

Minutes of the Special meeting of the Syracuse City Council held on July 26, 2016 at 10:37 p.m., in the Council Chambers, 1979 West 1900 South, Syracuse City, Davis County, Utah.

Present: Councilmembers: Andrea Anderson
Corinne N. Bolduc
Mike Gailey
Karianne Lisonbee
Dave Maughan

Mayor Terry Palmer
City Manager Brody Bovero

City Employees Present:

City Attorney Paul Roberts
Finance Director Steve Marshall
Community Development Director Brigham Mellor
Public Works Director Robert Whiteley
Fire Chief Eric Froerer
Parks and Recreation Director Kresta Robinson
Police Chief Garret Atkin

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1. Meeting Called to Order/Adopt Agenda

Mayor Palmer called the meeting to order at p.m. as a regularly scheduled meeting, with notice of time, place, and agenda provided 24 hours in advance to the newspaper and each Councilmember.

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COUNCILMEMBER GAILEY MOVED TO ADOPT THE AGENDA. COUNCILMEMBER BOLDUC SECONDED THE MOTION; ALL VOTED IN FAVOR.

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2. Public comments

There were no public comments.

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3. Authorize Administration to award 2016 Road Construction Projects

A staff memo from the Public Works Director explained this project will consist of overlaying approximately 3.67 miles of road throughout the following roads in the City:

- 4000 West Street from 2700 South Street to 2200 South Street
- Bluff Road from 1700 South Street to 2700 South Street
- Bluff Road from 2900 South to Bluff Drive
- 2175 South from 2000 West to Allison Way
- Allison Way from 1700 South Street to 2328 South
- Allison Way from 2700 South Street to 2448 South

Construction will begin as soon as contract documents are in place and will be completed by the fall of 2016. Bids were opened on July 19, 2016. Five bids were submitted and the low bidder was Staker Parson Companies with a total bid amount of \$659,244.00. The funding for this project will come from Class C 20-40-70. Staff recommends the contract be awarded to Staker Parson Companies.

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COUNCILMEMBER MAUGHAN MOVED TO AUTHORIZE ADMINISTRATION TO AWARD 2016 ROAD CONSTRUCTION PROJECTS TO STAKER PARSON COMPANIES. COUNCILMEMBER LISONBEE SECONDED THE MOTION; ALL VOTED IN FAVOR.

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4. Proposed Resolution R16-38 amending the Syracuse City Personnel Policies and Procedures Manual.

A staff memo from the City Manager referenced proposed edits to Chapter Three of the Personnel Policies and Procedures Manual and provided a summary of the changes:

- o Removal of language that currently allows the City to promote or consider existing employees for a position as an alternative to outside recruitment.
- o Clarifies language in the policy that suggests some postings may be internal only, and adds language that explicitly states that all positions will be advertised.
- o Establishes a minimum advertising time of 7 days.

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Mr. Bovero reviewed his staff memo.

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Councilmember Maughan stated he is supportive of the change because he feels that it is appropriate and best practice to advertise all open positions in the City. Councilmember Anderson agreed; the Council owes it to the City to get the best employees possible for all employment positions and that can only be done by opening all positions for application by anyone.

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COUNCILMEMBER MAUGHAN MADE A MOTION TO ADOPT PROPOSED RESOLUION R16-38 AMENDING THE SYRACUSE CITY PERSONNEL POLICIES AND PROCEDURES MANUAL. COUNCILMEMBER ANDERSON SECONDED THE MOTION; ALL VOTED IN FAVOR.

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5. Consideration of adjourning into Closed Executive Session pursuant to the provisions of Section 52-4-205 of the Open and Public Meetings Law for the purpose of discussing the character, professional competence, or physical or mental health of an individual; pending or reasonably imminent litigation; or the purchase, exchange, or lease of real property.

COUNCILMEMBER MAUGHAN MADE A MOTION TO CONVENE IN A CLOSED EXECUTIVE SESSION PURSUANT TO THE PROVISIONS OF SECTION 52-4-205 OF THE OPEN AND PUBLIC MEETINGS LAW FOR THE PURPOSE OF DISCUSSING THE PURCHASE, EXCHANGE, OR LEASE OR REAL PROPERTY AND PENDING OR REASONABLY IMMINENT LITIGATION. COUNCILMEMBER ANDERSON SECONDED THE MOTION; ALL VOTED IN FAVOR.

The closed session began at 10:41 p.m.

The meeting reconvened at 11:53 p.m.

At 11:53 p.m. COUNCILMEMBER MAUGHAN MADE A MOTION TO ADJOURN. COUNCILMEMBER GAILEY SECONDED THE MOTION; ALL VOTED IN FAVOR.

Terry Palmer
Mayor

Cassie Z. Brown, CMC
City Recorder

Date approved: September 13, 2016