

Minutes of the Special meeting of the Syracuse City Council held on June 27, 2017 at 7:02 p.m., in the Council Chambers, 1979 West 1900 South, Syracuse City, Davis County, Utah.

Present: Councilmembers: Andrea Anderson (participated via telephone)
Corinne N. Bolduc
Mike Gailey
Dave Maughan
Jordan Savage

Mayor Terry Palmer
City Manager Brody Bovero
City Recorder Cassie Z. Brown

City Employees Present:

City Attorney Paul Roberts
Finance Director Steve Marshall
Community and Economic Development Director Brigham Mellor
Parks and Recreation Director Kresta Robinson

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1. Meeting Called to Order.

Mayor Palmer called the meeting to order at 7:02 p.m. as a special meeting, with notice of time, place, and agenda provided 24 hours in advance to the newspaper and each Councilmember.

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2. Proposed Resolution R17-26 appointing Larry Johnson and Brett Cragun to the Syracuse City Planning Commission with their terms expiring June 30, 2021.

A staff memo from the Community and Economic Development (CED) Department explained the terms for Planning Commissioners Larry Johnson and Ralph Vaughan expire on June 30, 2017. Mayor Palmer has indicated he would like to reappoint Larry Johnson to complete a full four-year term and Brett Cragun to fill the vacancy on the Commission. Staff has drafted a resolution that can be adopted to formalize the suggested appointment.

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Mayor Palmer summarized the memo and provided the Council with information regarding each of the individuals for which he has recommended for appointment to the Planning Commission.

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The Council engaged in discussion for the purpose of providing Mayor Palmer with their feedback regarding their concerns about the process that was followed to fill the vacancies on the Planning Commission, and specifically the fact that two candidates that applied for the vacancy were not interviewed by the Mayor. This led to general discussion about the appropriate process for City Administration and the Mayor to follow when considering candidates for various appointed positions in order to gain 'advice and consent' from the City Council. City Manager Bovero clarified that the Council only has the authority to provide their advice regarding the candidate recommended by the Mayor and it is not their role to evaluate all applicants and recommend the successful candidate. Councilmember Maughan stated the Council is comfortable with that role, but they are hearing feedback from residents who are not comfortable with the process that has been followed or some of the people that have been recommended for appointment to various positions. Mr. Bovero suggested that the Council table approval of the resolution appointing Mr. Johnson and Mr. Cragun until a time that both are available to attend a City Council meeting to be introduced to the Council and respond to questions the Council may have for them. The Council indicated their support for that recommendation, after which Councilmember Gailey, City Manager Bovero, and Community and Economic Development (CED) Director Mellor briefly provided their input regarding the two potential appointees as they participated in the interviews of applicants.

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COUNCILMEMBER GAILEY MOVED TO TABLE ADOPTION OF RESOLUTION R17-26 APPOINTING LARRY JOHNSON AND BRETT CRAGUS TO THE SYRACUSE CITY PLANNING COMMISSION UNTIL SUCH TIME THAT A HEARING REGARDING EACH APPLICANT CAN BE HELD. COUNCILMEMBER SAVAGE SECONDED THE MOTION.

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Councilmember Maughan indicated that he would like to the two appointments split into separate resolutions rather than grouped together in one, given that the process followed to select the two individuals was different. Councilmember Gailey suggested that the two appointees be included in one resolution and, if after engaging in dialogue with Mr. Johnson the Council feels it appropriate to separate the two appointments, that can be done.

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Councilmember Gailey asked if the Council would like to consider a formal policy defining the process the City should follow for advertising and filling Planning Commission vacancies. Councilmember Anderson stated she is open to considering a formal process, but her main concern is that the process be consistent.

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Mayor Palmer stated there has been a motion and second to adopt the resolution and he called for a vote; ALL VOTED IN FAVOR.

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3. Final Subdivision Plat, Criddle Farms South Phase 1, located at approximately 4000 West 1200 South.

A staff memo from the Community and Economic Development (CED) Department provided the following information regarding the application:

Location:	4000 West 1200 South
Current Zoning:	R-3
General Plan:	R-3
Total Subdivision Area:	14.67 Acres
Number of Lots:	49

The applicant is requesting approval of a 49-lot final subdivision that is intended to be part of a larger development called Criddle Farms. The City Council approved the preliminary plat and development agreement for this development on May 23, 2017.

The lots in the plat meet the minimum lot dimension standards of the R-3 Zone. The level of connectivity is also higher than surrounding developments which benefits use of the adjacent public use trail. This trail will run along the front yards of the properties fronting 4000 West and will be intersected by the driveways of these properties. The trail will be 8 feet instead of 10 as is commonly seen in other places in the city and will be bisected by the right-of-way line where it meets the private properties fronting 4000 West.

The existing trail which is north of Bridgeway Island subdivision will remain in its current location. A park strip will be added and then the standard right-of-way cross section will be installed. This will be the first segment of paving 1200 South between 4000 West and 4500 West. The road will end at the western boundary of the Criddle property which is the boundary with West Point. It is anticipated that 1200 South will eventually continue to 4500 West as the adjacent West Point property is developed.

Because this is an administrative item, if it meets the City Code requirements, it must be approved unless there is a viable public health, safety, or welfare reason for denial.

The memo concluded that because the proposed plat meets the requirements of the R-3 Zone, staff recommends approval.

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CED Director Mellor reviewed the staff memo.

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COUNCILMEMBER MAUGHAN MOVED TO GRANT FINAL SUBDIVISION PLAT APPROVAL FOR CRIDDLE FARMS SOUTH PHASE 1, LOCATED AT APPROXIMATELY 4000 WEST 1200 SOUTH, SUBJECT TO THE CONDITIONS LISTED IN THE STAFF REPORT. COUNCILMEMBER SAVAGE SECONDED THE MOTION; ALL VOTED IN FAVOR.

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4. Final Subdivision Plat, Still Water Phase 3, located at approximately 3500 South 2000 West.

A staff memo from the Community and Economic Development (CED) Department provided the following information regarding the application:

Location:	3500 South 2000 West
Current Zoning:	RPC
General Plan:	RPC
Total Subdivision Area:	15.33 Acres
Number of Lots:	68

The applicant is requesting approval of a 68-lot final subdivision that is intended to be part of a larger development

called Still Water. The City Council approved the preliminary plat, rezone request, and development agreement for this development on February 14, 2017.

The lots in the plat meet the minimum lot dimension standards of the RPC Zone. The level of connectivity is also higher than surrounding developments which benefits use of the adjacent public use trail and access throughout the neighborhood to public and private amenities. This phase sits below Phase 2 which has already been approved. The lots in this phase are in both the SFD 5,600-6,999 and SFD >7,000 lot size designations and will border the existing ski lakes which are part of the Still Water Lake Estates development.

The trail abutting the southern edge of the property will occupy an easement in favor of the North Davis Sewer District. They have a large pipe which will run underneath the trail area. This trail will connect the existing canal trail which runs north from Gentile Road to Bluff Road with the sidewalk on 2000 West. This will contribute to a highly connected trail network which is anticipated to eventually connect with the existing regional Legacy Trail following the completion of the West Davis Corridor. If existing breaks in the Jordan River Parkway trail are connected by the completion of the West Davis Corridor, it will be possible to connect to the trail from the Still Water development and travel to Provo without ever leaving a trailway.

The memo concluded that because this is an administrative item, if it meets the City Code requirements, it must be approved unless there is a viable public health, safety, or welfare reason for denial. Because the proposed plat meets the requirements of the RPC Zone, staff recommends approval of the plat.

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CED Director Mellor reviewed the staff memo.

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COUNCILMEMBER BOLDUC MOVED TO GRANT FINAL SUBDIVISION PLAT APPROVAL FOR STILL WATER PHASE 3, LOCATED AT APPROXIMATELY 3500 WEST 2000 SOUTH, BASED ON THE CONDITIONS LISTED IN THE STAFF REPORT. COUNCILMEMBER GAILEY SECONDED THE MOTION; ALL VOTED IN FAVOR.

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5. Final Subdivision Plat, The Bluff At Lakeview Farms Phases 4 and 5, located at approximately 700 South 3000 West.

A staff memo from the Community and Economic Development (CED) Department provided the following information regarding the application:

Location:	700 South 3000 West
Current Zoning:	R-2 and R-3
General Plan:	R-2 and R-3
Lots:	49 (36 in Phase 4 and 13 in Phase 5)
Total Subdivision Area:	16.152 Acres

The applicant is requesting approval of a 36-lot final plat called The Bluff at Lakeview Farms Phase 4 and a 13-lot final plat called The Bluff at Lakeview Farms Phase 5. These are the remaining plats of The Bluff at Lakeview Farms Subdivision.

Phase 4 consists of split zoning intended to provide a higher density buffer between the R-2 zoned lots in the phase and the proposed West Davis Corridor alignment along Bluff Road. All lots in the phase meet the minimum standards of the R-3 or R-2 zones in which they are located. The extension of Steed Drive will provide a connection to the community pool located on Steed Drive in Phase 3 of The Bluff at Lakeview Farms.

Phase 5 provides a connection between phase 4 and phase 2. This phase contains double-frontage lots along 3000 West which will have fencing along 3000 West to prevent access. This type of situation is not ideal for the owners of these properties as they are responsible for maintenance of the sidewalk which borders both the front and back of the property. This has been a significant issue during the winter throughout the city as most lots which have double frontage on an arterial or similarly large road do not access that road. As a result, the sidewalk along the large road is often neglected resulting in snow and ice accumulation which is particularly problematic to children, the elderly, and disabled. There are several situations throughout the city during the winter where children opt to walk in the road rather than traversing the icy sidewalk.

The City Code prohibits double frontage lots except for unique situations where unusual conditions make other designs undesirable. In the case of these subdivision phases, an HOA has been established which will maintain the sidewalk and park strip along 3000 West and 700 South. These phases have also received preliminary plat approval and construction has begun on the first 3 phases so this discussion is simply for future recommendation and not to be applied to these plats.

Because this is an administrative item, if it meets the City Code requirements, it must be approved unless there is a viable public health, safety, or welfare reason for denial.

The memo concluded that because the proposed plats meet the requirements of the R-2 and R-3 Zones, staff

recommends approval of the plats.

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CED Director Mellor reviewed the staff memo.

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COUNCILMEMBER SAVAGE MOVED TO GRANT FINAL SUBDIVISION PLAT APPROVAL FOR THE BLUFF AT LAKEVIEW FARMS, PHASES FOUR AND FIVE, LOCATED AT APPROXIMATELY 700 SOUTH 3000 WEST, SUBJECT TO THE CONDITIONS LISTED IN THE STAFF REPORT. COUNCILMEMBER GAILEY SECONDED THE MOTION; ALL VOTED IN FAVOR.

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6. Authorize City Administration to execute reimbursement agreement with Davis County for shared costs associated with Spillman public safety software.

A staff memo from Police Chief Atkin explained that he and Fire Chief Froerer are requesting permission from the City Council to enter into this agreement with Davis County for Spillman computer aided dispatching services. Under this agreement, Davis County will pay Spillman a total amount of \$73,968.00 in order to provide participating agencies with an unlimited number of licenses for computer aided dispatching services. Each participating agency, identified in green on the chart, will then reimburse Davis County for their share of the costs. Costs for police departments are based on the current number of sworn officers and the percentage that represents of the total combined number of sworn officers for the participating agencies; costs for fire departments are based on a similar formula using calls for service. This agreement clarifies user arrangements between Spillman and the identified agencies. According to Spillman, several of the identified agencies, including Syracuse Police Department and Syracuse Fire Department, are operating beyond their authorized number of users. As an example, Spillman reports that Syracuse Police Department has 10 licenses. At a bare minimum, Syracuse Police Department needs 24 licenses; this does not include new hires. Currently, an individual user license from Spillman costs approximately \$2,500.00. Using this information, Syracuse Police Department would need to spend \$35,000.00 just to reach the bare minimum number of licenses necessary for current staffing. Syracuse Police Department would also need to continue to pay a minimum of \$2,500.00 for every new hire in the future. Under the proposed agreement, Syracuse City would pay Davis County a total amount of \$14,342.52 to provide unlimited user licenses for Syracuse Police Department and Syracuse Fire Department. This not only represents a significant savings to the City based on current users, but ensures the City does not have to spend additional funds in the future for user licenses.

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Chief Atkin reviewed his staff memo.

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COUNCILMEMBER MAUGHAN MOVED TO AUTHORIZE CITY ADMINISTRATION TO EXECUTE REIMBURSEMENT AGREEMENT WITH DAVIS COUNTY FOR SHARED COSTS ASSOCIATED WITH SPILLMAN PUBLIC SAFETY SOFTWARE. COUNCILMEMBER SAVAGE SECONDED THE MOTION; ALL VOTED IN FAVOR.

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7. Appoint poll workers for the 2017 Municipal Primary Election to be held August 15, 2017.

A staff memo from the City Recorder explained Utah Code Annotated Section 20A-5-602(1) requires the local legislative body to appoint poll workers for the upcoming election; this action must be taken no later than July 31. The Primary Election will be held August 15, 2017. As part of the approval action, the City Council is also asked to authorize for the replacement of any of the poll workers included on the list, should the need arise.

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City Recorder Brown reviewed her staff memo.

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Councilmember Anderson asked if appointed poll workers are compensated. Ms. Brown answered yes and indicated the rate of pay is different based upon the position they are appointed to.

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Councilmember Savage indicated he is related to one of the people recommended for appointment as a poll worker. Ms. Brown stated she will confer with Davis County regarding any conflicts that may arise as a result of that relation and, if necessary, that individual may be replaced by one of the alternate poll workers.

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City Council Special Meeting
June 27, 2017

COUNCILMEMBER GAILEY MOVED TO APPOINT POLL WORKERS FOR THE 2017 MUNICIPAL PRIMARY ELECTION TO BE HELD AUGUST 15, 2017. COUNCILMEMBER BOLDUC SECONDED THE MOTION; ALL VOTED IN FAVOR.

At 7:47 COUNCILMEMBER MAUGHAN MADE A MOTION TO ADJOURN. COUNCILMEMBER SAVAGE SECONDED THE MOTION; ALL VOTED IN FAVOR.

Terry Palmer
Mayor

Cassie Z. Brown, MMC
City Recorder

Date approved: August 8, 2017