

Minutes of the Special meeting of the Syracuse City Council held on March 24, 2015, at 7:55 p.m., in the Council Work Session Room, 1979 West 1900 South, Syracuse City, Davis County, Utah.

Present: Councilmembers: Brian Duncan
Mike Gailey
Craig A. Johnson
Karianne Lisonbee
Doug Peterson

Mayor Terry Palmer
City Manager Brody Bovero
City Recorder Cassie Z. Brown

City Employees Present:
Finance Director Steve Marshall
City Attorney Clint Drake
Public Works Director Robert Whiteley
Parks and Recreation Director Kresta Robinson
Police Chief Garret Atkin
Fire Chief Eric Froerer

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1. Meeting Called to Order

Mayor Palmer called the meeting to order at [7:55:05 PM](#) p.m.

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COUNCILMEMBER GAILEY MADE A MOTION TO ADOPT THE AGENDA. COUNCILMEMBER LISONBEE SECONDED THE MOTION.

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COUNCILMEMBER DUNCAN OFFERED A SUBSTITUTE MOTION TO ADOPT THE AGENDA, WITH THE ADDITION OF COUNCIL BUSINESS AT THE END OF THE AGENDA. COUNCILMEMBER JOHNSON SECONDED THE MEETING; ALL VOTED IN FAVOR.

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2. Authorize Mayor Palmer to execute 2015 Forestry Fire and State Lands (FFSL) Memorandum of Understanding (MOU).

A staff memo from the Fire Chief explained the City's most recent MOU with the State Forestry Fire and State Lands (FFSL) was initiated in May of 2014 and set to apply through June of 2017. This year FFSL updated their Fire Department Manual and rate structure as it applies to cooperators involved in the Wildfire Response Program, requiring a renewal of an MOU. This agreement provides a mechanism for procurement, use and compensation for services provided by the fire department outside our jurisdictional area of responsibility, to the State of Utah and its cooperators; pursuant to cooperative agreements, operating plans, closest forces agreements and suppression resource needs in support of fire suppression.

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COUNCILMEMBER GAILEY MADE A MOTION TO AUTHORIZE MAYOR PALMER TO EXECUTE 2015 FORESTRY FIRE AND STATE LANDS (FFSL) MEMORANDUM OF UNDERSTANDING (MOU). COUNCILMEMBER DUNCAN SECONDED THE MOTION; ALL VOTED AYE.

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3. Authorize Mayor Palmer to execute 2015 Hill Air Force Base (HAFB) Mutual Aid Agreement.

A staff memo from the Fire Chief explained Hill Air Force Base (Department of Defense and the United States Air Force) requires a renewal of their Mutual Aid Agreement with surrounding communities every three years for HAFB Fire Department to be able to provide us with mutual aid resources (Fire Suppression, HazMat Response, Explosive Ordinance Disposal), and this is the renewal year. The verbiage is established by the United States Air Force and has not changed for the last two renewal cycles.

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COUNCILMEMBER DUNCAN MADE A MOTION TO AUTHORIZE MAYOR PALMER TO EXECUTE 2015 HILL AIR FORCE BASE (HAFB) MUTUAL AID AGREEMENT. COUNCILMEMBER PETERSON SECONDED THE MOTION; ALL VOTED AYE.

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4. Authorize Administration to award and execute contract for 1475 West, 3300 South, 930 West, and 3000 West Road Improvement Project.

A staff memo from the Public Works Director explained the project will replace the asphalt on various failing road throughout the City, replace a sewer main on Allison Way, and widen 3000 West at the Antelope Drive intersection in preparation for UDOT to install a signal. The construction will begin as soon as contract documents are in place and be completed by August. Construction on 3000 West will not begin until summer school recess.

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COUNCILMEMBER DUNCAN MADE A MOTION TO AUTHORIZE ADMINISTRATION TO AWARD AND EXECUTE CONTRACT FOR 1475 WEST, 3300 SOUTH, 930 WEST, AND 3000 WEST ROAD IMPROVEMENT PROJECT. COUNCILMEMBER LISONBEE SECONDED THE MOTION; ALL VOTED AYE.

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5. Authorize Administration to award and execute contract for 2015 Pavement Preservation Project.

A staff memo from the Public Works Director reviewed the bid tabulation graph for the bids opened March 10, 2015 for the above referenced project. Two bids were received however one bid did not meet the specification called out in the contract documents so one bid was rejected. This project includes installing 3,111,754 square feet of high density mineral bond throughout the City. This effort is to extend the life of the existing asphalt will cover approximately 16 miles of roads throughout the City. Staff has pulled together to crack seal 3.1+ million square feet of asphalt in preparation for this project. Construction will begin as soon as contract documents are in place and be completed by August.

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COUNCILMEMBER LISONBEE MADE A MOTION TO AUTHORIZE ADMINISTRATION TO AWARD AND EXECUTE CONTRACT FOR 2015 PAVEMENT PRESERVATION PROJECT. COUNCILMEMBER JOHNSON SECONDED THE MOTION; ALL VOTED AYE.

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6. Authorize Administration to award and execute contract for 1000 West Road Improvement Project.

A staff memo from the Public Works Director explained the project is one that was identified in our list presented to City Council as a high priority due to poor existing asphalt conditions and the need to upgrade utilities. This project will upsize existing culinary and secondary mains and repave 1000 West Street from Antelope Drive to 2075 South Street. The construction will begin as soon as contract documents are in place and be completed by July.

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COUNCILMEMBER DUNCAN MADE A MOTION TO AUTHORIZE ADMINISTRATION TO AWARD AND EXECUTE CONTRACT FOR 1000 WEST ROAD IMPROVEMENT PROJECT. COUNCILMEMBER PETERSON SECONDED THE MOTION; ALL VOTED AYE.

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7. Authorize Mayor Palmer to execute agreement with Glen Eagle Golf Club for maintenance of storm drain channels.

A staff memo from the Public Works Director explained upon approval of the Muirfield Subdivision, Phase 9, the City Council, on February 12, 2002, placed a condition that the City enter into an agreement with Glen Eagle Golf Course and Blackburn Jones to maintain the open channels throughout the golf course. The discussion indicates that Blackburn Jones would maintain the channels until all subdivision phases master-planned around the golf course are complete. Highlands at Glen Eagle Phase 10 is the last subdivision developed and began its warranty on July 22, 2014 with an anticipated end of

warranty expected this July. Being that all subdivisions are developed, Blackburn Jones has completed their obligation of channel maintenance; leaving the City and golf course responsible for long term maintenance. The memo concluded staff recommends the City enter into a storm channel maintenance agreement with Glen Eagle Golf Course, LC in order to assist with maintenance of the storm water channels for a period of twenty years.

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COUNCILMEMBER PETERSON MADE A MOTION TO AUTHORIZE MAYOR PALMER TO EXECUTE AGREEMENT WITH GLEN EAGLE GOLF CLUB FOR MAINTENANCE OF STORM DRAIN CHANNELS. COUNCILMEMBER JOHNSON SECONDED THE MOTION; ALL VOTED AYE.

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8. Authorize Mayor Palmer to execute addendum to Joint Use Agreement with Syracuse Arts Academy.

A staff memo from the Community and Economic Development Department explained the proposed addendum is a request by the school to construct additional soccer field improvements on City property at Fremont Park, as well as additional parking. The City Administration wishes to clarify some of the issues related to use of the City property in conjunction to allowing the expansion. The memo offered the following summary of changes in the addendum to the agreement:

- Allowance to construct additional soccer field and parking area
- Provision that construction of field and sprinkling will be completed in a manner to accommodate future expansion of soccer facilities by City
- Clarify maintenance of field and parking facilities
- Clarify use by City leagues, the public, and third parties
- Signage at the property
- Procedures and notice for City assuming responsibility for maintenance and future possession of property in the event the City expands Fremont Park

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COUNCILMEMBER JOHNSON MADE A MOTION TO AUTHORIZE MAYOR PALMER TO EXECUTE ADDENDUM TO JOINT USE AGREEMENT WITH SYRACUSE ARTS ACADEMY. COUNCILMEMBER LISONBEE SECONDED THE MOTION.

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City Manager Bovero reported he spoke to the Arts Council a few moments ago and they indicated they would be comfortable adding language to the contract indicating that the contract will only remain in effect so long as the Syracuse Arts Academy is on a traditional school year schedule.

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COUNCILMEMBER JOHNSON AMENDED HIS MOTION TO ADD LANGUAGE TO THE CONTRACT INDICATING THAT THE CONTRACT IS ONLY IN EFFECT WHILE THE SYRACUSE ARTS ACADEMY IS ON A TRADITIONAL YEAR-ROUND SCHOOL TRACK. COUNCILMEMBER LISONBEE SECONDED THE MOTION; ALL VOTED AYE.

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Council business

The Council and Mayor provided brief reports regarding the activities they have participated in since the last City Council meeting.

At 8:05 P.M. COUNCILMEMBER DUNCAN MADE A MOTION TO ADJOURN. COUNCILMEMBER PETERSON SECONDED THE MOTION; ALL VOTED IN FAVOR.

City Council Special Meeting
March 24, 2015

Terry Palmer
Mayor

Cassie Z. Brown, CMC
City Recorder

Date approved: April 14, 2015