

Minutes of the Regular meeting of the Syracuse City Council held on November 14, 2017 at 6:00 p.m., in the Council Chambers, 1979 West 1900 South, Syracuse City, Davis County, Utah.

Present: Councilmembers: Andrea Anderson  
Corinne N. Bolduc  
Mike Gailey  
Dave Maughan  
Jordan Savage (participated via phone)

Mayor Terry Palmer  
City Manager Brody Bovero  
City Recorder Cassie Z. Brown

City Employees Present:

City Attorney Paul Roberts  
Finance Director Steve Marshall  
Community Development Director Brigham Mellor  
Police Chief Garret Atkin  
Interim Fire Chief Larry Jo Hamblin  
Public Works Director Robert Whiteley  
Parks and Recreation Director Kresta Robinson

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1. Meeting Called to Order/Adopt Agenda

Mayor Palmer called the meeting to order at 6:05 p.m. as a regularly scheduled meeting, with notice of time, place, and agenda provided 24 hours in advance to the newspaper and each Councilmember. Councilmember Anderson provided an invocation. A local Boy Scout led the audience in the Pledge of Allegiance.

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COUNCILMEMBER GAILEY MOVED TO ADOPT THE AGENDA. COUNCILMEMBER MAUGHAN SECONDED THE MOTION; ALL VOTED IN FAVOR.

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2. Presentation of Syracuse City and Syracuse Chamber of Commerce "Award for Excellence" to Abigail Rawlins and Jonathan Kaiser for the month of November 2017.

The City wishes to recognize citizens who strive for excellence in athletics, academics, arts and/or community service. To that end, in an effort to recognize students and individuals residing in the City, the Community and Economic Development, in conjunction with the Syracuse Chamber of Commerce, present the recipients for the "Syracuse City & Chamber of Commerce Award for Excellence". This monthly award recognizes the outstanding performance of a male and female who excel in athletics, academics, arts, and/or community service. The monthly award recipients will each receive a certificate and be recognized at a City Council meeting; have their photograph placed at City Hall and the Community Center; be written about in the City Newsletter, City's Facebook and Twitter Feed, and the City's website.

Chamber of Commerce Representative Michael McBride noted both youth receiving the award for November 2017 were nominated by the staff of Syracuse Arts Academy South.

Jonathan Kaiser:

Jon is a 6th grader at Syracuse Arts Academy-Antelope Elementary. He is an amazing young man with a marvelous attitude and work ethic. Jon is always ready to help others and does so with a quiet grace that makes everyone around him feel special. He is respectful to all students and adults. Jon's ability to recognize/perceive when others need help is the most unique ability about him. He has an intuition that prompts him to take initiative in situations before he is even asked. He is an active listener in class. He participates through responding to prompts and is an excellent team member. 6th Grade Student Leader-Jon is 100% dependable as Student Leader. He does his assignment thoroughly and always does his best work. He can be counted on for any service needed. (Mrs. Montgomery) Jon was nominated and chosen as a member of our Student Leaders by our 5th and 6th grade teachers. Nominated by his 6th grade teacher to receive the Kindness Award for his class and his name is on the school's Wall of Fame for this. He helps with the recycling program at the school. Jon continually is an example of excellence in academics and in social

situations. He works hard. He also helps his peers in the classroom. He has great attendance and has received an "H" (Honors) for citizenship multiple times.

Abigail Rawlins:

Abby is a 6th grade student at Syracuse Arts Academy-Antelope Elementary. She is a self-driven, remarkable young lady that is willing to take on any task or project. Abby takes pride in her work and is always cognizant of her responsibilities. Abby's unique trait is that she holds herself accountable and accepts responsibility without being asked or prompted. She is a natural leader with excellent leadership skills. 6th Grade Student Leader- As a Student Leader she can be counted on to fulfill her assignment as well as help anyone who needs help. She graciously accepted Student Leader responsibilities following the move of a previous Student Leader. (Mrs. Montgomery) Abby was nominated and chosen as a member of our Student Leaders by our 5th and 6th grade teachers. During the 2016-2017 school year, Abby was the school-wide Spelling Bee winner and competed in the Regional Spelling Bee. Helps with the recycling program at the school. Abby is an excellent student and works hard in all academic areas. She is also a peer helper within her classroom. She has great attendance and has received an "H" (Honors) for citizenship multiple times.

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3. Public comment.

Judy Meservey introduced herself and indicated that she was recently appointed to the Emergency Preparedness Committee and she is excited to serve in that capacity.

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4. Approval of Minutes:

The following minutes were reviewed by the City Council: Work Session and Special Meeting of September 26, 2017 and Regular Meeting of October 10, 2017.

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COUNCILMEMBER ANDERSON MADE A MOTION TO APPROVE THE MINUTES LISTED ON THE AGENDA AS PRESENTED. COUNCILMEMBER BOLDUC SECONDED THE MOTION.

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5. Canvass and consideration of certification of the results of Syracuse City General Election held November 7, 2017.

A staff memo from the City Recorder explained the Syracuse City General Election was held November 7, 2017; the election was conducted using a vote-by-mail hybrid approach whereby all registered voters were mailed a ballot in advance of the General Election with the option of returning that ballot via mail, via a ballot box at City Hall, or surrendering it on Election Day to vote in a traditional manner at the Syracuse Community Center. Unofficial results were posted on Election Night with an update to the results on Thursday, November 9. Additional ballots have been received since last Thursday and those ballots that were counted have been added to the totals include in the canvass report.

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City Recorder Brown reviewed her staff memo, after which she provided a review of the final results of the Election, which were tabulated today in advance of the canvass. She stated that the City has 12,459 registered voters and 3,823 voters cast their ballot. For the position of Mayor, Michael Gailey received 3,390 votes and he is duly elected to that position. For the two-year Council seat, Douglas Peterson received 1,840 votes and Jason Henrie received 1,791 votes; Douglas Peterson is duly elected to that position. For the two four-year Council seats, Councilmembers Bolduc and Savage ran unopposed; Councilmember Savage received 2,576 votes and Councilmember Bolduc received 2,422 votes; both are duly elected to the positions. For proposition 11, the Recreation, Arts, Parks (RAP) tax ballot question, 2,069 voted to support the imposition of the tax and 1,727 votes against the imposition of the tax; the measure carried.

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Councilmember Anderson asked why total votes for each position are lower than the total number of ballots cast. Ms. Brown explained that a voter has the option of ‘under-voting’ their ballot; they are not required to vote for any or all positions or issues on a ballot.

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Councilmember Gailey stated that he received feedback from voters who thought that Councilmembers Bolduc and Savage were running against each other and that they had the option of voting for just one of those candidates. He asked if there is an opportunity to clarify that information if a similar situation occurs in a future election. Ms. Brown stated that she also heard that feedback, but noted the language included on the ballot is strictly mandated by the State of Utah election code and the City does not have the ability to make changes to that language. She reported the ballot did include the instruction for voters to vote for up to two candidates in that section and she is not sure how to provide more clear information.

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COUNCILMEMBER MAUGHAN MOVED TO CERTIFY THE RESULTS OF THE SYRACUSE CITY GENERAL ELECTION HELD NOVEMBER 14, 2017. COUNCILMEMBER BOLDUC SECONDED THE MOTION AND THE FOLLOWING ROLL CALL VOTE WAS TAKEN: VOTING “AYE” – COUNCILMEMBERS GAILEY, ANDERSON, MAUGHAN, BOLDUC, AND SAVAGE. VOTING “NO” – NONE.

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6a. Common consent: Minor Subdivision Plat Approval, Benjamin Sprague Subdivision, located at approximately 2309 S. 1000 W.

A staff memo from the Community and Economic Development (CED) Department provided the following information regarding the application:

Location:	2309 South 1000 West
Current Zoning:	R-2
General Plan:	R-2
Total Subdivision Area:	0.673 Acres
Number of Lots:	2

The applicant is requesting approval of a minor subdivision plat which will add a strip of land along 2300 South to 2309 South 1000 West and creating two building lots. The existing home at 2309 South 1000 West will remain with the intent to construct a new home on the new lot. The existing building on lot 2 will be removed to make room for a new home. The memo concluded that because the proposed plat meets the requirements of the R-2 Zone, staff recommends conditional approval of the plat, with the condition that all staff comments are addressed before City Council approval.

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CED Director Mellor reviewed the staff report. Councilmember Anderson stated that during the Council discussion of this application during a recent work session, there was a question as to the point at which the subject property extends to the roadway and she asked if that matter has been clarified. Mr. Mellor answered yes; the subject property extends to the road and a portion of it is within the public right-of-way. Councilmember Maughan asked if it would be appropriate to adjust the property lines to remove the subject property from the right-of-way. Mr. Mellor stated that has been done on the plat; the property line is reflected as being behind the back of the sidewalk.

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COUNCILMEMBER MAUGHAN MOVED TO GRANT APPROVAL OF THE MINOR SUBDIVISOIN PLAT FOR THE BENJAMIN SPRAGUE SUBDIVISION, LOCATED AT APPROXIMATELY 2309 SOUTH 1000 WEST, SUBJECT TO THE SIX CONDITIONS AND STAFF COMMENTS LISTED IN THE STAFF REPORT. COUNCILMEMBER GAILEY SECONDED THE MOTION; ALL VOTED IN FAVOR.

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6b. Common consent: Proposed Resolution R17-43 supporting the extension of the Legacy Parkway Scenic Byway and renaming it the Great Salt Lake Scenic Byway.

A staff memo from the Community and Economic Development (CED) Department explained all of the cities along the West Davis Corridor are banding together to establish a scenic byway that extends an existing scenic byway the length of the WDC and has a spur that extends out to antelope island. This initiative will provide opportunities for aesthetic grants that we would not have access to otherwise. In addition, it would prevent billboards (off premise signage) along the corridor in perpetuity.

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Councilmember Maughan stated that he is unsure whether the City Council ever approved the original byway. CED Director Mellor stated the City would not have granted such approval as the only cities that would have ever voted on the original byway are those located along the current route; Syracuse City is being asked to vote on the extension since it will travel through Syracuse City. Councilmember Maughan stated the challenge is that if the City supports the name change, it can appear that the City endorsed the byway to begin with.

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Councilmember Anderson asked if all cities located along the route of the Legacy Parkway Scenic Byway have considered a similar resolution to support the proposed extension. She expressed her concerns about the implications of disallowing billboards on the byway and how that could impact the City's ability to assign commercial zoning to properties along the road. Mr. Mellor stated that would not be the case; this action would not impact future zoning decisions. High level discussion among the Council and Mr. Mellor centered on laws regulating billboard signage, with Mr. Mellor re-emphasizing that this action will not restrict the City's ability to change zoning of properties along the byway.

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Discussion then shifted to the aspect of renaming the byway and speed limit restrictions imposed on the byway, after which Councilmember Maughan indicated that he would like to wait until legal counsel is present later in the meeting to further discuss the potential negative impacts of adopting the ordinance.

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COUNCILMEMBER MAUGHAN MOVED TO TABLE CONSIDERATION OF PROPOSED RESOLUTION R17-43 SUPPORTING THE EXTENSION OF THE LEGACY PARKWAY SCENIC BYWAY AND RENAMING IT THE GREAT SALT LAKE SCENIC BYWAY UNTIL A POINT LATER IN THE MEETING WHEN CITY ATTORNEY ROBERTS IS PRESENT. COUNCILMEMBER ANDERSON SECONDED THE MOTION; ALL VOTED IN FAVOR.

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7. Proposed Resolution R17-43 appointing a Fire Chief for Syracuse City.

An administrative staff memo explained former Fire Chief Eric Froerer retired from his position with the City in September of this year; since that time, efforts have been underway to recruit candidates for the position and follow the process of interviewing and vetting those candidates. The Council and Mayor conducted final interviews of the finalist candidates, after which Mayor Palmer recommended the appointment of Aaron Byington as the City's new Fire Chief.

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Mayor Palmer reported that the City received 38 applications for the positions and vetting those applicants and ultimately narrowing the field to three final candidates before choosing a Fire Chief was a long process. He identified those individuals that aided he and City Manager Bovero in conducting the initial rounds of interviews and noted that once the field was narrowed to three he met with the Fire Department to get their input on the type of Fire Chief they were hoping to report to. He reported that the final three candidates were then given the opportunity to make a final presentation to the City Council, after which he considered the Council's input and opted to recommend that Aaron Byington be appointed to serve as the Syracuse City Police Chief. He invited Mr. Byington to address the Council.

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Mr. Byington stated the interview process was lengthy, but thorough and he appreciates that thoroughness as an applicant as well as a resident of Syracuse City.

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COUNCILMEMBER MAUGHAN MOVED TO ADOPT RESOLUTION R17-43 APPOINTING ARRON BYINGTON AS FIRE CHIEF FOR SYRACUSE CITY. COUNCILMEMBER ANDERSON SECONDED THE MOTION; ALL VOTED IN FAVOR.

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City Recorder Brown then administered the oath of office to Chief Byington.

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Upon City Attorney Robert's arrival at the meeting, the Council moved back to item 6b on the agenda.

6b. Common consent: Proposed Resolution R17-43 supporting the extension of the Legacy Parkway Scenic Byway and renaming it the Great Salt Lake Scenic Byway. (continued)

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Councilmember Maughan addressed Mr. Roberts and explained his concern about adopting the proposed resolution relates to the fact that the City was no a party to the original naming of the byway, but that offering support for the name change may communicate that the City supported the initial project. Mr. Roberts stated that is not necessarily the case; the action would not be equivalent to the City's endorsement of the original byway. Adoption of the resolution would be a statement of support for the committee that will solicit the State Legislature for the byway designation for the road extension. If the City Council votes in opposition to the resolution, the action will likely proceed regardless as other cities will continue to support the effort. Councilmember Maughan indicated that he does not want adoption of the resolution to result in the City somehow giving up some of its rights relative to regulating the roadway. Mr. Roberts stated there are restrictions inherently related to the byway designation, but he does not believe this action will have negative impacts related to off-premise signage and commercial zoning assignment for properties along the roadway.

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COUNCILMEMBER GAILEY MOVED TO ADOPT PROPOSED RESOLUTION R17-43 SUPPORTING THE EXTENSION OF THE LEGACY PARKWAY SCENIC BYWAY AND RENAMING IT THE GREAT SALT LAKE SCENIC BYWAY. COUNCILMEMBER ANDERSON SECONDED THE MOTION; ALL VOTED IN FAVOR.

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8. Presentation of Audit Report by Finance Director Marshall and Keddington & Christensen, LLC.

A staff memo from the Finance Director explained Steve Rowley, Audit Partner from Keddington & Christensen, will be attending this meeting and will give a detailed presentation about this year's audit and will be able to answer any questions that you may have. Please also review the Comprehensive Annual Financial Report (CAFR) for the fiscal year ended June 30, 2017. It provides very good information on the financial position of the City. The City has been awarded the GFOA Certificate of Achievement for Excellence in Financial Reporting for the seventh previous years. City Administration will be submitting this CAFR for the award again this year with the expectation that the City will be awarded that same recognition. Mr. Marshall's memo concluded a lot of hard work has gone into the preparation of this report and he is grateful to all the departments for their collaborative efforts.

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Mr. Marshall reviewed his staff memo.

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Steve Rowley then facilitated high level review of the Audit Report, focusing briefly on items such as internal controls, GFOA compliance testing requirements, and thoroughness of financial statements. He concluded his firm has issued a clean audit report for the City of Syracuse for the fiscal year ended June 30, 2017.

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Councilmember Anderson inquired as to the amount of money the City spends on the annual audit, to which Mr. Marshall reported \$10,900; the City went out to bid for audit services last year and the price offered by Keddington & Christensen was very fair. Councilmember Anderson inquired as to the length of the contract with the auditor, to which Mr. Marshall answered five years. Councilmember Anderson then inquired as to how the auditor audits compliance with the Open and Public Meetings Act (OPMA) of the State of Utah. Mr. Rowley stated that the auditor follows procedures outlined in the State compliance guide, which calls for the auditor to examine a sampling of public notices, agendas, and minutes for various meetings throughout the year to determine whether those notices follow the requirements of the OPMA; the auditor also checks

to ensure that the Mayor and Council receive annual training regarding the OPMA. He indicated there was no finding of weaknesses or deficiencies related to the OPMA. Councilmember Anderson thanked Mr. Marshall for his efforts to ensure that the City's financial records are accurate and that the City is able to get a clean audit year after year.

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9. Proposed Ordinance 2017-21 amending Syracuse City Code Section 10.30.010(C) pertaining to accessory structures.

A staff memo from the Community and Economic Development (CED) Department explained that following the guidance provided by the City Council, the Planning Commission has been working on an amendment to the ordinance concerning accessory structures for the last several months. The intent of the amendment is to address existing non-conforming accessory structures, re-examine setback requirements, and clarify the regulations for other structures such as pergolas and temporary car ports. On September 9, 2017 the PC voted to forward you the following proposed ordinance. City Council reviewed the proposed ordinance on September 26 during their work session.

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CED Director Mellor reviewed the staff memo and facilitated discussion among the Council regarding the updated version of the proposed amendments to City Code Section 10.30.010(C). Councilmember Bolduc noted that many of the suggested edits from the last work session discussion of this item were not made to the document; she referenced some of the edits that were missed and recommended that the item be tabled until the next work session meeting for further discussion. Councilmember Anderson supported that recommendation and also referenced edits that were missed relating to items. Mayor Palmer added that he would like for Mr. Mellor to send the updated document via email to the entire Council at least one week before continued discussion on the issue of accessory structures.

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COUNCILMEMBER MAUGHAN MOVED TO TABLE PROPOSED ORDINANCE 2017-21 AMENDING SYRACUSE CITY CODE SECTION 10.30.010(C) PERTAINING TO ACCESSORY STRUCTURES. COUNCILMEMBER GAILEY SECONDED THE MOTION; ALL VOTED IN FAVOR.

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10. Final Plat Approval, Still Water Phase 4, located at approximately 3500 S. 2000 W.

A staff memo from the Community and Economic Development (CED) Department provided the following information regarding the application:

Location:	3500 South 2000 West
Current Zoning:	RPC
General Plan:	RPC
Total Subdivision Area:	15.38 Acres
Number of Lots:	83

The applicant is requesting approval of an 83-lot final subdivision that is intended to be part of a larger development called Still Water. The City Council approved the preliminary plat, rezone request, and development agreement for this development on February 14, 2017. The lots in the plat meet the minimum lot dimension standards of the RPC Zone. All but one of the lots is in the SFD 3,500-5,999 lot designation. Some of these lots exceed 5,999 square feet but there is no requirement in the Code that would require a resignation. The level of connectivity is also higher than surrounding developments which benefits use of the adjacent public use trail and access throughout the neighborhood to public and private amenities. This phase sits east of Phase Two which final plat has already been approved. There are four open space parcels in this phase. Parcel B will accommodate a parking lot as required by City ordinance to reduce on-street parking. Parcel C will be an open grass area with no specified intended use. Parcel D will be a strip which will separate lot 449 from the private drive as required because the lot is in the SFD <7,000 designation which are not permitted to access private drives. This lot will front Water Front Drive to the south. Parcel E will provide a buffer between the rear of lots 468-470 so they are not double-frontage lots. An additional Parcel A will be dedicated to UDOT for construction of the planned West Davis Corridor highway. This phase is intended to connect to the existing Still Water Lake Estates development to the east via a bridge that will cross the canal owned by Davis

County. When this connects, lots 913 and 914 of Still Water Lake Estates phase 9 will be permitted to remove the fire turnarounds on their properties. These turnarounds may not be removed until the street connects.

The preliminary plat shows 85 lots in this phase area. Due to an issue with the City's required front porch setback requirement and for better placement, some lot lines have been adjusted causing two lots to be lost. Landscape plans for the open space parcels in this phase have been included in this report. Because this is an administrative item, if it meets the City Code requirements, it must be approved unless there is a viable public health, safety, or welfare reason for denial. The memo concluded the Planning Commission is forwarding a recommendation for approval with the following conditions:

1. All staff comments must be addressed prior to the plat being recorded with Davis County.
2. A temporary fire turnaround be added to the south edge of street "L" or Sycamore Lane
3. The lot setback diagram be updated to require the 3' variation to structures fronting the public street not the private lane and that the extra space on the north edge of the phase be distributed southward so that the setback variation can be accomplished more easily.
4. A street tree plan be provided.
5. Additional detail be provided on the culvert crossing

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CED Director Mellor reviewed the staff memo.

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COUNCILMEMBER MAUGHAN MOVED TO GRANT FINAL PLAT APPROVAL FOR STILL WATER PHASE 4, LOCATED AT APPROXIMATELY 3500 SOUTH 2000 WEST, SUBJEC TO CONDITIONS 1, 2, 4, AND 5 LISTED IN THE STAFF REPORT. COUNCILMEMBER BOLDUC SECONDED THE MOTION; ALL VOTED IN FAVOR.

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11. Public hearing – Proposed Resolution R17-41 adjusting the Syracuse City budget for Fiscal Year ending June 30, 2018.

A staff memo from the Finance Director referenced the detailed **capital projects** list included in the Council packet; the proposed budget opening includes carryover funding for projects from Fiscal Year (FY) 2017. These projects were started last fiscal year and were not completed by June 30, 2017. We also are proposing new projects and updates to approved projects as follows:

- **New Project– Bluff & Gentile Waterlines - \$580,000** – bumped up from FY2019 to save money when we receive federal grant on the Bluff & Gentile road project and round-a-bout.
- **New – Bluff & Gentile round-a-bout and road project - \$219,000.** This is our match portion of the project.
- **New – Linear Park along 2000 W. - \$300,000** – UDOT estimates that we will get to this project sooner.
- **New – Tuscany Park climbing structure - \$50,000**
- **New – Sewer Lateral at 465 S 2000 W - \$40,000**
- **Revised – 2017-2018 Surface treatments** – increase from \$300,000 to \$827,000. This includes the allocation of the \$162,000 from the tax increase and carryover of FY2017 funds.
- **Revised – Regional Park Design** – increase from \$170,000 to \$238,000 based on the council approval for design services.
- **Revised – Melanie Lane Project** – Total project decrease in budget from \$794,000 to \$720,000 based on initial design.
- **Carryover – 2000 West Culinary & Sec. waterlines project - \$969,000**
- **Carryover - 1500 West Land Drain to Jensen Park - \$115,000**
- **Carryover – Sliver Lakes Land Drain - \$100,000**
- **Carryover – 2700 South Storm Drain Outfall - \$300,000**
- **Carryover – City Shop Drying Bed - \$25,000**
- **Carryover - Tuscany Park Improvements - \$294,000**
- **Carryover – Monterey Trail Improvements - \$47,000**
- **Carryover – Secondary Water Pump Addition - \$151,500**

- Changes to **operational budgets:**
  - General Fund – major changes**
    - \$10,000 increase in federal grants for the ICAC program.
    - \$13,500 – increase in salaries and wages for the ICAC program and reallocating EMC funds from the fire department.
    - \$4,000 – increase in grant funded expenses in police for ICAC equipment.
    - \$7,500 – decrease in fire salary and wages for reallocation of EMC position.
  - All Other Funds – Significant Changes**
    - Carryover for trail resurfacing - \$51,750
    - Increase of \$19,040 for Founders Park Bowery repair. Insurance proceeds were received for this amount.
    - Made changes for our rate changes to Storm, Sewer, and Garbage funds.
    - Updated depreciation expense in Storm, Culinary, and Sewer Funds.
    - Removed grant for fire breathing apparatus.
    - Carryover of capital equipment and vehicles from FY2017.
    - Proposal to still fund the fire breathing apparatus with funds that are available in the capital projects fund. **See spreadsheet.**

The memo concluded staff recommends the Council approve the resolution amending the budget for the fiscal year ending June 30, 2017 as provided.

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Mr. Marshall reviewed his staff memo and specifically referenced the additional items (highlighted in blue) that have been added to the proposed budget amendment detail since the initial discussion of this item.

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Mayor Palmer opened the public hearing. There were no persons appearing to be heard and the public hearing was closed.

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COUNCILMEMBER BOLDUC MOVED TO ADOPT RESOLUTION R17-41 ADJUSTING THE SYRACUSE CITY BUDGET FOR FISCAL YEAR ENDING JUNE 30, 2018. COUNCILMEMBER GAILEY SECONDED THE MOTION; ALL VOTED IN FAVOR.

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12. Public hearing – Proposed Resolution R17-42 rescinding Resolution R11-23 allowing advertising in the utility bill and amending the Syracuse City Consolidated Fee Schedule to remove advertisement fees.

A staff memo from the Finance Director explained staff is recommending removing advertisements from the utility bill and encouraging those advertisers to use the new City magazine as a source for advertisements. This would be a great time to remove advertisements from the utility bill since the newsletter will also be transitioning into the new City magazine. The memo concluded by recommending the Council consider adopting proposed resolution rescinding R11-23 allowing advertising in the utility bill and amending the Syracuse City consolidated fee schedule to remove advertisement fees.

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Mr. Marshall reviewed his staff memo. He noted that the City has not had a high number of advertisements placed in the utility bill over the past six to eight months and he does not feel adoption of the resolution would create a noticeable impact. Councilmember Anderson stated she does not see the need to adopt the resolution as advertisers could still be encouraged to advertise in the new City magazine, but could opt for the utility billing advertising if they so choose. High level debate among Council and staff centered on Councilmember Anderson's comment, with the Council ultimately concluding to wait six months after the first publication of the City magazine to determine whether utility billing advertising is an option businesses desire to have access to.

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Mayor Palmer opened the public hearing. There were no persons appearing to be heard and the public hearing was closed.

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COUNCILMEMBER MAUGHAN MOVED TO TABLE FOR SIX MONTHS CONSIDERATION OF RESOLUTION R17-42 RESCINDING RESOLUTION R11-23 ALLOWING ADVERTISING IN THE UTILITY BILL AND AMENDING THE SYRACUSE CITY CONSOLIDATED FEE SCHEDULE TO REMOVE ADVERTISEMENT FEES. COUNCILMEMBER BOLDUC SECONDED THE MOTION; ALL VOTED IN FAVOR.

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13. Public hearing – Authorize Administration to dispose of surplus equipment.

An administrative staff memo explained several City Departments have indicated they have surplus property to dispose of.

**PUBLIC WORKS DEPARTMENT:**

2000 Elgin Geovac Street Sweeper on Stirling Chassis  
2015 Ford F250 Truck Bed 8' Long with Rhino Lining  
Case 3220 Farm Tractor and Woods Roadside Mower attachment

**INFORMATION TECHNOLOGIES (IT) DEPARTMENT**

Network Switches:

Extreme Network Switch Summit X250e-48p x 3  
Extreme Network Switch Summit X250e-24p x 3  
Extreme Network Switch summit x150-48t  
HP Procurve Network Switch  
Computer Hard Drives: 55 x 500GB Western Digital

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Public Works Director Whiteley offered the Council an explanation for his proposal to dispose of three pieces of equipment formerly used by his Department.

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Councilmember Bolduc suggested that the availability of these items be advertised in the City's newsletter along with other advertising measures. Discussion centered on the process the City uses to seek out the highest and best value for the items available for sale after receiving Council approval of the surplus action.

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Mayor Palmer opened the public hearing. There were no persons appearing to be heard and the public hearing was closed.

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COUNCILMEMBER MAUGHAN MOVED TO AUTHORIZE ADMINISTRATION TO DISPOSE OF SURPLUS PROPERTY. COUNCILMEMBER BOLDUC SECONDED THE MOTION.

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Councilmember Savage asked if all hard drives listed on the Information Technology (IT) portion of the surplus property list have been wiped clean of any data or sensitive information. IT Director Peace answered yes.

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Mayor Palmer stated there has been a motion and second to authorize City Administration to dispose of surplus property and he called for a vote; ALL VOTED IN FAVOR.

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14. Authorize Administration to execute Community Development Block Grant (CDBG) contract for the Melanie Acres Phase 4 project.

A staff memo from the Public Works Director explained this issue was discussed during the January 24, 2017 work session meeting and staff indicated a grant application for this project would be written and submitted. The application was submitted on March 30, 2017 requesting \$274,180 and the City received notification on June 7, 2017 that the City would receive \$55,000 in CDBG funding. An Environmental Review was complete and submitted to Davis County on June 29, 2017 and Syracuse received the contract for funding from Davis County on October 18, 2017. Once this contract is signed by both parties, funding will be officially committed to this project. Project design plans are complete and have been submitted to Davis County CDBG for review. Bidding for the project can begin once funding is in place and the County's review of the plan is complete. The memo concluded staff recommends the Council authorize execution of the contract in order for the City receive CDBG funding for the Melanie Acres Phase Four project.

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Mr. Whiteley reviewed his staff memo.

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COUNCILMEMBER MAUGHAN MOVED TO AUTHORIZE ADMINISTRATION TO EXECUTE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) CONTRACT FOR THE MELANIE ACRES PHASE 4 PROJECT. COUNCILMEMBER BOLDUC SECONDED THE MOTION; ALL VOTED IN FAVOR.

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15. Authorize Administration to execute Utah Department of Transportation (UDOT) Federal Aid Agreement for the Bluff Road/Gentile Street roundabout project.

A staff memo from the Public Works Director explained an application was submitted to the Wasatch Front Regional Council (WFRC) on January 1, 2015 requesting \$3,084,701 for the Bluff Road/Gentile Street roundabout project. The City received notification of the award on March 25, 2015 in the amount of \$3,010,000 and Syracuse has a required match of \$218,575. An Environmental Study was completed on March 29, 2017 by CRS Engineers, which included a public open house on January 1, 2017 indicating positive community support for the improvements. Funding was programmed for 2021, but since the environmental study was completed and there are funds available sooner, this project is being advanced sooner than originally programmed. Once the Federal Aid Agreement is signed, the Utah Department of Transportation (UDOT) will take over project management from design through construction. Syracuse will work very closely with UDOT throughout the design and construction phases. Design is anticipated to be complete approximately next fall. Construction could be expected to occur throughout most of 2019.

[7:40:38 PM](#)

Mr. Whiteley reviewed his staff memo.

[7:43:14 PM](#)

Councilmember Anderson asked if the City can assist in securing a temporary school bus route for the children who walk to Legacy Elementary School so that they can avoid the construction zone. Mr. Whiteley stated he will raise that issue to the UDOT Project Manager and see if there is anything the City can do to support that request.

[7:45:00 PM](#)

Councilmember Maughan stated he is excited the project has been accelerated, but wondered if the City needs to do anything this time to consider potential future extension of the road south of the round-a-bout that may make it possible to connect to the Layton Parkway extension. Mr. Whiteley stated he will bring that issue up as a topic of discussion during the upcoming budget retreat.

[7:45:55 PM](#)

COUNCILMEMBER GAILEY MOVED TO AUTHORIZE ADMINISTRATION TO EXECUTE UTAH DEPARTMENT OF TRANSPORTATION (UDOT) FEDERAL AID AGREEMENT FOR THE BLUFF ROAD/GENTILE STREET ROUNDABOUT PROJECT. COUNCILMEMBER MAUGHAN SECONDED THE MOTION; ALL VOTED IN FAVOR.

[7:46:18 PM](#)

16. Public comment.

There were no public comments.

[7:47:04 PM](#)

17. Councilmember reports.

18. Mayor's Report.

19. City Manager report

COUNCILMEMBER MAUGHAN MOVED TO AMEND THE AGENDA BY REMOVING COUNCILMEMBER REPORTS, MAYOR'S REPORT, AND CITY MANAGER REPORT AND ALLOW THOSE REPORTS TO TAKE PLACE AT THE END OF THE WORK SESSION MEETING UNDER THE 'COUNCIL BUSINESS' AGENDA ITEM. COUNCILMEMBER GAILEY SECONDED THE MOTION; ALL VOTED IN FAVOR.

[7:47:38 PM](#)

20. Recess to convene in work session meeting.

Mayor Palmer recessed the meeting at 7:47 to convene in a work session meeting. The meeting reconvened at

[11:06:55 PM.](#)

[11:06:57 PM](#)

21. Consideration of adjourning into Closed Executive Session pursuant to the provisions of Section 52-4-205 of the Open and Public Meetings Law for the purpose of discussing the character, professional competence, or physical or mental health of an individual; pending or reasonably imminent litigation; or the purchase, exchange, or lease of real property.

[11:07:02 PM](#)

COUNCILMEMBER GAILEY MADE A MOTION TO CONVENE IN A CLOSED EXECUTIVE SESSION PURSUANT TO THE PROVISIONS OF SECTION 52-4-205 OF THE OPEN AND PUBLIC MEETINGS LAW FOR THE PURPOSE OF DISCUSSING THE PURCHASE, EXCHANGE, OR LEASE OR REAL PROPERTY AND PENDING OR REASONABLY IMMINENT LITIGATION. COUNCILMEMBER BOLDUC SECONDED THE MOTION; ALL VOTED IN FAVOR.

The closed session began at 11:07 p.m.

The meeting reconvened at 11:47 p.m.

At 11:47 p.m. COUNCILMEMBER BOLDUC MADE A MOTION TO ADJOURN. COUNCILMEMBER SAVAGE SECONDED THE MOTION; ALL VOTED IN FAVOR.

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Terry Palmer  
Mayor

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Cassie Z. Brown, MMC  
City Recorder

Date approved: December 12, 2017