

Minutes of the Regular meeting of the Syracuse City Council held on May 12, 2015, at 7:11 p.m., in the Council Chambers, 1979 West 1900 South, Syracuse City, Davis County, Utah.

Present: Councilmembers: Brian Duncan  
Craig A. Johnson  
Karianne Lisonbee  
Douglas Peterson

Mayor Terry Palmer  
City Manager Brody Bovero  
City Recorder Cassie Z. Brown

Excused: Councilmember Mike Gailey

City Employees Present:  
City Attorney Clint Drake  
Finance Director Steve Marshall  
Public Works Director Robert Whiteley  
Fire Chief Eric Froerer  
Police Chief Garret Atkin  
Parks and Recreation Director Kresta Robinson  
Planner Jenny Schow  
Planner Noah Steele

7:11:31 PM

1. Meeting Called to Order/Adopt Agenda

Mayor Palmer called the meeting to order at 7:11 p.m. as a regularly scheduled meeting, with notice of time, place, and agenda provided 24 hours in advance to the newspaper and each Councilmember. Police Chief Garret Atkin provided a thought regarding Law Enforcement Week. Councilmember Peterson then led all present in the Pledge of Allegiance.

7:15:18 PM

COUNCILMEMBER PETERSON MOVED TO ADOPT THE AGENDA. COUNCILMEMBER DUNCAN SECONDED THE MOTION; ALL VOTED IN FAVOR. Councilmember Gailey was not present when this vote was taken.

7:15:55 PM

2. Presentation of the Syracuse City and Wendy's "Award for Excellence"

To Cortney Cobabe and Cade Pies and Derek Segura.

The City wishes to recognize citizens who strive for excellence in athletics, academics, arts and/or community service. To that end, in an effort to recognize students and individuals residing in the City, the Community and Economic Development, in conjunction with Jeff Gibson, present the recipients for the "Syracuse City & Wendy's Award for Excellence". This monthly award recognizes the outstanding performance of a male and female who excel in athletics, academics, arts, and/or community service. The monthly award recipients will each receive a certificate and be recognized at a City Council meeting; have their photograph placed at City Hall and the Community Center; be written about in the City Newsletter, City's Facebook and Twitter Feed, and City's website; be featured on the Wendy's product television; and receive a \$10 gift certificate to Wendy's.

Mayor Palmer noted both teens receiving the award for March 2015 were nominated by Syracuse Junior High School.

Cortney Cobabe

Cortney Cobabe is an A+++ student! She is one of the most responsible, careful, and courteous students in our school. She always turns in her assignments on time, complete, and looking beautiful. Cortney is also a great Peace Builder, always helping out as needed. She never complains about anything, and follows directions to the T. We appreciate the wonderful positive attitude and sweet smile that she brings each day!

Derek Segura

Derek Segura is the kind of student that all teachers dream of having. He listens attentively, asks questions in class, is willing to give comments and thoughts during classroom discussions, learns from his mistakes, he always has his

homework done and completed and turned in on time (and sometimes even days before a project or report is due!) Derek consistently earns high marks in all of his classes. Derek is kind to others, works well in cooperative learning groups, and is the kind of student who is trustworthy and honest. He is a student I know I can always count on if I need something done.

Not only is Derek amazing in the classroom, but he is also active on the basketball court as well. He has been playing Jr. Jazz basketball for the Syracuse Recreation department for several seasons. He is a team player, strives to do his best (in the classroom and on the court). He applauds others and encourages his team mates to do their best. He is a good sportsman and shows that winning can happen on the court and in the classroom.

[7:21:45 PM](#)

**3a. Introduction of new Police Officer Nathan Brown**

Police Chief Atkin introduced the newest addition to the Syracuse City Police Department, Officer Nathan Brown. He stated he is proud to have him as a member of his Police force.

Officer Brown provided a brief overview of his past personal and professional experiences and concluded that he loves working for Syracuse City and has appreciated the opportunities that have been afforded him.

[7:23:30 PM](#)

**3b. Recognition of CERT course graduates**

A memo from Fire Chief Froerer explained the Fire Department recently hosted a CERT Course, which is a program that prepares participants to be able to help themselves, their family and their neighbors in the event of a disaster. CERT teams also help the community year-round by helping with community emergency plans, neighborhood exercises, preparedness outreach, and workplace safety. In addition to supporting emergency responders during a disaster, the CERT program builds strong working relationships between emergency responders and members of our community.

[7:25:10 PM](#)

Chief Froerer summarized his staff memo and presented those in attendance with a certification of completion.

[7:27:09 PM](#)

**3c. Recognize Fire Fighters who have completed specialized training courses**

A staff memo from Fire Chief Froerer explained the Fire Department recently hosted an advanced Passenger Vehicle Extrication Technician Course which eight of our firefighters completed and received certification. This course was designed to instill a technician-level knowledge using the tools, methods and practical application of passenger vehicle extrication techniques. Much of the course required off-duty participation and utilized equipment recently obtained through a Federal grant and the fire department operating budget. We would like to recognize their effort and completion with their certificate award. The course was completed by:

- o Captain DeWayne Hitchcox
- o Captain Kyle Nance
- o Captain Corey Bybee
- o Firefighter Aaron Shupe
- o Firefighter Brad Mills
- o Firefighter Dan Holman
- o Firefighter Treir Allen
- o Firefighter Colt Cottrell.

[7:27:16 PM](#)

Chief Froerer reviewed his staff memo and presented certificates of completion to the Fire Department staff members present.

[7:30:48 PM](#)

**4. Approval of Minutes:**

The following minutes were reviewed by the City Council: Work Session and Regular Meeting of April 14, 2015 and the Work Session of April 28, 2015.

[7:31:03 PM](#)

COUNCILMEMBER PETERSON MADE A MOTION TO APPROVE THE MINUTES LISTED ON THE AGENDA. COUNCILMEMBER DUNCAN SECONDED THE MOTION; ALL VOTED IN FAVOR. Councilmember Gailey was not present when this vote was taken.

[7:31:31 PM](#)

5. Public Comments

[7:31:50 PM](#)

TJ Jensen referenced an item on the agenda for the work session meeting held prior to this meeting; he responded to comments made regarding a proposed ordinance to amend the section of the City Code dealing with accessory structures and provided the reasoning of the Planning Commission relative to those proposed amendments. He then discussed rezoning applications that the Council is considering this evening and noted the Planning Commission felt comfortable forwarding favorable recommendations given the fact that some issues associated with the applications can potentially be addressed during an upcoming review of the City's General Plan.

[7:34:18 PM](#)

Ray Zaugg stated that it seems that any time the City receives a complaint regarding a specific issue, there is an effort to address that complaint by adopting a new ordinance rather than addressing the issue with the individual making the complaint. He then addressed the Council's discussion pertaining to accessory structures in the City and noted that after the Planning Commission meeting where the issue was voted upon, he had a conversation with Councilmember Gailey who indicated he is not as concerned about setbacks as he is about what goes on within the buildings. He stated that he wondered if the proposed ordinance would prohibit detached garages in the future. He also discussed setbacks and stated that if an accessory building will be located behind a fence that has met setback requirements, it may not be necessary to include setbacks for the accessory building. He stated he is also concerned about a table that calculates setbacks according to the height of the accessory building.

[7:36:50 PM](#)

6. Public Hearing: Authorize Administration to dispose of surplus property

An administrative staff memo explained the Fire Department has indicated they have surplus property to dispose of. Please review the lists provided by Fire Chief Froerer.

K12 Cut-off Saw Model K1200. The Fire Department will be replacing our failing 25 year old K12 Cut-off Extrication/Forcible Entry/Ventilation saw. We propose to surplus the K12 Model K1200 saw for sale. This saw is 25 years old, is extremely difficult to start and power-up. Parts are difficult to obtain. It will be replaced by a new commercial-grade saw in our FY2016 budget, for use on Truck 31 (Ladder Truck).

Homelite 340 Model 10660-A Chainsaw. This saw has also reached the end of its front-line service life. It is 20 years old, difficult to start and the carburetor floods easily. It has been replaced by a new commercial-grade saw from our current FY2015 budget, and placed in service on Brush 31.

Four-Drawer File Cabinets. We have recently removed and shredded obsolete documents from 5 file cabinets that were moved here from the station on 2000 West and have been stored in the apparatus bay since the Fire Station was built. These are functional file cabinets except for the locks. We do not have the keys to the locks.

[7:37:13 PM](#)

Chief Froerer reviewed the staff memo.

[7:40:55 PM](#)

Mayor Palmer opened the public hearing; there were no persons appearing to be heard and the public hearing was closed.

[7:41:10 PM](#)

COUNCILMEMBER DUNCAN MADE A MOTION TO AUTHORIZE ADMINISTRATION TO DISPOSE OF SURPLUS PROPERTY. COUNCILMEMBER JOHNSON SECONDED THE MOTION; ALL VOTED IN FAVOR. Councilmember Gailey was not present when this vote was taken.

[7:41:43 PM](#)

7. Public Hearing: Proposed Ordinance 2015-10 amending various

sections of Title Four of the Syracuse City Municipal Code pertaining to water service for remnant agricultural properties.

A staff memo from the Public Works Director explained As development occurs and pressurized secondary water is in place, irrigation ditches experience a smaller demand for water delivery. In many cases, small remnants of agricultural properties that still rely upon irrigation ditches have challenges in maintaining long stretches of ditches that are routed around or piped through new developments. Often times, the cost of piping or relocating a ditch to serve a remnant property would be greater than the cost to install a pressurized service. The current City ordinance does not provide an avenue to serve remnant agriculture properties.

[7:41:48 PM](#)

Public Works Director Whiteley reviewed the staff memo.

[7:43:11 PM](#)

Councilmember Lisonbee clarified that the proposed ordinance amendment does not negate a developer's obligation to turn over water shares to the City as has been required in the past. Mr. Whiteley stated that is correct.

[7:44:02 PM](#)

Mayor Palmer opened the public hearing.

[7:44:15 PM](#)

TJ Jensen applauded staff and the City Council for considering this issue and addressing it appropriately. He added that the Council should be aware of potential future issues associated with record keeping pertaining to the water shares that were turned over to the City when the secondary water system was initially developed.

[7:45:56 PM](#)

Councilmember Duncan asked for staff's response to Mr. Jensen's comment regarding record keeping of the water shares that have been contributed to the City. Mr. Whiteley stated that he is aware of the issue Mr. Jensen is referencing; if a property owner has turned over water shares to the City, but the City has no record of that transaction, it will be possible for the transaction to be verified through the City's records and the records of the local irrigation companies.

[7:46:53 PM](#)

There were no additional persons appearing to be heard and the public hearing was closed.

[7:47:03 PM](#)

COUNCILMEMBER PETERSON MADE A MOTION TO ADOPT PROPOSED ODINANCE 2015-10 AMENDING VARIOUS SECTIONS OF TITLE FOUR OF THE SYRACUSE CITY MUNICIPAL CODE PEONS OF TITLE FOUR OF THE SYRACUSE CITY MUNICIPAL CODE PERTAINING TO WATER SERVICE FOR REMNANT AGRICULTURAL PROPERTIES. COUNCILMEMBER JOHNSON SECONDED THE MOTION.

[7:47:31 PM](#)

Councilmember Duncan stated this may be an instance where the City is responding to a complaint by adopting an ordinance, but it would be his preference to take the time to consider each issue carefully and adopt an ordinance that addresses a problem while not creating a negative impact on other residents.

[7:48:27 PM](#)

Mayor Palmer stated there has been a motion and second to adopt the proposed ordinance and he called for a vote; ALL VOTED IN FAVOR. Councilmember Gailey was not present when this vote was taken.

[7:48:37 PM](#)

8. Proposed Ordinance 15-08 amending the Syracuse City General Plan adopted in 1976, as amended, by changing the land use designation for property located at 1975 S. 1000 W. from GC General Commercial to R-3 Residential.

A staff memo from the Community and Economic Development (CED) Department explained this application is for single family residential zoning that is consistent with the surrounding development.

Subdivision Name:	To be determined
Location:	1975 S 1000 W
Pre-Application Meeting:	March 4, 2015
Concept Plan Review:	April 29, 2015
Current Zoning:	A-1 Agricultural
General Plan:	R-2 Residential and General Commercial

City Council Regular Meeting  
May 12, 2015

Requested Zoning:	R-2/R-3
Total Area:	18.58 Acres
R-2	10.07
R-3	8.56
Net Developable Acres:	14.86 acres
R-2	8.56
R-3	6.84
R-2 Density Allowed:	32 lots
Requested:	27 lots
R-3 Density Allowed:	37 lots
Requested:	23 lots

[7:49:06 PM](#)

Acting CED Director Steele reviewed the staff memo.

[7:50:49 PM](#)

COUNCILMEMBER PETERSON MADE A MOTION TO ADOPT ORDINANCE 15-08 AMENDING THE SYRACUSE CITY GENERAL PLAN ADOPTED IN 1976, AS AMENDED, BY CHANGING THE LAND USE DESIGNATION FOR PROPERTY LOCATED AT 1975 S. 1000 W. FROM GC GENERAL COMMERCIAL TO R-3 RESIDENTIAL. COUNCILMEMBER DUNCAN SECONDED THE MOTION; ALL VOTED IN FAVOR. Councilmember Gailey was not present when this vote was taken.

[7:52:20 PM](#)

Councilmember Duncan indicated that when the Planning Commission works on the general plan for the area around this subject property in the future, he would like for them to consider a change in land use designation calling for residential zoning rather than commercial zoning. Mr. Steele stated he will pass that comment on to the Planning Commission.

[7:53:04 PM](#)

Mayor Palmer stated there has been a motion and second to adopt the proposed ordinance and he called for a vote; ALL VOTED IN FAVOR. Councilmember Gailey was not present when this vote was taken.

[7:53:39 PM](#)

9. Proposed Ordinance 15-09 amending the existing zoning map of Title 10 of the Syracuse City Code by changing from A-1 Agriculture to R-2 and R-3 Residential the parcel of property located at 1975 S. 1000 W.

A staff memo from the Community and Economic Development (CED) Department explained this application is for single family residential zoning that is consistent with the surrounding development.

Subdivision Name:	To be determined
Location:	1975 S 1000 W
Pre-Application Meeting:	March 4, 2015
Concept Plan Review:	April 29, 2015
Current Zoning:	A-1 Agricultural
General Plan:	R-2 Residential and General Commercial
Requested Zoning:	R-2/R-3
Total Area:	18.58 Acres
R-2	10.07
R-3	8.56
Net Developable Acres:	14.86 acres
R-2	8.56
R-3	6.84
R-2 Density Allowed:	32 lots
Requested:	27 lots
R-3 Density Allowed:	37 lots
Requested:	23 lots

[7:53:43 PM](#)

Acting CED Director Steele reviewed the staff memo.

[7:54:17 PM](#)

COUNCILMEMBER DUNCAN MADE A MOTION TO ADOPT ORDINANCE 15-09 AMENDING THE EXISTING ZONING MAP OF TITLE 10 OF THE SYRACUSE CITY CODE BY CHANGING FROM A-1 AGRICULTURE TO R-2 AND R-3 RESIDENTIAL THE PARCEL OF PROPERTY LOCATED AT 1975 S. 1000 W. COUNCILMEMBER PETERSON SECONDED THE MOTION; ALL VOTED IN FAVOR. Councilmember Gailey was not present when this vote was taken.

[7:55:02 PM](#)

10. Preliminary and Final Subdivision approval, Elmore Plaza, located at approximately 2700 S. 1000 W., P-O Zone.

A staff memo from Acting Community and Economic Development (CED) Director Steele explained the property owner plans to build a one story office building and sell the two halves of the building. Each half of the one building will be on its own 'lot'. The entry and basement to the building, parking, and landscape areas will remain as common space. The subdivision has been reviewed at the following meetings: Staff pre-application meeting on 3/18/15, Planning Commission work session on 3/31/15 City Council work session on 4/7/15, and Planning Commission held a public hearing and approved the preliminary plan on 4/21/15. Planning commission gave their final approval on 5/5/15. The Planning Commission has found that this subdivision complies with city ordinance and is forwarding it to City Council with a positive recommendation for approval.

[7:55:11 PM](#)

Acting CED Director Steele reviewed the staff memo.

[7:56:13 PM](#)

COUNCILMEMBER JOHNSON MADE A MOTION TO GRANT PRELIMINARY AND FINAL SUBDIVISION APPROVAL FOR ELMORE PLAZA, LOCATED AT APPROXIMATELY 2700 S. 1000 W. COUNCILMEMBER LISONBEE SECONDED THE MOTION; ALL VOTED IN FAVOR. Councilmember Gailey was not present when this vote was taken.

[7:57:21 PM](#)

11. Proposed Ordinance 15-06 amending Title Ten of the Syracuse City Code pertaining to land use, specifically relating to accessory structures.

A staff memo from the Community and Economic Development (CED) Department explained the Planning Commission has conducted a review of the accessory structure ordinance in Title X of the City Code. The following is a summary of the changes:

- Clarify confusing language throughout
- Remove the fencing requirement
- Change the setback requirements
- Change the allowed height requirements
- Change the pool/hot tub requirements

The Planning Commission moved to recommend approval, to the City Council, of the proposed Code Amendment to Title X pertaining to Accessory Structures.

Acting CED Director Steele reviewed the staff memo.

[7:57:51 PM](#)

The Council continued the discussion they began during the work session meeting regarding their concerns about the proposed Code amendments; they provided feedback to Mr. Steele regarding the changes they would like to see in the ordinance before considering moving forward with adoption.

[8:18:48 PM](#)

COUNCILMEMBER JOHNSON MADE A MOTION TO TABLE PROPOSED ORDINANCE 15-06 AMENDING TITLE TEN OF THE SYRACUSE CITY CODE PERTAINING TO LAND USE, SPECIALLY RELATING TO ACCESSORY STRUCTURES. COUNCILMEMBER PETERSON SECONDED THE MOTION; ALL VOTED IN FAVOR. Councilmember Gailey was not present when this vote was taken.

[8:21:21 PM](#)

The Council discussed the schedule for adding the updated ordinance to a future Council agenda, settling upon discussing the item during the May 26 work session with an opportunity to vote on it during the June 9 business meeting.

[8:21:40 PM](#)

12. Proposed Ordinance 15-07 amending Title Ten of the Syracuse City Code pertaining to land use, specially relating to planned residential developments (PRD).

A staff memo from the Community and Economic Development (CED) Department explained the Planning Commission and General Plan Committee have conducted a complete review of the PRD Planned Residential Development ordinance in Title X of the City Code. Please see attached recommendations. The Planning Commission moved to recommend approval, to the City Council, of the proposed Code Amendment to Title X pertaining to the PRD-Planned Residential Zone.

[8:21:56 PM](#)

Acting CED Director Steele reviewed the staff memo.

[8:22:36 PM](#)

COUNCILMEMBER LISONBEE MADE A MOTION TO ADOPT PROPOSED ORDINANCE 15-07 AMENDING TITLE TEN OF THE SYRACUSE CITY CODE PERTAINING TO LAND USE, SPECIFICALLY RELATING TO PLANNED RESIDENTIAL DEVELOPMENTS (PRD), WITH THE FOLLOWING CHANGES:

- SECTION 10.75.040(A)(3) SHALL BE AMENDED TO READ “FOR DETENTION PONDS TO BE CONSIDERED COMMON SPACE IT MUST INCLUDE AMENITIES RECOMMENDED BY THE PLANNING COMMISSION AND APPROVED BY THE CITY COUNCIL.”
- SECTION 10.75.040(A)(5) SHALL BE AMENDED TO READ “. . .LANDSCAPING IS NOT CONSIDERED TO BE AN AMENITY.”

COUNCILMEMBER DUNCAN SECONDED THE MOTION.

[8:24:11 PM](#)

Councilmember Peterson indicated he appreciates the work that has been done on the proposed ordinance and he is grateful for the discussions the Council had regarding the issue, but he is still concerned about limiting the density in PRD developments to six units per acre; for that reason he will vote in opposition to the ordinance.

[8:24:35 PM](#)

Mayor Palmer stated there has been a motion and second to adopt the proposed ordinance and he called for a vote; ALL VOTED IN FAVOR, WITH THE EXCEPTION OF COUNCILMEMBER PETERSON WHO VOTED IN OPPOSITION. Councilmember Gailey was not present when this vote was taken.

[8:24:46 PM](#)

13. Proposed Resolution 2015-12 adopting comprehensive edits to chapters 12-24 of the Personnel Policies and Procedures Manual.

A staff memo from the Finance Director explained there is both a red line and a clean copy of the proposed edits for chapters 12 – 23 (excluding chapter 18) of the policy manual. Staff is still working through our edits and revisions of chapter 18 and will bring it to the council at a future date. Staff updated chapter 17 by adding the reference to the Utah State administrative rule R25-7-6; an additional change was made regarding lodging to only allow overnight stays if the employee is going for multiple days.

[8:25:28 PM](#)

Finance Director Marshall reviewed the staff memo and provided a brief overview of the comprehensive edits to the Policy Manual, specifically focusing on the changes that he made to the document after Council discussion during the April 28 work session meeting.

[8:27:44 PM](#)

The Council had a brief discussion regarding sections of the Policy Manual that include references to Utah State Code, ultimately concluding to refer to State Code or State Administrative Policies rather than including actual code citations in the Manual to avoid the situation where the Policy Manual could become outdated upon a change to State Code.

[8:30:16 PM](#)

COUNCILMEMBER LISONBEE MADE A MOTION TO ADOPT RESOLUTION 2015-12 ADOPTING COMPREHENSIVE EDITS TO CHAPTERS 12-24 (EXCLUDING CHAPTER 18) OF TH PERSONNEL POLICIES AND PROCEDURES MANUAL. COUNCILMEMBER DUNCAN SECONDED THE MOTION; ALL VOTED IN FAVOR. Councilmember Gailey was not present when this vote was taken.

[8:31:13 PM](#)

14. Adopt tentative budget and set public hearing for June 9, 2015 to consider adoption of final budget.

A staff memo from the Finance Director explained as required by Utah Code Annotated 10-6-111, the City Budget Officer is required to prepare and file with the governing body a tentative budget for consideration. Each tentative budget shall be reviewed and tentatively adopted during any regular City Council meeting on or before the last meeting in May. As required by Utah Code Annotated 10-6-112, each tentative budget adopted by the governing body and all supporting schedules and data shall be a public record in the office of the city auditor or the city recorder, available for public inspection for a period of at least 10 days prior to the adoption of a final budget. As required by Utah Code Annotated 10-6-113, the governing body shall establish the time and place of a public hearing to consider its adoption and shall order that notice of the public hearing be published at least seven days prior to the public hearing. The City Council should set a public hearing for June 9, 2015 to consider adoption of the final budget.

[8:31:20 PM](#)

Finance Director Marshall reviewed the staff memo and he reviewed the changes staff has made to the budget since it was originally presented during the annual budget retreat. The budget includes a \$71,000 surplus and he would like to have discussions between now and June 9 regarding how that surplus should be allocated.

[8:34:44 PM](#)

Councilmember Peterson inquired as to the amount of money that has been included in the budget as a placeholder for camping at Jensen Park and construction of a dog park. Mr. Marshall answered \$20,000 and \$10,000, respectively, but indicated that could change between now and June 9.

[8:35:03 PM](#)

COUNCILMEMBER PETERSON MADE A MOTION TO ADOPT THE TENTATIVE FISCAL YEAR 2015-2016 BUDGET AND SET A PUBLIC HEARING FOR JUNE 9, 2015. COUNCILMEMBER JOHNSON SECONDED THE MOTION.

[8:35:22 PM](#)

Councilmember Lisonbee clarified the budget does not include any fee or tax increases or extraordinary expenditures. Mr. Marshall agreed, but noted the budget does include the North Davis Sewer District's (NDS) fee increase. Councilmember Lisonbee stated she is pleased with the budget.

[8:36:50 PM](#)

Mayor Palmer stated there has been a motion and second regarding the tentative budget and he called for a vote; ALL VOTED IN FAVOR. Councilmember Gailey was not present when this vote was taken.

[8:35:24 PM](#)

[8:36:59 PM](#)

14. Councilmember reports.

At each meeting the Councilmembers provide reports regarding the meetings and events they have participated in since the last City Council meeting. Councilmember Duncan's report began at [8:37:06 PM](#). He was followed by Councilmembers Lisonbee, Johnson, and Peterson. Councilmember Gailey was not present to provide a report.

[8:45:21 PM](#)

15. Mayor's Report.

Mayor Palmer's report began at [8:45:34 PM](#).

[8:46:28 PM](#)

13. City Manager report

City Manager Bovero's report began at [8:46:28 PM](#).

At [8:52:56 PM](#) COUNCILMEMBER PETERSON MADE A MOTION TO ADJOURN. COUNCILMEMBER LISONBEE SECONDED THE MOTION; ALL VOTED IN FAVOR.

City Council Regular Meeting  
May 12, 2015

---

Terry Palmer  
Mayor

---

Cassie Z. Brown, CMC  
City Recorder

Date approved: June 9, 2015