

Minutes of the Work Session meeting of the Syracuse City Council held on /December 13, 2016, at 10:10 p.m., in the Council Work Session Room, 1979 West 1900 South, Syracuse City, Davis County, Utah.

Present: Councilmembers: Andrea Anderson  
Corinne N. Bolduc  
Mike Gailey  
Karianne Lisonbee  
Dave Maughan

Mayor Terry Palmer  
City Manager Brody Bovero  
City Recorder Cassie Z. Brown

City Employees Present:  
Finance Director Steve Marshall  
City Attorney Paul Roberts  
Public Works Director Robert Whiteley  
Police Chief Garret Atkin  
Fire Chief Eric Froerer  
Parks and Recreation Director Kresta Robinson

The purpose of the Work Session was to receive a report regarding secondary water; discuss ordinance considerations relative to secondary water conservation planning for large parcels of property throughout the City; continue discussion regarding secondary water ordinance/enforcement; and discuss Council business.

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**Secondary Water Report.**

A staff memo from the Public Works Director explained his report will review the secondary water supply for the 2016 season; management of the existing water supply and some methods already in place to increase water supply; and the status of the water master plan update and how it considers growth potential in the City.

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Mr. Whiteley reviewed his staff memo and used the aid of a PowerPoint presentation to provide the secondary water report. He discussed water supply monitoring at the Freeport, Bluff Road, and Jensen Pond reservoirs and the water level fluctuation trends throughout the 2016 watering season. He then noted methods for managing the City's existing water supply include water share accounting and adjusting the flow of water feeding reservoirs based upon peak demand periods and he reviewed a chart that illustrated how water supplies could be adjusted to accommodate peak demand periods. He concluded by discussing options for increasing the City's water supply through an agreement to utilize Hooper Irrigation Company water shares and completing land drain projects. He added that additional growth throughout the City will also bring additional water shares into the City's system. There was brief general discussion among Council and staff throughout Mr. Whiteley's report with a focus on the City's allotment of secondary water, adjusting water flow based on demand and precipitation levels, and the opportunity to work with local irrigation companies to utilize water not being used by farmers, and the process currently underway to conduct an inventory of the City's water shares. City Manager Bovero reported the City's past record keeping relative to water shares has not been sufficient and the City's records do not match with the records kept by water companies that serve the City. He indicated it may be necessary to hire a consultant to conduct a thorough review and reconciliation of the records. High level discussion also centered on the timing of constructing an additional reservoir in the City and the potential appropriate location for the reservoir in order for it to be gravity fed.

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**Introduction of ordinance considerations relative to Secondary Water Conservation Planning for large parcels of property throughout the City.**

A staff memo from the City Attorney explained that as this item was not considered during the November council meeting, the associated staff report and draft have not been modified since that date. Changes to this potential ordinance take into account comments from the October Work Meeting discussion:

- Business Licensing renewals are on January 1. We could provide the Conservation Plan form for their review during that time. However, for all other users, this is quite early in comparison to the watering season.
- New subsection .140(E) exempts a person from filling out a new Conservation Plan, if the plan and contact info have not changed from the prior year
- Discuss is necessary to determine what constitutes xeriscaping under this code, should the City permit individuals to turn off service.

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City Attorney Roberts reviewed his staff memo.

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Council discussion regarding the proposed ordinance ensued and the Council concluded to support the idea of requiring completion of a water conservation plan in conjunction with business license renewal unless the plan and contact info for a certain property have not changed from the prior year. Mayor Palmer asked Mr. Roberts to provide the Council with an actual draft ordinance for them to consider at their next business meeting.

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### **Continued discussion regarding secondary water ordinance/enforcement.**

A staff memo from the City Attorney explained that as this item was not considered during the November council meeting, the associated staff report and draft have not been modified since that date. This item is returning for discussion on potential enforcement of mandatory watering restrictions and penalties associated with violating those restrictions. The draft ordinance has been modified in the following ways:

- New Subsection .130(B) describes the types of restrictions which would be imposed, identifies the circumstances under which restrictions are appropriate, and describes the noticing required once the Council passes a restriction resolution. Separately mailed notices will have a budget impact, but as this was discussed as a possibility during the meeting, I have included it on the list.
- Comment regarding 15 day notice provision in order to accomplish repair to broken system that is wasting water – We could shorten the length of time – 5 business days? - and allow them to turn off the system while they make the repair.
- Added “gardens” to the items which can be established using the system
- Personal service is now to an adult, if personal, or posted. Regardless of which two are chosen, copies of citations must also be mailed.

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City Attorney Roberts reviewed his staff memo. Mayor Palmer indicated he would like to see an actual draft ordinance including a penalty provision prior to engaging in lengthy discussion regarding this issue. High level discussion among the Council on the potential to enact watering schedules and associated penalty provisions for violation of the schedules. Mayor Palmer asked Mr. Roberts to prepare a draft ordinance for the Council to consider at their next business meeting regarding the subject matter.

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### **Council business**

The Council and Mayor provided brief reports regarding the activities they have participated in since the last City Council meeting.

The meeting adjourned at 11:11 p.m.

City Council Work Session  
December 13, 2016

Terry Palmer  
Mayor

Cassie Z. Brown, CMC  
City Recorder

Date approved: January 10, 2017