000: +160.0%**

**Average household size: This city: 3.8 people**

**2009: 96 buildings, 2010: 71 buildings, 2011: 83 buildings, 2012 152 buildings  
 2013 Projected: 180 buildings**

| TRAFFIC ACCIDENT INFORMATION |                 |                  |
|------------------------------|-----------------|------------------|
|                              | TOTAL ACCIDENTS | INJURY ACCIDENTS |
| 2009                         | 247             | 13               |
| 2010                         | 202             | 21               |
| 2011                         | 196             | 32               |
| 2012                         | 196             | 31               |



Sources:

Syracuse Police Department

Utah Highway Safety Office

Utah Department of

The total number of accidents has decreased since 2009, however the number of accidents resulting in injury has increased. The average number of injury accidents from 2009 - 2011 is 22; the number of injury accidents in 2012 was 31. That represents a 41% increase over the previous three year average.

According to the 2011 report from the Utah Highway Safety Office, speed is the leading contributing factor in deaths resulting from vehicle accidents. The higher the speed the greater the amount of energy that must be absorbed in a crash, hence there is more chance of serious injury or death. The SR 193 expansion will be posted at 50 mph and the West Davis Corridor will be posted at 65 mph. The high speed limits will increase the chances that deaths will occur from accidents that happen on these major commuter roads.

| City                | Water                                     | Use 0 Gallons | Use 4,000 Gallons | Use 8,000 Gallons | Secondary Water                                                                                                | Storm  | Sewer                                               | Garbage               | Green Waste | Recycling                               | Other Fees                                                 | Total Bill @ 8,000 GAL | Notes                                            |
|---------------------|-------------------------------------------|---------------|-------------------|-------------------|----------------------------------------------------------------------------------------------------------------|--------|-----------------------------------------------------|-----------------------|-------------|-----------------------------------------|------------------------------------------------------------|------------------------|--------------------------------------------------|
| SYRACUSE CITY       | \$16.50 base up to 8,000 Gal              | \$16.50       | \$16.50           | \$16.50           | \$15.50<br>- based on line size                                                                                | \$3.50 | \$ 13.30                                            | \$11.00 for first can | \$6.50      | N/A                                     | \$1.32 street light fee                                    | \$64.05                | Basic                                            |
|                     | 8,000 - 15,000 Gal - \$2.05 per/thousand  |               |                   |                   |                                                                                                                |        |                                                     |                       |             |                                         | \$7.20 for addl can                                        |                        | \$2.93 park maint. fee                           |
| CLINTON CITY        | \$12.50 base up to 10,000 Gal             | \$12.50       | \$12.50           | \$12.50           | \$21.41<br>- based on lot size                                                                                 | \$4.25 | \$ 10.70                                            | \$13.10 for first can | N/A         | N/A                                     | \$0.65 animal control                                      | \$63.56                |                                                  |
|                     | 10,000 - 15,000 Gal - \$1.05 per/thousand |               |                   |                   |                                                                                                                |        |                                                     |                       |             |                                         | \$9.50 for addl can                                        |                        | \$0.95 emergency dispatch                        |
| WEST POINT          | \$22.50 base up to 6,000 Gal              | \$22.50       | \$22.50           | \$25.20           | \$22.50<br>- based on lot size                                                                                 | \$4.00 | \$ 14.70                                            | \$11.50 for first can | \$6.00      | 4.75<br>Mandatory                       | No additional fees                                         | \$82.65                | Basic                                            |
|                     | 6,000 - 10,000 Gal - \$1.35 per/thousand  |               |                   |                   |                                                                                                                |        |                                                     |                       |             |                                         | \$9.00 for addl can                                        |                        |                                                  |
| LAYTON CITY         | \$12.85 base up to 7,000 Gal              | \$12.85       | \$12.85           | \$13.99           | NOT PROVIDED BY CITY<br>3 SEPARATE PRIVATE COMPANIES - RANGE FROM \$175 - \$250 FOR 1/4 ACRE                   | \$4.60 | \$ 15.95                                            | \$10.70 for first can | N/A         | N/A                                     | No additional fees                                         | \$66.07                |                                                  |
|                     | 7,000 - 15,000 Gal - \$1.14 per/thousand  |               |                   |                   |                                                                                                                |        |                                                     |                       |             |                                         | \$8.10 for addl can                                        |                        |                                                  |
| KAYSVILLE CITY      | \$21.00 base up to 8,000 Gal              | \$21.00       | \$21.00           | \$21.00           | \$22.00<br>- based on lot size                                                                                 | \$8.00 | \$ 19.25                                            | \$11.50 for first can | \$6.50      | 3.85<br>OPT OUT                         | No additional fees                                         | \$81.75                | Basic                                            |
|                     | 8,000 - 15,000 Gal - \$2.00 per/thousand  |               |                   |                   |                                                                                                                |        |                                                     |                       |             |                                         | \$8.00 for addl can                                        |                        |                                                  |
| City                | Water                                     | Use 0 Gallons | Use 4,000 Gallons | Use 8,000 Gallons | Secondary Water                                                                                                | Storm  | Sewer                                               | Garbage               | Green Waste | Recycling                               | Other Fees                                                 | Total Bill @ 8,000 GAL | Notes                                            |
| ROY CITY            | \$6.65 base                               | \$6.65        | \$9.73            | \$12.81           | NOT PROVIDED BY CITY - ROY CONSERVANCY BILLS BASED ON SIZE OF LOT - 1/4 ACRE = \$182.78                        | \$2.00 | \$14.35<br>OR<br>\$27.45<br>EAST OF<br>1900<br>WEST | \$13.35 for first can | N/A         | 6.20<br>OPTIONAL                        | \$5.54 CAPITAL IMPR./EQUIP FEE                             | \$63.28                | Basic                                            |
|                     | 0 - 9,000 Gal - \$0.77 per/thousand       |               |                   |                   |                                                                                                                |        |                                                     |                       |             |                                         | \$8.10 for addl can                                        |                        |                                                  |
| FARMINGTON CITY     | \$18.25 base up to 5,000 Gal              | \$18.25       | \$18.25           | \$25.75           | NOT PROVIDED BY CITY<br>3 SEPARATE PRIVATE COMPANIES - RANGE FROM \$100 - \$250 FOR 1/4 ACRE                   | \$7.00 | \$ 20.00                                            | \$12.50 for first can | N/A         | 3.85 OPT OUT WHEN STARTED NOW MANDATORY | No additional fees                                         | \$77.43                | BENCHLAND SECONDARY                              |
|                     | 5,000 - 10,000 Gal - \$2.50 per/thousand  |               |                   |                   |                                                                                                                |        |                                                     |                       |             |                                         | \$9.75 for addl can                                        |                        |                                                  |
| CLEARFIELD CITY     | \$11.53 base                              | \$11.53       | \$15.01           | \$18.49           | NO SECONDARY SERVICE IN MAJORITY OF CITY. WATER WITH CULINARY WATER - CAN ADD UP TO 200 -300 TO BILL IN SUMMER | \$4.61 | \$ 19.25                                            | \$15.25 for first can | N/A         | N/A                                     | 6% TAX ON WATER AND SEWER CHARGES                          | \$59.86                | \$2.26 IN TAX ON WATER & SEWER                   |
|                     | 0 - 10,000 Gal - \$0.87 per/thousand      |               |                   |                   |                                                                                                                |        |                                                     |                       |             |                                         | \$7.00 for addl can                                        |                        |                                                  |
| NORTH ODGEN CITY    | \$6.49 base                               | \$6.49        | \$12.97           | \$19.45           | NOT PROVIDED BY CITY<br>SEPARATE PRIVATE COMPANY - \$349 PER YEAR                                              | \$6.10 | \$ 17.76                                            | \$11.57 for first can | N/A         | INCLUDED IN GARBAGE FEE                 | No additional fees                                         | \$83.96                |                                                  |
|                     | 0 - 20,000 Gal - \$1.62 per/thousand      |               |                   |                   |                                                                                                                |        |                                                     |                       |             |                                         | \$12.59 for addl can                                       |                        |                                                  |
| SARATOGA SPRINGS    | 15.08 base                                | \$15.08       | \$21.28           | \$27.48           | \$16.87<br>- based on lot size                                                                                 | \$4.45 | \$15.99 plus 2.88 per 1000 gallons of water used    | \$11.69 for first can | N/A         | 5.31<br>Optional                        | \$2.83 - 3.34 street light fee depending on where you live | \$102.35               | With 8,000 gallons of water usage for sewer calc |
|                     | 0 - 10,000 Gal - \$1.55 per/thousand      |               |                   |                   |                                                                                                                |        |                                                     |                       |             |                                         | \$6.73 for addl can                                        |                        |                                                  |
| City                | Water                                     | Use 0 Gallons | Use 4,000 Gallons | Use 8,000 Gallons | Secondary Water                                                                                                | Storm  | Sewer                                               | Garbage               | Green Waste | Recycling                               | Other Fees                                                 | Total Bill @ 8,000 GAL | Notes                                            |
| <b>AVERAGE RATE</b> |                                           | \$14.34       | \$16.26           | \$19.32           | \$20.51                                                                                                        | \$4.85 | \$16.13                                             |                       | \$6.33      | \$4.79                                  |                                                            | \$79.12                |                                                  |



# COUNCIL AGENDA

February 26, 2013

Agenda Item #c                      Discussion regarding agenda item #4 – Financial Ready Resolution. (5 min.)

***Factual Summation***

- This resolution was added to the agenda at the request of Councilmembers Lisonbee and Johnson, after hearing a presentation on the idea at the League of Cities and Towns Policy Committee meeting on Monday, February 11.
- Please see the attached brochure and resolution.



# Preparing for a **Fiscally Sustainable Future**



[www.financialreadyutah.com](http://www.financialreadyutah.com)



**The total obligations of the U.S. Government (\$61 trillion) exceed the net worth of all its citizens.**

**\$85 billion a month of the national debt and annual deficits are now offset through Federal Reserve operations such as “quantitative easing” and “operation twist.”**

## **Why Financial Ready Utah?**

The current fiscal trajectory of the federal government is unsustainable. That's not politics – it's just math! This matters to every child, family, business and community in Utah because more than 40 cents of every dollar Utah spends comes from this same unsustainable federal government.

The consequences of ignoring this unsustainable fiscal arithmetic will impact our ability to provide for the education of our children, meet transportation and infrastructure needs, care for the poor and needy, provide for public safety, and fulfill commitments to public employees, retirees and others. The longer we wait, the more painful the solutions will be.

Rather than stick our collective heads in the sand, we call upon concerned citizens, community organizations, and policy-makers at all levels of government to engage with us in productive preparations for real and serious risks and, most importantly, for a fiscally sustainable Utah. This conversation begins with a willingness to confront today's difficult realities in an objective manner; but focuses on the legacy of opportunities we can offer to our posterity and the leadership role we can play for our nation.

## **Who Is Financial Ready Utah?**

Financial Ready Utah is moms and dads who happen to be Utah's accounting community. It's chambers of commerce, state legislators, civic, business and community leaders. It's those who simply refuse to ignore the painful fact that the national budget math threatens the sustainability of our children's future right here in Utah.

Realizing that we must act now to assess the risks and actively prepare for a financially sustainable Utah, these moms and dads have come forward to leverage their individual, community and state energies and resources for the establishment of a state Financial Sustainability Commission and the rollout of community “financial earthquake” preparedness efforts in the spirit of Be Ready Utah's physical earthquake initiative.





**The national debt has now surpassed \$16.4 trillion (more than \$136,000 per household), annual deficits have exceeded one trillion dollars for each of the last four years, and unfunded obligations for social programs now exceed \$85 trillion, with no apparent congressional resolution on the horizon.**

## What Is Financial Ready Utah?

The Financial Ready Utah Legislation and Financial Ready Utah campaign is modeled after Be Ready Utah's physical disaster preparedness efforts. This statewide campaign, more so than any legislation, that will be the heart of Financial Ready Utah.

- **Financial Ready Utah Legislation:** A team of legislators, working with Utah's CPAs, chambers of commerce, and civic and business leaders, has prepared the following package of bills to assess the risk of a reduction in the amount or value of federal funds and to make appropriate preparations for engaging our vibrant community partners to be able to provide for essential government services such as caring for the poor and sick, educating our children, addressing transportation and infrastructure needs, and securing public safety.

### Here's an outline of the package of bills presented by Financial Ready Utah

- **Financial Ready Utah Campaign:** The Utah Association of CPAs, together with chambers of commerce, and civic and community leaders around the state, is developing a campaign that partners with and draws upon the success of our own Be Ready Utah, to help families, businesses and communities prepare for any number of "financial earthquakes." By being prepared in our families, businesses and communities, we expect to provide greater opportunity for our posterity and much needed financial leadership for our nation.

| Bill                                                                                      | Description                                                                                                                                                                                                                                                           | Sponsors                                                                           |
|-------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------|
| SB 278<br>Federal Funds<br>Commission                                                     | This Bill creates a Federal Funds Commission to assess the risk of a reduction in the amount or value of federal funds into the state and how to reduce the dependency of state and local governments on federal funds                                                | Chief Sponsor:<br>Sen. Deidre<br>Henderson<br>House Sponsor:<br>Rep. Ken Ivory     |
| SJR____<br>Concurrent<br>Resolution to<br>Reduce Utah's<br>Dependence on<br>Federal Funds | This Resolution details what Erskine Bowles calls "the most predictable economic crisis in history" and calls on Utah, its subdivisions, communities and families to lead out in our state and our nation to provide for greater opportunities for future generations | Chief Sponsor:<br>Sen: Aaron<br>Osmond<br>House Sponsor:<br>Rep. Eric<br>Hutchings |
| SJR7 Joint<br>Rules Resolution<br>on Revenue<br>Estimates for<br>Federal Funds            | This Resolution establishes the legislative procedures for taking into account in the budgeting process the risk of a reduction in the amount or value of federal funds                                                                                               | Chief Sponsor:<br>Sen. Wayne Harper<br>House Sponsor:<br>Rep. Brian Greene         |
| SB138<br>Amendments to<br>Requirements<br>for Governor's<br>Proposed Budget               | This Bill establishes the requirement for taking into account in the Governor's proposed budget the risk of a reduction in the amount or value of federal funds                                                                                                       | Chief Sponsor:<br>Sen. Wayne Harper<br>House Sponsor:<br>Rep. Steve Handy          |
| HB195 Budgetary<br>Procedures Act<br>Revisions                                            | This Bill establishes the Rainy Day Funding criteria to account for the risk of a reduction in the amount or value of federal funds                                                                                                                                   | Chief Sponsor:<br>Rep. Ken Ivory<br>Senate Sponsor:<br>Sen. Steve Urqhart          |
| HB205<br>Contingency<br>Plans for Political<br>Subdivisions                               | This Bill extends the contingency planning requirements of HB138 Federal REceipts Reporting Requirements (2011) to political subdivisions                                                                                                                             | Chief Sponsor:<br>Rep. Ken Ivory<br>Senate Sponsor:<br>Sen. Deidre<br>Henderson    |
| SB158 Municipal<br>General Fund<br>Amendments                                             | This Bill increases the Rainy Day cap for municipalities to deal with contingencies                                                                                                                                                                                   | Chief Sponsor:<br>Sen. Deidre<br>Henderson<br>House Sponsor:<br>Rep. Ken Ivory     |



**More than 40 cents of every dollar the state of Utah spends comes from the federal government that borrows and/or prints more than 40 cents of every dollar it sends to Utah.**

**It took 200 years for our nation to accumulate the first trillion dollars of debt and only 286 days to accumulate the most recent trillion.**

## What Can I Do?

Like the individual moms and dads who have stepped forward to change the financial equation in our state, we call on you to add your efforts to prepare your family, your business and your community to withstand any pending “financial earthquake.” Stand with us in improving the opportunities of our state and offering strength to our nation.

- Start by getting your city, county and community organizations (chambers of commerce, farm bureaus, school boards, etc.) to consider and pass the Financial Ready Utah Resolution. This will add your leveraged voice and strength to the Financial Ready Utah Campaign making the whole effort greater than the sum of the parts. Then get ready to help in any way you and your community can with the statewide education campaign.
- Engage in the conversations through Facebook, Twitter and Pinterest and encourage your family, friends and community to do the same so we can better coordinate Financial Ready Utah news and events and share the success of our efforts both locally and nationally.
- Volunteer your time, talents and/or resources to help spread the Financial Ready Utah Campaign throughout the state and highlight it as the model for the rest of the nation.

## Contact

Have questions or want to get involved? Contact Amy Spencer at the Utah Association of CPAs at [info@financialreadyutah.com](mailto:info@financialreadyutah.com) or 801.834.6633

**Sen. Deidre Henderson**  
[dhenderson@le.utah.gov](mailto:dhenderson@le.utah.gov)

**Rep. Ken Ivory**  
[kivory@le.utah.gov](mailto:kivory@le.utah.gov)

## Join Us

Get involved in the discussion! Follow us on our social media outlets.



[facebook.com/FinancialReadyUtah](https://facebook.com/FinancialReadyUtah)



[@FinancialReadyU](https://twitter.com/FinancialReadyU)  
[#frutah](https://twitter.com/FinancialReadyU)



[Pinterest.com/FinancialReadyU](https://Pinterest.com/FinancialReadyU)

**The City of Syracuse**  
**RESOLUTION R13-07**

**SUPPORTING THE FINANCIAL READY UTAH EFFORTS TO ASSESS  
AND PROVIDE FOR THE POTENTIAL RISK TO UTAH FROM  
DEPENDENCE ON UNSUSTAINABLE FEDERAL FUNDS**

WHEREAS, The city of Syracuse and the people it represents believe that our national fiscal recklessness poses a great, clear and present threat to America's future;

WHEREAS, David Walker, former Comptroller General of the United States warns "The most serious threat to the United States is not someone hiding in a cave in Afghanistan or Pakistan, but our own fiscal irresponsibility."

WHEREAS, the federal government is now in its fourth year of not passing a budget;

WHEREAS, the national debt has now surpassed \$16.4 trillion (more than \$136,000 per household), annual deficits have exceeded one trillion dollars for each of the last four years, and unfunded obligations for social programs now exceed \$85 trillion, with no apparent congressional resolution on the horizon;

WHEREAS, it took 200 years for our nation to accumulate the first trillion dollars in debt and only 286 days to accumulate the most recent trillion;

WHEREAS, \$85 billion a month of the national debt and annual deficits are now offset through Federal Reserve operations such a "quantitative easing" and "operation twist;"

WHEREAS, more than 40 cents of every dollar the state of Utah spends comes from the federal government that borrows and/or prints more than 40 cents of every dollar it sends to Utah;

WHEREAS, on New Year's Eve, Congress merely delayed to March 1, 2013 the implementation of the automatic cuts ("sequestration") of 8-9% of federal discretionary spending (including funds to state and local governments) and 10% of military spending under the Budget Control Act of 2011;

WHEREAS, this fiscal scenario is by all accounts "unsustainable" for the nation as well as for our state;

WHEREAS, In May of 2012, the American Institute of CPAs in their review of the Federal Government's most recent Annual Financial Statements warned "The U.S. is not exempt from the laws of prudent finance. We must take steps to put our financial house in order. The credit rating agencies have recently issued renewed warnings of U.S. credit downgrades unless substantive reforms are made. Our current fiscal policy results in mortgaging our nation's future without investing in it, leaving our children, grandchildren and future generations to suffer the consequences. This is irresponsible, unethical and immoral."

WHEREAS, restoring fiscal sanity and sustainability is at the heart of jumpstarting economic growth and fostering a business climate where companies can grow and begin to hire; and

WHEREAS, absent credible actions to address this fiscal irresponsibility, uncertainty will continue to dominate business decision-making and economic recovery will languish.

NOW THEREFORE BE IT RESOLVED that the City of Syracuse wholeheartedly supports the Financial Ready Utah initiative of fostering within our state an enterprise risk management process to assess the immediacy, severity and probability of risks from any reductions of federal funds to the state of Utah and how the state will marshal the resources, human and capital, of the state to prioritize and provide the most essential government services; and

BE IT FURTHER RESOLVED THAT the City of Syracuse calls upon local, state and national representatives to take immediate and sustained action to eliminate deficit spending and secure economic self-reliance to our states and our nation.

BE IT FURTHER RESOLVED THAT the City of Syracuse calls upon national representatives to pass a budget each year and adopt a credible and sustainable plan to balance those budgets.

BE IT FURTHER RESOLVED THAT the City of Syracuse calls upon its fellow towns, cities, and counties to do all in their power and influence to support Utah's elected representatives, including Utah's governor, attorney general, legislature, congressional delegation and county commissioners, to exert their utmost abilities,

influence and authority to adopt and implement comprehensive financial risk managements measures for our state, with time being of the essence.

BE IT FURTHER RESOLVED THAT copies of this resolution be sent to the Governor, Attorney General, Senate President, Speaker of the House, each member of Utah's congressional delegation, the Utah Association of Counties, the Utah League of Cities and Towns, Financial Ready Utah,

Utah State Chamber of Commerce, the Davis School District Board, and the Davis Chamber of Commerce.

PASSED, APPROVED AND ADOPTED this the \_\_\_\_\_th day of February, 2013.

\_\_\_\_\_, Mayor

SEAL

ATTEST:

\_\_\_\_\_

\_\_\_\_\_, Clerk



# COUNCIL AGENDA

February 26, 2013

Agenda Item #d                      Discussion regarding 2013 Municipal Elections. (5 min.)

***Factual Summation***

- Any question regarding this agenda item may be directed at Cassie Brown, City Recorder.
- Please see the attached slides provided by Cassie Brown.



SYRACUSE  
EST. CITY 1935

# 2013 Municipal Elections

February 26th, 2013

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## 2013 Municipal Elections

Since 2007 Syracuse City has conducted electronic elections and all registered voters have voted at the Syracuse Community Center.

Average cost of City elections has been around \$23,000.

Average voter turnout for primary elections has been 14% and for general elections has been 34%. Based on these turnouts, the cost per vote in an electronic election has been \$4.06.

The Utah State Legislature has adopted legislation that allows a City to conduct an entire election by mail. Davis County would like to partner with Syracuse City to conduct a by-mail election. However, the costs to conduct both a primary and general election by mail would be \$53,448. After reviewing these costs, the City Recorder and Davis County Election Officials have decided to conduct an electronic primary election and a by-mail general election. The budget needed for this hybrid-type of election would be \$25,000, which is a \$5,000 increase over the 2011/2012 election budget.



SYRACUSE  
EST. CITY 1935

## 2013 Municipal Elections

Washington and Oregon States have conducted by-mail elections for the past several election cycles and their average turnout for local elections conducted by-mail is between 50-60%. If Syracuse achieved a turnout of 50%, the cost per vote would be approximately \$2.64, but the turnout would be higher than it has been in the past.

There have always been discussions in the past about the low voter turnout in the City; those discussions have centered on what can be done by the City to increase voter turnout. The City Recorder has tried several things, such as consolidating all voters to one voting site and extending hours for early voting, but turnout has remained low. This is the City's opportunity to try a new option that is proven in other jurisdictions to increase voter turnout.

Any questions can be answered by the City Recorder.

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# COUNCIL AGENDA

February 26, 2013

Agenda Item #e                      Discussion regarding home business inspections.  
(10 min.)

***Factual Summation***

- Any questions regarding this agenda item may be directed at CED Director, Mike Eggett.
- Please see the attached information provided by Community and Economic Development Department (Building Division) and Fire Department.



**Mayor**  
Jamie Nagle

**City Council**  
Brian Duncan  
Craig Johnson  
Karianne Lisonbee  
Douglas Peterson  
Larry D. Shingleton

**City Manager**  
Robert D. Rice

## MEMORANDUM

**To: Mayor and City Council**

**From: Community and Economic Development Department (Building Division)**

**Date: February 20, 2013**

**Subject: Home Business Inspections**

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**Background:** Historically, home business inspections were implemented because many residents were finishing areas in their basements to accommodate their business needs and were doing the work without the required permits and subsequent inspections. Home business inspections were established as a service to help inform the public of building requirements and the need for inspections of safe construction measures and have continued since that time.

**Analysis:** As stated in Syracuse City Ordinance, 6-01-070. Inspections.:

“(a) Authorized officers shall be permitted to make an inspection to enforce any of the provisions of this Title or any other applicable statute or ordinance, and may enter any building or may enter upon any premises during regular business hours; or, if there are no regular business hours, the officers or their authorized representatives shall first make a reasonable effort to locate the owner or other persons having charge or control of the building or premises and request entry.

(b) No owner, occupant or any other person having charge, care or control of any building or premises shall fail or neglect, after proper request is made as herein provided, to properly permit entry therein by the authorized officer or his representative(s) for the purpose of inspection and examination to ensure compliance with this Title.”

In contacting building departments of other cities and researching their processes of inspecting home based businesses, most cities stated they inspect when people are coming to the home, when chemicals, ammunitions or other materials are used or stored, all child related businesses, (ex: day-care, pre-school, art classes, dance classes...), hair and nail salons, or those who have on-site employees.

**Recommendation:** Building staff recommends that businesses meeting certain criteria or performing certain identified services (such as the above listed examples) still require an inspection and that the criteria would be determined by a self-home inspection form of questions attached to the business application and filled out by the business owner prior to submittal of such home business application (refer to the self-inspection document developed by the Syracuse City Fire Marshall). Also if complaints arise from surrounding neighbors or customers, a building inspection would then be required to investigate the complaints/claims.



Syracuse City Fire Department  
1869 South 3000 West Syracuse Utah 84075  
(801) 614-9614

## Self-Inspection Worksheet

Certain home businesses in Syracuse City do not require an on-site inspection by the Fire Department. Qualifying home businesses can complete the following self-inspection in lieu of the on-site inspection by the Fire Marshal in order to obtain a home business permit. To qualify for the self-inspection the business must meet all of the following criteria:

1. The only employees working at the residence reside at the residence.
2. There are no customers, or only an occasional customer who enter the home as part of the business operation.
3. The business operation is conducted within the residence and not in any detached building on the premise.
4. No product will be stored on site except for demonstration of the product.

The following do not qualify to use the self-inspection worksheet in order to obtain a home business license; any child day or nursery care or preschool; any beauty or barber shop home base business.

**This business qualifies for a self-inspection as defined above.**       **YES**       **NO**

If not, contact the Syracuse City Fire Department (801) 614-9614 to schedule an inspection.

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Business Name: \_\_\_\_\_

Business Owner: \_\_\_\_\_

Phone: \_\_\_\_\_

Business Address: \_\_\_\_\_

Business Description: \_\_\_\_\_

**Directions:** Respond to the following questions as you do a walk-through of the facility. Mark the appropriate circles. All items marked **No** must be corrected and marked **Yes** before returning this form. Please sign and return the form to the above office. Mobile businesses will require the possession of an adequately tagged fire extinguisher to be with mobile equipment. If you have questions or need assistance in completing this form please contact the fire department.

- Are the address numbers on the building and visible from the street?  Yes  No  N/A
- Is the yard around the facility free from combustible debris and weeds?  Yes  No  N/A
- Does your electrical panel(s) have a 30 inch wide clearance of space?  Yes  No  N/A
- Are all circuit breakers and/ or fuses properly labeled?  Yes  No  N/A
- All electrical outlets, switches & junction boxes have cover plates?  Yes  No  N/A
- Are extension cords only used for temporary purposes?  Yes  No  N/A
- Multi plug adapters are not plugged into each other for additional outlets?  Yes  No  N/A
- All storage / Housekeeping is neat & orderly?  Yes  No  N/A
- Are combustible materials separated from household heat sources?  
(Example: boxes and clothing separated from water heaters, furnaces, wall heaters, etc.)  Yes  No  N/A
- Is there a fire extinguisher(s) rated at a minimum 2A-10BC in the home?  Yes  No  N/A
- Are all smoke detectors tested and have the batteries changed semiannually?  Yes  No  N/A
- Would you like to talk to a Fire Department representative?  Yes  No

**Completed by:**

**Date:**

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**Fire Department Approval:**

**Date:**

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*Mail to: 1869 South 3000 West, Syracuse, UT, 84075 Attn: Fire Marshal*



# COUNCIL AGENDA

February 26, 2013

Agenda Item #f                      Discussion regarding issuance of permits for water heater replacements. (10 min.)

***Factual Summation***

- Any questions regarding this agenda item may be directed at CED Director, Mike Eggett.
- Please see the attached information provided by Community and Economic Development Department (Building Division).



**Mayor**  
Jamie Nagle

**City Council**  
Brian Duncan  
Craig Johnson  
Karianne Lisonbee  
Douglas Peterson  
Larry D. Shingleton

**City Manager**  
Robert D. Rice

## MEMORANDUM

**To: Mayor and City Council**

**From: Community and Economic Development Department (Building Division)**

**Date: February 20, 2013**

**Subject: Water heater permit and inspection requirements and fees charged.**

**Background:** In the International Residential Building Code (IRC), Section R105.1, it says: “Any owner or authorized agent who intends to construct, enlarge, alter, repair, move, demolish or change the occupancy of a building or structure, or to erect, install, enlarge, alter, repair, remove, convert or replace any electrical, gas, mechanical or plumbing system, the installation of which is regulated by this code, or to cause any such work to be done, shall first make application to the building official and obtain the required permit(s).”

For work that is exempt from permits see the attached copy of IRC Section R105.2.

The cost of the permit is \$56.40, (plus state fee of \$.56 for a total of \$56.96) and is considered our permit cost for one-time inspection projects, regardless of valuation of such project.

Here are some estimated costs for a basic inspection. Keep in mind that inspections could last from ½ hour to 1 ½ hours depending on the type of inspection. We average the costs of the inspections into a basic flat rate based on average costs. Most inspections take between ½ hour and 1 hour to complete. The hourly rates include both salary and benefits of those individuals.

| <b>Staff Time</b>                 | <b><u>1/2</u><br/><u>hour</u></b> | <b><u>3/4</u><br/><u>hour</u></b> | <b><u>1 hour</u></b> | <b><u>1.5</u><br/><u>hours</u></b> |
|-----------------------------------|-----------------------------------|-----------------------------------|----------------------|------------------------------------|
| Building Official @ \$38.76/hr    | 19.38                             | 29.07                             | 38.76                | 58.14                              |
| Building Permit Tech @ \$28.93/hr | 14.47                             | 21.70                             | 28.93                | 43.40                              |
| <b>Total</b>                      | <b>33.85</b>                      | <b>50.77</b>                      | <b>67.69</b>         | <b>101.54</b>                      |

**Equipment, Supplies, Etc**

|                                           |             |             |             |             |
|-------------------------------------------|-------------|-------------|-------------|-------------|
| Vehicle usage @ \$.555/mile @ 5 mile trip | 2.78        | 2.78        | 2.78        | 2.78        |
| Office supplies and other misc expenses   | 3.00        | 3.00        | 3.00        | 3.00        |
| <b>Total</b>                              | <b>5.78</b> | <b>5.78</b> | <b>5.78</b> | <b>5.78</b> |

|                      |       |       |       |        |
|----------------------|-------|-------|-------|--------|
| Total Estimated Cost | 39.62 | 56.54 | 73.47 | 107.31 |
|----------------------|-------|-------|-------|--------|

In checking with building departments (in neighboring cities) as to whether permits for water heaters are required, all responses received were that they do require permits for water heaters. The fees for these permits vary and range between \$47.00-\$75.00.

Inspections are performed to ensure the work is completed according to code as outlined and required by the IRC.

**Analysis:** This International Building Code (IBC) and International Residential Building Code (IRC) are adopted by Utah State Code 15A-2-103 and Syracuse City Ordinance 9-3-1, therefore compelling the City to obey and abide by these codes.

**Recommendation:** Building Codes are designed to establish minimum requirements to safeguard the public safety, health and general welfare of the public, therefore, building staff recommends no change to the current requirement for the installation of new or replacement water heaters without the appropriate permit and inspection(s).

alternative materials or methods, the *building official* shall have the authority to require tests as evidence of compliance to be made at no expense to the *jurisdiction*. Test methods shall be as specified in this code or by other recognized test standards. In the absence of recognized and accepted test methods, the *building official* shall approve the testing procedures. Tests shall be performed by an *approved agency*. Reports of such tests shall be retained by the *building official* for the period required for retention of public records.

## SECTION R105 PERMITS

**R105.1 Required.** Any owner or authorized agent who intends to construct, enlarge, alter, repair, move, demolish or change the occupancy of a building or structure, or to erect, install, enlarge, alter, repair, remove, convert or replace any electrical, gas, mechanical or plumbing system, the installation of which is regulated by this code, or to cause any such work to be done, shall first make application to the *building official* and obtain the required *permit*.

**R105.2 Work exempt from permit.** *Permits* shall not be required for the following. Exemption from *permit* requirements of this code shall not be deemed to grant authorization for any work to be done in any manner in violation of the provisions of this code or any other laws or ordinances of this *jurisdiction*.

### Building:

1. One-story detached *accessory structures* used as tool and storage sheds, playhouses and similar uses, provided the floor area does not exceed 200 square feet (18.58 m<sup>2</sup>).
2. Fences not over 6 feet (1829 mm) high.
3. Retaining walls that are not over 4 feet (1219 mm) in height measured from the bottom of the footing to the top of the wall, unless supporting a surcharge.
4. Water tanks supported directly upon *grade* if the capacity does not exceed 5,000 gallons (18 927 L) and the ratio of height to diameter or width does not exceed 2 to 1.
5. Sidewalks and driveways.
6. Painting, papering, tiling, carpeting, cabinets, counter tops and similar finish work.
7. Prefabricated swimming pools that are less than 24 inches (610 mm) deep.
8. Swings and other playground equipment.
9. Window awnings supported by an exterior wall which do not project more than 54 inches (1372 mm) from the exterior wall and do not require additional support.
10. Decks not exceeding 200 square feet (18.58 m<sup>2</sup>) in area, that are not more than 30 inches (762 mm) above *grade* at any point, are not attached to a *dwelling* and do not serve the exit door required by Section R311.4.

### Electrical:

1. *Listed* cord-and-plug connected temporary decorative lighting.
2. Reinstallation of attachment plug receptacles but not the outlets therefor.
3. Replacement of branch circuit overcurrent devices of the required capacity in the same location.
4. Electrical wiring, devices, *appliances*, apparatus or *equipment* operating at less than 25 volts and not capable of supplying more than 50 watts of energy.
5. Minor repair work, including the replacement of lamps or the connection of *approved* portable electrical *equipment* to *approved* permanently installed receptacles.

### Gas:

1. Portable heating, cooking or clothes drying *appliances*.
2. Replacement of any minor part that does not alter approval of *equipment* or make such *equipment* unsafe.
3. Portable-fuel-cell *appliances* that are not connected to a fixed piping system and are not interconnected to a power grid.

### Mechanical:

1. Portable heating *appliances*.
2. Portable ventilation *appliances*.
3. Portable cooling units.
4. Steam, hot- or chilled-water piping within any heating or cooling *equipment* regulated by this code.
5. Replacement of any minor part that does not alter approval of *equipment* or make such *equipment* unsafe.
6. Portable evaporative coolers.
7. Self-contained refrigeration systems containing 10 pounds (4.54 kg) or less of refrigerant or that are actuated by motors of 1 horsepower (746 W) or less.
8. Portable-fuel-cell *appliances* that are not connected to a fixed piping system and are not interconnected to a power grid.

The stopping of leaks in drains, water, soil, waste or vent pipe; provided, however, that if any concealed trap, drainpipe, water, soil, waste or vent pipe becomes defective and it becomes necessary to remove and replace the same with new material, such work shall be considered as new work and a *permit* shall be obtained and inspection made as provided in this code.

The clearing of stoppages or the repairing of leaks in pipes, valves or fixtures, and the removal and reinstallation of water closets, provided such repairs do not involve or require the replacement or rearrangement of valves, pipes or fixtures.

**R105.2.1 Emergency repairs.** Where *equipment* replacements and repairs must be performed in an emergency situation, the *permit* application shall be submitted within the next working business day to the *building official*.



# COUNCIL AGENDA

February 26, 2013

Agenda Item #g                      Discussion of iPad usage policy. (5 min.)

***Factual Summation***

- Please see attached iPad Usage Policy.
- Any questions regarding this agenda item may be directed at IT Director, TJ Peace.

***Memorandum***

The purpose of the iPad policy is to ensure proper use and maintenance of the iPads issued to the City Council and Planning Commission.



**Mayor**  
Jamie Nagle

**City Council**  
Brian Duncan  
Craig Johnson  
Karianne Lisonbee  
Douglas Peterson  
Larry D. Shingleton

**City Manager**  
Robert Rice

February 21, 2013

## **Syracuse City Council/Planning Commission iPad Policy**

### **Section 1. Purpose**

The City Council/Planning Commission acknowledges and agrees that the provision and use of an iPad will assist the members of the City Council and Planning Commission in the efficient performance of their duties as City Councilmembers and Planning Commissioners and thereby improve their service to the public. The use of the iPad will also reduce paper and photocopying costs. This policy is adopted by the City Council and Planning Commission and constitutes its mutual statement of what are, and are not, appropriate uses for this important tool.

The explicit privileges and restrictions set forth in this policy do not attempt to cover every situation that may arise. City Councilmembers and Planning Commissioners acknowledge, understand and respect the underlying iPad, Internet and usage philosophy that forms the basis of this policy, including the understanding that only the City e-mail account will be used to conduct City business and that the City will no longer provide paper meeting packets to City Councilmembers or Planning Commissioners.

### **Section 2. Receipt of iPad**

The City's Information Technology (IT) Department will issue City Councilmembers and Planning Commissioners an iPad with a cover or case. (Any additional iPad accessories, such as keyboards, styluses, screen protectors, cables or adapters, shall be at an individual City Councilmember's or Planning Commissioner's own expense and shall remain the property of the City Councilmember or Planning Commissioner at the end of their term and service.) City Councilmembers and Planning Commissioners have already or will each receive a separate email account that shall be used to send City Councilmembers and Planning Commissioners official City documents, including, without limitation, City Council agendas, staff reports, packets and the like as well as for City Councilmembers and Planning Commissioners to send all e-mails relating to City business. The iPad will serve as the City Councilmembers' and Planning Commissioners' sole source of meeting packets; paper meeting packets will not be

provided to City Councilmembers or Planning Commissioners. City Councilmembers and Planning Commissioners will have access to the Internet through the iPad. Before being authorized to access and utilize City computer and iPad equipment for Internet and e-mail communication, a City Councilmember and Planning Commissioner shall sign the City's iPad Agreement, a copy of which is attached hereto and incorporated herein.

### **Section 3. Care of iPad**

City Councilmembers and Planning Commissioners are responsible for the general care of the iPad that they have been issued by the City. iPads that are broken or fail to work properly must be taken to the IT Department for an evaluation of the equipment. iPads must remain free of any writing, drawing, stickers or labels that are not the property of the City. Only a clean, soft cloth should be used to clean the screen.

### **Section 4. Software on iPad**

The software and applications installed by the City must remain on the iPad in usable condition and be readily accessible at all times. From time to time, the City may add or upgrade software applications for use by City Councilmembers and Planning Commissioners such that City Councilmembers and Planning Commissioners may be required to check in their iPads with the IT Department for periodic updates and synching. Any software, email messages or files downloaded via the Internet into the City systems become the property of the City and may only be used in ways that are consistent with applicable licenses, trademarks or copyrights.

Files from sources that a City Councilmember or Planning Commissioner may have any reason to believe may be untrustworthy shall not be downloaded, nor shall files attached to e-mail transmissions be opened and read unless the City Councilmember or Planning Commissioner has knowledge that they originate from a trustworthy source. Downloaded files and attachments may contain viruses or hostile applications that could damage the City's information systems. City Councilmembers and Planning Commissioners will be held accountable for any breaches of security caused by files obtained for non-City business purposes.

If technical difficulties occur or illegal software is discovered, the iPad will be restored from backup. The City does not accept responsibility for the loss of any software or documents deleted due to a re-format and re-image.

### **Section 5. Acceptable Use**

The iPad, Internet and e-mail access provided are tools for conducting City business.

Thus, City Councilmembers and Planning Commissioners use of such tools will be primarily for City business related purposes, i.e., to review City Council agenda materials, obtain useful information for City related business and conduct City related business communications as appropriate. All of the City's computer systems, including the iPad, are considered to be public property. All documents, files and e-mail messages created, received, stored in, or sent from any City iPad are considered Government records, subject to disclosure to the public pursuant to the Government Records Access and Management Act (GRAMA) (with only limited exceptions), and are considered the property of the City of Syracuse.

All existing City policies will continue to apply to City Councilmember and Planning Commissioner conduct on the Internet and in the use of e-mail, including, but not limited to those that deal with misuse of City resources, sexual harassment, electronic communications, information and data security, and confidentiality. iPad, Internet and e-mail activities will be traceable to the City of Syracuse and will impact the reputation of the City. City Councilmembers and Planning Commissioners are to refrain from making any false or defamatory statements in any Internet forum or from committing any other acts that could expose the City to liability.

City Councilmembers and Planning Commissioners shall not use e-mail, instant messaging, text messaging or similar forms of electronic communications at any time during a meeting of the City Council or Planning Commission at which he or she is in attendance. This limitation shall not apply to receipt of communications from family members in the event of an urgent family matter; a City Councilmember or Planning Commissioner wishing to respond to such a message during the meeting shall do so during a recess or shall excuse him or herself from the meeting to place a response to the message in a manner that does not disrupt the meeting.

City Councilmembers and Planning Commissioners shall not use City issued iPads for operating a business for personal gain, sending chain letters, soliciting money for religious or political causes, or any or other purpose that interferes with normal City business activities. City Councilmembers and Planning Commissioners shall not use City issued iPads for any illegal activity.

City Councilmembers and Planning Commissioners shall not use City issued iPads to deliberately propagate any virus or other hostile computer program or file, to disable or overload any computer system or network, or to circumvent any system intended to protect the privacy or security of another user.

## **Section 6. Repairing and Replacing iPad**

iPads that malfunction or are damaged must be reported to the IT Department. The City will be responsible for repairing iPads that malfunction. iPads that have been damaged from misuse, neglect or are accidentally damaged, in the sole and exclusive judgment of the IT Director will be repaired by the City with the cost borne by the City Councilmember or Planning Commissioner. Damage includes, but is not limited to, broken screens, cracked plastic pieces, and inoperability. If the cost to repair the iPad exceeds the cost of purchasing a new device, the City Councilmember or Planning Commissioner shall pay the full replacement value. If

the iPad is stolen or lost the City Councilmember or Planning Commissioner shall pay the full replacement value.

### **Section 7. Return of iPad**

City Councilmembers and Planning Commissioners shall return their iPad to the IT Department when the individual Councilor's or Commissioner's term and service on the City Council or Planning Commission has ended. Upon return of the iPad to the City and following the preparation of any appropriate backup files, the iPad will be wiped clean of any and all information at the end of a Councilmember's or Commissioner's term and service.

### **Section 8. Compliance with Policy**

The City reserves the right to inspect any and all files stored on iPads that are the property of the City in order to ensure compliance with this policy. City Councilmembers and Planning Commissioners do not have any personal privacy right in any matter created, received, stored in, or sent from any City issued iPad, and the IT Director is hereby authorized to institute appropriate practices and procedures to ensure compliance with this policy.

Any violation of this policy may result in discipline as deemed appropriate by the balance of the City Council.



# COUNCIL AGENDA

February 26, 2013

Agenda Item #h

Discussion regarding agenda item #3, subdivision approval. (5 min.)

*Factual Summation*

- Please see attached agenda item #3.



**Mayor**  
Jamie Nagle

**City Council**  
Brian Duncan  
Craig Johnson  
Karianne Lisonbee  
Douglas Peterson  
Larry D. Shingleton

**City Manager**  
Robert D. Rice

### ***Factual Summation***

- Any questions regarding this items may be directed at CED Director, Michael Eggett and representative Planning Commissioners
- See the attached Highlands at Glen Eagle Subdivision (Phase 10) Packet

## **MEMORANDUM**

**To:** Mayor and City Council

**From:** Community & Economic Development Department

**Date:** February 26, 2013

**Subject:** City Council RE-Approval of the Highlands at Glen Eagle Subdivision (Phase 10): Mike McBride request for Final Subdivision Re-approval located at approximately 3250 West 900 South, 17 lots, 6.51 Acres, Residential 2 (R-2) Zone

---

### **Background**

This is the final phase of Highlands at Glen Eagle. This phase was given final approval in 2007 and construction was started on the infrastructure, but due to the economic recession the plat was never recorded. Re-approval of the Final Plat will complete this subdivision and construction of the final connection of internal roads can be initiated.

The Planning Commission held a public meeting on February 19, 2013 for Final Plan Re-approval of Highlands at Glen Eagle Subdivision, Phase 10. All items noted in staff reports have been addressed by the Planning Commission.

### **Consideration of Recommendation for City Council Re-Approval of the Highlands at Glen Eagle Subdivision, Phase 10, (Final Plans Review)**

On February 19, 2013, the Syracuse City Planning Commission recommended that the Syracuse City Council approve the Highlands at Glen Eagle Subdivision, Phase 10, subject to the City staff reviews dated January 24, 2013 and February 14, 2013.

The following documents have been included in your packets for your use and review:

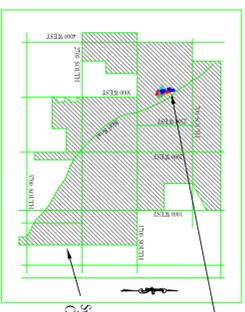
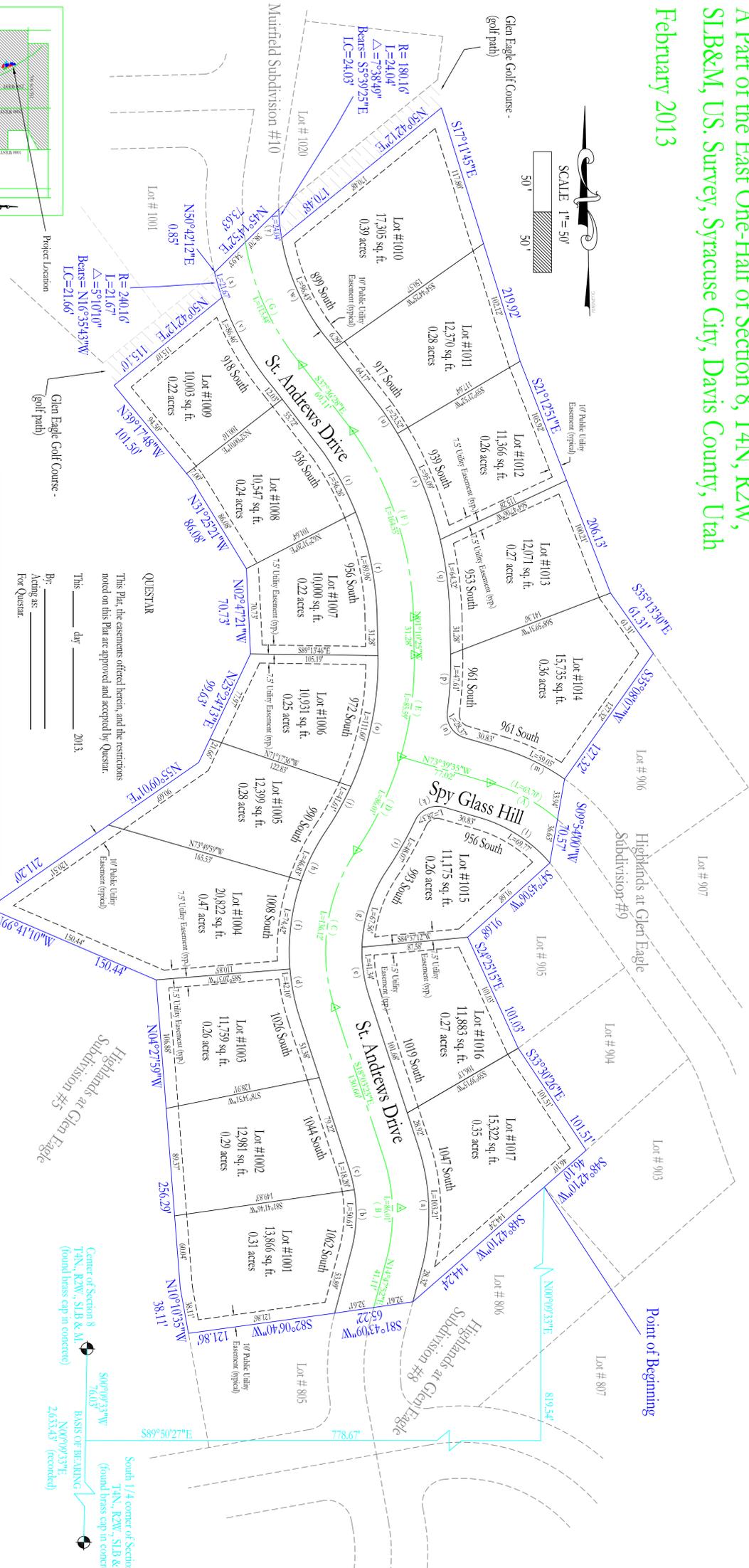
- Final plat drawing for Highlands at Glen Eagle Subdivision Road and lot plan
- City Engineer's review
- Planning Department's review
- Fire Department's review

### **Recommendation**

The Syracuse City Planning Commission and CED Staff hereby recommend that the City Council approve the final plans for the Highlands at Glen Eagle Subdivision, Phase 10, located at approximately 3250 West 900 South, subject to meeting all requirements of the City's Municipal Codes and City staff reviews dated January 24, 2013 & February 14, 2013.

# HIGHLANDS AT GLEN EAGLE SUBDIVISION PHASE #10

A Part of the East One-Half of Section 8, T4N, R2W, SLB&M, US. Survey, Syracuse City, Davis County, Utah  
February 2013



drawn by: N. Scott Nelson, P.E.  
4621 Jefferson Avenue  
South Ogden, Utah  
(801) 547-7723

Syracuse City Attorney  
Approved by the City Attorney's Office this \_\_\_\_\_ day of \_\_\_\_\_ 2013.  
City Attorney \_\_\_\_\_

Syracuse City Planning Commission  
Approved by the Syracuse City Planning Commission on this \_\_\_\_\_ day of \_\_\_\_\_ 2013.  
Signed this \_\_\_\_\_ day of \_\_\_\_\_ 2013. Chairman \_\_\_\_\_

Curve Data Table

| Curve | Radius   | Length  | Delta     | Bearing     | Chord Length |
|-------|----------|---------|-----------|-------------|--------------|
| a     | 180.00'  | 103.21' | 32°51'58" | N1°37'46"W  | 101.81'      |
| b     | 1200.00' | 50.61'  | 24°09'58" | N2°42'33"E  | 50.24'       |
| c     | 1200.00' | 18.20'  | 8°41'17"  | N13°42'45"W | 18.18'       |
| d     | 1800.00' | 42.10'  | 13°24'00" | S11°21'23"E | 42.00'       |
| e     | 1200.00' | 41.34'  | 19°44'22" | S8°11'12"E  | 41.14'       |
| f     | 1800.00' | 74.42'  | 23°41'22" | S7°11'18"W  | 73.89'       |
| g     | 1800.00' | 67.56'  | 32°15'21" | S17°48'41"W | 66.67'       |
| h     | 1800.00' | 46.83'  | 14°54'22" | S26°29'10"W | 46.10'       |
| i     | 3100.00' | 48.07'  | 9°32'03"  | N29°29'50"E | 48.02'       |
| j     | 3100.00' | 41.61'  | 9°32'03"  | N29°10'17"E | 41.56'       |
| k     | 2100.00' | 28.37'  | 81°17'02" | S65°41'51"W | 26.05'       |
| l     | 2100.00' | 28.37'  | 33°18'53" | N57°00'09"W | 26.80'       |
| m     | 1800.00' | 39.05'  | 18°47'43" | N64°15'44"W | 38.78'       |
| n     | 2100.00' | 28.37'  | 81°17'02" | S53°01'02"E | 26.05'       |
| o     | 2100.00' | 28.37'  | 33°18'53" | N57°00'09"W | 26.80'       |
| p     | 2100.00' | 111.60' | 25°34'52" | N11°36'54"E | 110.68'      |
| q     | 3100.00' | 47.61'  | 8°41'50"  | N3°13'33"E  | 47.56'       |
| r     | 3100.00' | 64.32'  | 11°53'16" | N7°07'03"W  | 64.20'       |
| s     | 3100.00' | 89.94'  | 20°37'06" | N11°28'55"W | 89.47'       |
| t     | 3100.00' | 95.09'  | 17°34'42" | N21°50'54"W | 94.71'       |
| u     | 2500.00' | 56.26'  | 12°53'25" | N28°14'13"W | 56.14'       |
| v     | 3100.00' | 23.52'  | 4°20'48"  | N32°48'32"W | 23.51'       |
| w     | 180.16'  | 96.43'  | 20°37'42" | S24°48'52"E | 86.00'       |
| x     | 240.00'  | 21.67'  | 30°40'06" | S24°48'52"E | 95.28'       |
| y     | 180.16'  | 24.04'  | 7°38'49"  | S5°39'25"E  | 24.03'       |

Centerline Curve Data Table

| Curve | Radius  | Length  | Delta     | Bearing     | Chord Length |
|-------|---------|---------|-----------|-------------|--------------|
| A     | 1500.0' | 63.70'  | 24°19'50" | N61°29'40"W | 63.22'       |
| B     | 1500.0' | 86.01'  | 32°51'58" | N1°37'46"W  | 84.84'       |
| C     | 1500.0' | 136.12' | 51°59'44" | S7°56'29"W  | 131.50'      |
| D     | 2800.0' | 86.01'  | 17°33'57" | N25°08'23"E | 85.67'       |
| E     | 2800.0' | 85.59'  | 17°30'49" | N7°35'00"E  | 85.26'       |
| F     | 2800.0' | 164.55' | 33°40'17" | N18°00'35"W | 162.19'      |
| G     | 2101.6' | 113.44' | 30°55'56" | S24°29'49"E | 112.06'      |

**CENTURY LINK**  
This Plat, the easements offered herein, and the restrictions noted on this Plat are approved and accepted by Century Link.

This \_\_\_\_\_ day of \_\_\_\_\_ 2013.  
By: \_\_\_\_\_  
Acting as: \_\_\_\_\_  
For Century Link.

**ROCKY MOUNTAIN POWER**  
This Plat, the easements offered herein, and the restrictions noted on this Plat are approved and accepted by Rocky Mountain Power.

This \_\_\_\_\_ day of \_\_\_\_\_ 2013.  
By: \_\_\_\_\_  
Acting as: \_\_\_\_\_  
For Rocky Mountain Power.

## Syracuse City Council

This is to certify that this plat and the dedication of this plat, along with the dedication of all streets, easements and public improvement guarantee were duly approved and accepted by the City Council of Syracuse City, this \_\_\_\_\_ day of \_\_\_\_\_ 2013.  
Mayor \_\_\_\_\_ Attest: \_\_\_\_\_ Recorder \_\_\_\_\_

**SURVEYOR'S CERTIFICATE**  
I, Dick N. Mechem, do hereby certify that I am a registered land surveyor, and that I hold license number 155649, as prescribed under the laws of the State of Utah. I further certify that by authority of the Owners, I have directed a survey of the tract of land as shown on this plat and described below and that the referenced markers shown on this plat are located as indicated and are sufficient to retrace or restore this survey, that the information shown herein is sufficient to accurately establish the lateral boundaries of the below described tract of real property, and of each of the lots, located on said tract.  
Signed this \_\_\_\_\_ day of \_\_\_\_\_ 2013.

Dick N. Mechem  
License No. 155649



## BOUNDARY DESCRIPTION

A Part of the East One-Half of Section 8, T4N, R2W, SLB & M, US Survey, Syracuse City, Davis County, Utah, described as follows:  
Beginning at a Point which is S0°09'33"W 76.03', S89°30'27"E 778.67' and N0°09'33"E 819.54' from the Center of Section 8, T4N, R2W, SLB & M, and running:  
Thence S48°42'10"W 144.24' to the northwest corner of Lot #806 of the Highlands at Glen Eagle Subdivision Phase #8; thence the following two (2) courses along said Phase #8; thence (1) S81°43'09"W 65.22'; thence (2) S82°06'40"W 121.88' to the northwest corner of Lot #805 said point also being the northeast corner of Lot #427 of said Highlands at Glen Eagle Subdivisions; thence the following three (3) courses along the boundary of said Phase #4; thence (1) N10°10'35"W 38.11'; thence (2) N4°27'39"W 26.29'; thence (3) thence N66°41'10"W 150.44'; thence N55°09'01"E 211.20'; thence N23°24'13"E 99.63'; thence N2°47'21"W 70.73'; thence N31°25'21"W 86.08'; thence N39°17'48"W 101.50'; thence N59°42'12"E 115.10'; thence to the right along the arc of a 2401.6 radius curve a distance of 21.67' (beats N16°35'43"W 21.66') to the southeast corner of Lot #1001 of Murfield Subdivision Phase #10; thence N50°42'12"E 0.85'; thence N45°14'32"E 73.63' to the southeast corner of Lot #1020 of said Murfield Subdivision; thence to the left along the arc of a 1801.6 radius curve a distance of 24.04' (beats S5°39'25"E 24.03'); thence N50°42'12"E 170.48'; thence S17°11'45"E 219.92'; thence S21°25'12"E 206.13'; thence S35°13'30"E 61.31' to the northeast corner of Lot #906 of the Highlands at Glen Eagle Subdivision Phase #9; thence the following (6) courses along the boundary of said Phase #9; thence (1) S35°10'07"W 127.32'; thence (2) S0°54'06"W 70.57'; thence (3) S47°45'06"W 91.68'; thence (4) S24°25'15"E 104.103'; thence (5) S33°30'25"E 101.51'; thence (6) S48°42'10"W 46.10' to the Point of Beginning.

## OWNERS DEDICATION

We the undersigned owners of the herein described tract of land hereby set apart and subdivide the same into lots, as shown on this plat and name said tract "Highlands at Glen Eagle Subdivision Phase #10" and hereby dedicate, grant and convey to Syracuse City, Davis County, Utah, all those parts or portions of said tract of land designated as easements and streets, the same to be used as public easements and public right-of-ways, dedicating all streets as perpetual right-of-ways for public access purposes and all easements for public utilities, the same to be used for the installation, maintenance, and operation of public utility service lines and as public access as may be authorized by Syracuse City.  
Signed this \_\_\_\_\_ day of \_\_\_\_\_ 2013.

Bruce H. Jones, President  
Blackburn Jones Real Estate Inc.

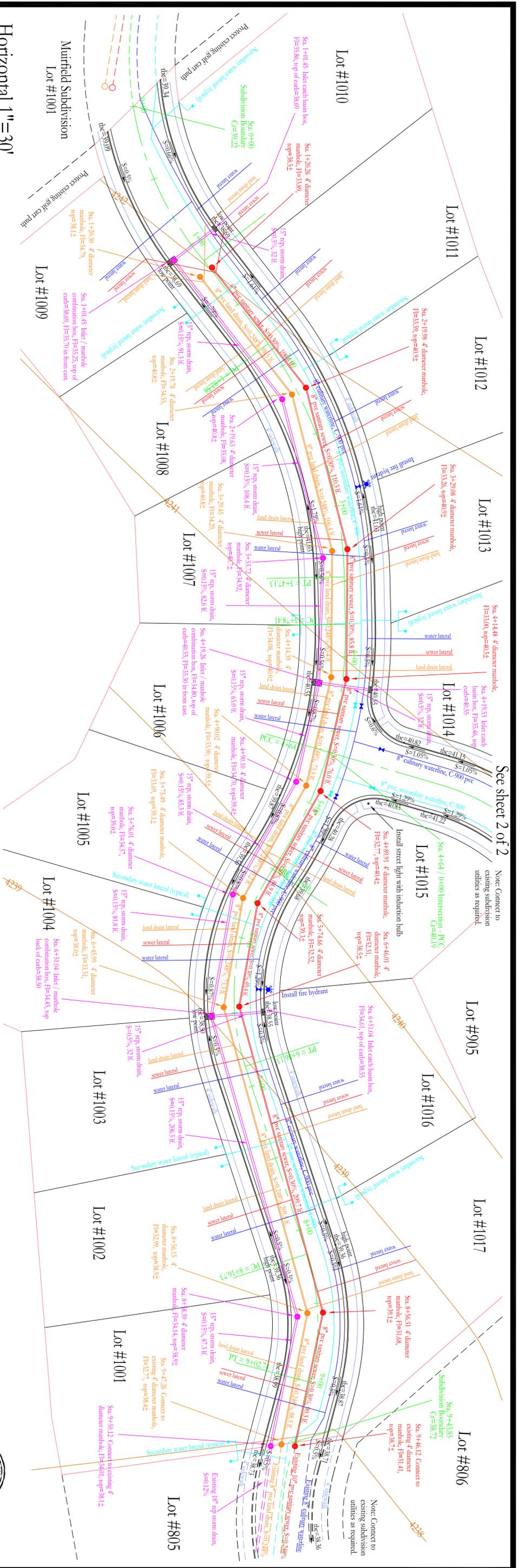
## CORPORATE ACKNOWLEDGMENT

On this \_\_\_\_\_ day of \_\_\_\_\_ 2013, personally appeared before me, Bruce H. Jones, who being by me duly sworn did say that he is the President of Blackburn Jones Real Estate Inc., a Utah corporation, and that the foregoing instrument was signed on behalf of said corporation by authority of its board of directors, and he acknowledged to me that said corporation executed the same.

Noary Public \_\_\_\_\_

## DAVIS COUNTY RECORDER

Entry No. \_\_\_\_\_ Fee Paid \_\_\_\_\_  
Filled for Record and Recorded \_\_\_\_\_ at \_\_\_\_\_  
in book \_\_\_\_\_ of official records, page \_\_\_\_\_, Recorded for \_\_\_\_\_  
Country Recorder \_\_\_\_\_

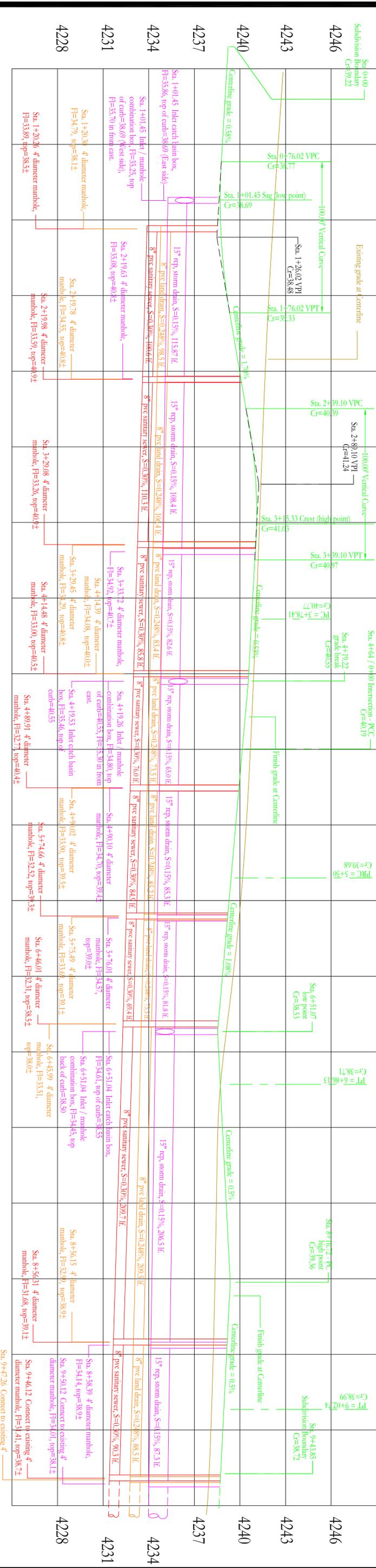
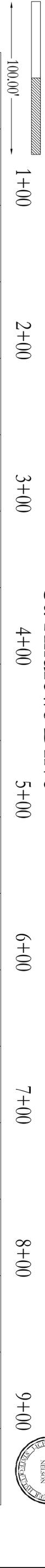


Horizontal 1"=30'



Vertical 1"=3'

St. Andrews Drive



drawing date: 7 February 2013

Revision date: 19 June 2007 Sanitary Sewer slope change  
Revision date: 7 February 2013 - Centerline Vertical Curves

Engineering design by: N. Scott Nelson, PE.  
(801) 547-7723

Blackburn Jones  
Real Estate, Inc.

Highland at Glen Eagle Subdivision - Phase 10  
Improvement Drawings - St. Andrews Drive - Sta. 0+00 to Sta. 9+43.85

sheet 1  
of 2





**Engineer Final Plan Review – Highland at Glen Eagle Subdivision Phase 10  
St. Andrews Drive & Spy Glass Hill Road**

*Completed by Brian Bloemen on February 14, 2013*

It is our understanding the sewer and land drain have already been installed for this phase. Since the previous planning commission meeting Mr. McBride has resolved all the comments from previous engineering reviews. Public works recommends approval of Highland at Glen Eagle Subdivision Phase 10.

If you have any further comments or questions please feel free to contact me at 801-614-9630.

Sincerely,

Brian Bloemen  
City Engineer



## Subdivision Final Plan Review – Highlands at Glen Eagle Subdivision Ph. 10

*Completed by Sherrie Christensen, Planner on 01/24/2013*

**Recommendation:** City staff recommends that the Planning Commission examine the Highlands at Glen Eagle Subdivision Phase 10 Final Subdivision plan review as outlined below. Please pay specific attention to the items highlighted in yellow. City Staff hereafter recommends that the Planning Commission recommend the Highlands at Glen Eagle Subdivision Phase 10 Final Subdivision plat and plan for City Council approval, subject to all previous conditions of approval .

**Background:** *This is the final phase of Highlands at Glen Eagle. This phase was given final approval in 2007 and construction was started on the infrastructure, but due to the economic recession the plat was never recorded. Re-approval of the Final Plat will complete this subdivision and construction the final connection of internal roads can be initiated.*

| <b>8-6-1/8-6-2: Final Plat/Final Plan and Profile:</b>                                                                              | <b>Planning Staff Review:</b>                   |
|-------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------|
| 1. Proposed name of subdivision (to be approved by Planning Commission and County Recorder).                                        | 1. Highlands at Glen Eagle Subdivision Phase 10 |
| 2. Accurate angular and linear dimensions to describe boundaries, streets, easements, areas reserved for public use, etc.           | 2. Yes                                          |
| 3. Identification system for lots, blocks, and names of streets. Lot lines show dimensions in feet and hundredths.                  | 3. Yes                                          |
| 4. Street address shown for each lot.                                                                                               | 4. Yes                                          |
| 5. True angles and distances to nearest street lines or official monuments as accurately described and shown by appropriate symbol. | 5. Yes                                          |
| 6. Radii, internal angles, points and curvatures,                                                                                   | 6. Yes                                          |

|                                                                                                                              |                                         |
|------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|
| tangent bearings and the length of all arcs.                                                                                 |                                         |
| 7. Accurate location of all monuments to be installed shown by appropriate symbol.                                           | 7. Yes                                  |
| 8. Dedication to City of all streets and other public uses and easements.                                                    | 8. Yes                                  |
| 9. Street monuments shown on Final Plat.                                                                                     | 9. Yes                                  |
| 10. Pipes or other iron markers shown on the plat.                                                                           | 10. Yes                                 |
| 11. Outlines and dimensions of public use areas or areas reserved for common use of all property owners showing on plat.     | 11. N/A                                 |
| 12. Boundary, lot and other geometrics on Final Plat accurate to not less than one part in five thousand.                    | 12. Yes, refer to Engineer for further. |
| 13. Location, function, ownership and manner of maintenance of remaining common open space showing on plat or in submission. | 13. N/A                                 |
| 14. Legal boundary description of the subdivision and acreage included.                                                      | 14. Yes, 6.51 acres                     |
| 15. Current inset City map showing location of subdivision.                                                                  | 15. Yes                                 |
| 16. Standard signatures forms/boxes reflected on the Final Plat.                                                             | 16. Yes                                 |
| <b>Final Plan and Profile</b>                                                                                                |                                         |
| 17. Plan for culinary water improvements.                                                                                    | 17. Submitted, see Engineer review.     |
| 18. Plan for secondary water improvements.                                                                                   | 18. Submitted, see Engineer review.     |
| 19. Plan for sanitary sewer.                                                                                                 | 19. Submitted, see Engineer review.     |
| 20. Land drain.                                                                                                              | 20. Submitted, see Engineer review.     |
| 21. Storm water.                                                                                                             | 21. Submitted, see Engineer review.     |

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                                                                                                                                                                                                                                                                                                                                                            |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>22. Streets.</p> <p>23. Stationing.</p> <p>24. Agreements.</p> <p><b>Conditional Items for Final Plan Approval</b></p> <p>25. Park-purchase impact fee accord in the zoning and gross acreage in development as outlined in the City's fee schedule</p> <p>26. Irrigation water rights per Subdivision Ordinance Section 8-2-9</p> <p>27. An executed Escrow Agreement, provided by City staff, for improvement costs and bonding</p> <p>28. An executed Improvement Agreement with Syracuse City, as provided by staff</p> <p>29. An executed Streetlight Agreement, regarding installation of required lamps, as provided by City staff</p> <p>30. Payment of final off-site inspection fees as outlined in City's fee schedule</p> <p>31. Payment of County recording fees of \$37/page +\$1/lot and any common space as well as \$1/land-owner signatures over two</p> | <p>22. Submitted, see Engineer review.</p> <p>23. Submitted, see Engineer review.</p> <p>24. N/A</p> <p>25. Required prior to mylar recording</p> <p>26. Yes-transferred with Phase 9</p> <p>27. Required before mylar recording</p> <p>28. N/A</p> <p>29. Required before mylar recording</p> <p>30. Required before mylar recording</p> <p>31. Required before mylar recordings \$54</p> |
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January 24, 2013

Syracuse City Planning Commission  
c/o Syracuse Community Development  
1979 W 1900 S  
Syracuse, UT 84075

Dear Members of the Planning Commission,

Regarding, the Highlands at Glen Eagle Subdivision Phase 10, after review of the plans we have no concerns regarding fire protection or access.

Please contact me if you have any questions or need additional comment.

Respectfully,

Jo Hamblin, Deputy Chief  
Syracuse City Fire Department  
1869 South 3000 West, Syracuse, UT 84075  
Phone 801-614-9614





## SYRACUSE CITY

### Syracuse City Council Special Meeting Agenda

**February 26, 2013 – immediately following the Work Session Meeting,  
which begins at 6:00 p.m.**

City Council Conference Room

Municipal Building, 1979 W. 1900 S.

1. Meeting called to order  
Adopt agenda
2. Approval of Minutes:
  - a. Work Session of February 12, 2013
  - b. Regular Meeting of February 12, 2013
  - c. Work Session of May 8, 2012
  - d. Work Session of May 22, 2012
  - e. Work Session of June 12, 2012
3. Re-approval of the Highlands at Glen Eagle Subdivision, Phase 10, located at approximately 3250 W. 900 S.
4. Proposed Resolution R13-07 supporting the Financial Ready Utah efforts to assess and provide for the potential risk to Utah from dependence on unsustainable federal funds.
5. Adjourn

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In compliance with the Americans Disabilities Act, persons needing auxiliary communicative aids and services for this meeting should contact the City Offices at 801-825-1477 at least 48 hours in advance of the meeting.

CERTIFICATE OF POSTING

The undersigned, duly appointed City Recorder, does hereby certify that the above notice and agenda was posted within the Syracuse City limits on this 22nd day of February, 2013 at Syracuse City Hall on the City Hall Notice Board and at <http://www.syracuseut.com/>. A copy was also provided to the Standard-Examiner on February 22, 2013.

CASSIE Z. BROWN, CMC
SYRACUSE CITY RECORDER

**Members of the public who desire to offer a thought or invocation at Syracuse City Council Meetings shall contact the City Administrator at least two (2) weeks in advance of the meeting. Request will be honored on a first come, first serve basis. In the event there are no requests to offer a comment or prayer, the Mayor may seek opening comment or prayer from those members of the public attending the meeting or from City Staff or City Council.



COUNCIL AGENDA

February 26, 2013

Agenda Item #2

Approval of Minutes.

Factual Summation

- Please see the draft minutes of the following meetings:
 - Work Session Meeting of February 12, 2013
 - Regular Meeting of February 12, 2013
 - Work Session Meeting of May 8, 2012
 - Work Session Meeting of May 22, 2012
 - Work Session Meeting of June 12, 2012

- Any question regarding this agenda item may be directed at Cassie Brown, City Recorder.

Minutes of the Syracuse City Council Work Session Meeting, February 12, 2013.

Minutes of the Joint Work Session meeting of the Syracuse City Council and Planning Commission held on February 12, 2013, at 6:00 p.m., in the Council Work Session Room, 1979 West 1900 South, Syracuse City, Davis County, Utah.

Present: Councilmembers: Brian Duncan
Craig A. Johnson
Karianne Lisonbee
Douglas Peterson
Larry D. Shingleton

Mayor Jamie Nagle
City Manager Robert Rice
City Recorder Cassie Z. Brown

City Employees Present:
City Attorney Will Carlson
Community Development Director Michael Eggett
Parks and Recreation Director Kresta Robinson
Fire Chief Eric Froerer
Police Chief Garret Atkin
Finance Director Steve Marshall
Public Works Director Robert Whiteley
Utility Billing Manager Holly Craythorn

Visitors Present:	Gary Pratt	Wayne Kinsey	Mike Thayne
	Mel Krueger	Jerry Guffey	Kade Burrows
	Alysia Noyvong	Sawyer Morain	Dakota Yoshimura
	Spencer McBride		

The purpose of the Work Session was for the Governing Body to review the agenda for the business meeting to begin at 7:00 p.m.; hear a request to be on the agenda from the Davis County Commission; discuss utilization of the late fee proceeds charged on utility bill; review business meeting agenda items 8, 9, 10, 11, and 12; and discuss Council business.

6:00:47 PM

Request to be on the agenda: visit from Davis County Commission

County Commissioners Louenda Downs, Bret Milburn, and John Petroff joined the Council at the table. Commissioner Downs stated that the County Commission likes to try to visit all cities in the County but it usually takes two years to make that rotation. Commissioner Milburn stated that the Commission likely interacts more with the Mayor because her position on COG, but they like to try to meet with all elected officials and have a conversation about any topics either body would like to discuss.

6:02:56 PM

1 Mayor Nagle asked the Commission to talk about any road funding. Commissioner Milburn stated the County is
2 very interested and engaged in transportation aspects and all Commissioners have been active on the Wasatch Front Regional
3 Council (WFRC) and he is the new Chair of that Board. He stated the Chamber has a transportation committee as does COG
4 and they are trying to identify things that benefit the County. He stated that over the last couple of weeks he has engaged in
5 conversations with Senator Adams and he is very interested in transportation issues at the legislature.

6 Commissioner Petroff stated that his sense is that due to the situation at the federal level there will be very little
7 funding for transportation or buildings. He has talked with Senator Adams about improvements to 2000 West because of the
8 State Road 193 project and he will be surprised if there is much funding this year. He stated that if there is a federal budget
9 transportation funding may break loose.

10 Commissioner Milburn stated it is important to get a priority list so that everyone can be ready when funding does
11 become available.

12 Commissioner Petroff stated that prior to the Olympics, Interstate-15 was rebuilt. He noted that the Legacy
13 Highway was also constructed and over the last few years the Interstate-15 core project has been taking place throughout
14 Utah County. He stated that all of those projects were funded with state funds rather than federal dollars; Utah has stepped
15 up and done a tremendous job to complete billions worth of projects. He stated they are so integral to the state's success in
16 terms of economic development. He stated he thinks the state will work to pay down the bonds for those projects before
17 taking on any more.

18 Commissioner Downs stated that the Commission has some information to leave with the Council. Commissioner
19 Petroff stated that last week they created a State of Davis County document and he provided copies to all Councilmembers
20 and the Mayor.

21 Commissioner Downs inquired about some of the issues the City is facing that are pressing. Councilmember
22 Johnson stated that there are many infrastructure issues in the City and balancing those issues with fiscal responsibility is
23 important. Mayor Nagle added that one of the things that the City has been working on recently is related to the high number
24 of suicides that have occurred in the City. She stated the City is partnering with IHC, NUHOPE, and Davis Behavioral
25 Health to work on suicide prevention and early intervention. She stated that the City met with a working group last week to
26 start working on outreach efforts. She stated the committee expressed they were having a hard time getting people involved
27 at a higher level to get the efforts moving forward. She asked if there is anything the County can do to try to help the

1 program implemented in the schools. Commissioner Downs asked if they are working with the school district as well.
2 Mayor Nagle stated they are just working with Syracuse High School and Clearfield High School at this point.
3 Commissioner Downs stated that it could be something that could be raised at COG. Mayor Nagle stated she planned to do
4 that. Councilmember Johnson asked if it would be possible to have the youth council's participate in suicide prevention.
5 Commissioner Downs and Mayor Nagle both stated that would be a great idea.

6 Commissioner Milburn invited any citizens to meet with the Commission in the hall to talk about any issue they
7 would like to discuss.

8 Commissioner Petroff stated that he wanted to briefly talk about Antelope Island; the City has gotten more involved
9 in promoting the Island over the past year, but he thinks more can be done. He stated that he thinks that as the asset is
10 promoted it will only help the City.

11
12 [6:15:03 PM](#)

13 Utilization of late fees on utility bill

14 A staff memo from the Finance Director explained he was asked to come up with options on how the City could
15 utilize the late fee revenue collected on past due utility bill accounts. Total late fee revenue over the last 12 months \$92,100.
16 There are four different options listed below:

- 17 • Use the money to install radio read devices on all culinary water meters in the City.
- 18 • Use the money to offer incentives/rebates for citizens who sign up for electronic utility bill statements.
- 19 • Use the money to offer incentives/rebates for citizens who sign up for automatic utility bill payments through the
20 City.
- 21 • Keep the money in the fund and use that money to offset any potential rate increases.

22 **Option One - USE MONEY TO INSTALL RADIO READ DEVICES ON ALL CULINARY WATER METERS IN**
23 **THE CITY.**

24 City Staff has previously discussed with the Council the idea of placing a radio read device on all culinary meters.
25 This device would be capable of sending up-to-the minute real time information and data to our utilities department and
26 would allow the city to read meters instantaneously at any time during the year. This information could also be available to

1 each resident so they would have access to water usage at any time from a computer in their home. Some of the Pro's and
2 Con's for this project are as follows; this is not an all inclusive list:

3 **PRO'S**

- 4 • Year-Round Metering of water usage for all residents and businesses.
- 5 • Real time data accessible by citizens.
- 6 • Help with leak detection and water conservation.
- 7 • Citizens would not be billed all at once for high usage during winter months.
- 8 • Already have meters for culinary water and they are already installed.
- 9 • No seasonal employees to read meters during summer months.

10
11 **CON'S**

- 12 • High start up costs for 6500 homes currently built in Syracuse.
- 13 • Ongoing maintenance costs of new system.
- 14 • Likely a 2-3 year phase in for project.

15 Estimated costs of a project can vary depending on the vendor we use, type of radio read system we install, and
16 installation costs of the new system. A radio read device can vary in price from \$75 per unit to \$120 per unit. The software
17 and system to support the radio read equipment could cost between \$70,000 and \$120,000. For our city of approximately
18 6,500 homes, the estimated cost to fully implement a system city wide would be approximately **\$625,000**.

19 **Option Two - USE MONEY TO OFFER INCENTIVES/REBATES FOR CITIZENS WHO SIGN UP FOR**
20 **ELECTRONIC UTILITY BILL STATEMENTS.**

21 The average cost to send a hard copy utility bill to each individual citizen is approximately \$0.55 each month.
22 The City could offer an incentive in the form of a rebate given to all citizens who sign up for electronic billing and waive
23 receiving a hard copy bill in the mail. We could give a one-time rebate of **\$10 or \$15** to each citizen who elects to receive
24 their bill electronically. The cost savings to the city over a year's time would be \$6.60. The City would use a portion of the
25 late fee revenues to cover the difference. I would recommend putting a minimum requirement on this election (i.e. 6 months
26 or 1 year).

Option Three - USE MONEY TO OFFER INCENTIVES/REBATES FOR CITIZENS WHO SIGN UP FOR AUTOMATIC BILL PAYMENT THROUGH THE CITY.

The City incurs costs when processing utility bill payments that could be eliminated if citizens would sign up for an automatic bill payment. Currently it costs the City \$0.22 cents plus an average of 1.11% for each credit card transaction processed at the City. This means that for a citizen that pays the basic utility bill cost of \$64.05 to the City, it costs the City \$.92 to process that transaction ($\$0.22 + 1.11\% * 64.05$). Similarly if a citizen pays through online banking it costs the City \$0.20 per transaction. The City could offer an incentive in the form of a rebate given to all citizens who sign up for automatic bill payment. We would require that the citizen bring in a voided check so that the City could process the automatic payment each month. We could give a one-time rebate of **\$10 or \$15** to each citizen who elects to receive their bill electronically. The cost savings to the city over a year's time would be approximately \$6.72. The City would use a portion of the late fee revenues to cover the difference. I would recommend putting a minimum requirement on this election (i.e. 6 months or 1 year).

Option Four - KEEP MONEY IN THE UTILITY FUND AND USE THAT MONEY TO HELP OFFSET ANY POTENTIAL RATE INCREASES.

The City could use this money to offset future increased costs in the system. Inevitable the costs of providing culinary water to citizens will continue to rise. As these costs go up, the City has to evaluate the costs and adjust utility rates to cover those costs. This would act effectively as a rebate to all citizens who pay utility bills. I would strongly discourage reducing rates at this time. If we were to rebate this late fee in the form of a rate decrease it would amount to \$1.15 per household per month ($92,100/6650 \text{ homes}/12 \text{ months}$). A reduction of only a \$1.15 could be quickly forgotten by the residents and when it comes time to increase rates because of increased costs, citizens could be upset.

Administration has recommended four different options to utilize the late fee revenue generated on the utility bill. We consider all four options good options.

Finance Director Marshall reviewed his staff memo.

[6:17:59 PM](#)

Councilmember Johnson asked if the City gets charged a fee to run the transaction when someone signs up for electronic payment. Mr. Marshall answered no; the money is pulled directly from the customer's bank account and that option does not cost the City any money. He then continued to review his staff memo.

1 [6:19:26 PM](#)

2 Councilmember Johnson asked about the \$10 or \$15 rebates to citizens. Mr. Marshall stated he was simply
3 providing options for the Council to consider. He stated that they can opt for a combination of proposals, but it would be
4 nice to select an option that would give residents a \$20 or \$30 credit on their utility bill. Councilmember Johnson stated he is
5 leaning in that direction and he wants to incentive people enough that they no longer have late payments. Mr. Marshall stated
6 that he does not think that most people that have paid late in the past will be willing to sign up for a program that will auto
7 draft the money from their bank account because they may be struggling to make their payments. City Manager Rice stated
8 that staff is simply interested in incentivizing good behavior, but those that pay late will likely not take advantage and they
9 may continue to pay late. Councilmember Peterson asked about people that are already signed up for these programs. Mr.
10 Marshall stated staff talked about applying the practice retroactively and applying a courtesy credit to the residents that are
11 already participating. He stated there are currently approximately 700 people signed up for auto draft and another 700 signed
12 up through electronic bill pay.

13 [6:21:20 PM](#)

14 Councilmember Lisonbee stated that a citizen contacted her after reading the packet and suggested using the revenue
15 generated by the late fee to pay off debt. She stated it made her wonder why the City cannot use the money to fund water
16 infrastructure projects. Mayor Nagle stated that the money goes into the general fund and it can be used for road. Mr.
17 Marshall stated that the money actually stays in the utility fund and some of the money was used to pay off water bonds that
18 the City held. Councilmember Lisonbee stated she did not think it was feasible to pay off additional debt, but she does think
19 the money can be used for infrastructure projects. Mr. Rice stated he would suggest that the radio reads would be an
20 infrastructure project that can be self funded; it will modernize the system and also provide a better system that people can
21 view when paying their bills.

22 [6:22:37 PM](#)

23 Councilmember Duncan stated he thinks the radio reads are a good idea, but the return on investment is so long-
24 term. Mr. Rice stated it is actually not that long term. He then stated that the City does not read meters in the winter, so there
25 is a huge spike in user costs in April when meters are read again. He added that the system the City currently has is a
26 socialist system; someone that uses 1,000 gallons pays the same amount of money as their neighbor that uses 7,900 gallons.
27 He stated users pay for their other utilities based on how much they use. He stated the City cannot go to that type of system

1 without being able to read meters year round and the only way that can be done is with radio reads. Councilmember Duncan
2 stated the radio reads are so expensive and it will either be necessary to raise rates or understand that it will take a long time
3 to pay them back.

4 [6:23:31 PM](#)

5 Councilmember Peterson stated that last time the Council discussed this issue he made the statement that he thinks it
6 is something the Council needs to consider if they want to be visionary. He stated he also had the same concerns about there
7 being so much up front money needed. He stated that he has since found out that there is \$92,000 available from the late fees
8 and he agrees that money should be reinvested in water projects. He stated he met with Mr. Marshall and Public Works
9 Director Whiteley and there as discussion about the fact that the water bond was recently paid off and that means the City
10 now has the money in the culinary water account to pay the project off in three years. He stated that he thinks that it can be
11 tackled and it will put the money back where it should be and the Council will be looking into the future.

12 [6:24:37 PM](#)

13 Councilmember Shingleton asked what the payback of the radio read project was when this issue was first
14 discussed. He asked if it was longer than three years. Mr. Marshall stated yes, but that was only considering paying for the
15 project using the wages saved for the meter reader position, which would be eliminated. He stated it is hard to quantify water
16 loss costs, but that too must be considered with this project. He stated that when meters are read every April, the bills are
17 more than 2/3 more than the normal bill amounts and that is water that is lost through the system throughout the winter that
18 people are paying for.

19 [6:26:19 PM](#)

20 Mayor Nagle stated the time allotted for discussion of this item has expired and she suggested that this conversation
21 be continued during the upcoming budget retreat.

22

23 [6:26:37 PM](#)

24 Review agenda item 8 and 9: proposed resolution adjusting the FY 2013 budget and adjusting the fee schedule.

25 Two staff memos from the Finance Director explained the proposed changes to the budget and the fee schedule.
26 The memo regarding the budget opening stated the Council discussed the budget opening and potential changes at the last

1 Council meeting. For this meeting, I have updated the PDF file to show changes we had discussed. All changes are
2 highlighted in red. We discussed adding overtime wages to the departments that were helping with snow plowing and snow
3 removal. The total cost estimate for this change is \$6,000. In addition to these we have also proposed a few additional
4 changes as discussed below.

5 Police Chief Atkins and Fire Chief Froerer would also like to discuss a potential add on to the budget opening. They
6 currently have 18 mobile radios that are obsolete. When these radios break or fail, we will not have a way to fix them.
7 Motorola no longer makes parts for them and they no longer provide assistance in fixing them. We are proposing that we add
8 in this budget opening a line item to purchase and replace these radios. If we replace them now, Motorola will give us a
9 rebate of \$500 per radio or a total of \$9,000. The cost of the radios would be approximately \$3,100 each for a total cost of
10 \$55,800. The increase in sales tax projections will more than cover this expense.

11 We also had our bid opening for the 700 South and 2500 West project. The low bid came in at \$2,770,275. We are
12 requesting two modifications to the budget based on this bid. The first is the sewer line which came in at \$275,000 instead of
13 \$250,000 as originally discussed. The second is an increase to storm water impact fee expense. We estimated \$430,000 for
14 this project and the bid for the storm sewer came in at \$500,000. This is a total increase in budgeted expense of \$95,000.
15 The great news piece is our estimate for use of Class C roads funds on this project came in \$240,050 under budget. We
16 estimated \$310,050 and the bid came in at just under \$70,000. This is a savings of \$240,050 in road money that came be
17 utilized in future road projects.

18 These are the only changes that were made to the budget proposal since the last Council meeting. Administration
19 recommends adopting proposed resolution R13-03 adjusting the Syracuse City budget for the fiscal year ending June 30,
20 2013.

21 The memo regarding the fee schedule stated staff has reviewed the consolidated fee schedule and is recommending a
22 handful of changes that are considered necessary. The items in red are either new fees being proposed or are changes to
23 existing fees in the fee schedule. Most items are very minor changes. One major change is that we are proposing adding a
24 fee for police contract services. This would be for any special event or interagency utilization. The rate proposed is a one-
25 time admin fee of \$20 and a \$55 per officer per hour fee to staff the event. These charges are strictly to recover our costs to
26 staff the event.

27 Mr. Marshall reviewed his staff memos.

1 [6:30:59 PM](#)

2 Councilmember Duncan inquired as to the overall plus and minus associated with the budget opening. Mr. Marshall
3 stated there is \$19,000 net positive to the general fund and all other expenses are covered by an increase in revenue in the
4 associated funds. He stated all funds are net positive or flat.

5 [6:32:21 PM](#)

6 Councilmember Lisonbee stated that page nine of the packet references the number of radios to be purchased, but
7 there are two different numbers and they are not the same. Mr. Marshall stated that there are 16 radios needed in the Police
8 Department and two in the Fire Department.

9 [6:32:50 PM](#)

10 Councilmember Shingleton inquired as to the current level of the rainy day fund. Councilmember Johnson stated
11 that this budget opening will not tap into the rainy day fund. Mr. Marshall stated that is correct and stated that the rainy day
12 fund is currently around 14 percent and this budget opening actually adds to it. Mr. Rice stated that he still thinks that the
13 revenues will be higher than projected and that percentage could increase close to 18 at the end of the year. Councilmember
14 Johnson stated he would like that; he referenced potential legislation that would increase general fund balance limits to 25
15 percent and he would like to have a higher reserve. Councilmember Lisonbee stated she would like to increase the fund
16 balance to 20 percent if that legislation is passed.

17 [6:34:02 PM](#)

18 Mr. Marshall then continued to review his staff memo.

19 [6:34:42 PM](#)

20 Councilmember Peterson stated that the largest additional expenditure to be approved with this budget opening is
21 the radio replacements for public safety and he is supportive of that expense especially since staff has communicated that
22 there is more revenue than was originally projected and it can be spent to equip the public safety officials. He stated it is a
23 'no brainer'. Councilmember Johnson stated he also has no concerns about that expense. Chief Atkin provided the Council
24 with two radios that his Department is currently using. He noted the display is faded and the numbers listed on the display
25 cannot be seen and that is preventing the officers from doing their job appropriately. Councilmember Shingleton stated that

1 the City has been talking about replacing the radios for at least the past five years. Councilmember Johnson stated it is a
2 good use of funds. Mr. Marshall stated that it is projected that the radios will last 10 to 15 years.

3 [6:37:18 PM](#)

4 Mr. Marshall then reviewed the proposed changes to the fee schedule.

5 [6:38:56 PM](#)

6 Councilmember Peterson asked what kinds of events the officer fee will be charged for. Chief Atkin stated it would
7 be used for events like marathons or special events at any local businesses that require additional officers. He stated the
8 change will bring the City in compliance with state law relative to security versus police use.

9

10 [6:40:01 PM](#)

11 Review agenda items 10 and 11: appoint new Planning Commission members

12 A memo from the Community Development Director explained on November 21, 2012, Planning Commissioner
13 Braxton Schenk submitted his notice of resignation from the Planning Commission. The term of this vacancy is scheduled to
14 expire on June 30, 2014, which is in line with an effort to maintain established term rotations for commissioner appointments.
15 Recently, resident Wayne Kinsey submitted a letter of interest to be considered for the Planning Commission vacancies and
16 met with the Mayor, Council Member Johnson, and CED Director Mike Eggett to discuss his interest and desire to serve in
17 this position. The conclusion is that Mr. Kinsey has served on various decision-making boards (within the medical industry)
18 in a professional capacity and would be a great benefit to the Syracuse Planning Commission. The Mayor is recommending
19 that the City Council support the appointment of Mr. Wayne Kinsey to serve as a member of the Planning Commission by
20 filling Mr. Schenk's vacancy on the Commission. Mr. Kinsey has affirmed his interest and intent to fill this vacancy, if
21 appointed to serve in this capacity, and will be present at the next City Council meeting. Additionally, the Community and
22 Economic Development Department fully endorses and is in support of the Mayor's proposed appointment of Wayne Kinsey
23 to fill Mr. Schenk's vacancy on the Planning Commission. The CED Department looks forward to working with Mr. Kinsey
24 as a member of the Planning Commission. For your use and review, City Staff has provided resolution R13-05 that supports
25 the aforementioned appointment of Wayne Kinsey to fill the Planning Commission vacancy. The Community and Economic
26 Development Department hereby recommends that the Mayor and City Council show their support for Wayne Kinsey by
27 approving his appointment to fill a currently vacant position on the Planning Commission.

1 On December 11, 2012, Planning Commission Alternate Curt McCuistion was appointed to serve as a Planning
2 Commissioner, which created an alternate position vacancy on the Planning Commission. The term of this vacancy is
3 scheduled to expire on June 30, 2016, which is in line with an effort to maintain established term rotations for commissioner
4 appointments. Recently, resident Brandon Haddick submitted a letter of interest to be considered for the Planning
5 Commission vacancies and met with the Mayor, Council Member Johnson, and CED Director Mike Eggett to discuss his
6 interest and desire to serve in this position. The conclusion is that Mr. Haddick has a great deal of professional experience in
7 working around development conditions, residential environments and with wetlands/landscaping activities and, therefore,
8 would be a great benefit to the Syracuse Planning Commission. The Mayor is recommending that the City Council support
9 the appointment of Mr. Brandon Haddick to serve as a member of the Planning Commission by filling Mr. McCuistion's
10 vacancy as the alternate on the Planning Commission. Mr. Haddick has affirmed his interest and intent to fill this vacancy, if
11 appointed to serve in this capacity, and will be present at the next City Council meeting. Additionally, the Community and
12 Economic Development Department fully endorses and is in support of the Mayor's proposed appointment of Brandon
13 Haddick to fill the Planning Commission alternate vacancy. The CED Department looks forward to working with Mr.
14 Haddick as a member of the Planning Commission. For your use and review, City Staff has provided resolution R13-06 that
15 supports the aforementioned appointment of Brandon Haddick to fill the Planning Commission vacancy. The Community
16 and Economic Development Department hereby recommends that the Mayor and City Council show their support for
17 Brandon Haddick by approving his appointment to fill a currently vacant alternate position on the Planning Commission.

18 Mike Eggett reviewed staff memo.

19 [6:41:07 PM](#)

20 Mayor Nagle asked Mr. Kinsey to provide a brief description of his background.

21 [6:41:09 PM](#)

22 Mr. Kinsey provided a brief explanation of his background.

23 [6:41:51 PM](#)

24 Councilmember Duncan inquired as to Mr. Kinsey's general philosophy. He stated that Mr. Kinsey will be advising
25 the Council and he asked his thoughts on the General Plan in terms of it being a guiding document for the City. Mr. Kinsey
26 stated that he needs to do some research on the General Plan and he does not bring a lot of planning experience to this
27 position. He stated that he has not read the General Plan, but he will do that very quickly.

1 [6:42:45 PM](#)

2 Councilmember Lisonbee stated offered a hypothetical situation as follows: an applicant comes to the City and asks
3 the Planning Commission and City Council to change the General Plan in order to bring a lucrative building project to the
4 City that would bring in commercial, retail, or business park use. She asked Mr. Kinsey his feelings on that. She asked if his
5 principles are based on the citizen comment making a big impact on his opinion or if his first priority is economic
6 development. She asked how the two can be balanced. Mr. Kinsey stated that a balance is important and he would need to
7 listen to all the voices as they come forward. He stated that he would read the General Plan and understand the focus of the
8 community to determine whether the project would fit into the community's best interests. He stated he would listen to
9 everyone involved and with the benefits and risks of what the project may bring to the City.

10 [6:44:00 PM](#)

11 Councilmember Duncan asked what it would take to change the General Plan if it does not contort with a proposed
12 development. He asked Mr. Kinsey if he would recommend changing the General Plan to contort with the development. Mr.
13 Kinsey stated that the General Plan would have to be changed, but with his lack of experience in that area he does not know
14 if he can answer that question appropriately at this time.

15 [6:44:34 PM](#)

16 Mr. Eggett then introduced Mr. Haddick who provided a brief explanation of his background.

17 [6:46:24 PM](#)

18 Councilmember Duncan said he thinks is good to have people that work in businesses in the community, but there
19 may be some concerns about specific conflicts. Mr. Haddick stated he has actually discussed that issue with his boss and he
20 has determined that he would abstain from participating in voting on any issue that would be a conflict for him. He stated he
21 would participate in the discussion of the item, but he would not vote.

22

23 [6:47:38 PM](#)

24 Review agenda item 12: contract award for 2500 W. 700 S. roadway improvement project.

25 A memo from the Public Works Director explained that enclosed is the bid tabulation graph for the bids opened
26 February 5, 2013 for the above referenced project. This project includes utility infrastructure upgrades with widening on 700

1 South from 2500 West to St. Andrews Drive and widening 2500 West from 1700 South to 700 South. The low bidder and bid
2 amount are as follows: Advanced Paving and Construction, Inc.; bid amount: \$2,770,275.00. We have reviewed the
3 submitted bid from all bidders and recommend awarding the contract to Advanced Paving and Construction, Inc. as soon as
4 possible. Please call us with any questions you may have regarding this information. Once the Notice of Award has been
5 executed we will forward them to the contractor for signature. This project is one that was identified in our list presented to
6 City Council as a high priority due to road width safety concerns and poor existing asphalt conditions. City crews will paint
7 all crosswalks and furnish and install all signs for the project. The cost for purchasing the signs is estimated at \$10,000. The
8 construction will begin as soon as contract documents are in place and be completed in August. The overall cost for the
9 project came in about \$216,000 less than the budgeted amount; however the storm drain impact fee budget was
10 approximately \$68,000 over budget. We have proposed increasing the storm drain impact fee budget \$70,000.00 to \$500,000
11 total for this fiscal year. The bid amount on this project is \$2,770,275.00.

12 Mr. Whiteley reviewed his staff memo.

13 [6:49:26 PM](#)

14 Councilmember Lisonbee asked Mr. Whiteley if he is concerned about change order due to the spread between the
15 lowest and highest bidders. Mr. Whiteley stated he would be concerned if it were a contractor that he does not know or if the
16 spread had been between the lowest and second lowest bidders. He added that Advanced Paving and Construction has done
17 several projects in the City and he is very comfortable with them and their bid.

18 [6:51:39 PM](#)

19 Mayor Nagle inquired as to the time frame for the project from start to finish. Mr. Whiteley stated that once the
20 project is awarded it could begin as soon as three weeks later, meaning the project should begin at the beginning of March
21 and will be completed by the end of August.

22
23 [6:52:15 PM](#)

24 Council business

25 Councilmember Johnson stated he was approached by a couple of residents that asked him questions about requiring
26 permits for installation of a water heater. He asked if people are required to get permits for that type of work. Mr. Eggett and
27 Mr. Whiteley both answered yes and Mr. Whiteley provided an explanation as to why the permits are required. There was

1 discussion of the cost of the permit and the reason for a permit and Mr. Rice suggested that the Council refer those residents
2 to Building Official Riley Jones because he is an expert on the subject. Councilmember Lisonbee stated that it may be
3 possible for Mr. Jones to come to a Council meeting to discuss the issue.

4 [6:55:09 PM](#)

5 Councilmember Lisonbee stated that a resident approached her with concerns about the fact that the City requires
6 inspections for home businesses that will not having customers coming to their house. She stated she would like to hear more
7 about that practice as well.

8 [6:56:02 PM](#)

9 Mayor Nagle stated that she mentioned the City's participation with the NUHOPE program and she asked Chief
10 Atkin to provide an explanation of Detective Rowley's participation in the program. Chief Atkin explained Detective
11 Rowley's participation and how it could potentially assist with the suicide problem in the City. Mayor Nagle assisted in
12 reviewing NUHOPE's model. Councilmember Shingleton suggested that information about the program be placed on the
13 City's website. Mayor Nagle stated that will be done and the program will also be reviewed in the City's newsletter. She
14 added that she has reached out to local leaders in the community that can be of assistance.

15

16

17 The meeting adjourned at [7:01:05 PM](#).

18

19

20

21

22 _____
23 Jamie Nagle
24 Mayor

Cassie Z. Brown, CMC
City Recorder

25 Date approved: _____

Minutes of the Syracuse City Council Regular Meeting, February 12, 2013.

Minutes of the Special meeting of the Syracuse City Council held on February 12, 2013, at 7:09 p.m., in the Council Work Session Room, 1979 West 1900 South, Syracuse City, Davis County, Utah.

Present: Councilmembers: Brian Duncan
Craig A. Johnson
Karianne Lisonbee
Douglas Peterson
Larry D. Shingleton

Mayor Jamie Nagle
City Manager Robert Rice
City Recorder Cassie Z. Brown

City Employees Present:
City Attorney Will Carlson
Finance Director Steve Marshall
Community Development Director Michael Eggett
Parks and Recreation Director Kresta Robinson
Public Works Director Robert Whiteley
Fire Chief Eric Froerer
Police Chief Garret Atkin

Visitors Present: Brett Coleman Tristan Pendley Tony Pendley
Joel Goeckair Dan Schuler Kim Schuler
Spencer McBride Kade Burrows Alysia Noyvong
Wayne Kinsey Gary Pratt Jerry Guffey
Terry Palmer Mike Thayne Brandon Haddick
Bob Yeaman

1. Meeting Called to Order/Adopt Agenda

7:09:29 PM

Mayor Nagle called the meeting to order at 7:00 p.m. as a regularly scheduled meeting, with notice of time, place, and agenda provided 24 hours in advance to the newspaper and each Councilmember. She asked all visitors present if any wished to provide an invocation or thought; Councilmember Duncan provided an invocation. Councilmember Lisonbee then led all present in the Pledge of Allegiance.

7:11:20 PM

COUNCILMEMBER PETERSON MADE A MOTION TO ADOPT THE AGENDA. COUNCILMEMBER DUNCAN SECONDED THE MOTION; ALL VOTED IN FAVOR.

7:11:29 PM

2. Presentation of the Syracuse City and Wendy's "Award for Excellence"

1 to Alison Shepherd and Bryson Burroughs.

2 The City wishes to recognize citizens who strive for excellence in athletics, academics, arts and/or community
3 service. To that end, in an effort to recognize students and individuals residing in the City, the Community and Economic
4 Development, in conjunction with Jeff Gibson, present the recipients for the “Syracuse City & Wendy’s Award for
5 Excellence”. This monthly award recognizes the outstanding performance of a male and female who excel in athletics,
6 academics, arts, and/or community service. The monthly award recipients will each receive a certificate and be recognized at
7 a City Council meeting; have their photograph placed at City Hall and the Community Center; be written about in the City
8 Newsletter, City’s Facebook and Twitter Feed, and City’s website; be featured on the Wendy’s product television; and
9 receive a \$10 gift certificate to Wendy’s.

10 Mayor Nagle first read the word for word statement bout Alison Shepherd.

11 “During one of our recent snowstorms, Alison’s mother slipped and fell while she was out in the back yard feeding
12 the chickens. It was storming and very cold. Alison’s mother’s ankle was badly broken from the fall and she could
13 not get up to walk back to the house. Losing body heat quickly, she screamed out for help. Luckily, Alison heard her
14 mother’s cries and heroically called 911. Alison showed composure in a critical situation as she recited her address
15 and other important information to the person on the phone. Soon, the ambulance arrived at their home and
16 transported her mother to the hospital. Alison’s feat of heroics surely saved the day and her mother is now safely at
17 home recovering from the fall. Great job Alison!”

18 Mayor Nagle asked Ms. Shepherd to stand to be recognized by those in attendance.

19 Mayor Nagle then read word for word the statement written about Bryson Burroughs by Judy Nixon, Principle of the
20 Syracuse Arts Academy.

21 “Bryson works hard in the classroom and is an excellent student. He always turns in his homework, even though he
22 is busy with after school events. Depending on the season, he plays soccer, football, baseball, and basketball. He
23 excels at sports, and loves soccer most of all. At school he participates in the arts activities with a good attitude and
24 cheerful disposition. He is well rounded, respectful, and a good friend to all.”

25 Mayor Nagle asked Mr. Burroughs to stand and be recognized by those in attendance.

26

27 [7:16:19 PM](#)

1 3. Proposed Resolution R13-02, recognizing Brett Coleman and
2 Coleman Orthodontics as the Winter 2013 Recipient of the Syracuse
3 City “Friend of the Community” Business Award

4 A staff memo from the Community Development Department explained that continuing marketing efforts to support
5 and drive commerce, the Community and Economic Development Department (CED) developed a business award concept
6 for the community. The CED Department has prepared a brief statement about the presentation for the upcoming City
7 Council Regular Session. The background information is as follows:

8 “To recognize the ongoing support to the residents of Syracuse from the business community, Brett Coleman has
9 been selected for the Syracuse City “Friend of the Community” Business Award. Mayor Nagle and attending
10 Council Members will present a framed business award certificate, signed by Mayor Jamie Nagle and City Manager
11 Robert Rice.”

12 An important part of the Business Award is formal recognition and presentation of a resolution at a City Council
13 meeting. The attached resolution recognizes Brett Coleman as the winter 2013 recipient of the business award.

14 Brett Coleman has been nominated because:

15 “Dr. Brett Coleman and Coleman Orthodontics have contributed to Syracuse’s community and economic well being
16 by providing high quality orthodontic care, creating local jobs, sponsoring and donating to local events and charities
17 including the local nonprofit Smile for a Lifetime who provides free orthodontic care for people with financial
18 challenges, giving generous gifts through fun contests with their patients, and being a positive example to many
19 Syracuse youth who go for braces but leave with important life lessons learned.”

20 The Community & Economic Development Department hereby requests that the Mayor and City Council pass and
21 adopt attached Resolution 13-02 recognizing Brett Coleman and Coleman Orthodontics as the recipient of the Syracuse City
22 “Friend of the Community” Business Award. Furthermore, Brett Coleman of Coleman Orthodontics will be present at the
23 City Council meeting, and CED staff recommends that the Mayor present the resolution at that time.

24 Mayor said it is with great honor that we recognize Dr. Coleman. She stated that Dr. Coleman always participates in
25 community events and his investment shows. She then asked Dr. Coleman to accept his award from the Council and say a
26 few words to those in attendance.

27 [7:19:07 PM](#)

1 Dr. Coleman stated that he and his wife and family moved to Syracuse over 10 years ago; they want to raise their
2 kids here and they have no intention of leaving anytime soon. He stated this has been a great place to start a businesses and it
3 has given him an opportunity to meet so many great friends and make great memories. He stated those are things he will
4 cherish his entire life. He stated that he is happy and honored to receive the award and he is grateful for those in the
5 community that have supported him and his business.

6 [7:20:32 PM](#)

7 COUNCILMEMBER JOHNSON MOVED TO ADOPT PROPOSED RESOLUTION R13-02 RECOGNIZING
8 BRETT COLEMAN AND COLEMAN ORTHODONTICS AS THE WINTER 2013 RECIPIENT OF THE SYRACUSE
9 CITY "FRIEND OF THE COMMUNITY" BUSINESS AWARD. COUNCILMEMBER LISONBEE SECONDED THE
10 MOTION; ALL VOTED IN FAVOR.

11
12 [7:20:55 PM](#)

13 4. Public recognition of retired Police Chief Brian Wallace
14 for his 20 years of service to Syracuse City.

15 Mayor Nagle stated that tonight the Council would like to publicly thank former Police Chief Brian Wallace for 20
16 years of outstanding service to the community and the residents; he has touched everyone that lives in the City in some way
17 and he has been a pillar of the community. She stated she is excited to have new Police Chief Garret Atkin, but she has joked
18 that it is hard to replace Andy Taylor. She stated she knows a lot of citizens will miss Chief Wallace. She added that she will
19 miss him and his calm, steady presence and she wanted to present to him a small token of appreciation for everything he has
20 done for the City. She stated that it can never show how much the City can appreciate all he has done. She asked him to
21 stand and be recognized and he received a standing ovation from the Council and the audience.

22 [7:22:43 PM](#)

23 Chief Wallace stated that he wanted to thank Syracuse City and the elected officials that he has worked with over
24 the years. He stated one thing he can say is that Syracuse has always supported public safety, whether that be the Police or
25 Fire Departments. He stated that a lot of times people get caught up in wages and other issues, but those are not the
26 important things; every citizen he has come into contact with, as well as the elected officials, has been supportive of law
27 enforcement in the City. He stated the City has a great bunch of residents, though the City has changed over the years, and

1 he appreciates all the support they have given the Police Department. He stated that it has been difficult to give bad news to
2 his officers at times, but that is reality and Syracuse City is no different than any other City. He stated that he has always
3 appreciated the honesty and integrity of the people he worked with and he especially wanted to thank the officers that are still
4 working for the City and those that have moved on. He stated they are his family and he will still spend time with them and
5 enjoy their company and he no longer has to be their boss. He stated he appreciates everything that everyone has done for he
6 and his family; Wendy has been a rock in his life and she has always helped him make tough decisions over the years and
7 live with those decisions. He stated that he has been in law enforcement for 31 years, 20 of those as the Police Chief in
8 Syracuse. He stated it has been a great career and he is looking forward to whatever is ahead of him.

9 Chief Wallace then received another round of applause.

10
11 [7:25:39 PM](#)

12 5. Approval of Minutes.

13 The minutes of the following meetings were reviewed: work session of February 14, 2012; work session of February
14 28, 2012; work session of April 10, 2012; work session of April 24, 2012; work session of January 22, 2013; and special
15 meeting of January 22, 2013.

16 COUNCILMEMBER PETERSON MADE A MOTION TO APPROVE THE MINUTES OF THE WORK
17 SESSIONS OF FEBRUARY 14, 2012, FEBRUARY 28, 2012, APRIL 10, 2012, APRIL 24, 2012, JANUARY 22, 2013
18 AND THE SPECIAL MEETING OF JANUARY 22, 2013 AS PRESENTED. COUNCILMEMBER JOHNSON
19 SECONDED THE MOTION; ALL VOTED IN FAVOR.

20
21 [7:26:03 PM](#)

22 6. Public comments

23 [7:26:25 PM](#)

24 Dave Wakefield stated Chief Wallace was a wonderful Chief and he has known him for years. He stated that the
25 new Chief is a great Chief as well; he has known him for years as well through employment and they are now neighbors. He
26 stated the City has a good man. He then stated that he wanted to discuss concerns he has about safety issues at 3000 West
27 and Bluff Road. He stated in July of 2011 he was riding his bike along the trail and a car that was not familiar with the area

1 ran the stop sign at the intersection and hit him. He stated he had to have shoulder and wrist surgery as a result. He stated
2 that it took him a year to recover from the accident. He stated he has talked to City leaders about the issue and he was told
3 that the Chief would have to do a traffic study about making changes to the intersection. He stated that all he would like to
4 see is the installation of red flashing lights above the stop signs at the intersections. He stated it is an abnormal place for a
5 stop sign and people not familiar with the area are not used to seeing a stop sign in that type of location. He stated it would
6 be a small expense to do that and it could save someone's life. He stated that he almost lost his life and he does not want to
7 see anyone else go through what he went through. He asked that the issue be turned over to Chief Atkin for resolution. He
8 stated there are similar lights at trail crossings in Layton City and it should be fairly easy to do.

9 [7:28:31 PM](#)

10 TJ Jensen stated that he wanted to talk about the upcoming budget retreat; one thing he was involved with in the past
11 was the trails committee that helped to put together a master plan that the City Council ultimately adopted. He stated that
12 Councilmembers Shingleton and Johnson were very helpful on that committee as were some members of the Planning
13 Commission and several citizens. He stated that one of the guiding goals of the master plan was to have an effective trail
14 system, but one that would be as low in cost as possible. He stated there were a couple of areas where there would need to be
15 rights of way, but the vast majority of the trail system is designed as a shared use trail system which requires no changes to
16 the roads, but rather the installation of signage explaining that bikes are sharing lanes with cars. He stated that was done
17 deliberately so that the plan could be implemented easily and with little expense. He stated that the smog this year has been
18 particularly bad and trails are one way to get people to use their cars a little less. He stated that the plan encourages
19 walkability to schools. He stated that it is important that the City show they are serious about the trails plan, even though
20 there are a vast number of roads that need to be fixed. He stated that the City could start to invest in signs and paint and
21 allowing boy scouts to work on those projects. He stated he would also like to set up a 10 year plan to get the trails projects
22 going. He stated that he thinks it is a good idea to show that the City is serious about trails and encourage people to use
23 bicycles and walk more. He stated it is something very easy to do and it would be good for the Council to have a
24 conversation about it at the budget retreat.

25 [7:31:13 PM](#)

1 Terry Palmer congratulated Wayne Kinsey and Brandon Haddick for their opportunities to be working on the
2 Planning Commission. He stated he plans to get to know them a lot better because he loves this City and he fights for it. He
3 stated another item he wanted to talk about was wages for City employees. He stated the Council allocated \$150,000 for
4 wage increases and after receiving information from a government records access and management act (GRAMA) request
5 and seeing the amount of money that went to the 'higher' people in the City, that bothered him a lot, especially considering
6 the wages of the Police and Fire employees and he stated the Council should have looked at their wages a little more
7 seriously. He stated that the highest paid person in the City and a \$5,000 increase for that person is pretty impressive. He
8 stated that if he were to make that wage he would have to lay off two of his employees. He stated he wanted to let the
9 Council he is a little disappointed in that category. He then stated the main thing he wanted to talk about is the second
10 amendment considering the fact that the Federal Government would like to infringe upon the right to bear arms. He stated
11 that he is very impressed with the County Sheriff and his willingness to sign on with 27 other sheriffs in the state to say that
12 they uphold the constitution, which includes the second amendment. He stated that the Councilmembers and Mayor have
13 taken an oath to uphold the constitution. He stated that in Georgia there was a Council in 1982 that required that all citizens
14 own and keep and bear arms. He stated the name of the city was Kennesaw, Georgia. He stated that they are now considered
15 to be the safest community in the United States. He stated that he has also found 38 other states have allowed concealed
16 weapons and in all of those 38 states violent crimes have decreased. He stated Utah is one of those states. He stated that
17 when he talked with Sheriff Richardson recently he said that Police Officers are not the first line of defense and the citizens
18 are. He stated he would ask the Council to consider giving a resolution. Mayor Nagle stated that Mr. Palmer's time to
19 address the Council had expired and she stated she would be willing to talk to him after the meeting.

20 [7:34:36 PM](#)

21 Scott Slademan stated that he is a third or fourth generation of the City with the exception of a 20 year hiatus due to
22 his 20 year military service. He stated that he has spent many evenings in Council meetings in different states, but this is his
23 first dealing with the City Council in the City he was born and raised in. He stated that in the past couple of weeks he
24 discovered that the plumbing problem in his house was going to force him to excavate his front yard. He stated he has been
25 working with the City's Public Works Department on the issue and he has never been more impressed with a department as
26 they dealt with him and his family. He stated he called the City just before 5:00 p.m. and they came to his house within five

1 to 10 minutes and shut his water off and helped him out. He stated they came back three or four more times throughout the
2 week. He stated most Council meetings he has been to have been very contentious and conversations get heated and not
3 many times do citizens thank employees for the work they have done, but he wanted to thank the Public Works Department
4 for everything they had done to help his family over the past week.

5

6 [7:36:15 PM](#)

7 7. Authorize Administration to adjust utility accounts by writing
8 off bankruptcies.

9 The City Utility Billing Department provided the following summary for utility billing write-offs:

NAME	ACCOUNT #	TERM DATE	FILED	AMOUNT	DATE TO STEVE FOR COUNCIL APPROVAL	DATE APPROVED BY COUNCIL
Anderson, Kristen	56.3.426.01	8/6/2012	Chap 7 (11-21-12)	158.05	1/24/2013	
Baird, Randy	55.3.436.01	10/12/2011		40.02	1/24/2013	
Brimhall, Brandi	55.4.030.03	3/18/2012	Chap 7 (5-1-12)	141.44	1/24/2013	
Byrns, Jamie	55.2.732.05	2/29/2012	Chap 7 (6-14-12)	173.13	1/24/2013	
Child, Viola	55.3.580.01	8/15/2012	Deceased	160.53	1/24/2013	
Matschull, Brian	55.1.310.02	12/27/2011	Chap 7 (8-23-12)	227.24	1/24/2013	
Smith, Courtney	55.3.239.01	3/26/2012	Chap 7 (11-26-12)	222.73	1/24/2013	
Tinti, Antonio	55.1.213.03	9/23/2010	Chap 13 (11/12)	216.73	1/24/2013	
Vine, William	55.1.935.01	9/5/2012	Bankruptcy	152.75	1/24/2013	
Wilkins, Rhonda	15.1.775.03	NA	Bankruptcy (9/12)	647.2	1/24/2013	
TOTAL			2139.82			

10 [7:36:23 PM](#)

1 COUNCILMEMBER DUNCAN MADE A MOTION TO AUTHORIZE ADMINISTRATION TO ADJUST
2 UTILITY BILING ACCOUNTS BY WRITING OFF BANKRUPTCIES. COUNCILMEMBER PETERSON SECONDED
3 THE MOTION;

4 [7:36:32 PM](#)

5 Councilmember Duncan stated that he does not know that the Council has a choice but to authorize the write-offs.
6 He stated that Federal Law prevents the City from continuing to try to collect on these debts.

7 [7:36:47 PM](#)

8 Mayor Nagle stated there has been a motion and a second and she called for a vote. ALL VOTED IN FAVOR.

9

10 [7:36:51 PM](#)

11 8. Public Hearing: Proposed Resolution R13-03, adjusting the Syracuse

12 City budget for Fiscal Year ending June 30, 2013.

13 A memo from the Finance Director explained the Council discussed the budget opening and potential changes at the
14 last Council meeting. For this meeting, I have updated the PDF file to show changes we had discussed. All changes are
15 highlighted in red. We discussed adding overtime wages to the departments that were helping with snow plowing and snow
16 removal. The total cost estimate for this change is \$6,000. In addition to these we have also proposed a few additional
17 changes as discussed below.

18 Police Chief Atkins and Fire Chief Froerer would also like to discuss a potential add on to the budget opening. They
19 currently have 18 mobile radios that are obsolete. When these radios break or fail, we will not have a way to fix them.
20 Motorola no longer makes parts for them and they no longer provide assistance in fixing them. We are proposing that we add
21 in this budget opening a line item to purchase and replace these radios. If we replace them now, Motorola will give us a
22 rebate of \$500 per radio or a total of \$9,000. The cost of the radios would be approximately \$3,100 each for a total cost of
23 \$55,800. The increase in sales tax projections will more than cover this expense.

1 We also had our bid opening for the 700 South and 2500 West project. The low bid came in at \$2,770,275. We are
2 requesting two modifications to the budget based on this bid. The first is the sewer line which came in at \$275,000 instead of
3 \$\$250,000 as originally discussed. The second is an increase to storm water impact fee expense. We estimated \$430,000 for
4 this project and the bid for the storm sewer came in at \$500,000. This is a total increase in budgeted expense of \$95,000.
5 The great news piece is our estimate for use of Class C roads funds on this project came in \$240,050 under budget. We
6 estimated \$310,050 and the bid came in at just under \$70,000. This is a savings of \$240,050 in road money that came be
7 utilized in future road projects.

8 These are the only changes that were made to the budget proposal since the last Council meeting. Administration
9 recommends adopting proposed resolution R13-03 adjusting the Syracuse City budget for the fiscal year ending June 30,
10 2013.

11 Mr. Marshall reviewed his staff memo.

12 [7:37:59 PM](#)

13 Mayor convened the public hearing.

14 [7:38:16 PM](#)

15 TJ Jensen stated he thinks it is a good idea to upgrade the radios used in the Police and Fire Departments; they
16 depend on them and it would be sad if an officer missed a call due to a radio malfunctioning. He stated all of the budget
17 adjustments sound reasonable, but the adjustment for the radios is a 'no brainer'.

18 [7:38:42 PM](#)

19 There being no further persons appearing to be heard Mayor Nagle closed the public hearing.

20 [7:38:47 PM](#)

21 COUNCILMEMBER JOHNSON MADE A MOTION TO ADOPT PROPOSED RESOLUTION R13-03
22 ADJUSTING THE SYRACUSE CITY BUDGET FOR FISCAL YEAR ENDING JUNE 30, 2013. COUNCILMEMBER
23 PETERSON SECONDED THE MOTION.

24 [7:39:04 PM](#)

1 Councilmember Shingleton stated he wanted to note for the benefit of the citizens that these budget adjustments do
2 not affect the City's rainy day fund, which is still over 14 percent of the City's total general fund budget. He stated that is
3 great.

4 [7:39:28 PM](#)

5 Councilmember Lisonbee stated she wanted to commend the officers; there was talk about purchasing radios in
6 order to use parts from them to repair the existing radios and they have done a tremendous job at making their budget stretch.
7 She stated they definitely need new radios and she is glad there is funding available to do that without going over budget.
8 She stated she commends staff for doing things that keep the City fiscally conservative and sound.

9 [7:40:09 PM](#)

10 Mayor Nagle stated there has been a motion and second to adopt the resolution and she called for a vote. ALL
11 VOTED IN FAVOR.

12

13 [7:40:15 PM](#)

14 9. Public Hearing: Proposed Resolution R13-04 updating and amending
15 the Syracuse City Consolidated Fee Schedule by making adjustments
16 throughout.

17 A memo from the Finance Director explained staff has reviewed the consolidated fee schedule and is recommending
18 a handful of changes that are considered necessary. The items in red are either new fees being proposed or are changes to
19 existing fees in the fee schedule. Most items are very minor changes. One major change is that we are proposing adding a
20 fee for police contract services. This would be for any special event or interagency utilization. The rate proposed is a one-
21 time admin fee of \$20 and a \$55 per officer per hour fee to staff the event. These charges are strictly to recover our costs to
22 staff the event.

23 Mr. Marshall reviewed his staff memo.

24 [7:41:29 PM](#)

1 Mayor Nagle convened the public hearing. There were no persons appearing to be heard and Mayor Nagle closed
2 the public hearing.

3 [7:41:43 PM](#)

4 COUNCILMEMBER LISONBEE MADE A MOTION TO ADOPT PROPOSED RESOLUTION R13-04
5 AMENDING THE SYRACUSE CITY CONSOLIDATED FEE SCHEDULE. COUNCILMEMBER PETERSON
6 SECONDED THE MOTION; ALL VOTED IN FAVOR.

7

8 [7:42:03 PM](#)

9 10. Proposed Resolution R13-05, appointing Wayne Kinsey to the
10 Syracuse City Planning Commission with his term expiring on
11 June 20, 2014.

12 A memo from the Community Development Director explained on November 21, 2012, Planning Commissioner
13 Braxton Schenk submitted his notice of resignation from the Planning Commission. The term of this vacancy is scheduled to
14 expire on June 30, 2014, which is in line with an effort to maintain established term rotations for commissioner appointments.
15 Recently, resident Wayne Kinsey submitted a letter of interest to be considered for the Planning Commission vacancies and
16 met with the Mayor, Council Member Johnson, and CED Director Mike Eggett to discuss his interest and desire to serve in
17 this position. The conclusion is that Mr. Kinsey has served on various decision-making boards (within the medical industry)
18 in a professional capacity and would be a great benefit to the Syracuse Planning Commission. The Mayor is recommending
19 that the City Council support the appointment of Mr. Wayne Kinsey to serve as a member of the Planning Commission by
20 filling Mr. Schenk's vacancy on the Commission. Mr. Kinsey has affirmed his interest and intent to fill this vacancy, if
21 appointed to serve in this capacity, and will be present at the next City Council meeting. Additionally, the Community and
22 Economic Development Department fully endorses and is in support of the Mayor's proposed appointment of Wayne Kinsey
23 to fill Mr. Schenk's vacancy on the Planning Commission. The CED Department looks forward to working with Mr. Kinsey
24 as a member of the Planning Commission. For your use and review, City Staff has provided resolution R13-05 that supports
25 the aforementioned appointment of Wayne Kinsey to fill the Planning Commission vacancy. The Community and Economic

1 Development Department hereby recommends that the Mayor and City Council show their support for Wayne Kinsey by
2 approving his appointment to fill a currently vacant position on the Planning Commission.

3 [7:42:12 PM](#)

4 COUNCILMEMBER JOHNSON MADE A MOTION TO ADOPT PROPOSED RESOLUTION R13-05
5 APPOINTING WAYNE KINSEY TO THE SYRACUSE CITY PLANNING COMMISSION WITH HIS TERM EXPIRING
6 JUNE 30, 2014. COUNCILMEMBER PETERSON SECONDED THE MOTION.

7 [7:42:38 PM](#)

8 Councilmember Duncan stated he does not know Mr. Kinsey very well, but he wanted a few things clarified. He
9 stated it is his understanding is that there were several applicants for this position and the Council did not receive copies of
10 some of those applications and that only three people were interviewed for the position. He stated the process seems to be a
11 struggle to him. He then stated that during the work session he asked Mr. Kinsey what his philosophies were and he has
12 some experience that he thinks is very important. He stated that not everyone on the Planning Commission needs to be some
13 kind of expert, but tonight he is being asked to vote to appoint someone that is enthusiastic about the Planning Commission
14 that does not have a philosophy about the General Plan and cannot give him an answer. He stated he is torn because his
15 responsibility is to give consent and he does not know what he is giving consent to other than what appears to be a nice guy
16 who has had a very successful career and is excited about the community. He stated he does not understand his philosophies
17 about planning the City and the General Plan. He stated he struggles with the process and with the lack of information about
18 what Mr. Kinsey can offer the City other than enthusiasm. He stated enthusiasm is important; he is on the City Council
19 because he is enthusiastic about the City. He stated those are some of his concerns and he wanted to open the discussion on
20 those issues.

21 [7:44:24 PM](#)

22 Mayor Nagle stated that she would like to address the issue about the applications. She stated Councilmember
23 Duncan is saying that there were some letters that were not forwarded to the Council, but every letter was forwarded to them.

24 [7:44:39 PM](#)

1 Councilmember Lisonbee stated she is confused about that; she is aware that some people withdrew their
2 applications, but the Council did not receive letters for all the people that were chosen for interviews. She stated she would
3 have liked to read those letters also. Mayor Nagle stated those letters were not forwarded because people dropped out and
4 asked to have their names withdrawn from consideration. Councilmember Lisonbee stated that they still submitted a letter to
5 the City and she would have liked to see those. Mayor Nagle stated they withdrew and they did not want to be considered.
6 Councilmember Lisonbee stated she asked for all letters.

7 [7:45:07 PM](#)

8 Councilmember Peterson stated that he can understand that Councilmember Duncan would want some information
9 about someone's philosophy, but there are no requirements to be on the City Council or the Planning Commission. He stated
10 he heard Councilmember Duncan mention something that he agrees with and that is that it is good to have a mixture of
11 people with different backgrounds on the Planning Commission; it is good to have an engineer and it is good to have
12 someone that knows nothing about planning. He stated he is comfortable with moving forward. He stated that everyone that
13 applied for the positions obviously wants to participate; there were three very capable people that interviewed the applicants
14 and the Council has had a chance to review their resumes and letters.

15 [7:45:52 PM](#)

16 Councilmember Duncan asked the City Council's role in terms of consent. Mayor Nagle stated the Council can
17 either say yes or no.

18 [7:46:01 PM](#)

19 Councilmember Lisonbee stated she would like to raise her concerns; they are about the process and they are not
20 directed at Mr. Kinsey at all. She stated she has serious concerns with the fact that the Planning Commission Chair was not
21 involved in the process at all. She stated that in the past the Planning Commission Chair has always been involved in this
22 process. She stated she is concerned that the City Planner is recommending to the Council that they approve the
23 appointments when the Planner is actually support staff to the Planning Commission. She stated the Planning Commission
24 Chair has Mr. Eggett as support staff, yet someone chose to have planning staff participate in the interviews rather than the
25 Chair, even though he expressed a desire to be involved in the process. She then stated that she has concerns with not being

1 given the resumes in order to give advice prior to the choosing of an appointee. She stated she asked on December 12, 2012
2 for the letters of intent, and she knows they were not received by the City at that point, but she was trying to be proactive
3 since she had a conversation with Mr. Rice about the issue. She stated she was ignored for six days after which she asked
4 again. She stated she received a short and cursory answer that she did not understand so she asked for clarification, which
5 she did not receive for an additional four days. She stated she ultimately asked the City Recorder for the applications and the
6 long and short of it is that she did not get them when she asked; she did not get them in the timely manner that she requested
7 them. She stated she takes issue with a legal opinion that states that it would be like the Council appointing if they were to
8 have the letters of interest prior to the Mayor making a choice. She stated it is important to remember that the Council has
9 the responsibility to advise and consent and advice seems almost superfluous post choosing an appointee.

10 [7:48:25 PM](#)

11 Mayor Nagle asked Councilmember Lisonbee when she has ever offered her advice. She stated she would love for
12 the Council to provide information on the qualifications they would like to see in an appointee. Councilmember Lisonbee
13 asked that the Mayor not interrupt her and that she be allowed to finish her comments. Councilmember Duncan called for a
14 point of order. Mayor Nagle stated this is ridiculous; the Council had the resumes for two weeks. Councilmember Duncan
15 again called for a point of order. Councilmember Lisonbee stated that the Council did not have the resumes for two weeks
16 and that she would like to finish her comments. She stated she received the letters of interest on Friday, February 1. She
17 stated the Tuesday prior to that would have been two weeks and that is when she emailed and requested the documents again
18 and she was told no. She stated that those are her concerns and she would like the Council to consider them. She stated she
19 would suggest that the current Planning Commission Chair who has served the City diligently for over eight years and
20 requested to be involved in the process should have been allowed to be involved. She stated she worries that involving the
21 Planning Department and telling the Planning Commission Chair no somehow sends the message that the Planning
22 Department is over the Planning Commission when that is not the case; in fact, the Planning Department is staff to the
23 Planning Commission, which is an independent body to advise the Council.

24 [7:50:09 PM](#)

25 Mayor Nagle stated there has been a motion and a second to adopt the resolution and she called for a vote.
26 Councilmembers Duncan and Lisonbee stated that the Council has not concluded discussion. Mayor Nagle stated that she

1 can call for a vote. Councilmember Lisonbee stated that the Mayor cannot call for a vote until discussion is over.
2 Councilmember Duncan stated discussion is not over. Mayor Nagle stated that she has called for a vote. Councilmember
3 Lisonbee stated the Mayor cannot call for a vote and that doing so is out of order. Mayor Nagle disagreed; she stated that the
4 head of the Governing Body can call for a vote once a motion and a second has been made. Councilmember Lisonbee stated
5 that the Mayor cannot make a motion. Mayor Nagle stated there is a motion and a second.

6 [7:50:44 PM](#)

7 City Attorney Carlson stated that there has been a motion and a second, but according to the rules of procedure
8 adopted by the Council, discussion occurs before the vote occurs. He stated the Mayor has the authority to conduct the
9 meeting and he noted that points of order are not included in the Council's rules of order and procedure. He added that it is
10 appropriate to complete discussion before engaging in a vote.

11 [7:51:14 PM](#)

12 Councilmember Peterson stated that this discussion can go on forever. He stated he appreciates Councilmember
13 Duncan's and Lisonbee's feelings and those same feelings have come up every time the Council is considering this type of
14 appointment. He stated their feelings are not going to change and he can respect that, but he thinks the Council should vote
15 because there is no sense in arguing about the issue any longer.

16 [7:51:39 PM](#)

17 Councilmember Duncan stated that he is in favor of one thing; he would like to either table the resolution or he will
18 vote no. He stated that he does not have to agree with everything that Mr. Kinsey believes in and everyone can have
19 differences of opinions, but no opinion is not an opinion that he can vote on. He stated he asked for information on Mr.
20 Kinsey's basic principles and he does not see how he can give consent to someone that is very bright and capable and may be
21 a wonderful Planning Commissioner, but he does not know anything about him other than that he is enthusiastic. He stated
22 that bothers him. He stated he is not the Mayor and he does not get to appoint who he wants to be on the Planning
23 Commission and he understands that. He stated there may be some philosophical differences between himself and Mr.
24 Kinsey, but he would like to know what those are so that he can make an informed decision; otherwise, he is being asked to
25 rubber stamp the Mayor's appointee. He stated that advice and consent means absolutely nothing if he is voting for someone

1 that he does not know anything about. He stated that if the Council wants to vote, his vote will be no because he cannot
2 responsibility vote yes. He stated that Mr. Kinsey could be given two weeks to read through the General Plan and come back
3 to the Council with a philosophy. He stated that Mr. Kinsey is going to be advising the Council and if he knows his
4 philosophy he can at least go to the citizens and hold him responsible if he varies from that philosophy or thank him for not
5 varying from it. He reiterated his vote is either to table the resolution or to vote against the resolution.

6 [7:53:34 PM](#)

7 Mayor Nagle stated that Mr. Kinsey did not say that he would be a rubber stamp, but that he needs to learn. She
8 stated she would challenge the Council to find any Planning Commission that did not approach the Planning Commission in
9 that same manner. She then stated that Councilmember Lisonbee made the comment that the Planning Commission Chair
10 has always been involved in the selection process and that is not true because Mayor Nagle was on the Planning Commission
11 and the Chair at the time was not a part of her appointment process. She stated she has talked to the Chair about the process.
12 She stated that there are citizens that want to be involved and they are not experts; rather, they just want to be involved in
13 their community and a stay-at-home mom has no less value as civil engineer. She stated there is a place and a value for
14 everyone. She stated one of the things that is most encouraging is that both of the candidates have come with an open mind.
15 She stated the Planning Commission has been very politicized and she is trying her very best to get people that will look at
16 things with an open mind, be reasonable, not be swayed by what the Mayor or Council wants them to do, but what is right for
17 the City and the citizens. She stated she thinks Mr. Kinsey's experience on boards and being able to make decisions is
18 exactly what the City needs. She stated she thinks he will do great in working with the whole Planning Commission; he is
19 very respectful to everyone and the Council can vote yes or no. She stated that is their right and that is the beauty of the
20 process.

21 [7:55:30 PM](#)

22 Councilmember Johnson stated he participated in the interview process and the reason that he would vote to appoint
23 him was that he was open minded and he said that as issues came up he would do his own research to find out the pros and
24 cons associated with them. He stated that Mr. Kinsey is willing to listen and he will not rubber stamp anything; he will
25 engage in conversations with people to come to a conclusion about whether something is good or bad. He stated he is
26 comfortable voting to appoint Mr. Kinsey tonight. He stated that at the end of the day it is best to look at people that will be

1 open minded and not steered by one group or another, but instead they are trying to look at the best interest of the citizens.
2 He stated that it has been said that the General Plan is the ‘bible’ of the Planning Commission and the community standards
3 need to be reflected in that Plan. He stated that he would urge Mr. Kinsey to find out what the General Plan is and what the
4 citizens want it to be and that is the direction he should take. He reiterated that with Mr. Kinsey’s past experience he feels he
5 can engage in those kinds of conversations and talk to people on every side of an issue.

6 [7:57:23 PM](#)

7 Councilmember Duncan stated he is not saying that Mr. Kinsey is a rubber stamp; he was saying that if he were to
8 vote on the Mayor’s appointment tonight without the information he is seeking, that would be a rubber stamp. He stated he is
9 not asking Mr. Kinsey to side with anyone, but he wants to know his general philosophy and he does not think that is
10 developed yet. He stated that he is being asked to vote for someone without understanding his general philosophy. He stated
11 he thinks he is a nice guy, but that does not get him all the way where he needs to be.

12 [7:58:26 PM](#)

13 Councilmember Lisonbee reiterated her concerns that the process has not been clear. She stated she would like to
14 see this item tabled and she would like the Mayor to go back and offer to the Planning Commission Chair all of the letters of
15 interest of those that applied and consult with him about them. She stated she thinks Mr. Kinsey is a very professional
16 gentleman and she was impressed that he came dressed in a suit and tie and ready to answer questions. She stated she is
17 concerned because she feels that in any appointive or elected office that principles are very important and she does not have
18 enough information to understand Mr. Kinsey’s principles regarding the actions that the Planning Commission would take.
19 She reiterated she would like to table this resolution if at all possible and she stated the process has not been followed as it
20 should have.

21 [7:59:31 PM](#)

22 Mayor Nagle stated Councilmember Lisonbee will never be satisfied with the process and it is a shame that not one
23 of the appointments over the last year have not been carried out in a manner where the appointee has felt welcomed or that
24 they were set up for success. She stated that instead it has been contentious and vicious. She stated the process was a good
25 process and it was transparent as it has been in the past. She stated the Council may or may not like the appointees, but it is

1 all about the fight. She asked what is wrong with the Council that they cannot figure that out. She stated Councilmember
2 Lisonbee asked for the letters so that she would have time to review them and they were given in plenty of time to review.
3 She stated there will always be another reason. She asked what is wrong that the Council cannot just decide to vote yes or
4 no. She stated there is a newspaper reporter here tonight and someone whispering in his ear trying to get more spin in the
5 paper so that the front page tomorrow will show Syracuse in the news again because 'they still can't figure out how to do an
6 appointment'. She stated that there has been a lot of discussion. She stated there has been a motion and a second.

7 [8:01:05 PM](#)

8 Councilmember Lisonbee stated she is still not done discussing the issue. She stated that she would like to address
9 the Mayor's comments. She stated that she asked for the letters of interest not just so that she would have time to review
10 them, but she also wanted to have time to advise the Mayor and consent according to her statutory duty. Mayor Nagle stated
11 that Councilmember Lisonbee has never given her any advice. Councilmember Lisonbee asked that Mayor Nagle stop
12 interrupting her. She then stated that the point of giving advice, in her opinion, is to give advice before someone has been
13 selected and that is why she requested them. She reiterated that she takes issue with the legal opinion. Mayor Nagle asked
14 Councilmember Lisonbee why she did not offer advice. Councilmember Lisonbee asked Mayor Nagle to stop interrupting
15 her. Councilmember Shingleton stated the Mayor is out of order and he asked that Councilmember Lisonbee be allowed to
16 finish her comments before responding. He stated that is called courtesy. Mayor Nagle stated it is also called courtesy to
17 recognize what it is. Councilmember Lisonbee continued by stating that the point she is trying to make is that she wanted to
18 give advice and consent and she was offered instead a no answer on her request which she made in plenty of time so this
19 would not happen again. She stated she did not want this to happen again and that is why she asked for the information on
20 December 12. She reiterated she did not get an answer for six days so she asked again and did not get an answer for four
21 days and so she finally emailed the City Recorder and asked for the information, to which she agreed. She stated that she still
22 did not get the documents and instead she was offered a legal opinion that said that if the Council had the materials before the
23 Mayor chose an appointee, that would be considered the Council making the appointment and not the Mayor. She stated she
24 takes issue with that legal opinion and she thinks that the Council should be able to have the documents, according to statute,
25 whenever she wants them. She stated she requested the documents in plenty of time. Mayor Nagle stated Councilmember
26 Lisonbee requested the documents before the City even had them. Councilmember Lisonbee stated she knows that. Mayor

1 Nagle stated that she did not ignore her emails and Councilmember Lisonbee is spinning a half-truth. She stated the day
2 Councilmember Lisonbee sent her email she responded and said she would make sure that she advised the Council
3 accordingly of the process. Councilmember Lisonbee stated that was the response she received to her second email. Mayor
4 Nagle stated that Councilmember Lisonbee was not happy about her response so she asked for another response.
5 Councilmember Lisonbee stated it was not that she was not happy with the response. Mayor Nagle asked Councilmember
6 Lisonbee why she is allowed to keep talking even though she has told the Mayor to stop doing the same thing.
7 Councilmember Lisonbee apologized and stated she was answering Mayor Nagle and she thought she was done speaking.
8 Mayor Nagle stated that she gave the Council everything they asked for and if Councilmember Lisonbee wants to give advice
9 why did she never say that she liked someone or that she would like to see someone with certain qualifications or qualities.
10 She stated that Councilmember Lisonbee has never done that, but that is her obligation. She stated her obligation is not to
11 fight and put the City on the front page of the paper, but to give her advice. She stated she gave the Council the resumes and
12 she answered her emails; just because they were not the response Councilmember Lisonbee wanted does not mean she did
13 not get a response. She asked her to quit saying that she was ignored because it is not true. Councilmember Lisonbee
14 apologized and stated that she knows that generally the Mayor answers her emails on the same day, but in this case she did
15 not receive an answer for six days and when the answer did come she did not understand it so she asked for clarification and
16 the Mayor did not ever answer. She stated that because of that she did not get the documents in time to provide advice. She
17 stated that every time this has happened when she has asked for documents she has not been provided with them until the
18 Mayor has made her selection. She stated she has asked for them in plenty of time to receive them before the Mayor makes
19 her selection. She stated she is statutorily allowed to receive them, but staff is continually told not to give her the things that
20 she asked for and it is extremely frustrating. She stated she is statutorily allowed by her elected position, by the good citizens
21 who have entrusted her with a duty. Mayor Nagle stated that the good citizens have entrusted every member of the
22 Governing Body and they have entrusted them to keep the City off the front page of the newspaper. Councilmember
23 Shingleton stated this has nothing to do with the newspaper and he asked the Mayor to let Councilmember Lisonbee finish
24 her comments. Councilmember Lisonbee stated that she has not received the documents when she has asked for them and
25 she has not received them until after the appointee has been chosen. She stated at that point the kind of advice she can offer
26 is very limited. Mayor Nagle stated that Councilmember Lisonbee had the applications for 10 days and she asked why she
27 did not contact her in that time to ask if certain things had been considered. Councilmember Lisonbee stated the Mayor had

1 already made her selection according to the legal opinion she received. Mayor Nagle stated it had not been voted on and it
2 was not on an agenda yet. She stated Councilmember Lisonbee is saying that she cannot do what the good citizens have
3 elected her to do; the good citizens have elected the Council to run the City and not be on the front page every day.
4 Councilmember Duncan stated it is not about the front page. Mayor Nagle stated it is her turn to speak. She stated that every
5 time there is an appointment, there is something the Council finds an issue with. She stated that she has given them the
6 applications, but if she gives them on a Friday the process will be obstructed because the Council wanted them on Tuesday.
7 She stated there has been plenty of time and there are two people that just want to serve on the Planning Commission and
8 they will do a great job. She asked why the Council cannot just vote on the resolution. She stated the Council has the right to
9 vote no, but asked why they have to keep dialoguing like this and making the City look bad, spinning half-truths. She stated
10 the Council has a yes or no vote and she encouraged them to vote yes or no. Councilmember Lisonbee stated that she expects
11 to receive documents when she asks for them. Mayor Nagle reiterated Councilmember Lisonbee asked for the documents
12 before the City had even received them. Councilmember Lisonbee asked that the Mayor not interrupt her. She then stated
13 she would like to have the documents when she asks for them and she asked for them every time at least two weeks prior to
14 any vote. She stated that was before the Mayor conducted interviews so the legal opinion was issued that stated that the
15 documents could not be released before that, she was not allowed to have them when she wanted them in order to provide
16 advice. She stated she is saying the same thing over and over again and she has made her point. She stated she will not
17 repeat herself again, but she wanted to clarify what she is talking about.

18 [8:08:20 PM](#)

19 Councilmember Peterson stated he would like to make a plea that the Council vote; the discussion is going nowhere
20 and it is not going to change anyone's mind and it has nothing to do with the proposed resolution. He stated he would like to
21 see the Council vote. Councilmember Lisonbee stated that it has everything to do with the proposed resolution.

22 [8:08:35 PM](#)

23 Councilmember Duncan stated that he is going to side with Councilmember Lisonbee. He stated that it seems to
24 him that when there are 12 applicants and nine of those did not withdraw their names and the Council receives the letters
25 after three people have been interviewed and six have been eliminated from the interview process, he cannot say that the
26 Mayor has provided the Council with the opportunity to give advice and consent as to all the candidates. He stated that the

1 interview process was completed and nine of the 12 candidates were eliminated. He stated that is not giving the Council an
2 opportunity to give advice and consent; it would be difficult for the Council to come back after interviews are conducted and
3 suggest someone. He stated he could almost guarantee that the answer would be that the decision was made not to interview
4 that person. He asked why even have advice and consent on an issue. He then stated that he thinks that it is important to
5 point out that two Councilmembers are ready to move forward with appointing Mr. Kinsey and two that have concerns. He
6 stated that Councilmember Shingleton has not weighted in and he asked him to do so. Mayor Nagle stated that she would ask
7 Councilmember Duncan where his advice was. She stated she never got a phone call or email from him asking questions
8 about the process or why someone was chosen over someone else. She stated she agrees that advice is important and she
9 asked why it had not been given. Councilmember Duncan stated his point is that it does not do good to give advice after the
10 fact. Mayor Nagle asked Councilmember Duncan how he knows that is the case when he has never tried to give her advice.
11 She stated that when she has tried to engage him an a conversation. . Councilmember Duncan stated that the Mayor has
12 never tried to engage him a conversation; he has been on the City Council for a year and she has called him once on a Friday
13 night to let him know that there was a GRAMA request about his family. Mayor Nagle stated that is no untrue.
14 Councilmember Duncan stated it is true and the Mayor would not be able to find another time that she has contacted him.
15 Mayor Nagle stated when Councilmember Duncan was initially appointed she sent him emails asking him to meet with her
16 so she could get to know him and show him around the City to introduce him to Department Heads. She added that she
17 pulled him aside after a Council meeting one night and told him that she wanted to talk to him about his idea and perception
18 of her that is untrue and try to get past that and Councilmember Duncan said no and that they would need to agree to disagree
19 without having a conversation. She asked Councilmember Duncan to give her advice. She asked him to call her and have a
20 conversation rather than fighting over the dias for everyone to watch. She asked him to quit saying he has not had the
21 opportunity to offer advice on this issue when he has. Councilmember Duncan stated his advice is that next time there is an
22 appointment the Mayor should make letters of interest and resumes available long before she does the interviews and
23 eliminates candidates so that the Council can offer full advice.

24 [8:11:24 PM](#)

25 Councilmember Shingleton stated the interesting thing to him is that in the past the Council did not even get to
26 question prospective appointees and it was a foregone conclusion that they were interested citizens and would do the right

1 thing for the citizenry. He stated that he thinks there are some things that this candidate brings to the table and that is that he
2 has some executive qualities; he has sat on boards and knows how to make decisions. He stated that is all important to him.
3 He stated he did not know anything about the fact that only three people were interviewed and he wondered why the rest
4 were not interviewed when there was such a small number of applicants. He stated that he sees everyone's points that have
5 been made tonight. He stated there has not been a motion to amend or to table the resolution. He then stated that sometimes
6 the Council puts a citizen in a position where he might be asking himself why he even wanted to get involved in the first
7 place. He stated he thinks everyone has good points and he thinks the Council should have plenty of time to offer whatever
8 advice they have. He stated that Councilmember Johnson participated in the interview process and he has knowledge to be
9 able to do that; he has attended Planning Commission meetings and he asked him if he knew everything about the Planning
10 Commission before he got involved. Councilmember Johnson stated there is a learning process and the more one attends the
11 more they learn. He stated that it is important to have an open mind. Councilmember Shingleton stated he feels it is
12 appropriate to move forward and vote and the Councilmembers can vote how they choose.

13 [8:14:01 PM](#)

14 Mayor Nagle stated there has been a motion and a second regarding the proposed resolution and she called for a
15 vote. VOTING "AYE" – COUNCILMEMBERS JOHNSON, PETERSON, AND SHINGLETON. VOTING "NO" –
16 COUNCILMEMBER DUNCAN. Councilmember Lisonbee stated she is abstaining from voting because she does not have a
17 problem with Mr. Kinsey; she has a problem with the process.

18
19 [8:14:24 PM](#)

20 11. Proposed Resolution R13-06, appointing Brandon Haddick to the
21 Syracuse City Planning Commission with his term expiring on
22 June 20, 2016.

23 A memo from the Community Development Department explained that on December 11, 2012, Planning
24 Commission Alternate Curt McCuiston was appointed to serve as a Planning Commissioner, which created an alternate
25 position vacancy on the Planning Commission. The term of this vacancy is scheduled to expire on June 30, 2016, which is in

1 line with an effort to maintain established term rotations for commissioner appointments. Recently, resident Brandon
2 Haddick submitted a letter of interest to be considered for the Planning Commission vacancies and met with the Mayor,
3 Council Member Johnson, and CED Director Mike Eggett to discuss his interest and desire to serve in this position. The
4 conclusion is that Mr. Haddick has a great deal of professional experience in working around development conditions,
5 residential environments and with wetlands/landscaping activities and, therefore, would be a great benefit to the Syracuse
6 Planning Commission. The Mayor is recommending that the City Council support the appointment of Mr. Brandon Haddick
7 to serve as a member of the Planning Commission by filling Mr. McCuiston's vacancy as the alternate on the Planning
8 Commission. Mr. Haddick has affirmed his interest and intent to fill this vacancy, if appointed to serve in this capacity, and
9 will be present at the next City Council meeting. Additionally, the Community and Economic Development Department
10 fully endorses and is in support of the Mayor's proposed appointment of Brandon Haddick to fill the Planning Commission
11 alternate vacancy. The CED Department looks forward to working with Mr. Haddick as a member of the Planning
12 Commission. For your use and review, City Staff has provided resolution R13-06 that supports the aforementioned
13 appointment of Brandon Haddick to fill the Planning Commission vacancy. The Community and Economic Development
14 Department hereby recommends that the Mayor and City Council show their support for Brandon Haddick by approving his
15 appointment to fill a currently vacant alternate position on the Planning Commission.

16 [8:14:30 PM](#)

17 COUNCILMEMBER PETERSON MADE A MOTION TO ADOPT PROPOSED RESOLUTION R13-06
18 APPOINTING BRANDON HADDICK AS AN ALTERNATE TO THE SYRACUSE CITY PLANNING COMMISSION
19 WITH HIS TERM EXPIRING JUNE 30, 2016. COUNCILMEMBER JOHNSON SECONDED THE MOTION.

20 [8:15:04 PM](#)

21 Councilmember Lisonbee stated that she thought the alternate members of the Planning Commission were basically
22 volunteers and they were not paid. She stated she has been told that each time an alternate member attends a meeting they
23 are paid for that attendance even if they are not required to make a vote. She stated she is concerned that by appointing
24 alternate members to the Planning Commission, taxpayer funds are being used. She stated she talked to several Planning
25 Commissioners that told her that over the past year alternate members were only needed at one or two meetings to make a
26 quorum. She stated the City is paying them for every meeting they attend, and if they are going to vote on an issue

1 eventually they should be attending meetings to be informed of the issues, but ultimately they are only being required to vote
2 once or twice a year. She stated she is concerned that may be considered a misuse of taxpayer funds. She stated she
3 understands Mr. Haddick wants to serve and she appreciates his qualifications. She stated she would simply suggest that
4 because alternates are not required that Mr. Haddick be encouraged to apply to be a fully vested member of the Commission
5 next time there is a vacancy. She stated she would like to forego appointing alternates in the interest of saving taxpayer
6 money.

7 [8:16:49 PM](#)

8 Mayor Nagle stated the reason that there are alternate positions is not so much for the sake of a quorum, but more
9 for a training opportunity. She stated anyone that has served on the Planning Commission can tell the Council that it is an
10 opportunity to get to know the process so that when there is a vacancy, the alternate is a viable candidate that can fill that
11 vacancy easily. She stated that Curt McCuistion was an alternate and he was ready to fill a vacancy on day one fully
12 prepared. She stated she thinks it is more complex to be on the Planning Commission because the members need to navigate
13 all ordinances. She stated that there is a concern about having a quorum, but the purpose of having alternates is to offer more
14 continuity. She stated that she believes that they earn \$25 per meeting so she does not know that it would be considered a
15 misuse of public funds when the true purpose is to make sure the City has a fully functioning Planning Commission.

16 [8:17:54 PM](#)

17 Councilmember Johnson stated that the Planning commissioners actually earn \$50 per meeting. He then stated that
18 Councilmember Lisonbee stated that an alternate does not vote unless there is not a quorum. Councilmember Lisonbee stated
19 that is not what she stated. Councilmember Johnson stated he wanted to clarify that an alternate can vote whenever one
20 member is absent. Councilmember Lisonbee stated they can, but they are not required to. She stated she was saying that the
21 need for an alternate is when there is no quorum. She stated the alternates can vote when a person is absent, but her question
22 is why pay an extra member. She stated it equates to \$1,200 per year and that may not seem like a lot, but if they are truly
23 training to be part of the Planning Commission, the bylaws should be changed to designate those positions as volunteer
24 positions for training purposes.

25 [8:18:53 PM](#)

1 Planning Commissioner TJ Jensen stated that when Curt McCuistion was serving as an alternate member he voted at
2 over half of the meetings that he attended as an alternate. He stated that according to the bylaws the alternate members are
3 considered full members of the Planning Commission any time there is someone missing from a meeting. He added that
4 even when all members of the Planning Commission are present the alternates are allowed to participate in discussions and
5 they bring a lot of good information to the table; even though the alternates are not always voting they are very involved in
6 the decision making process.

7 [8:19:46 PM](#)

8 Councilmember Lisonbee stated she understands all the points that have been made, but she still has the concern that
9 there are a certain number of Planning Commissioners and she would like to suggest that the issue be considered in the
10 future. She then stated that she wanted to address Mr. Haddick's comments he made in the work session when he said he had
11 talked with his employer and that if there was any conflict he would recuse himself from voting, but that he would still offer
12 comments. She stated she is concerned that would be looked at as unethical according to Utah law. She stated that if
13 someone recuses themselves, they cannot participate in the dialogue at all or sway a decision in any way. She stated she just
14 wanted to make Mr. Haddick aware of that. Councilmember Johnson stated that is in the Planning Commission bylaws. Mr.
15 Carlson agreed that is included in the bylaws and he will be happy to review the open and public meetings act and ethics act
16 with the new appointees. He then stated that it seems an appropriate time to mention the safe harbor doctrine. He stated
17 there are times when some City Councilmembers have disagreed with his opinion; however, the Council is protected from
18 individual liability by following his advice in a way that they are not by coming up with their own bad advice. He stated the
19 safe harbor doctrine suggests that the Council's individual liability is protected if they are following his advice, even if he is
20 misleading them. He stated he is not trying to mislead them, but when he gives advice he would encourage them to follow it.
21 He stated if they think there is more that he needs to know, they should let him know, but he would encourage the new
22 appointees and the Council to engage in the safe harbor that is available to them.

23 [8:22:02 PM](#)

24 Councilmember Duncan stated he agreed with Councilmember Lisonbee's concern about Mr. Haddick; he knows
25 the golf course is an integral part of the City and his concern for him is that may put him in difficult decisions. He stated the

1 responsibility is on Mr. Haddick to steer clear of conflicts. He stated there is a myriad of conflicts that may arise and he
2 encouraged him to be careful.

3 [8:22:46 PM](#)

4 Mayor Nagle stated that she agrees with Councilmember Duncan; there have been members of the Planning
5 Commission that have owned businesses or done business in the City or they have owned large parcels of property in the City
6 and there will be conflicts that will arise. She stated the fact that Mr. Haddick already talked about that with his employer is
7 encouraging to her. She stated she feels confident that Mr. Carlson and Mr. Eggett will help the Commission navigate
8 through any potential conflicts as they arise.

9 [8:23:32 PM](#)

10 Mayor Nagle stated there has been a motion and a second to adopt the resolution and she called for a vote. ALL
11 VOTED IN FAVOR.

12

13 [8:23:39 PM](#)

14 12. Recommendation for Award of Contract for 2500 W. and 700 S.

15 Roadway Improvements Projects.

16 A memo from the Public Works Director explained that enclosed is the bid tabulation graph for the bids opened
17 February 5, 2013 for the above referenced project. This project includes utility infrastructure upgrades with widening on 700
18 South from 2500 West to St. Andrews Drive and widening 2500 West from 1700 South to 700 South. The low bidder and bid
19 amount are as follows: Advanced Paving and Construction, Inc.; bid amount: \$2,770,275.00. We have reviewed the
20 submitted bid from all bidders and recommend awarding the contract to Advanced Paving and Construction, Inc. as soon as
21 possible. Please call us with any questions you may have regarding this information. Once the Notice of Award has been
22 executed we will forward them to the contractor for signature. This project is one that was identified in our list presented to
23 City Council as a high priority due to road width safety concerns and poor existing asphalt conditions. City crews will paint
24 all crosswalks and furnish and install all signs for the project. The cost for purchasing the signs is estimated at \$10,000. The

1 construction will begin as soon as contract documents are in place and be completed in August. The overall cost for the
2 project came in about \$216,000 less than the budgeted amount; however the storm drain impact fee budget was
3 approximately \$68,000 over budget. We have proposed increasing the storm drain impact fee budget \$70,000.00 to \$500,000
4 total for this fiscal year. The bid amount on this project is \$2,770,275.00.

5 Mr. Whiteley reviewed his staff memo.

6 [8:25:43 PM](#)

7 COUNCILMEMBER PETERSON MADE A MOTION TO AWARD THE CONTRACT FOR 2500 W. 700 S.
8 ROADWAY IMPROVEMENTS TO ADVANCED PAVING AND CONSTRUCTION. COUNCILMEMBER DUNCAN
9 SECONDED THE MOTION.

10 [8:26:04 PM](#)

11 Councilmember Lisonbee stated she wanted to reiterate the comment she made in the work session about the
12 minimal likelihood of there being any change orders associated with this project due to the spread of the bids. Mr. Whiteley
13 stated that he has reviewed the unit prices in the bid and done his own calculations to make sure all math was done correctly.
14 He stated those unit prices are compared to all other bids as well and this bid was fairly close to the bid submitted by the next
15 lowest bidder. He stated he feels very comfortable that there should not be any change orders and if there are any they should
16 be very small.

17 [8:27:11 PM](#)

18 Mayor Nagle stated there has been a motion and a second to award the contract and she called for a vote. ALL
19 VOTED IN FAVOR.

20

21 [8:27:17 PM](#)

22 13. Councilmember Reports

23 Councilmember Shingleton's report began at [8:27:31 PM](#) . He was followed by Councilmembers Johnson,
24 Duncan, Lisonbee, and Peterson.

1

2 [8:36:48 PM](#)

3 14. Mayor's report.

4 Mayor Nagle's report began at [8:36:49 PM](#).

5

6 [8:40:15 PM](#)

7 15. City Manager's Report.

8 City Manager Rice stated he had nothing to report.

9

10 At [8:40:24 PM](#) COUNCILMEMBER LISONBEE MADE A MOTION TO ADJOURN. COUNCILMEMBER
11 DUNCAN SECONDED THE MOTION; ALL VOTED IN FAVOR.

12

13

14 _____
15 Jamie Nagle
16 Mayor
17
18 Date approved: _____

Cassie Z. Brown, CMC
City Recorder

Minutes of the Syracuse City Council Work Session Meeting, May 8, 2012.

Minutes of the Work Session meeting of the Syracuse City Council held on May 8, 2012, at 6:00 p.m., in the Council Chambers, 1979 West 1900 South, Syracuse City, Davis County, Utah.

Present: Councilmembers: Brian Duncan
Craig A. Johnson
Karianne Lisonbee
Douglas Peterson
Larry D. Shingleton

Mayor Jamie Nagle was excused from the meeting.

City Administrator Robert Rice
City Recorder Cassie Z. Brown

City Employees Present:
Finance Director Steve Marshall
IT Director TJ Peace
City Attorney Will Carlson
Community Development Director Michael Eggett
City Planner Kent Andersen

The purpose of the Work Session was for the Governing Body to review agenda for City Council Meeting to begin at 7:00 p.m.; hear a request to be on the agenda from Kathy Avery regarding the American Cancer Society's Relay for Life; receive a presentation from North Davis Sewer District (NDSD) Director Kevin Cowan; review the City Council Rules of Order and Procedure; review business meeting agenda items numbers eight, nine, and ten; and discuss Council Business.

**Councilmember Shingleton, acting as the Mayor Pro-Tem, called the meeting to order after the Mayor notified the Governing Body that she would be not be in attendance at the meeting.

Request to be on the agenda: Kathy Avery to discuss the

American Cancer Society's Relay for Life

12:27:11 PM

The following letter regarding a request to be on the agenda was submitted by Kathy Avery to the City Recorder:

To Whom it May Concern,

I am with the American Cancer Society's North Davis Relay for Life and I am requesting that we be placed on the agenda for your next City Council Meeting (May 8th). We would like to discuss what Relay for Life is and how we would like to find a way for Syracuse City to participate.

1 We have done this meeting in years past, with a great response. Please advise if we are able to make this meeting.

2 Sincerely,

3 Kathy Avery

4 [12:27:34 PM](#)

5 Jamie Riccobono stated that she is representing Ms. Avery tonight and she summarized the letter written by Ms.
6 Avery. She then provided a presentation regarding the Relay for Life and suggested opportunities for the City to get involved
7 in the event. City Manager Rice noted that the City will be willing to include information about this year's Relay for Life on
8 the City's website and at City Hall.

9 [12:35:50 PM](#)

10 The Council thanked Ms. Riccobono for the information she provided.

11

12 Presentation from North Davis Sewer District Director Kevin Cowan

13 [12:35:55 PM](#)

14 Ivan Anderson approached the Council and stated that his presentation will last more than 40 minutes and the NDS
15 failed to inform the City of that fact. He stated that after the presentation there will inevitably be questions; he recommended
16 that this item be moved to a future Council agenda when there will be sufficient time for the presentation. Mayor Pro-Tem
17 stated he felt that would be appropriate.

18

19 Review City Council Rules of Order and Procedure

20 [12:37:52 PM](#)

21 A staff memo from City Attorney Carlson explained that the Council packet included two drafts of a Rules of Order
22 and Procedure document. The first draft is based on recommended changes by Councilmember Lisonbee. Where the City
23 Attorney made differing recommendations, an endnote has been added. The second draft is based on City Council's direction
24 to the City Attorney to draft a version that would be only one to one and one half pages in length. After several attempts, the
25 City Attorney was able to create a draft that is two pages long, or one page front and back.

26 [12:37:59 PM](#)

1 Mr. Carlson reviewed his staff memo.

2 [12:38:15 PM](#)

3 Councilmember Lisonbee stated that Mr. Carlson did not include all of the changes that she recommended to the
4 Rules of Order and Procedure. She stated, however, that she liked the document that Mr. Carlson drafted and she would like
5 to review the document to offer a few suggestions. The other Councilmembers agreed that would be an appropriate course of
6 action and discussion regarding the document ensued.

7

8 Review agenda items nine and ten regarding amendments to

9 Titles Ten and Eight of the City Code

10 [1:01:28 PM](#)

11 A staff memo from the Community Development Department explained that in response to requests from The
12 Ninigret Group and City leadership, City staff has developed a proposed Flex Development Zone document that could meet
13 the needs and intent of Ninigret to develop a portion of northeast Syracuse City, as well as allow the potential use of this zone
14 in other locations within the City where it may be appropriate. City staff believes that this zone may have application
15 elsewhere in the City, and therefore zoning language is included to make it transferable to other parts of Syracuse. The
16 purpose of the Flex Development Zone is to provide for a range of development opportunities to allow a property
17 owner/developer flexibility to tailor a project that meets the changing needs of the market—this could include uses such as:
18 manufacturing, professional office, retail, distribution, warehousing, processing, packaging, storage, shipping and other
19 transportation activities, and a general blend of similar uses contributing to the economic base of the city. The goal of such a
20 zone would be to enhance employment opportunities, to encourage the efficient use of land, to enhance property values and
21 the tax base, and to improve the design quality of similar uses.

22 On February 21, 2012, the Syracuse City Planning Commission received their first draft of the Flex Development
23 Zone. Since that first review, three separate drafts have been developed through Planning Commission discussions (see
24 attached Flex Development Zone Draft A, B, & C). Draft A is language staff initially prepared for this zone that has since
25 been refined. Draft B is a more highly restrictive version, developed through working with the Planning Commission. Draft
26 C reflects the final comments staff received during the Planning Commission Work Session on April 17, 2012, and is the

1 most restrictive of the three drafts. In addition to this and prior to presenting the documentation to City Council, the Syracuse
2 City Attorney has reviewed the language and provided suggested minor amendments to the document. On March 20, 2012,
3 the Syracuse City Planning Commission held a public hearing regarding the proposed Flex Development Zone, in which
4 multiple comments were received. On April 17, 2012, the Syracuse City Planning Commission voted to deny the proposed
5 Flex Development Zone (which included all variants of the proposed zoning document) for inclusion into the Land Use
6 Ordinance. The motion to deny was prefaced with the reasoning that industrial uses listed in the proposed Flex Development
7 zoning document do not belong in Syracuse. The staff memo included the following recommendations.

- 8 1. The Community & Economic Development Department hereby recommends that the Mayor and City Council
9 discuss the inclusion of a new Flex Development Zone in Title Ten within the Syracuse City Code to reflect attached
10 Ordinance No. 12-09 and/or
- 11 2. The Community & Economic Development Department hereby recommends that the Mayor and City Council
12 amend Title Ten, to include a new Flex Development Zone within the Syracuse City Code to reflect attached
13 Ordinance No. 12-09.

14 An additional memo from the Community Development Department explained cul-de-sac length deficiencies were
15 first brought forward to Planning staff from the City Engineer, who noticed multiple examples throughout the City where cul-
16 de-sacs were well in excess of the current Title Eight standard of 400 feet. Examples include cul-de-sacs in excess of 800 feet
17 (see attached City cul-de-sac examples). To assist in curing some of the existing deficiencies, expand development flexibility,
18 and provide a mechanism that encourages creative design while also meeting City needs, amendments to the cul-de-sac
19 ordinance are proposed as attached. Police, Fire, Public Works, and the City Attorney have all reviewed, commented, and
20 accepted the proposed changes.

21 On May 1, 2012, the Syracuse City Planning Commission held a public hearing regarding the proposed amendments
22 to the cul-de-sac language, in which one comment was received. On May 1, 2012, the Syracuse City Planning Commission
23 approved recommendation to the Syracuse City Council the attached amendment to Title Eight, Chapter Three, Public
24 Improvements – Cul-de-sacs within the Syracuse City Code. Proposed changes include the increase of the standard cul-de-
25 sac length from 400 feet to 500 feet with the ability to apply for an exception up to the length if specific provisions (as listed
26 in the attached ordinance language) are met.

1 The Community & Economic Development Department hereby recommends, following recommendation from the
2 Syracuse City Planning Commission, that the Mayor and City Council amend Title Eight, Chapter Three, Public
3 Improvements – Cul-de-sacs within the Syracuse City Code to reflect attached Ordinance No. 12-10.

4 [1:02:02 PM](#)

5 Community Development Director Eggett summarized the memo regarding the changes to Title Ten relative to the
6 creation of a Flex Development Zone.

7 [1:05:38 PM](#)

8 City Planner Andersen then reviewed the staff memo regarding the changes to Title Eight relative to cul-de-sacs.

9 [1:08:28 PM](#)

10 Council discussion regarding the two items then commenced. The Council determined it would be appropriate to
11 refer the item regarding cul-de-sacs back to the Planning Commission because of a procedural error that was made when the
12 Commission voted on the item.

13
14 Review agenda item eight regarding Title Two of the City Code
15 draft rewrite of Title Four of the City Code

16 [1:14:14 PM](#)

17 A staff memo from the City Attorney explained that on April 24, 2012 he reported to the City Council that the
18 Council's majority vote to recodify Title II was in error because four adjustments to mayoral power in the recodification
19 required either a unanimous vote of the Council without the Mayor or a majority vote with the Mayor. In response, the Mayor
20 and City Council directed the City Attorney to draft revisions to Title II that would eliminate these adjustments. The drafted
21 revisions are attached. The City Attorney recommends that the Mayor and Council vote in favor of Proposed Ordinance No.
22 12-08, affirming Title II as currently drafted. While this would adjust mayoral powers from the powers granted by the old
23 title, the adjustments are minor and the lost powers are unlikely to be exercised by present and future mayors. This Ordinance
24 requires either a unanimous vote of the City Council, or a majority vote of the City Council with an affirmative vote from the
25 Mayor. Should the Mayor and Council decline to adopt Title II as currently drafted, the City Attorney recommends adopting
26 First Substitute to Ordinance No. 12-11, affirming Title II with the attached revisions. This would keep the statutorily

1 identified mayoral powers the same between the old and new versions of Title II. This vote would originally have required
2 just a majority vote of the City Council, but because the argument could be made that these mayoral powers were removed by
3 the first vote on Title II, the City Attorney recommends that the Mayor vote on this as well as a reinstatement of statutory
4 mayoral powers. *See* Utah Code Ann. §10-3b-303(2). Should the Mayor and Council decide to make further or different
5 revisions to Title II passing that new version of Title II would require either a unanimous vote of the City Council, or a
6 majority vote of the City Council with an affirmative vote from the Mayor. This would be to resolve the discrepancies in
7 mayoral power between the old title and the version of Title II which was voted on in January of 2011.

8 [1:14:33 PM](#)

9 Mr. Carlson reviewed his staff memo.

10 [1:15:43 PM](#)

11 Council discussion regarding the item began.

12 [1:24:35 PM](#)

13 The time allotted for the agenda item expired and Mayor Pro-Tem noted discussion could continue during the
14 business meeting.

15

16

17 The meeting adjourned at [1:24:48 PM](#) p.m.

18

19

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21 _____
22 Jamie Nagle
23 Mayor

Cassie Z. Brown, CMC
City Recorder

24 Date approved: _____

Minutes of the Syracuse City Council Work Session Meeting, May 22, 2012.

Minutes of the Work Session meeting of the Syracuse City Council held on May 22, 2012, at 6:00 p.m., in the Council Chambers, 1979 West 1900 South, Syracuse City, Davis County, Utah.

Present: Councilmembers: Brian Duncan
Craig A. Johnson
Karianne Lisonbee
Douglas Peterson
Larry D. Shingleton

Mayor Jamie Nagle
City Administrator Robert Rice

City Recorder Cassie Z. Brown was excused from the meeting

City Employees Present:
Finance Director Steve Marshall
IT Director TJ Peace
City Attorney Will Carlson
Community Development Director Michael Eggett
Public Works Director Robert Whiteley
City Planner Kent Andersen

The purpose of the Work Session was for the Governing Body to hear public comment; receive a presentation from the North Davis Sewer District (NDS); have a discussion regarding the creation of a Volunteer Group/Citizen Committee; Discuss proposed changes to Title Ten relative to the creation of a Business Park Zone; discuss the State Audit Report with findings and recommendations; discussion Title Two of the City Code; and discuss Council Business.

Public comment

10:03:39 AM

Terry Palmer stated that his comments are mostly related to the Neighborhood Services Zone. He stated that he has property in Ogden and various other places and in his opinion the City should stick with the commercial and residential zones that are already in place. He stated he feels this is the creation of a zone the City really does not need. He stated that if the City is only considering creating the zone for the Rentmeister company, it is easy enough to handle that issue with grandfather clauses. He then stated that he wanted to talk about the rule limiting residents to three minutes when making public comments. He stated that rules are necessary and he feels the Mayor are right and people should be limited to three minutes to prevent very lengthy meetings.

1 Presentation from North Davis Sewer District (NDSD)

2 [10:05:00 AM](#)

3 Ivan Anderson, Chair of the Board of the NDSD, approached the Council and provided information using the aid of
4 a PowerPoint presentation. He stated that joining him are NDSD Director Kevin Cowan and Dr. Hecht from Brown and
5 Caldwell – the NDSD’s engineering firm. Various Councilmembers interjected with questions throughout the presentation.

6
7 Discussion regarding creation of a Volunteer Group/Citizen Committee

8 [10:43:01 AM](#)

9 This item was added to the agenda upon a request by Councilmembers Lisonbee and Shingleton.

10 [10:43:10 AM](#)

11 Councilmember Shingleton stated that he is recommending the creation of a Volunteer Committee and he would like each
12 member of the Council to recommend a few people for appointment to the Committee that they feel would be willing to work in such
13 a capacity. He then expanded on his recommendation.

14 [10:45:34 AM](#)

15 Mayor Nagle asked Councilmember Shingleton if he would be willing to lead the charge to create the Committee, to which
16 Councilmember Shingleton answered yes. Councilmember Peterson stated that all Committees and Commissions must adhere to the
17 Open and Public Meetings Act (OPMA). Mayor Nagle stated that is correct if they are a recognized Committee. Councilmember
18 Peterson asked if this would be a recognized Committee. Mr. Carlson stated that he would need to research that issue and noted that
19 some Commissions currently fall into the category that must adhere to the OPMA while others do not. The Council discussed the
20 potential creation of the Committee further with Councilmember Lisonbee stated that she envisioned that the Committee would take
21 some of the pressure off City staff to organize various events.

22 [10:48:21 AM](#)

23 Councilmember Peterson stated he feels that the creation of this type of Committee may create more work for the Public
24 Works Department and he asked Public Works Director Whiteley how his Department currently handles requests for community
25 service opportunities. Mr. Whiteley explained the process the City employs to address such requests.

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Discussion regarding proposed change to Title Ten – addition of Business Park Zone

[10:51:33 AM](#)

A staff memo from the Community Development Department explained the Syracuse City Planning Commission, in coordination with a 200 South Subcommittee, created the Business Park Zone (see attached). Planning Commission review of the first draft of the Business Park Zone began December 6, 2011. The Business Park Zone went through three additional refinements to get it to the present product. The purpose of this zone is to provide areas primarily for planned general office and business park developments and related service that will be compatible with, enhance value of, and provide a transition to, nearby residential areas and will promote a quite, clean environment. Development in this zone should emphasize a high level of architectural and landscape excellence. These zone districts will generally be established along high volume arterial streets in order to buffer the impacts of these streets from less intensive land uses. The intent is to create an attractive environment that will compliment, and serve as a transition to, surrounding uses.

On March 20, 2012, the Syracuse City Planning Commission held a public hearing regarding the proposed Business Park Zone, in which a few comments were received. On April 17, 2012, the Syracuse City Planning Commission approved recommendation to the Syracuse City Council the attached amendment to Title Ten, a new Business Park Zone within the Syracuse City Code. Within the Business Park Zone, the way the Architectural Review Committee is structured, it is in conflict with other chapters within Title Ten which also outline the structure of the Committee. In other chapters of Title Ten, the Mayor, with consent of the City Council, appoint the Committee members. However, in the Business Park Zone, the Planning Commission Chair, with consent of the Planning Commission, appoint the Committee members. Staff recommends consistency with the application of the Architectural Review Committee.

The Community & Economic Development Department hereby recommends that the Mayor and City Council discuss the inclusion of a new Business Park Zone in Title Ten within the Syracuse City Code.

[10:51:42 AM](#)

City Planner Andersen summarized the staff memo.

[10:54:44 AM](#)

Mike Ostermiller representing Ninigret provided his input regarding this issue to the City Council.

1 [10:59:31 AM](#)

2 Council discussion regarding the proposal then ensued. There was extensive debate between the Council and Mr.
3 Ostermiller.

4 [11:45:49 AM](#)

5 Mayor Nagle suggested that the City schedule a meeting between two citizens that were on the citizen committee
6 regarding this issue, two Planning Commissioners, two Councilmembers, City staff, and the developer and try to reach a
7 compromise regarding the zoning of the property. She stated that maybe that will bring some resolution to the issue and it
8 cannot hurt. Councilmember Shingleton stated that he feels the Council has not had the appropriate amount of dialogue on
9 this issue. He stated that the City owes it to both the developer and the citizens to address the issue appropriately. Council
10 discussion regarding the Mayor's proposal ensued. Mayor Nagle stated that she will contact Planning Commission Chair
11 Day to see if he will recommend Commissioners that would participate on the working group. She then asked which
12 Councilmembers would be willing to participate. Councilmembers Peterson and Johnson volunteered. Mayor Nagle asked
13 Ray Zaugg if he would be willing to participate. Terry Palmer stated that he would be willing to participate. Mayor Nagle
14 stated that she would also like to find a citizen that is in support of the project. Mr. Ostermiller stated that he will be willing
15 to participate. There was a discussion about inviting more than two residents to participate. Mayor Nagle stated that she
16 would invite two citizens from both sides of the issue to participate; she stated that she does not want the committee to
17 become too large. Councilmember Lisonbee stated she would like to have four citizens on both sides of the issue. Mayor
18 Nagle agreed to Councilmember Lisonbee's suggestion. Councilmember Johnson stated he would like for there to be an
19 agenda item on the next business meeting agenda to allow the Council to vote on the creation of the proposed zone.

20
21 Discussion regarding State Audit Report with findings and recommendations

22 [12:12:07 PM](#)

23 A memo from the City Administration explained the City has received a draft audit report from the State Auditor's
24 Office that addresses a hotline complaint and allegations that the City misspent Class C Road funds and had not followed
25 proper bidding procedures.

26 [12:12:20 PM](#)

1 Mr. Marshall summarized his staff memo as well as reviewed the State Auditor's report.

2 [12:24:06 PM](#)

3 Council discussion regarding the item then commenced.

4

5

6 Discussion regarding Title Two of the City Code

7 [12:25:31 PM](#)

8 A memo from the City Attorney explained that on April 24, 2012 the he reported to the City Council that the
9 Council's majority vote to recodify Title II was in error because four adjustments to mayoral power in the recodification
10 required either a unanimous vote of the Council without the Mayor or a majority vote with the Mayor. In response, the Mayor
11 and City Council directed the City Attorney to draft revisions to Title II that would eliminate these adjustments. On May 8,
12 2012 the City Attorney introduced two alternative resolutions to the City Council, The first was to adopt the new version of
13 Title II as currently drafted and the second was to adopt Title II with revisions to the four previously mentioned adjustments
14 of mayoral power. The City Attorney recommended that whether the Mayor and Council proceeded with either version or
15 draft a new version of Title II, a unanimous vote of the Council or a vote of a majority of the Council and the Mayor would
16 be the best way to avoid a challenge. On May 8 after hearing the City Attorney's recommendation, Councilmember Duncan
17 suggested that due to the invalid vote, the previous version of Title II is automatically in effect. The City Attorney
18 recommended that since the City has been implementing the new version for the last 18 months, if the City were to now
19 proceed under the earlier version of Title II, a unanimous vote by the Council or a majority vote of the Council with the
20 Mayor would help avoid any challenge from individuals who relied on the new version to their detriment. Councilmember
21 Duncan asked the City Attorney to research whether anyone who has detrimentally relied on an invalid law has been
22 successful. There are multiple, but not many, cases where people have detrimentally relied on an invalid municipal law and
23 later sued based on that reliance. In each case, the courts have declined to extend protection to the people who relied on the
24 invalid law. In *State v. Spring City*, 260 P.2d 527 (Utah 1953), Spring City issued bonds to improve a power plant. Three
25 years after the bonds were issued Spring City stopped making payments, maintaining the bonds were void because they were
26 issued in violation of the state constitution. The purchaser filed suit against the city, arguing "the bonds were purchased under
27 mutual mistake, that defendant Spring City used the money for a legitimate purpose for its benefit and that plaintiff is

1 therefore entitled to restitution apart from any express contract. Although it results in a hardship on the purchasers of such
2 invalid bonds, neither reason nor authority support this position.” *Id* at 531.

3 While the Utah Supreme Court declined to protect the interests of the purchasers of the bonds, it did extend a
4 warning:

5 This situation should be distinguished from cases where, although the city was authorized to [pass a
6 specific law, the law was] found to be invalid because certain procedural requirements were not met... In
7 such situations, justice may well require restitution... *Id*

8 In spite of such warnings, Utah courts have yet to grant restitution to parties who detrimentally rely on a
9 constitutionally invalid law. For example, in *Weese v. Davis County Commission*, county employees sued for breach
10 of contract regarding pay raises. 834 P.2d 1 (Utah 1992). The Utah Supreme Court held that 1- the County was
11 constitutionally barred from negotiating raises for future years, so any such promise was null and void, and 2- any
12 reliance on a contract like that was unreasonable and could not form the basis for a claim of promissory estoppel.

13 This position is similar to that held in other jurisdictions, including Oregon. In *Wild Rose Ranch v. Benton*
14 *County*, a developer filed suit after relying on a county land use planner’s statement that a conditional use permit
15 would not be necessary even though it was required by ordinance. 149 P.3d 1281 (Or. App. 2006). The Court of
16 Appeals of Oregon held that the County was not liable for misstating the law because “plaintiffs’ evidence failed to
17 establish that a special relationship existed between plaintiffs and defendant that gave rise to a duty by defendant to
18 protect plaintiffs from economic loss.” *Id* at 1286.

19 The research does not clearly indicate how a court might decide a case where 1- a special relationship does
20 exist between the city and the plaintiff that does not exist between the city and the general public, and/or 2- there is
21 detrimental reliance on a law that is not constitutionally invalid, but invalid because certain procedural requirements
22 were not met.

23 The City Attorney continues to recommend that whether the City proceeds under the new version of Title II, the old
24 version of Title II, or any variation, that such decision be made with a unanimous vote of the Council or a vote of a majority
25 of the Council and the Mayor. Should the Mayor and Council decide to proceed under the old version of Title II without such
26 a vote, limited case law on the issue suggests that the city would be reasonably likely to succeed against any challenge based
27 on detrimental reliance.

1 [12:25:35 PM](#)

2 Mr. Carlson summarized his staff memo.

3 [12:29:00 PM](#)

4 Council discussion regarding the item commenced.

5 [12:45:51 PM](#)

6 The Council directed Mr. Carlson to refer to the original Title One and look at any changes that have been made in
7 the law that are now in conflict with the old Title One. Councilmember Duncan stated that the Council needs to work to
8 bring the old ordinances into compliance with current law. He stated that the Title Two adopted in 2011 is null and void.

9

10 Council business

11 [1:03:09 PM](#)

12 Councilmember Lisonbee stated she has heard from some citizens that there are big gaps of audio missing from the
13 recordings of Council meetings that are made available online. She asked if someone can request that IT Director Peace look
14 into why that is happening. Mr. Rice stated that the UStream program that the City is using is free and the City has no
15 control over it. Mayor Nagle added that the City is not required to provide recordings of the meetings online.

16 Councilmember Lisonbee stated that she would like to continue to provide the recordings. Councilmember Duncan
17 suggested looking into the issue and determine the cost to upgrade the equipment or the software to provide recordings.

18 [1:05:26 PM](#)

19 Councilmember Lisonbee stated that on the next agenda she would like to have an item that would allow the Council
20 to review a list of all employment positions in the City to determine if the positions are filled. She stated in the past two
21 Councilmembers requested the opportunity to review all personnel files in order to clean them up. After brief discussion
22 Councilmember Lisonbee clarified she meant she would like to review and discuss the City's wage scale. Mr. Rice stated
23 that was just done by the Council. Councilmember Lisonbee stated that during the discussion it was mentioned that there are
24 some positions that are created, unfilled, but funded and she wants to review those types of positions. HR Specialist
25 Whitaker suggested that Councilmember Lisonbee meet with her one-on-one to review the wage scale and discuss whatever
26 issues she wants to discuss. Discussion regarding the item continued.

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The meeting adjourned at [1:15:44 PM](#) p.m.

Jamie Nagle
Mayor
Date approved: _____

Cassie Z. Brown, CMC
City Recorder

Minutes of the Syracuse City Council Work Session Meeting, June 12, 2012.

Minutes of the Work Session meeting of the Syracuse City Council held on June 12, 2012, at 6:00 p.m., in the Council Work Session Room, 1979 West 1900 South, Syracuse City, Davis County, Utah.

Present: Councilmembers: Brian Duncan
Craig A. Johnson
Karianne Lisonbee
Douglas Peterson
Larry D. Shingleton

Mayor Jamie Nagle
City Administrator Robert Rice
City Recorder Cassie Z. Brown

City Employees Present:
Finance Director Steve Marshall
IT Director TJ Peace
City Attorney Will Carlson
Community Development Director Michael Eggett
City Planner Kent Andersen

The purpose of the Work Session was for the Governing Body to review agenda for Regular Council Meeting to begin at 7:00 p.m.; receive a presentation from SIRE Technology regarding broadcasting and recording of City Council meetings; discuss a recommendation to assign a member of the City Council to serve as a liaison to the Planning Commission; discuss the creation of a committee to consider land use for area around Syracuse High School; discuss the Administrative Title of the Syracuse City Code; and discuss Council Business.

Review of agenda for Regular Council Meeting to begin at 7:00 p.m.

12:08:07 PM

City Recorder Brown stated that she noticed that she included an incorrect code citation in the resolutions to adopt the RDA and MBA budgets. She stated that the correction has been made in the official resolution.

Presentation from SIRE Technology regarding broadcasting and recording City Council meetings.

12:08:33 PM

A staff memo from the City Recorder explained that during the May 22 Council Work Session there was a discussion about improving the manner in which the City broadcasts and records City Council meetings. Staff has researched various options and received a presentation from SIRE Technology about some the tools they could offer the City to improve this process.

1 [12:08:45 PM](#)

2 Mike Painter of SIRE Technologies introduced himself. He then provided a brief PowerPoint presentation regarding his
3 company as well as what they could do to assist the City in improving recording of Council meetings as well as document
4 management.

5 [12:23:17 PM](#)

6 Mr. Painter invited questions about his presentation and Council discussion began. City Recorder Brown gave input
7 throughout the discussion regarding how the SIRE program would assist her in preparing Council packets, minutes, and audio
8 recordings.

9

10 Discuss a recommendation to assign a member of the City Council to serve as a liaison to the Planning
11 Commission.

12 [12:30:22 PM](#)

13 This item was added to the agenda upon a request from Councilmember Lisonbee.

14 [12:30:32 PM](#)

15 Mayor Nagle stated that she would recommend that Councilmember Johnson be appointed as the liaison to the
16 Planning Commission because he attends every meeting of the Body. Councilmember Johnson stated that he is comfortable
17 with that and a brief discussion regarding Councilmember Johnson's duties as the liaison then ensued.

18

19 Discussion regarding creation of committee to consider land use for area around Syracuse High School.

20 [12:33:18 PM](#)

21 This item was added to the agenda by Councilmember Lisonbee.

22 [12:33:33 PM](#)

23 Councilmember Lisonbee stated she would like for the Council to adopt an organizational document detailing how
24 the Council envisions the committee acting. She read the document that she had drafted.

25 [12:34:42 PM](#)

1 Council discussion regarding the creation of the committee then ensued. There was input from City Attorney
2 Carlson throughout the discussion. At the conclusion of the discussion Mayor Nagle directed City Manager Rice to inform
3 the committee of their purpose and what the goal of the Council is. Mr. Rice stated he would do that and he thinks that the
4 committee has been doing what the Council has suggested.

5

6 Discussion regarding Administrative Title of the Syracuse City Code.

7 [12:56:17 PM](#)

8 City Attorney Carlson provided a PowerPoint presentation to the Council regarding the recent discussion that has
9 centered on Title Two of the City Code. The presentation was included in the Council packet.

10 [1:04:17 PM](#)

11 Council discussion regarding Mr. Carlson's recommendations began. The final decision was to add an item to the
12 next work session agenda to complete the discussion regarding this item.

13

14

15 The meeting adjourned at [1:08:29 PM](#) p.m.

16

17

18

19 _____
20 Jamie Nagle
21 Mayor

Cassie Z. Brown, CMC
City Recorder

22 Date approved: _____



COUNCIL AGENDA

February 26, 2013

Agenda Item #3

Re-approval of the Highlands at Glen Eagle Subdivision,
Phase 10, located at approximately 3250 W. 900 S.

Factual Summation

- Any questions about this agenda item may be directed at CED Director, Michael Eggett and representative Planning Commissioners.
- See the attached information provided by Community and Economic Development Department.



Mayor
Jamie Nagle

City Council
Brian Duncan
Craig Johnson
Karianne Lisonbee
Douglas Peterson
Larry D. Shingleton

City Manager
Robert D. Rice

Factual Summation

- Any questions regarding this items may be directed at CED Director, Michael Eggett and representative Planning Commissioners
- See the attached Highlands at Glen Eagle Subdivision (Phase 10) Packet

MEMORANDUM

To: Mayor and City Council

From: Community & Economic Development Department

Date: February 26, 2013

Subject: City Council RE-Approval of the Highlands at Glen Eagle Subdivision (Phase 10): Mike McBride request for Final Subdivision Re-approval located at approximately 3250 West 900 South, 17 lots, 6.51 Acres, Residential 2 (R-2) Zone

Background

This is the final phase of Highlands at Glen Eagle. This phase was given final approval in 2007 and construction was started on the infrastructure, but due to the economic recession the plat was never recorded. Re-approval of the Final Plat will complete this subdivision and construction of the final connection of internal roads can be initiated.

The Planning Commission held a public meeting on February 19, 2013 for Final Plan Re-approval of Highlands at Glen Eagle Subdivision, Phase 10. All items noted in staff reports have been addressed by the Planning Commission.

Consideration of Recommendation for City Council Re-Approval of the Highlands at Glen Eagle Subdivision, Phase 10, (Final Plans Review)

On February 19, 2013, the Syracuse City Planning Commission recommended that the Syracuse City Council approve the Highlands at Glen Eagle Subdivision, Phase 10, subject to the City staff reviews dated January 24, 2013 and February 14, 2013.

The following documents have been included in your packets for your use and review:

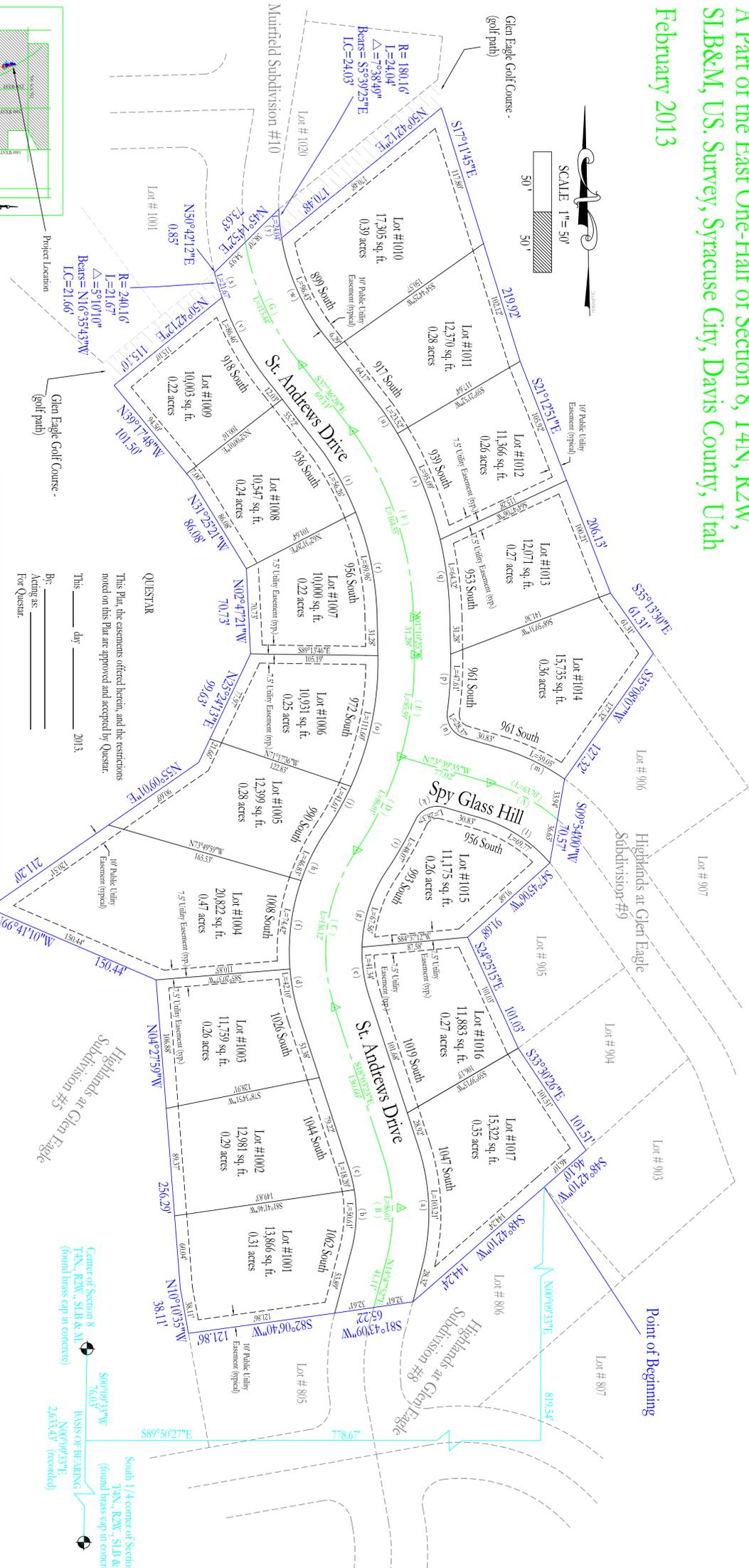
- Final plat drawing for Highlands at Glen Eagle Subdivision Road and lot plan
- City Engineer's review
- Planning Department's review
- Fire Department's review

Recommendation

The Syracuse City Planning Commission and CED Staff hereby recommend that the City Council approve the final plans for the Highlands at Glen Eagle Subdivision, Phase 10, located at approximately 3250 West 900 South, subject to meeting all requirements of the City's Municipal Codes and City staff reviews dated January 24, 2013 & February 14, 2013.

HIGHLANDS AT GLEN EAGLE SUBDIVISION PHASE #10

A Part of the East One-Half of Section 8, T4N, R2W, SLB&M, US. Survey, Syracuse City, Davis County, Utah
February 2013



Curve Data Table

Curve	Radius	Length	Delta	Bearing	Chord Length
a	180.00'	103.21'	32°51'58"	N1°34'46"W	101.81'
b	120.00'	50.61'	24°09'58"	N2°42'33"W	50.24'
c	120.00'	18.20'	8°41'17"	N13°42'45"W	18.18'
d	180.00'	42.10'	13°24'00"	S11°21'23"E	42.00'
e	120.00'	41.34'	19°44'22"	S8°11'12"E	41.14'
f	180.00'	74.42'	23°41'22"	S7°11'18"W	73.89'
g	180.00'	67.56'	32°15'21"	S1°48'41"W	66.67'
h	180.00'	46.83'	14°54'22"	S26°29'10"W	46.10'
i	310.00'	48.07'	9°32'03"	N29°29'50"E	48.02'
j	310.00'	41.61'	6°32'60"	N29°10'17"E	41.56'
k	210.00'	28.37'	81°17'02"	S65°41'51"W	26.05'
l	210.00'	69.77'	33°18'53"	N57°10'09"W	68.80'
m	180.00'	39.05'	18°47'43"	N64°15'44"W	38.78'
n	210.00'	28.37'	81°17'02"	S53°10'02"E	26.05'
o	210.00'	28.37'	81°17'02"	S53°10'02"E	26.05'
p	210.00'	28.37'	81°17'02"	S53°10'02"E	26.05'
q	310.00'	41.61'	6°32'03"	N29°10'17"E	41.56'
r	310.00'	64.32'	11°53'16"	N7°07'03"W	64.20'
s	310.00'	89.94'	20°37'06"	N11°28'55"W	89.47'
t	310.00'	95.09'	17°34'42"	N21°50'54"W	94.71'
u	250.00'	56.26'	12°53'57"	N28°14'13"W	56.14'
v	310.00'	23.52'	4°20'48"	N32°48'52"W	23.51'
w	180.16'	96.43'	20°37'42"	S24°48'52"E	86.00'
x	240.00'	21.67'	30°40'06"	S24°48'52"E	95.28'
y	180.16'	24.04'	7°38'49"	S5°39'25"E	24.03'

Centerline Curve Data Table

Curve	Radius	Length	Delta	Bearing	Chord Length
A	15000'	63.70'	24°19'50"	N61°29'40"W	63.22'
B	15000'	86.01'	32°51'58"	N1°37'46"W	84.84'
C	15000'	136.12'	51°59'44"	S7°56'29"W	131.50'
D	28000'	86.01'	17°33'57"	N25°08'23"E	85.67'
E	28000'	85.59'	17°30'49"	N7°35'00"E	85.26'
F	28000'	164.55'	33°40'17"	N18°00'35"W	162.19'
G	21016'	113.44'	30°55'56"	S24°29'49"E	112.06'

ROCKY MOUNTAIN POWER

This Plat, the easements offered herein, and the restrictions noted on this Plat are approved and accepted by Rocky Mountain Power.

This _____ day of _____ 2013.

By: _____
Acting as: _____
For Rocky Mountain Power

Syracuse City Council

This is to certify that this plat and the dedication of this plat, along with the dedication of all streets, easements and public improvement guarantee were duly approved and accepted by the City Council of Syracuse City, this _____ day of _____ 2013.

Signed this _____ day of _____ 2013.

Mayor _____ Attest: _____ Recorder _____

SURVEYOR'S CERTIFICATE
I, Dick N. Mechem, do hereby certify that I am a registered land surveyor, and that I hold license number 155649, as prescribed under the laws of the State of Utah. I further certify that by authority of the Owners, I have directed a survey of the tract of land as shown on this plat and described below and that the referenced markers shown on this plat are located as indicated and are sufficient to retrace or restore this survey, that the information shown herein is sufficient to accurately establish the lateral boundaries of the below described tract of real property, and of each of the lots, located on said tract.
Signed this _____ day of _____ 2013.



Dick N. Mechem
License No. 155649

BOUNDARY DESCRIPTION

A Part of the East One-Half of Section 8, T4N, R2W, SLB & M, US Survey, Syracuse City, Davis County, Utah, described as follows:
Beginning at a Point which is S0°09'33"W 76.03', S89°30'27"E 778.67' and N0°09'33"E 819.54' from the Center of Section 8, T4N, R2W, SLB & M, and running:
Thence S48°42'10"W 144.24' to the northwest corner of Lot #806 of the Highlands at Glen Eagle Subdivision Phase #8; thence the following two (2) courses along said Phase #8; thence (1) S81°43'09"W 65.22'; thence (2) S82°06'40"W 121.88' to the northwest corner of Lot #805 said point also being the northeast corner of Lot #427 of said Highlands at Glen Eagle Subdivisions; thence the following three (3) courses along the boundary of said Phase #4; thence (1) N10°10'33"W 38.11'; thence (2) N4°27'39"W 26.29'; thence (3) thence N66°41'10"W 150.44'; thence N55°09'01"E 211.20'; thence N23°24'13"E 99.63'; thence N2°47'21"W 70.73'; thence N31°25'21"W 86.08'; thence N39°17'48"W 101.50'; thence N59°42'12"E 115.10'; thence to the right along the arc of a 2401.6 radius curve a distance of 21.67' (beats N16°35'43"W 21.66') to the southeast corner of Lot #1001 of Murfield Subdivision Phase #10; thence N50°42'12"E 0.85'; thence N45°14'52"E 73.63' to the southeast corner of Lot #1020 of said Murfield Subdivision; thence to the left along the arc of a 1801.6 radius curve a distance of 24.04' (beats S5°39'25"E 24.03'); thence N50°42'12"E 170.48'; thence S17°11'45"E 219.92'; thence S21°25'12"E 206.13'; thence S35°13'30"E 61.31' to the northeast corner of Lot #906 of the Highlands at Glen Eagle Subdivision Phase #9; thence the following (6) courses along the boundary of said Phase #9; thence (1) S35°10'02"W 127.32'; thence (2) S0°54'06"W 70.57'; thence (3) S47°45'06"W 91.68'; thence (4) S24°23'15"E 104.103'; thence (5) S33°30'25"E 101.51'; thence (6) S48°42'10"W 46.10' to the Point of Beginning.

Contains: 283,993 square feet or 6.51 acres.

OWNERS DEDICATION

We the undersigned owners of the herein described tract of land hereby set apart and subdivide the same into lots, as shown on this plat and name said tract "Highlands at Glen Eagle Subdivision Phase #10" and hereby dedicate, grant and convey to Syracuse City, Davis County, Utah, all those parts or portions of said tract of land designated as easements and streets, the same to be used as public easements and public right-of-ways, dedicating all streets as perpetual right-of-ways for public access purposes and all easements for public utility services the same to be used for the installation, maintenance, and operation of public utility service lines and as public access as may be authorized by Syracuse City.
Signed this _____ day of _____ 2013.

Bruce H. Jones, President
Blackburn Jones Real Estate Inc.

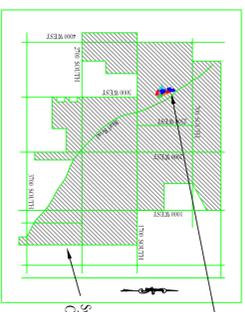
CORPORATE ACKNOWLEDGMENT

On this _____ day of _____ 2013, personally appeared before me, Bruce H. Jones, who being by me duly sworn did say that he is the President of Blackburn Jones Real Estate Inc., a Utah corporation, and that the foregoing instrument was signed on behalf of said corporation by authority of its board of directors, and he acknowledged to me that said corporation executed the same.

Noary Public

DAVIS COUNTY RECORDER

Entry No. _____ Fee Paid _____
Filled for Record and Recorded _____ at _____
in book _____ of official records, page _____, Recorded for _____
Country Recorder _____



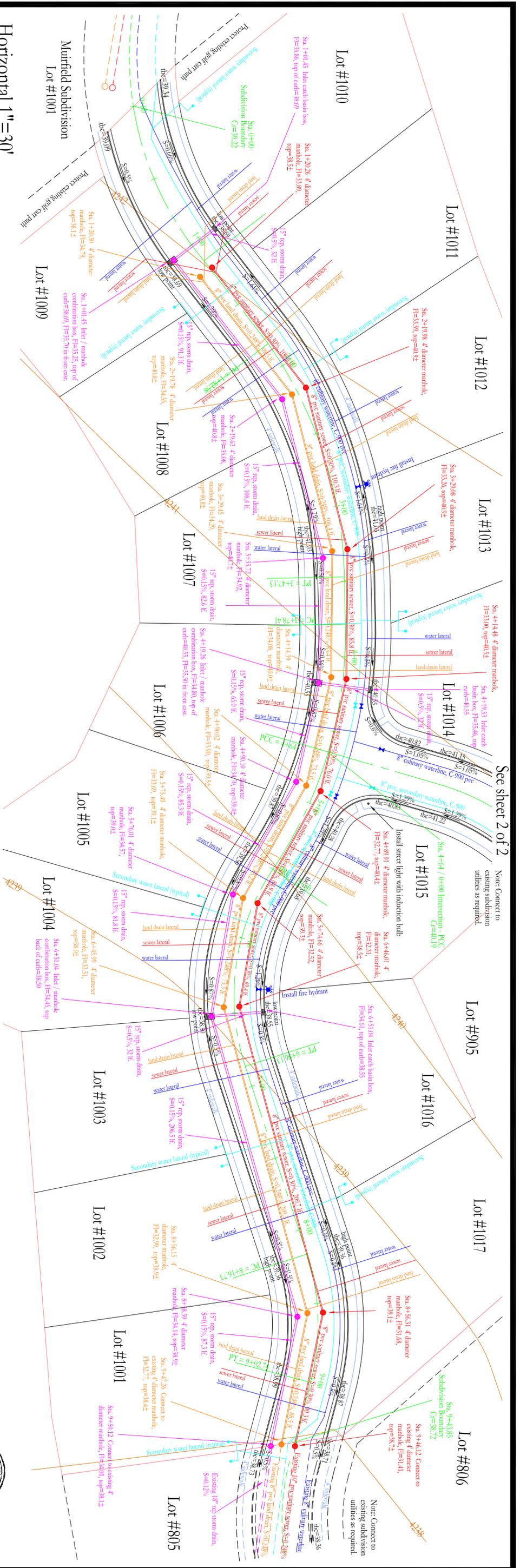
drawn by: N. Scott Nelson, P.E.
4621 Jefferson Avenue
South Ogden, Utah
(801) 547-7723
drawing date: 8 February 2013

Syracuse City Attorney

Approved by the City Attorney's Office this _____ day of _____ 2013.
City Attorney _____

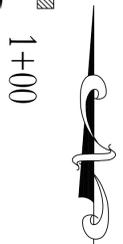
Syracuse City Planning Commission

Approved by the Syracuse City Planning Commission on this _____ day of _____ 2013.
Signed this _____ day of _____ 2013. Chairman _____



See sheet 2 of 2

Horizontal 1"=30'
Vertical 1"=3'



1+00 2+00 3+00 4+00 5+00 6+00 7+00 8+00 9+00

St. Andrews Drive



Station	Description	Station	Description
4246	Subdivision Boundary C=39.22	4246	Existing grade at Centerline Sta. 2+89.10 VPI C=41.24
4243	Sta. 1+01.45 Inter catch basin box, FI=35.86, top of curb=38.69 (East side)	4243	Sta. 3+15.33 Crest (high point) C=41.06
4237	Sta. 1+01.45 Inter / manhole combination box, FI=35.25, top of curb=38.69 (West side), FI=35.70 in front east.	4237	Sta. 4+19.22 grade break C=40.55
4234	Sta. 1+01.45 Inter / manhole combination box, FI=35.25, top of curb=38.69 (West side), FI=35.70 in front east.	4234	Sta. 4+19.26 Inter / manhole combination box, FI=34.80, top of curb=40.55, FI=35.39 in front east.
4231	Sta. 1+20.30 4" diameter manhole FI=34.79, top=38.11±	4231	Sta. 4+19.26 Inter / manhole combination box, FI=34.80, top of curb=40.55, FI=35.39 in front east.
4228	Sta. 1+20.30 4" diameter manhole FI=33.89, top=38.51±	4228	Sta. 4+19.26 Inter / manhole combination box, FI=34.80, top of curb=40.55, FI=35.39 in front east.
4246	Sta. 0+76.02 VPC C=38.77	4246	Sta. 4+19.26 Inter / manhole combination box, FI=34.80, top of curb=40.55, FI=35.39 in front east.
4243	Sta. 1+01.45 Sag (low point) C=38.69	4243	Sta. 4+19.26 Inter / manhole combination box, FI=34.80, top of curb=40.55, FI=35.39 in front east.
4237	Sta. 1+26.02 VPI C=38.48	4237	Sta. 4+19.26 Inter / manhole combination box, FI=34.80, top of curb=40.55, FI=35.39 in front east.
4234	Sta. 1+76.02 VPT C=38.33	4234	Sta. 4+19.26 Inter / manhole combination box, FI=34.80, top of curb=40.55, FI=35.39 in front east.
4231	Sta. 2+39.10 VPC C=40.39	4231	Sta. 4+19.26 Inter / manhole combination box, FI=34.80, top of curb=40.55, FI=35.39 in front east.
4228	Sta. 3+39.10 VPI C=40.77	4228	Sta. 4+19.26 Inter / manhole combination box, FI=34.80, top of curb=40.55, FI=35.39 in front east.
4228	Sta. 3+39.10 VPT C=40.97	4228	Sta. 4+19.26 Inter / manhole combination box, FI=34.80, top of curb=40.55, FI=35.39 in front east.
4228	Sta. 4+19.22 grade break C=40.55	4228	Sta. 4+19.26 Inter / manhole combination box, FI=34.80, top of curb=40.55, FI=35.39 in front east.
4228	Sta. 4+19.22 VPC C=40.55	4228	Sta. 4+19.26 Inter / manhole combination box, FI=34.80, top of curb=40.55, FI=35.39 in front east.
4228	Sta. 4+19.22 VPI C=40.55	4228	Sta. 4+19.26 Inter / manhole combination box, FI=34.80, top of curb=40.55, FI=35.39 in front east.
4228	Sta. 4+19.22 VPT C=40.55	4228	Sta. 4+19.26 Inter / manhole combination box, FI=34.80, top of curb=40.55, FI=35.39 in front east.
4228	Sta. 5+75.49 VPC C=38.71	4228	Sta. 4+19.26 Inter / manhole combination box, FI=34.80, top of curb=40.55, FI=35.39 in front east.
4228	Sta. 6+51.07 VPI C=38.53	4228	Sta. 4+19.26 Inter / manhole combination box, FI=34.80, top of curb=40.55, FI=35.39 in front east.
4228	Sta. 6+51.07 VPT C=38.71	4228	Sta. 4+19.26 Inter / manhole combination box, FI=34.80, top of curb=40.55, FI=35.39 in front east.
4228	Sta. 8+16.73 VPC C=39.36	4228	Sta. 4+19.26 Inter / manhole combination box, FI=34.80, top of curb=40.55, FI=35.39 in front east.
4228	Sta. 8+16.73 VPI C=39.36	4228	Sta. 4+19.26 Inter / manhole combination box, FI=34.80, top of curb=40.55, FI=35.39 in front east.
4228	Sta. 8+16.73 VPT C=39.36	4228	Sta. 4+19.26 Inter / manhole combination box, FI=34.80, top of curb=40.55, FI=35.39 in front east.
4228	Sta. 9+43.85 VPC C=38.99	4228	Sta. 4+19.26 Inter / manhole combination box, FI=34.80, top of curb=40.55, FI=35.39 in front east.
4228	Sta. 9+43.85 VPI C=38.72	4228	Sta. 4+19.26 Inter / manhole combination box, FI=34.80, top of curb=40.55, FI=35.39 in front east.
4228	Sta. 9+43.85 VPT C=38.72	4228	Sta. 4+19.26 Inter / manhole combination box, FI=34.80, top of curb=40.55, FI=35.39 in front east.
4228	Sta. 9+47.26 Connect to existing 4" diameter manhole, FI=32.77, top=38.44	4228	Sta. 4+19.26 Inter / manhole combination box, FI=34.80, top of curb=40.55, FI=35.39 in front east.

drawing date: 7 February 2013

Revision date: 19 June 2007 Sanitary Sewer slope change
Revision date: 7 February 2015 - Centerline Vertical Curves

Engineering design by: N. Scott Nelson, PE.
(801) 547-7723

Blackburn Jones
Real Estate, Inc.

Highland at Glen Eagle Subdivision - Phase 10
Improvement Drawings - St. Andrews Drive - Sta. 0+00 to Sta. 9+43.85

sheet 1
of 2



**Engineer Final Plan Review – Highland at Glen Eagle Subdivision Phase 10
St. Andrews Drive & Spy Glass Hill Road**

Completed by Brian Bloemen on February 14, 2013

It is our understanding the sewer and land drain have already been installed for this phase. Since the previous planning commission meeting Mr. McBride has resolved all the comments from previous engineering reviews. Public works recommends approval of Highland at Glen Eagle Subdivision Phase 10.

If you have any further comments or questions please feel free to contact me at 801-614-9630.

Sincerely,

Brian Bloemen
City Engineer



Subdivision Final Plan Review – Highlands at Glen Eagle Subdivision Ph. 10

Completed by Sherrie Christensen, Planner on 01/24/2013

Recommendation: City staff recommends that the Planning Commission examine the Highlands at Glen Eagle Subdivision Phase 10 Final Subdivision plan review as outlined below. Please pay specific attention to the items highlighted in yellow. City Staff hereafter recommends that the Planning Commission recommend the Highlands at Glen Eagle Subdivision Phase 10 Final Subdivision plat and plan for City Council approval, subject to all previous conditions of approval .

Background: *This is the final phase of Highlands at Glen Eagle. This phase was given final approval in 2007 and construction was started on the infrastructure, but due to the economic recession the plat was never recorded. Re-approval of the Final Plat will complete this subdivision and construction the final connection of internal roads can be initiated.*

8-6-1/8-6-2: Final Plat/Final Plan and Profile:	Planning Staff Review:
1. Proposed name of subdivision (to be approved by Planning Commission and County Recorder).	1. Highlands at Glen Eagle Subdivision Phase 10
2. Accurate angular and linear dimensions to describe boundaries, streets, easements, areas reserved for public use, etc.	2. Yes
3. Identification system for lots, blocks, and names of streets. Lot lines show dimensions in feet and hundredths.	3. Yes
4. Street address shown for each lot.	4. Yes
5. True angles and distances to nearest street lines or official monuments as accurately described and shown by appropriate symbol.	5. Yes
6. Radii, internal angles, points and curvatures,	6. Yes

tangent bearings and the length of all arcs.	
7. Accurate location of all monuments to be installed shown by appropriate symbol.	7. Yes
8. Dedication to City of all streets and other public uses and easements.	8. Yes
9. Street monuments shown on Final Plat.	9. Yes
10. Pipes or other iron markers shown on the plat.	10. Yes
11. Outlines and dimensions of public use areas or areas reserved for common use of all property owners showing on plat.	11. N/A
12. Boundary, lot and other geometrics on Final Plat accurate to not less than one part in five thousand.	12. Yes, refer to Engineer for further.
13. Location, function, ownership and manner of maintenance of remaining common open space showing on plat or in submission.	13. N/A
14. Legal boundary description of the subdivision and acreage included.	14. Yes, 6.51 acres
15. Current inset City map showing location of subdivision.	15. Yes
16. Standard signatures forms/boxes reflected on the Final Plat.	16. Yes
Final Plan and Profile	
17. Plan for culinary water improvements.	17. Submitted, see Engineer review.
18. Plan for secondary water improvements.	18. Submitted, see Engineer review.
19. Plan for sanitary sewer.	19. Submitted, see Engineer review.
20. Land drain.	20. Submitted, see Engineer review.
21. Storm water.	21. Submitted, see Engineer review.

<p>22. Streets.</p> <p>23. Stationing.</p> <p>24. Agreements.</p> <p>Conditional Items for Final Plan Approval</p> <p>25. Park-purchase impact fee accord in the zoning and gross acreage in development as outlined in the City's fee schedule</p> <p>26. Irrigation water rights per Subdivision Ordinance Section 8-2-9</p> <p>27. An executed Escrow Agreement, provided by City staff, for improvement costs and bonding</p> <p>28. An executed Improvement Agreement with Syracuse City, as provided by staff</p> <p>29. An executed Streetlight Agreement, regarding installation of required lamps, as provided by City staff</p> <p>30. Payment of final off-site inspection fees as outlined in City's fee schedule</p> <p>31. Payment of County recording fees of \$37/page +\$1/lot and any common space as well as \$1/land-owner signatures over two</p>	<p>22. Submitted, see Engineer review.</p> <p>23. Submitted, see Engineer review.</p> <p>24. N/A</p> <p>25. Required prior to mylar recording</p> <p>26. Yes-transferred with Phase 9</p> <p>27. Required before mylar recording</p> <p>28. N/A</p> <p>29. Required before mylar recording</p> <p>30. Required before mylar recording</p> <p>31. Required before mylar recordings \$54</p>
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January 24, 2013

Syracuse City Planning Commission
c/o Syracuse Community Development
1979 W 1900 S
Syracuse, UT 84075

Dear Members of the Planning Commission,

Regarding, the Highlands at Glen Eagle Subdivision Phase 10, after review of the plans we have no concerns regarding fire protection or access.

Please contact me if you have any questions or need additional comment.

Respectfully,

Jo Hamblin, Deputy Chief
Syracuse City Fire Department
1869 South 3000 West, Syracuse, UT 84075
Phone 801-614-9614





COUNCIL AGENDA

February 26, 2013

Agenda Item #4

Proposed Resolution R13-07 supporting the Financial Ready Utah efforts to assess and provide for the potential risk to Utah from dependence on unsustainable federal funds.

Factual Summation

- This resolution was added to the agenda at the request of Council members Lisonbee and Johnson, after hearing a presentation on the idea at the League of Cities and Towns Policy Committee meeting on Monday, February 11.
- Please see the attached brochure and resolution.



Preparing for a **Fiscally Sustainable Future**



www.financialreadyutah.com



The total obligations of the U.S. Government (\$61 trillion) exceed the net worth of all its citizens.

\$85 billion a month of the national debt and annual deficits are now offset through Federal Reserve operations such as “quantitative easing” and “operation twist.”

Why Financial Ready Utah?

The current fiscal trajectory of the federal government is unsustainable. That's not politics – it's just math! This matters to every child, family, business and community in Utah because more than 40 cents of every dollar Utah spends comes from this same unsustainable federal government.

The consequences of ignoring this unsustainable fiscal arithmetic will impact our ability to provide for the education of our children, meet transportation and infrastructure needs, care for the poor and needy, provide for public safety, and fulfill commitments to public employees, retirees and others. The longer we wait, the more painful the solutions will be.

Rather than stick our collective heads in the sand, we call upon concerned citizens, community organizations, and policy-makers at all levels of government to engage with us in productive preparations for real and serious risks and, most importantly, for a fiscally sustainable Utah. This conversation begins with a willingness to confront today's difficult realities in an objective manner; but focuses on the legacy of opportunities we can offer to our posterity and the leadership role we can play for our nation.

Who Is Financial Ready Utah?

Financial Ready Utah is moms and dads who happen to be Utah's accounting community. It's chambers of commerce, state legislators, civic, business and community leaders. It's those who simply refuse to ignore the painful fact that the national budget math threatens the sustainability of our children's future right here in Utah.

Realizing that we must act now to assess the risks and actively prepare for a financially sustainable Utah, these moms and dads have come forward to leverage their individual, community and state energies and resources for the establishment of a state Financial Sustainability Commission and the rollout of community “financial earthquake” preparedness efforts in the spirit of Be Ready Utah's physical earthquake initiative.





The national debt has now surpassed \$16.4 trillion (more than \$136,000 per household), annual deficits have exceeded one trillion dollars for each of the last four years, and unfunded obligations for social programs now exceed \$85 trillion, with no apparent congressional resolution on the horizon.

What Is Financial Ready Utah?

The Financial Ready Utah Legislation and Financial Ready Utah campaign is modeled after Be Ready Utah's physical disaster preparedness efforts. This statewide campaign, more so than any legislation, that will be the heart of Financial Ready Utah.

- **Financial Ready Utah Legislation:** A team of legislators, working with Utah's CPAs, chambers of commerce, and civic and business leaders, has prepared the following package of bills to assess the risk of a reduction in the amount or value of federal funds and to make appropriate preparations for engaging our vibrant community partners to be able to provide for essential government services such as caring for the poor and sick, educating our children, addressing transportation and infrastructure needs, and securing public safety.

Here's an outline of the package of bills presented by Financial Ready Utah

- **Financial Ready Utah Campaign:** The Utah Association of CPAs, together with chambers of commerce, and civic and community leaders around the state, is developing a campaign that partners with and draws upon the success of our own Be Ready Utah, to help families, businesses and communities prepare for any number of "financial earthquakes." By being prepared in our families, businesses and communities, we expect to provide greater opportunity for our posterity and much needed financial leadership for our nation.

Bill	Description	Sponsors
SB 278 Federal Funds Commission	This Bill creates a Federal Funds Commission to assess the risk of a reduction in the amount or value of federal funds into the state and how to reduce the dependency of state and local governments on federal funds	Chief Sponsor: Sen. Deidre Henderson House Sponsor: Rep. Ken Ivory
SJR____ Concurrent Resolution to Reduce Utah's Dependence on Federal Funds	This Resolution details what Erskine Bowles calls "the most predictable economic crisis in history" and calls on Utah, its subdivisions, communities and families to lead out in our state and our nation to provide for greater opportunities for future generations	Chief Sponsor: Sen: Aaron Osmond House Sponsor: Rep. Eric Hutchings
SJR7 Joint Rules Resolution on Revenue Estimates for Federal Funds	This Resolution establishes the legislative procedures for taking into account in the budgeting process the risk of a reduction in the amount or value of federal funds	Chief Sponsor: Sen. Wayne Harper House Sponsor: Rep. Brian Greene
SB138 Amendments to Requirements for Governor's Proposed Budget	This Bill establishes the requirement for taking into account in the Governor's proposed budget the risk of a reduction in the amount or value of federal funds	Chief Sponsor: Sen. Wayne Harper House Sponsor: Rep. Steve Handy
HB195 Budgetary Procedures Act Revisions	This Bill establishes the Rainy Day Funding criteria to account for the risk of a reduction in the amount or value of federal funds	Chief Sponsor: Rep. Ken Ivory Senate Sponsor: Sen. Steve Urqhart
HB205 Contingency Plans for Political Subdivisions	This Bill extends the contingency planning requirements of HB138 Federal REceipts Reporting Requirements (2011) to political subdivisions	Chief Sponsor: Rep. Ken Ivory Senate Sponsor: Sen. Deidre Henderson
SB158 Municipal General Fund Amendments	This Bill increases the Rainy Day cap for municipalities to deal with contingencies	Chief Sponsor: Sen. Deidre Henderson House Sponsor: Rep. Ken Ivory



More than 40 cents of every dollar the state of Utah spends comes from the federal government that borrows and/or prints more than 40 cents of every dollar it sends to Utah.

It took 200 years for our nation to accumulate the first trillion dollars of debt and only 286 days to accumulate the most recent trillion.

What Can I Do?

Like the individual moms and dads who have stepped forward to change the financial equation in our state, we call on you to add your efforts to prepare your family, your business and your community to withstand any pending “financial earthquake.” Stand with us in improving the opportunities of our state and offering strength to our nation.

- Start by getting your city, county and community organizations (chambers of commerce, farm bureaus, school boards, etc.) to consider and pass the Financial Ready Utah Resolution. This will add your leveraged voice and strength to the Financial Ready Utah Campaign making the whole effort greater than the sum of the parts. Then get ready to help in any way you and your community can with the statewide education campaign.

- Engage in the conversations through Facebook, Twitter and Pinterest and encourage your family, friends and community to do the same so we can better coordinate Financial Ready Utah news and events and share the success of our efforts both locally and nationally.

- Volunteer your time, talents and/or resources to help spread the Financial Ready Utah Campaign throughout the state and highlight it as the model for the rest of the nation.

Contact

Have questions or want to get involved? Contact Amy Spencer at the Utah Association of CPAs at info@financialreadyutah.com or 801.834.6633

Sen. Deidre Henderson
dhenderson@le.utah.gov

Rep. Ken Ivory
kivory@le.utah.gov

Join Us

Get involved in the discussion! Follow us on our social media outlets.



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The City of Syracuse
RESOLUTION R13-07

**SUPPORTING THE FINANCIAL READY UTAH EFFORTS TO ASSESS
AND PROVIDE FOR THE POTENTIAL RISK TO UTAH FROM
DEPENDENCE ON UNSUSTAINABLE FEDERAL FUNDS**

WHEREAS, The city of Syracuse and the people it represents believe that our national fiscal recklessness poses a great, clear and present threat to America's future;

WHEREAS, David Walker, former Comptroller General of the United States warns "The most serious threat to the United States is not someone hiding in a cave in Afghanistan or Pakistan, but our own fiscal irresponsibility."

WHEREAS, the federal government is now in its fourth year of not passing a budget;

WHEREAS, the national debt has now surpassed \$16.4 trillion (more than \$136,000 per household), annual deficits have exceeded one trillion dollars for each of the last four years, and unfunded obligations for social programs now exceed \$85 trillion, with no apparent congressional resolution on the horizon;

WHEREAS, it took 200 years for our nation to accumulate the first trillion dollars in debt and only 286 days to accumulate the most recent trillion;

WHEREAS, \$85 billion a month of the national debt and annual deficits are now offset through Federal Reserve operations such a "quantitative easing" and "operation twist;"

WHEREAS, more than 40 cents of every dollar the state of Utah spends comes from the federal government that borrows and/or prints more than 40 cents of every dollar it sends to Utah;

WHEREAS, on New Year's Eve, Congress merely delayed to March 1, 2013 the implementation of the automatic cuts ("sequestration") of 8-9% of federal discretionary spending (including funds to state and local governments) and 10% of military spending under the Budget Control Act of 2011;

WHEREAS, this fiscal scenario is by all accounts "unsustainable" for the nation as well as for our state;

WHEREAS, In May of 2012, the American Institute of CPAs in their review of the Federal Government's most recent Annual Financial Statements warned "The U.S. is not exempt from the laws of prudent finance. We must take steps to put our financial house in order. The credit rating agencies have recently issued renewed warnings of U.S. credit downgrades unless substantive reforms are made. Our current fiscal policy results in mortgaging our nation's future without investing in it, leaving our children, grandchildren and future generations to suffer the consequences. This is irresponsible, unethical and immoral."

WHEREAS, restoring fiscal sanity and sustainability is at the heart of jumpstarting economic growth and fostering a business climate where companies can grow and begin to hire; and

WHEREAS, absent credible actions to address this fiscal irresponsibility, uncertainty will continue to dominate business decision-making and economic recovery will languish.

NOW THEREFORE BE IT RESOLVED that the City of Syracuse wholeheartedly supports the Financial Ready Utah initiative of fostering within our state an enterprise risk management process to assess the immediacy, severity and probability of risks from any reductions of federal funds to the state of Utah and how the state will marshal the resources, human and capital, of the state to prioritize and provide the most essential government services; and

BE IT FURTHER RESOLVED THAT the City of Syracuse calls upon local, state and national representatives to take immediate and sustained action to eliminate deficit spending and secure economic self-reliance to our states and our nation.

BE IT FURTHER RESOLVED THAT the City of Syracuse calls upon national representatives to pass a budget each year and adopt a credible and sustainable plan to balance those budgets.

BE IT FURTHER RESOLVED THAT the City of Syracuse calls upon its fellow towns, cities, and counties to do all in their power and influence to support Utah's elected representatives, including Utah's governor, attorney general, legislature, congressional delegation and county commissioners, to exert their utmost abilities,

influence and authority to adopt and implement comprehensive financial risk managements measures for our state, with time being of the essence.

BE IT FURTHER RESOLVED THAT copies of this resolution be sent to the Governor, Attorney General, Senate President, Speaker of the House, each member of Utah's congressional delegation, the Utah Association of Counties, the Utah League of Cities and Towns, Financial Ready Utah,

Utah State Chamber of Commerce, the Davis School District Board, and the Davis Chamber of Commerce.

PASSED, APPROVED AND ADOPTED this the _____th day of February, 2013.

_____, Mayor

SEAL

ATTEST:

_____, Clerk