

Minutes of the Special meeting of the Syracuse City Council held on September 26, 2017 at 8:30 p.m., in the Council Chambers, 1979 West 1900 South, Syracuse City, Davis County, Utah.

Present: Councilmembers: Andrea Anderson  
Corinne N. Bolduc  
Mike Gailey  
Dave Maughan  
Jordan Savage

Mayor Terry Palmer  
City Manager Brody Bovero  
City Recorder Cassie Z. Brown

City Employees Present:  
City Attorney Paul Roberts  
Finance Director Steve Marshall  
Community and Economic Development Director Brigham Mellor  
Parks and Recreation Director Kresta Robinson

8:31:21 PM

1. Meeting Called to Order.

Mayor Palmer called the meeting to order at 8:31 p.m. as a special meeting, with notice of time, place, and agenda provided 24 hours in advance to the newspaper and each Councilmember.

8:31:38 PM

COUNCIL MEMBER MADE ANDERSON A MOTION TO AMEND THE AGENDA BY MOVING ITEM FIVE, CONSIDERATION OF A CLOSED EXECUTIVE SESSION, TO THE TOP OF THE AGENDA. COUNCILMEMBER BOLDUC SECONDED THE MOTION; ALL VOTED IN FAVOR.

8:31:48 PM

5. Consideration of adjourning into Closed Executive Session pursuant to the provisions of Section 52-4-205 of the Open and Public Meetings Law for the purpose of discussing the character, professional competence, or physical or mental health of an individual; pending or reasonably imminent litigation; or the purchase, exchange, or lease of real property.

COUNCILMEMBER ANDERSON MADE A MOTION TO CONVENE IN A CLOSED EXECUTIVE SESSION PURSUANT TO THE PROVISIONS OF SECTION 52-4-205 OF THE OPEN AND PUBLIC MEETINGS LAW FOR THE PURPOSE OF DISCUSSING THE PURCHASE, EXCHANGE, OR LEASE OR REAL PROPERTY AND PENDING OR REASONABLY IMMINENT LITIGATION. COUNCILMEMBER BOLDUC SECONDED THE MOTION; ALL VOTED IN FAVOR.

The closed session began at 8:32 p.m.

The meeting reconvened at 9:21 p.m.

9:21:17 PM

2. Approval of Minutes:

The following minutes were reviewed by the City Council: Work Session of July 25, 2017.

9:21:22 PM

COUNCILMEMBER GAILEY MADE A MOTION TO APPROVE THE MINUTES LISTED ON THE AGENDA AS PRESENTED. COUNCILMEMBER BOLDUC SECONDED THE MOTION.

9:22:15 PM

3. Proposed Resolution R17-36 appointing Dan Nelson to the Syracuse City Architectural Review Committee.

An administrative staff memo explained Mayor Palmer recommends the appointment of Dan Nelson to the City's Architectural Review Committee. The architectural review committee meets to discuss architectural elements of a specific commercial project and evaluates how the project fits within the architectural criteria outlined in Syracuse Municipal Code Title 10, Section 28.

9:23:10 PM

COUNCILMEMBER ANDERSON MADE A MOTION TO ADOPT RESOLUTION R17-36 APPOINTING DAN NELSON TO THE SYRACUSE CITY ARCHITECTURAL REVIEW COMMITTEE. COUNCILMEMBER SAVAGE SECONDED THE MOTION.

[9:24:37 PM](#)

4. Authorize Administration to award and execute regional park design contract.

A staff memo from the Parks and Recreation Department explained the City Council decided to pursue a Request for Proposal (RFP) for services of a qualified Professional Landscape Architect/Engineering firm, to provide a park master plan and construction design services for a 50-acre undeveloped parcel. The City advertised a RFP for services of a qualified Professional Landscape Architect/Engineering firm for two weeks. The City received seven (7) proposals. The Regional Park Committee reviewed all seven (7) proposals, and narrowed it down to three (3) firms to advance to an interview. Proposals for J-U-B Engineers, Project Engineering Consultants (PEC), and blue line designs have been provided to the City Council. The Regional Park Committee met on Friday, September 22, 2017, and interviewed J-U-B Engineers, Project Engineering Consultants (PEC), and blue line designs. The interviews consisted of a fifteen (15) minute presentation given by each firm, and followed by a fifteen (15) minute Question and Answer period. The Regional Park Committee is recommending to the Council to enter into a contract with J-U-B Engineers. J-U-B Engineers proposes to complete their scope of work for a lump sum fee not-to-exceed \$395,500. A breakdown of cost by task is provided below:

- o Topographical Survey..... \$9,600.00
- o Master Plan..... \$64,150.00
- o Project Design..... \$156,500.00
- o Bidding Assistance..... \$7,425.00
- o Construction Observation Services... \$157,825.00

The memo concluded this item has been added to the special meeting agenda to allow the Council to vote on whether to authorize Mayor Palmer to enter into a contract with J-U-B Engineers for Regional Park Master Plan and Design Services.

[9:24:41 PM](#)

Councilmember Maughan declared that he has a personal relationship with one of the Principals of blue line design; the individual is his brother-in-law. He stated that for this reason, he will recuse himself from participating in discussion of this contract. He noted, however, that he has been working on this project for over a year and a half and he is still very passionate about it. He stated that his relationship with blue line should not be held against the company and he is hopeful the Council will still fairly consider them as the potential contractor for the project.

[9:25:40 PM](#)

Council discussion of the work done by the various Councilmembers who participated on sub-committees to hear the presentations by the companies that submitted a proposal for the project then ensued; there was a focus on the differences in the presentations made by the three different firms as well as the past design and construction experience of the three different firms, the willingness of the firms to engage in community involvement relative to finalization of the design of the project, and theming of the park. There was philosophical discussion and debate regarding the appropriateness of selecting a firm that all Councilmembers can agree upon, even if that may be the second choice for some members of the group.

[9:53:50 PM](#)

COUNCILMEMBER SAVAGE MADE A MOTION TO AUTHORIZE ADMINISTRATION TO AWARD AND EXECUTE REGIONAL PARK DESIGN CONTRACT WITH JUB ENGINEERS. COUNCILMEMBER BOLDUC SECONDED THE MOTION, AND THE FOLLOWING ROLL CALL VOTE WAS TAKEN: VOTING "AYE" – COUNCILMEMBERS BOLDUC, GAILEY, AND SAVAGE. VOTING "NAY" – COUNCILMEMBERS ANDERSON AND MAUGHAN.

[9:54:42 PM](#)

5. Consideration of adjourning into Closed Executive Session pursuant to the provisions of Section 52-4-205 of the Open and Public Meetings Law for the purpose of discussing the character, professional competence, or physical or mental health of an individual; pending or reasonably imminent litigation; or the purchase, exchange, or lease of real property.

COUNCILMEMBER ANDERSON MADE A MOTION TO CONVENE IN A CLOSED EXECUTIVE SESSION PURSUANT TO THE PROVISIONS OF SECTION 52-4-205 OF THE OPEN AND PUBLIC MEETINGS LAW FOR THE PURPOSE OF DISCUSSING THE PURCHASE, EXCHANGE, OR LEASE OF REAL PROPERTY AND PENDING OR REASONABLY IMMINENT LITIGATION. COUNCILMEMBER BOLDUC SECONDED THE MOTION; ALL VOTED IN FAVOR.

The closed session began at 9:54 p.m.

The meeting reconvened at 10:21 p.m.

[10:22:10 PM](#)

Councilmember Maughan asked for the opportunity to continue Council business as he failed to provide a report regarding an issue of concern during the work session meeting. He discussed the Tuscany Park project and efforts to locate a play structure at the park. He stated that he would like to discuss the budget for that component of the project and the work he has done to secure a lower price for the structure during the next meeting scheduled for October 10. City Recorder Brown asked for clarification regarding whether a budget opening needs to be advertised for the matter or if it will simply be a discussion item. City Manager Bovero stated that he will review the matter in order to make a determination as to whether a budget opening is needed.

10:26:40 PM

At 10:26 P.M. COUNCILMEMBER BOLDUC MADE A MOTION TO ADJOURN. COUNCILMEMBER GAILEY SECONDED THE MOTION; ALL VOTED IN FAVOR.

-----  
Terry Palmer  
Mayor

-----  
Cassie Z. Brown, MMC  
City Recorder

Date approved: November 14, 2017