

Minutes of the Work Session meeting of the Syracuse City Council held on April 10, 2012, at 6:00 p.m., in the Council Chambers, 1979 West 1900 South, Syracuse City, Davis County, Utah.

Present: Councilmembers: Brian Duncan
Craig A. Johnson
Karianne Lisonbee
Douglas Peterson
Larry D. Shingleton

Mayor Jamie Nagle
City Administrator Robert Rice
City Recorder Cassie Z. Brown

City Employees Present:

Finance Director Steve Marshall
IT Director TJ Peace
City Attorney Will Carlson
Community Development Director Michael Eggett
City Planner Kent Andersen

The purpose of the Work Session was for the Governing Body to review agenda for Special Council Meeting to begin at 7:00 p.m.; review City Council Rules of Order and Procedure; have a budget discussion; review business meeting agenda item 11 regarding proposed amendments to Title Ten; review the draft rewrite of Title Four of the Syracuse City Code; and discuss Council Business.

Agenda review

12:01:54 PM

Councilmember Lisonbee stated she had some questions about the Lease Financing Agreement with Zion's Bank; she stated there was not a lot of information in the packet and she asked for additional information. Finance Director Marshall stated that he was working with the bank until 4:30 p.m. today to finalize the agreement and he added it to the DropBox after that discussion was complete. Mayor Nagle stated she would ask Mr. Marshall to provide a brief presentation regarding the item during the business meeting.

Review City Council Rules of Order and Procedure

12:02:55 PM

This item was added to the agenda at the request of Councilmember Lisonbee. The Council packet included a version of the Rules of Order and Procedure document with comments from Councilmember Lisonbee and City Attorney Carlson.

12:03:39 PM

Council discussion regarding the item began. There was input from staff throughout the discussion as well.

12:19:50 PM

The time allotted for the discussion of the Rules document expired and Council decided to add a follow-up item to the April 24 work session agenda to allow continued discussion.

Budget discussion

12:21:25 PM

A staff memo from the City Recorder explained this item was added to the agenda at the request Finance Director Steve Marshall to allow the Council the opportunity to ask questions and have open discussion regarding the FY2012-2013 budget request.

12:21:30 PM

Mr. Marshall reviewed the staff memo adding that the City must have a tentative budget approved at the first meeting in May and it would be nice to address any concerns the Council has with the budget prior to that meeting.

12:22:08 PM

Council discussion regarding the budget began. After a short discussion Council determined they would like to have the opportunity to review the budget for individual departments at future work session meetings. Mr. Marshall stated it would be possible to review two or three department budgets during each meeting. Mayor Nagle asked the Council to provide staff with direction as to what departments they would like to review. The Council also asked for information regarding the cash balances in the City's budget as well as information regarding impact fee balances that must be spent this year; Mayor Nagle asked Mr. Marshall to email that information to the Council prior to the next meeting.

Review of agenda item 11, proposed amendments to various provisions of Title Ten of the City Code

[12:29:04 PM](#)

A staff memo from the Community Development Department explained that to provide the opportunity for local businesses to better advertise through signage, further clarify and enhance language and definitions, and anticipate upcoming signage requests, staff and the Syracuse City Planning Commission have proposed revisions to the sign ordinance. On April 3, 2012, the Syracuse City Planning Commission held a public hearing regarding the proposed amendments to the Sign and Lighting Regulations ordinance, in which no comments were received. On April 3, 2012, the Syracuse City Planning Commission approved recommendation to the Syracuse City Council the attached amendments to Title Ten, Chapter Nine, Sign and Lighting within the Syracuse City Code. The primary amendments to this ordinance include the following: general language and definition changes and inclusions, alphabetization and adjustment of content locations, increase in the amount of an electronic message sign total area, removal of specific requirements for lights or lighted signs, requirement to have off-premise signs be Syracuse businesses, amendment of specific sign sizes, and the removal of the restriction for single tenant pylon or pole signs in the Town Center.

The Community & Economic Development Department hereby recommends, following recommendation from the Syracuse City Planning Commission, that the Mayor and City Council amend Title Ten, Chapter Nine Sign and Lighting Regulations within the Syracuse City Code to reflect attached Ordinance No. 12-05.

[12:29:14 PM](#)

City Planner Andersen reviewed the staff memo. He noted that Planning Commissioner Braxton Schenk is also available to answer questions the Council may have about the changes to the signage provisions.

[12:31:30 PM](#)

City Council discussion regarding the proposed amendments began.

[12:45:19 PM](#)

The time allotted for discussion of this item expired and the Mayor noted discussion regarding the item can continue during the business meeting.

Review draft rewrite of Title Four of the Syracuse City Code

[12:45:28 PM](#)

A staff memo from the City Recorder explained the draft rewrite of Title Four was provided to the Council at the first of the year for a second reading. Staff is desirous of receiving feedback in order to schedule a public hearing regarding the rewrite.

[12:45:40 PM](#)

Ms. Brown reviewed her staff memo.

[12:46:07 PM](#)

Council discussion regarding the item began. After discussion concluded staff reported that they will consider all feedback and provide an amended document to the Council for further review in a work session meeting.

The meeting adjourned at [12:59:34 PM](#) p.m.

City Council Work Session
April 10, 2012

Mayor

City Recorder

Date approved: February 12, 2013